

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School
Media Center
August 13, 2013

Call to order by Board President Meeting opened at 6:00 pm

Roll Call

Members Present: David Vaccaro, James Campbell, Charles Pallas and Sheila King

Members Absent: Melissa Rose

Also Present: Sue Anne Mather, Frank Scarafile and Dennis McKeever, Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1.

- Acceptance of Minutes of July 9, 2013 closed session and regular session, and Superintendent Report Minutes – Attachment 1.1

Motion: James Campbell

Seconded: Sheila King

Action taken: All Ayes

Absent: Melissa Rose

- Acceptance of Correspondence

Motion: None

Seconded: None

Action taken: None

- Superintendent's Report

Motion: Sheila King

Seconded: Charles Pallas

Action taken: All Ayes

Absent: Melissa Rose

- Preparation for start of school year
- Introduction of Supervisor of Curriculum
- Raw Test Score Data
- United Arab Emirates Grant Donation

- Public Comments (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Sheila King

Seconded: James Campbell

Action taken: All Ayes

Absent: Melissa Rose

1. Resolution to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work done and performed for the month ended August 2013– Attachment 2.1
2. Resolution to approve Check Register for the month June 2013 & July 2013 – Attachment 2.2
3. Resolution to approve the budgetary line-item transfers for June 2013 & July 2013 – Attachment 2.3
4. Resolution to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for June 2013 & July 2013 that no budgetary line item account has encumbrances and expenditures, which total exceed the amount appropriated by the Moonachie Board of Education - *Except Sandy related items – Attachment 2.4
5. Resolution to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary of June 2013 & July 2013 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of

Education’s financial obligations for the remainder of the fiscal year –
 *Except Sandy related items – Attachment 2.5

6. Resolution to accept the Treasurer’s Report of June 2013 & July 2013 – Attachment 2.6
7. Resolution to accept the Report of Secretary to the Moonachie Board of Education for June 2013 & July 2013 – Attachment 2.7
8. Resolution to approve contract between the Moonachie Board of Education and Bergen County Special Services for the provision of Hospital Instruction for the 2013-2014 school year – Attachment 2.8
9. Resolution to approve the bills list for Milk and Lunch account for month of July 2013 – Attachment 2.9
10. Resolution to authorize the submission of the No Child Left Behind (NCLB) application for Fiscal Year 2014, and accept the grant award of these funds upon the subsequent approval of the FY 2014 NCLB application – Attachment 2.10

Title I Part A - Basic	\$ 98,461
Title II Part A	\$ 7,302
Title III	\$ 2,576
Total	\$108,339

11. Resolution to approve contract between Essex Regional Educational Services Commission and the Moonachie Board of Education for Alternative Educational tuition services in the Essex High School for the 2013-2014 school year – Attachment 2.11
12. Resolution to approve the contract between the Moonachie Board of Education and NuWay Concessionaires, Inc. for vended meals for the 2013-2014 school year – Attachment 2.12
 - Breakfast - \$1.35
 - Lunch - 2.67
 - Personnel - \$20/day
13. Resolution to approve Proposal from Powers Service, Inc. for HVAC quarterly inspection (labor only) for the 2013-2014 year – Attachment 2.13
14. Resolution to approve contract between the Moonachie Board of Education and the South Bergen Jointure Commission for Special Education tuition for the Summer 2013 – Attachment 2.14
15. Resolution to approve Five (5) Years Software License Agreement with Systems 3000 for Fund Accounting, Personnel and Payroll modules with annual increases of 2% - Attachment 2.15

16. Resolution to approve the approval submission of acceptance of the United Arab Emirates Hurricane Sandy Grant - \$171,000 – Attachment 2.16

3. Policy

Motion: Charles Pallas

Seconded: Sheila King

Action taken: All Ayes

Absent: Melissa Rose

1. Resolution to approve the second reading of the following revised policies and regulations - Attachment 3.1

#0000.01	Introduction
#0000.02	Introduction
#P3232	Tutoring Services
#R3232	Tutoring Services
#P5117	Interdistrict Public School Choice
#R5117	Interdistrict Public School Choice
#P5120	Assignment of Pupils
#P5300	Automated External Defibrillators
#R5300	Automated External Defibrillators
#P5533	Pupil Smoking
#P7434	Smoking in School Buildings and on School Grounds

#P7522	School District Provided Technology Devices to Staff Members
#P7523	School District Provided Technology Devices to Pupils

2. Resolution to approve the NJDOE School Self-Assessment for Anti Bullying of Rights – Attachment 3.2
3. Resolution to introduce policy #4450 – between the Moonachie Board of Education and Central Office, School Office and Custodial Staff – Employment Benefits and Compensation Policy – Attachment 3.3

4. Personnel

Motion: Sheila King
 Seconded: Charles Pallas
 Action taken: All Ayes
 Absent: Melissa Rose

1. Resolution to approve contract for Allison Stager as the Supervisor of Curriculum and Instruction for the School year 2013-2014 – Salary \$75,000 prorated, effective September 1, 2013, Per Diem for days worked in August 2013 - \$312.50 per day– Subject to the satisfactory completion of the criminal history checked required by law and certificates - To be adjusted pending MEA contract approval – Attachment 4.1
2. Resolution approve Stacie Katz as a Part-time Aide – Salary – \$13.00 per hour as needed starting September 3, 2013 – Subject to the satisfactory completion of the criminal history checked required by law and certificates - To be adjusted pending MEA contract approval – Attachment 4.2

5. Curriculum

Motion: Sheila King
 Seconded: Charles Pallas
 Action taken: All Ayes
 Absent: Melissa Rose

1. Resolution to approve the following workshops.

Workshop	Date	Attendee	Cost
Ethics in Business Law and Purchasing Rockaway, NJ	Tuesday, Dec. 17, 2013	Sue Anne Mather	\$50.00 Travel – \$17.83
Technical Assistance NCLB Federal Grant Hackensack, NJ	Tuesday, August 13, 2013	Frank Scarafile	No Cost
SGO Training Planning and Assistance Trenton, NJ	Friday, August 23, 2013	Frank Scarafile, Allison Stager, Valerie Kenny and Lee TenHoeve	No Cost Travel Expense FS - \$20.40 AS - \$23.56 VK - \$21.70 LT - \$20.40

6. Facilities

Motion: None

Seconded: None

Action taken: None

1. Update on status of the Robert L. Craig School building

7. Old Business

Motion: None

Seconded: None

Action taken: None

8. New Business

Motion: None

Seconded: None

Action taken: None

1. Ribbon Cutting – Back To School Night – Residents and Parents –
September 12, 2013 – 6:00 p.m.

2. Donate surplus items to Wood-Ridge and Little Ferry

9. Information Items

10. Discussion Items

11. Public Comments –

Kathy Kinsella – Is the payroll company calculating health benefit Contributions? Sue Anne Mather responded, yes they are.

12. Adjournment – 7:30 p.m.

Motion: James Campbell

Seconded: Sheila King

Action taken: All Ayes

Absent: Melissa Rose

Returned to closed session 7:45 p.m. – 8:15 p.m.

Respectfully submitted,

Sue Anne Mather
Board Secretary