

MOONACHIE BOARD OF EDUCATION  
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School

Cafeteria

December 10, 2013

Call to order by Board President      Meeting opened at 6:00 p.m.

Roll Call

Members Present: David Vaccaro, James Campbell, Charles Pallas, Melissa Rose and Sheila King

Members Absent: None

Also Present: Sue Anne Mather, Frank Scarafile and Dennis McKeever, Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

- New Jersey School Boards Association – Bergen County School Boards Association – December 10, 2013 Board Meeting – Shelly Dansky
- Acceptance of Minutes of November 12, 2013 closed session and regular session, and Superintendent Report Minutes – Attachment 1.1  
Motion: Sheila King  
Seconded: Charles Pallas  
Action taken: All Ayes
- Acceptance of Correspondence Thank you letter from Ridgfield Park School District – Attachment 1.2  
Motion: Melissa Rose  
Seconded: James Campbell  
Action taken: All Ayes

- Superintendent’s Report 1.3

Motion: Charles Pallas

Seconded: Sheila King

Action taken: All Ayes

- Students of the Month

<u>November</u>	<u>Grade</u>
Josue Celdo	1 <sup>st</sup>
Ria Panchal	5 <sup>th</sup>
Michael Gallo	6 <sup>th</sup>

1. Resolution to approve the submission of the Flexibility Waiver for Implementation of the Marshall Teacher Evaluation – Attachment 1.3

- Standards Solutions Professional Development
- “Flexibility” Wavier for Teacher Evaluation System
- Overview of progress on district goals & objectives

- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Melissa Rose

Seconded: Sheila King

Action taken: All Ayes

1. Resolution to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work done and performed for the month ended December 2013– Attachment 2.1
2. Resolution to approve the budgetary line-item transfers for November 2013- Attachment 2.2

3. Resolution to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for November 2013 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriate by the Moonachie Board of Education – \*Except for Sandy related items - Attachment 2.3
4. Resolution to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for November 2013 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education’s financial obligations for the remainder of the fiscal year – \*Except for Sandy related items - Attachment 2.4
5. Resolution to accept the Treasurer’s Report for November 2013 – Attachment 2.5
6. Resolution to accept the Report of the Secretary of the Moonachie Board of Education for November 2013 – Attachment 2.6
7. Resolution to approve Check Register for the month of November 2013 – Attachment 2.7
8. Resolution to approve Bills List for the Milk and Lunch account for November 2013 – Attachment 2.8
9. Resolution to approve Consulting Services Agreement between the Moonachie Board of Education and Brown & Brown Benefit Advisors for one (1) year commencing January 1, 2014 in the amount of \$18,000.00 payable monthly – Attachment 2.9
10. Resolution to approve the greatly appreciated donation in the amount of \$1,000 from the Wadewitz Elementary School
11. Resolution to approve tuition contract between the Moonachie Board of Education and the Ridgefield Board of Education for special education tuition for the 2013-2014 school year – Attachments 2.11

3. Policy

Motion: Sheila King

Seconded: James Campbell

Action taken: All Ayes

1. Resolution to approve the first reading of the following revised policies and regulations - Attachment 3.1

#P1240	Evaluation of Superintendent
#R1240	Evaluation of Superintendent

#P3142	Nonrenewal of Nontenured Teaching Staff Member
#R3142	Nonrenewal of Nontenured Teaching Staff Member
#P3144	Certification of Tenure Charges
#R3144	Certification of Tenure Charges
#P4146	Nonrenewal of Nontenured Support Staff Member
#R4146	Nonrenewal of Nontenured Support Staff Member
#P3221	Evaluation of Teachers
#R3221	Evaluation of Teachers
#P3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
#R3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
#P3223	Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals
#R3223	Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals
#P3224	Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals
#R3224	Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals



3. Resolution to approve the following workshops and expenses

<b>Workshop &amp; Location</b>	<b>Date</b>	<b>Attendee</b>	<b>Cost</b>
PARCC Technology Readiness Regional Meeting, Rockaway, NJ	Wednesday, December 11, 2013	Allison Stager Jason Diaz	No Cost Travel - \$8.68 - JD
Strauss Esmay Training Workshop, Toms River, NJ	Wednesday, October 16, 2013	Allison Stager	\$100.00 Travel \$44.33
Bergen County ASBO Holiday Luncheon Meeting, Washington Township, NJ	Friday, December 6, 2013	Frank Scarafile and Sue Anne Mather	FS- \$75.00 Plus Travel - \$4.02 SAM – Travel \$4.02
Professional Development Program – NJASBO Pensions Update, Rockaway, NJ	Tuesday, January 28, 2014	Sue Anne Mather	\$50.00 Travel - \$17.98
Professional Development Program – NJASBO – GASB Update & Internal Controls and Fraud Prevention Strategies, Rockaway, NJ	Tuesday, February 11, 2014	Sue Anne Mather	\$50.00 Travel - \$17.98
Section 504 in NJ Hasbrouck Heights, NJ	Friday, February 7, 2014	Allison Stager	\$199.99
Standard Solutions, Monroe Township, NJ	Friday, January 24, 2014	Christine Lomio	\$199.00 Travel - \$26.66

6. Facilities

Motion: Sheila King

Seconded: Melissa Rose

Action taken: All Ayes

1. Replacement roof – Attachment 6.1 – The Board will address after the Sandy Insurance claim is finalized.

2. Motion to approve Facilities Use Request Form from the Moonachie Borough Recreation – Attachment 6.2

7. Old Business

Motion: None

Seconded: None

Action taken: None

8. New Business

Motion: None

Seconded: None

Action taken: None

9. Information Items

1. Average Monthly Attendance from 11/1/13 – 11/30/13 and – Attachment 9.1

2. Monthly Report of Attendance officer for the month of November 2013 – Attachment 9.2

10. Discussion Items

11. Public Comments

- Paul Sexton – Questioned aide hours in his son’s kindergarten class. He is receiving 30 minutes of Occupational Therapy per week and requests 45 minutes of Occupational Therapy per week. Mrs. Stager is handling with Child Study Team Department to increase Occupational Therapy time. Frank Scarafile indicated aide is in class at least 80% of the time.
- Al Rapella – Questioned the Board on what they are doing to increase writing skills of Middle School students. Frank Scarafile responded we are hiring a Part-Time Middle School Language Arts Teacher to assist students in improving their skills.  
Lockers cannot accommodate back packs. Frank Scarafile responded the students carry back packs from class to class.

12. Adjournment at 7:45 p.m.  
Motion: James Campbell  
Seconded: Sheila King  
Action taken: All Ayes

Returned to Closed at 7:50 p.m.  
Adjourned at 9:30 pm

Respectfully submitted,

Sue Anne Mather  
Board Secretary