

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School

Cafeteria

June 10, 2014

Call to order by Board President Meeting opened at 6:00 p.m.

Roll Call

Members Present: David Vaccaro, James Campbell, Charles Pallas, Sheila King and Melissa Rose

Members Absent: None

Also Present: Sue Anne Mather, Frank R. Scarafile, Allison Stager and Dennis McKeever, Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1.

- Acceptance of Minutes of May 27, 2014 closed session and regular session, and Superintendent Report Minutes – Attachment 1.1

Motion: Sheila King

Seconded: James Campbell

Action taken: All Ayes

- Acceptance of Correspondence

Motion: None

Seconded: None

Action taken: None

- Superintendent's Report

Motion: Sheila King

Seconded: Charles Pallas

Action taken: All Ayes

- Student of the Month - June

<u>Student</u>	<u>Grade</u>
Marco Morra	Pre-K
Abigail Chandra	3rd
Amy Camacho	8 th

- Honoring Teacher of the Year 2013-2014 – Mrs. Katie Reilly
- QSAC Report – Attachment 1.3

- Public Comments(Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Sheila King

Seconded: James Campbell

Action taken: All Ayes

1. Resolution to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work done and performed for the month ended June 2014 – Attachment 2.1
2. Resolution to approve Check Register for the month of May 2014 – Attachment 2.2
3. Resolution to approve the budgetary line-item transfers for May 2014 – Attachment 2.3
4. Resolution to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for May 2014 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriated by the Moonachie Board of Education – Attachment 2.4 * Except for Sandy Items

5. Resolution to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for May 2014 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education's financial obligations for the remainder of the fiscal year – Attachment 2.5 * Except for Sandy Items
6. Resolution to accept the Report of the Secretary of the Moonachie Board of Education for May 2014 – Attachment 2.6
7. Resolution to accept the Treasurers Report for May 2014 – Attachment 2.7
8. Resolution to approve Bills List for Milk and Lunch Account for the month of May 2014–Attachment 2.8
9. Resolution to approve contracts between the Moonachie Board of Education and the High Point School of Bergen County for high school special education tuition for the 2014-2015 school year for two (2) Moonachie students – Attachment 2.9
10. Resolution to approve Breakfast and Lunch Program Meal Prices for the 2014-2015 School Year – Breakfast - \$ 2.00 Lunch –\$ 3.00
11. Resolution to approve contract between the Moonachie Board of Education and The Children's Therapy Center Upper School for special education tuition for the 2014-2015 School Year – Attachment 2.11

3. Policy

Motion: Charles Pallas

Seconded: Melissa Rose

Action taken: All Ayes

1. Resolution to approve the School Bus Emergency Evacuation Drill report (in accordance with N.J.A.C. 6A:27-11.2) as follows: On May 29 and 30, 2014, between 8:10-8:20 a.m., all bus students in the Robert L. Craig School, 20 West Park Street, Moonachie, participated in a bus emergency evacuation drill. The drill took place in the front of the school. Mr. Frank R. Scarafile, Chief School Administrator, supervised the drill.

4. Personnel

Motion: Melissa Rose

Seconded: Sheila King

Action taken: All Ayes

1. Resolution to approve the Guidelines for Teacher Assistants – Attachment 4.1
2. Resolution to approve the following staff members to participate in CPR training on June 4, 2014 and June 5, 2014 -Attachment 4.2

3. Resolution to accept request for personal leave for Lucy Trano, School Aide effective September 1, 2014 through June 30, 2015 – Attachment 4.3
4. Resolution to approve Lucy Trano as a Substitute School Aide for the School Year 2014-2015 at a rate of \$11.72 per hour
5. Resolution to approve Jessica Weidner as a substitute teacher for the 2014-2015 school year at a rate of \$85.00 per day subject to the satisfactory completion of the criminal history background check required by law and certificates
6. Resolution to approve David Coleman as a substitute custodian for the 2014-2015 school year at a rate of \$15.00 per hour subject to the satisfactory completion of the criminal history background check required by law
7. Resolution to approve Nicholas Gerkin and Connor Algozzini as summer custodians from July 1, 2014 through June 30, 2015 – at a rate of \$8.25 hourly subject to the satisfactory completion of the criminal history background check required by law on an emergent hire basis.
8. Resolution to authorize the Superintendent to emergent hire personnel between June 10, 2014 through June 30, 2014, retroactive approval to be confirmed at the June 24, 2014 Regular Business Meeting.

5. Curriculum

Motion: Sheila King

Seconded: Charles Pallas

Action taken: All Ayes

1. Resolution to approve the following Extended School Year Program field trips:

<u>Dates</u>	<u>Destination</u>	<u>Time</u>
July 2, 9 and 16, 2014	Park on Joseph Street	9:00 am – 11:30 am

2. Resolution to approve the following workshops and expenses

<u>Workshop & Location</u>	<u>Date</u>	<u>Attendee</u>	<u>Cost</u>
Bergen County Community College, Paramus, NJ – Supporting our English Language Learners	June 13, 2014	Sue Barrise	No Cost

Summer Institute Teaching of Reading Paramus, NJ	July 7 – 10, 2014	Nicole Wohlrab	\$ 425.00
Teacher’s College Columbia University, New York	August 11 – 15, 2014	Kathy Kinsella	\$750.00 plus travel \$181.50

6. Facilities

Motion: Sheila King

Seconded: Melissa Rose

Action taken: All Ayes

1. Resolution to approve the Borough of Moonachie submission of a grant Application to the NJ Department of Transportation’s 2014 Safe Routes To School Program for the Borough of Moonachie’s Robert L. Craig Elementary School Accessibility Project – Attachment 6.1

7. Old Business

Motion:

Seconded:

Action taken:

1. Dave Vaccaro compared roof proposals from previous meeting. He suggests we approve contractor at next meeting to commence work in July 2014.

8. New Business

Motion:

Seconded:

Action taken:

9. Information Items

1. Monthly Report of Attendance Officer – May 2014 – Attachment 9.1
2. Average Monthly Attendance from 5/1/14 – 5/31/14 – Attachment 9.2

10. Discussion Items

11. Public Comments

- Greg Keelen thanked Frank Scarafile and the Moonachie Board of Education for honoring Katie Reilly as Teacher of the Year.

12. Adjournment at 7:35 p.m.

Motion: Charles Pallas

Seconded: Melissa Rose

Action taken: All Ayes

Returned to Closed Session at 7:10 pm

Closed session adjourned at 7:30 p.m.

Motion: James Campbell

Second: Sheila King

Action taken: All Ayes

Respectfully submitted,

Sue Anne Mather
Board Secretary