

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary
MINUTES FOR REGULAR MEETING

Robert L. Craig School
Cafeteria
June 23, 2015

Call to order by Board President Meeting opened at 6:00 p.m.

Roll Call

Members Present: David Vaccaro, Charles Pallas, Sheila King and Melissa Rose

Members Absent: James Campbell

Also Present: Sue Anne Mather, Frank R. Scarafile, Allison Stager and Dennis McKeever, Board Attorney

Statement of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1.

- Acceptance of Minutes of June 9, 2015 closed session and regular session and Superintendent's Report Minutes – Attachment 1.1
Motion: Sheila King
Seconded: Charles Pallas
Action taken: All Ayes
Absent: James Campbell

- Acceptance of Correspondence-
Motion: None
Seconded: None
Action taken: None

- Superintendent's Report
Motion: Sheila King
Seconded: Melissa Rose
Action taken: All Ayes
Absent: James Campbell

- Discussion of open positions –
 - 1st Grade Teacher
 - Part-Time Language Arts Teacher
 - 5th Grade Maternity Leave Teacher
- End of the Year Discussion
- Submission of HIB Cases – June 2015

Investigations

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Confirmed Cases

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- Frank Scarafile thanked the Moonachie Board of Education for the opportunity to work at the Robert L. Craig School for the past 2 years.
- David Vaccaro on behalf of the Board of Education and Community thanked Frank Scarafile for all his efforts for the past 2 years. Sheila King thanked Frank Scarafile for becoming part of the community during his tenure at Robert L. Craig School.
- Charles Pallas thanked Frank Scarafile for his help to all Board Members – it is our loss and Little Ferry’s Gain!!

- **Public Comments(Agenda Items Only)**

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. **Finance**

Motion: Charles Pallas

Seconded: Sheila King

Action taken: All Ayes

Absent: James Campbell

1. Resolution to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work done and performed for the month ended June 2015 – Attachment 2.1
2. Resolution to approve Jasmine Denise Barraza as recipient of the Edward G. Terragni Memorial Scholarship Fund scholarship for 2015 in the amount of \$100.00

3. Resolution to approve to establish a Maintenance Reserve Account within the General Warrant Account as recommended by the district auditors, Lerch, Vinci & Higgins, CPA
4. Resolution to approve allocation into the Maintenance Reserve Account not to exceed \$317,197 prior to June 30, 2015 with 2014-2015 funds. Entry will be made after annual audit as an auditor adjustment to 10-764.
5. Resolution to approve Student Accident Insurance Renewal Proposal from Monarch Management Corporation, Axis Insurance Company for the 2015-2016 school year – Attachment 2.5
6. Resolution to attest to the completion of the merit goals of Frank Scarafile, Superintendent, for the 2014-2015 school year as outlined below – Attachment 2.6
 - Goal #1, Quantitative – 80% of students in grades 3-5, will demonstrate a 75 point increase in the STAR Reading Assessments Scaled Score over the course of the 2014-2015 school year, as measured by the Pre and Post STAR Reading Assessments, 3.33%, \$3,596.00
 - Goal #2, Quantitative – 80% of 5th and 6th grade students will meet the benchmark goal of 40% improvement from the initial benchmark proficiency in the use of informational text as defined by the results of various measures, 3.33%, \$3,596.00
 - Goal #3, Quantitative – There will be a 15% decrease in the amount of chronically absent students (18 or more) over the 2013-2014 number. The baseline for “Chronically absent” students for the 2013-2014 school year is 608 total absences. The goal is 517 or lower, 3.33%, \$4,495.00
 - Goal #4, Qualitative – Development and Implementation of a new master schedule to ensure more student contact time in English Language Arts & Mathematics in the 7th and 8th Grade, 2.50%, \$3,375.00
 - Goal #5, Qualitative – Add Algebra 1 to 8th Grade course offering list & Pre-Algebra to 7th Grade course offering list. Offer Algebra to 20% of 8th graders (7) and Pre-Algebra to 15% (4) of 7th Graders, 2.50%, \$2,531.00

3. Policy

Motion: Sheila King

Seconded: Melissa Rose

Action taken: All Ayes

Absent: James Campbell

Tabled #3.1

1. Resolution to approve the revised 2015-2016 Technology Plan – Attachment 3.1
2. Resolution to approve the Security Drill Statement of Assurance certifying that, pursuant to 18A:41-1, all requirements have been met relating to the practicing of school security drills, for the 2014-2015 school year – Attachment 3.2

4. Personnel

Motion: Melissa Rose

Seconded: Sheila King

Action taken: All Ayes

Absent: James Campbell

1. Resolution to approve Maternity Leave of Absence for Rosa Cabrera commencing September 2, 2015 through November 25, 2015 per Family Leave Act (FMLA) regulations without pay – Attachment 4.1
2. Resolution to approve contract for Allison Stager, Supervisor of Curriculum and Instruction, to be Interim Superintendent/Principal effective July 1, 2015 – Attachment 4.2 to follow
3. Resolution to approve Allison McGorry as substitute teacher for the 2015 Summer Extended School Year Program at a rate of \$39.48 per hour
4. Resolution to approve the following staff members to work with Mrs. Stager throughout the summer for Curriculum Writing (Total of 125 Hours) – Attachment 4.4
5. Resolution to approve Lee TenHoeve for an additional 6 hours for Drama Club – hourly salary - \$38.46 – School year 2014-2015.

5. Curriculum

Motion: Charles Pallas

Seconded: Melissa Rose

Action taken: All Ayes

Absent: James Campbell

1. Resolution to approve the following workshop.

Workshop	Date	Attendee	Cost
NJAAP School Health Conference, Hamilton, NJ	October 14, 2015	Donna Gallo	\$175.00 plus travel - \$30.70

6. Facilities

Motion: Sheila King

Seconded: Charles Pallas

Action taken: All Ayes

Absent: James Campbell

1. Resolution to approve the Borough of Moonachie to extend the 2015 Summer Recreation Program by one week, through Friday, July 31, 2015 – Attachment 6.1
2. Resolution to approve the YMCA Agreement – 21st Century Grant – Attachment 6.2

7. Old Business

Motion: None

Seconded: None

Action taken: None

8. New Business

Motion: None

Seconded: None

Action taken: None

1. Special Board Meeting – June 30, 2015, 5:30 pm

9. Information Items

1. Monthly Report of Attendance Officer – June 2015 – Attachment 9.1
2. Average Monthly Attendance from 6/1/15 – 6/18/15 – Attachment 9.2
3. School Year attendance totals for RLC in 2014-15 – Attachment 9.3

10. Discussion Items

11. Public Comments

- Al Rapella – Free snack program from Rotary Club last meeting – What is status? Board President David Vaccaro responded that the Board has not yet made a decision. Frank Scarafile commented that details need to be worked out.
- Al Rapella – Art Room gives off gases in hot weather. A/C unit could be installed where fan was removed. Children learn better when room temperatures are controlled. David Vaccaro responded – the Board will investigate.

12. Adjournment at 7:05 pm
Motion: Sheila King
Seconded: Charles Pallas
Action taken: All Ayes
Absent: James Campbell

Respectfully submitted,

Sue Anne Mather
Board Administrator/Board Secretary