

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School

Cafeteria

November 12, 2013

Call to order by Board President Meeting opened at 6:00

Roll Call

Members Present: David Vaccaro, Charles Pallas, Melissa Rose and Sheila King

Members Absent: James Campbell

Also Present: Sue Anne Mather, Frank Scarafile, Scott Zucker, Board Attorney and Allison Stager, Supervisor of Curriculum and Instruction

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

- Acceptance of Minutes of October 8, 2013 closed session and regular session and Superintendent Report Minutes and Minutes of October 15, 2013 Special Meeting– Attachment 1.1

Motion: Melissa Rose

Seconded: Sheila King

Absent: James Campbell

Action taken: All Ayes

- Acceptance of Correspondence

Motion: None

Seconded: None

Absent: James Campbell

Action taken: None

- Superintendent's Report
Motion: Sheila King
Seconded: Charles Pallas
Absent: James Campbell
Action taken: All Ayes

1. Resolution to approve the district's New Jersey Quality Single Accountability Continuum Statement of Assurance and District Performance Review for the school year 2013-2014

2. Student of the Month – October 2013

<u>Student</u>	<u>Grade</u>
Hannah Choi	1 st
Rushiga Sarveiya	4 th
Anthony Pansini	7 th

3. 8th Grade Presentation – 9-11 Tribute

4. Resolution to approve Superintendent's HIB findings – (2) Cases

- Public Comments - (Agenda Items Only)

- Al Rapella – Questioned regarding Sandy Related expenses. Sue Anne Mather explained line items for Sandy related items are all separate. Questioned on Personal contracts. Do these positions go out to bid? Attorney responded these are employee positions for current employees. Employees are not bid positions.

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Charles Pallas
Seconded: Sheila King
Absent: Charles Pallas
Action taken: All Ayes

1. Resolution to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work done and performed for the month ended November 2013– Attachment 2.1
2. Resolution to approve the Moonachie Board of Education Guide for Standard Operating Procedures and Internal Controls for the 2013-2014 School Year– Attachment 2.2
3. Resolution to approve the budgetary line-item transfers for the month ending October 31, 2013 - Attachment 2.3
4. Resolution to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for October 2013 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriate by the Moonachie Board of Education *Except for Superstorm Sandy related expenses– Attachment 2.4
5. Resolution to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for October 2013 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education’s financial obligations for the remainder of the fiscal year *Except for Superstorm Sandy related expenses – Attachment 2.5
6. Resolution to accept the Treasurer’s Report for month ending October 31, 2013 – Attachment 2.6
7. Resolution to accept the Report of the Secretary of the Moonachie Board of Education for month ending October 31, 2013 – Attachment 2.7
8. Resolution to approve Check Register for the month ending October 31, 2013 – Attachment 2.8
9. Resolution to approve Bills List for the Milk and Lunch account for the month ending October 31, 2013 – Attachment 2.9
10. Resolution to approve Certificate of Determination and Award for Promissory Note issued October 25, 2013 maturing July 25, 2014 – Attachment 2.10
11. Resolution to approve contract with Group Tours and Travel, LLC for 8th grade Washington DC trip May 19-21, 2014 – Attachment 2.11
12. Resolution to approve contract between the Wallington Board of Education and the Moonachie Board of Education for Special Education tuition for the 2013-2014 school year – Attachment 2.12
13. Resolution to approve the Contracted Service Agreement with the South Bergen Jointure Commission for the 2013-2014 school year – Attachment 2.13

14. Resolution to approve Change Order No. 5 between Molba Construction and the Moonachie Board of Education in the amount of \$12, 253.25 for door hardware, plumbing and vinyl base cabinets – Attachment 2.14

3. Policy

Motion: None

Seconded: None

Action taken: None

4. Personnel

Motion: Melissa Rose

Seconded: Sheila King

Absent: James Campbell

Action taken: All Ayes

1. Resolution to approve Susan Barrise as Teacher in Charge for the school year 2013-2014 – Salary \$8.35 – per hour – Attachment 4.1
2. Resolution to reappoint the following tenured Attendance Officer, for 10 month contract for school year 2013-2014 – Attachment 4.2
3. Resolution to reappoint the following tenured Assistant to the Business Administrator, for school year 2013-2014 – Attachment 4.3
4. Resolution to reappoint the following tenured secretarial staff, for school Year 2013-2014 – Attachment 4.4
5. Resolution to reappoint the following secretarial staff, on an hourly, as needed basis for school year 2013-2014 – Attachment 4.5
6. Resolution to reappoint the following Custodians, for school year 2013-2014 - Attachment 4.6
7. Resolution to reappoint the following list of substitute/summer custodial staff for school year 2013-2014 – Attachment 4.7
8. Resolution to reappoint the following Classroom Aides, for school year 2013-2014 – Attachment 4.8
9. Resolution to reappoint the following School Aides, for school year 2013-2014 – Attachment 4.9
10. Resolution to reappoint the following Lunch Monitor, for school year 2013- 2014 – Attachment 4.10
11. Resolution to reappoint the following staff for After School Programs – school year 2013-2014 – Attachment 4.11
12. Resolution to reappoint the following to work in the Summer Tutoring Program (June 24, 2013 – July 26, 2013) – Attachment 4.12
13. Resolution to reappoint the following staff to work the 2013 Extended School Year Program from (July 8, 2013 – July 26, 2013) Staff Orientation Day on June 21, 2013, on a hourly basis – Attachment 4.13

14. Resolution to reappoint the following tenured teaching staff for school year 2013-2014 – Attachment 4.14
15. Resolution to reappoint the following non-tenured teaching staff for school year 2013-2014 – Attachment 4.15
16. Resolution to approve Katerina Diccica – Classroom Observation/Placement Student from Fairleigh Dickinson University – between January 6, 2014- January 17, 2014 – Attachment 4.16
17. Resolution to approve Ashley Poppalardo as a substitute nurse for the 2013-2014 school year at a rate of \$150.00 per day.

5. Curriculum

Motion: Sheila King

Seconded: Charles Pallas

Absent: James Campbell

Action taken: All Ayes

1. Resolution to approve the following workshops and expenses

Workshop & Location	Date	Attendee	Cost
New Jersey School Health Conference, Somerset, NJ	Wednesday, October 16, 2013	Donna Gallo	\$195.00 plus travel expense \$31.00
Bureau of Education & Research Guided Math Newark, NJ	Friday, December 13, 2013	Kim Samarelli	\$225.00 plus travel expense \$9.92
Bureau of Education & Research Guided Math Newark, NJ	Friday, December 13, 2013	Danielle Abbruzzesi	\$225.00 plus travel expense \$17.98
NJDEC Workshop, Kean University, Hillside, NJ	Friday, October 25, 2013	Katie Reilly	No Cost
NJMEA – State Music Education Conference, East Brunswick, NJ	February 20 & 21, 2014	David Gallagher	\$100.00 plus travel expense \$22.94
Systems 3000 – Payroll End of Year Training – Eatontown, NJ	December 2, 2013	Debbie Carpino	No Cost \$36.62 plus tolls

New Jersey Cares, Meadowlands Family Success Center, Little Ferry, NJ	October 15, 2013	Phil Facendola	No Cost
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2. Resolution to approve the following School Violence and Vandalism Report – Attachment 5.2

6. Facilities

Motion: None

Seconded: None

Action taken: None

1. Discussion on opening paper road connecting Teresa Court – Police Chief is in favor
2. Roof over classrooms – discussion on replacement

7. Old Business

Motion: None

Seconded: None

Action taken: None

8. New Business

Motion: None

Seconded: None

Action taken: None

9. Information Items

1. Average Monthly Attendance from 10/1/13 – 10/31/13 and – Attachment 9.1
2. Monthly Report of Attendance officer for the month of October 2013 – Attachment 9.2

10. Discussion Items

- Sheila King commented on well received Halloween events at the school. She thanked Mr. Frank Scarafilo on all his efforts.

11. Public Comments

- Al Rapella – Tire marks on grounds tripping hazard for children. Pot holes in macadam by gym. Dead tree branches need attention. Security cameras not working. Copiers should all scan.

12. Adjournment at 7:50 p.m.

Motion: Melissa Rose

Seconded: Sheila King

Absent: James Campbell

Action taken: All Ayes

Returned to Closed at 8:00 p.m.

Adjourned at 8:45 pm

Respectfully submitted,

Sue Anne Mather

Board Secretary