

MOONACHIE BOARD OF EDUCATION  
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School

Media Center

January 23, 2014

Call to order by Board President

Meeting opened at 6:00

Roll Call

Members Present: David Vaccaro, James Campbell and Sheila King

Members Absent: Charles Pallas and Melissa Rose

Also Present: Sue Anne Mather, Frank Scarafile, Allison Stager and Josh Sklarin,  
Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

- Acceptance of Minutes of January 7, 2014 closed session, regular session and Re-Organization Meeting, and Superintendent Report Minutes – Attachment 1.1  
Motion: James Campbell  
Seconded: Sheila King  
Absent: Charles Pallas and Melissa Rose  
Action taken: All Ayes
- Acceptance of Correspondence  
Motion: None  
Seconded: None  
Action taken: None

- Superintendent's Report

Motion: Sheila King

Seconded: James Campbell

Absent: Charles Pallas and Melissa Rose

Action taken: All Ayes

- Review Goals and Objectives for District
- Discussion of choosing a Math Series
- Arts Enrichment Program
- School Calendar 2014-2015
- Changes in the 5<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup> Grade English Language Arts Program
- Looking to make similar adjustments in Math

- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: James Campbell

Seconded: Sheila King

Absent: Charles Pallas and Melissa Rose

Action taken: All Ayes

1. Resolution to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work done and performed for the month ended January 2014– Attachment 2.1 – Molba check - withdraw
2. Resolution to approve the budgetary line-item transfers for December 2013- Attachment 2.2
3. Resolution to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for December 2013 that no

- budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriate by the Moonachie Board of Education \*Except for Superstorm Sandy related items– Attachment 2.3
4. Resolution to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for December 2013 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education’s financial obligations for the remainder of the fiscal year \*Except for Superstorm Sandy related items – Attachment 2.4
  5. Resolution to accept the Treasurer’s Report for December 2013 – Attachment 2.5
  6. Resolution to accept the Report of the Secretary of the Moonachie Board of Education for December 2013 – Attachment 2.6
  7. Resolution to approve Check Register for the month of December 2013 – Attachment 2.7
  8. Resolution to approve the greatly appreciated donation from the W. Cary Edwards Foundation in the amount of \$15,000 – Attachment 2.8
  9. Resolution to approve proposal for Employee Portal Add-on Application to Systems 3000 Visual Payroll – Attachment 2.9
  10. Resolution to accept Moonachie Board of Education Comprehensive Annual Financial Report (CAFR) and Auditor’s Management Report (AMR) with no recommendations for the year ending June 30, 2013 - Attachment 2.10
  11. Resolution to approve contract between the Moonachie Board of Education and the High Point School of Bergen County for special education tuition for the 2013-2014 school year commencing January 16, 2014 – Attachment 2.11

3. Policy

Motion: None

Seconded: None

Action taken: None

4. Personnel

Motion: James Campbell

Seconded: Sheila King

Absent: Charles Pallas and Melissa Rose

Action taken: All Ayes

1. Resolution to accept the letter of consideration for retirement purposes from Phyllis Orofino. – Attachment 4.1

- Resolution to approve the following staff for the NJ ASK Tutoring After School Program – School Year 2013-2014 – Salary \$37.46 per hour – as needed and assigned by the Chief School Administrator:

Joan Boniello	Lauren Vigilante
Danielle Carrione	Susan Barrise
Jessica Zuluaga	Christine Lomio
Allison McGorry	Katie Reilly
Martha Morales	Joanne Camporeale
Linda Mikulka	Michele Collins
Brian DeSantis	

- Resolution to approve the submission of the Statement of Assurance Regarding the Use of Paraprofessional Staff – 2013-2014 School Year – Attachment 4.3
- Resolution to approve the following staff for Home Instructor – School Year – 2013-2014 – Salary \$37.46 – as needed:

Danielle Carrione

5. Curriculum

Motion: Sheila King

Seconded: James Campbell

Absent: Charles Pallas

Action taken: All Ayes

- Resolution to approve the following field trips:

Field Trip	Date	Grade
Philadelphia	Monday, May 12, 2014	7 <sup>th</sup>
One World NY/NJ Super Bowl Edition Liberty Science Center	Monday, January 27, 2014	5 <sup>th</sup>

- Resolution to approve the 2014-2015 school year calendar – Attachment 5.2
- Resolution to approve the following workshops and expenses

Workshop & Location	Date	Attendee	Cost
NJASBO – Public School Purchasing: The Nitty Gritty!, Hilton Garden Inn, Rockaway, NJ	March 20, 2014	Sue Anne Mather	\$50.00 + Travel - \$17.98

NJASBO – How to Prepare for your Annual Audit, Hilton Garden Inn, Rockaway, NJ	April 10, 2014	Sue Anne Mather	\$50.00 + Travel - \$17.98
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6. Facilities

Motion: None

Seconded: None

Action taken: None

7. Old Business

Motion: None

Seconded: None

Action taken: None

8. New Business

Motion: None

Seconded: None

Action taken: None

Sheila King reported on her first experience as a member of the Wood-Ridge Board of Education representing Moonachie.

9. Information Items

1. Average Monthly Attendance from 12/1/13 – 12/31/13 – Attachment 9.1

2. Monthly Report of Attendance officer for the month of December 2013 – Attachment 9.2

10. Discussion Items

11. Public Comments

- Matthew Vaccaro spoke on his experience working with Singapore Math Program. He commented on the difficulty of this program for the students.

12. Adjournment at 7:30 p.m.  
Motion: James Campbell  
Seconded: Sheila King  
Absent: Charles Pallas and Melissa Rose  
Action taken: All Ayes  
Respectfully submitted,

Sue Anne Mather  
Board Secretary