

Guardian/Notarized

Documents must be notarized prior to arriving at Safe & Secure Schools

2025-2026

Clear Creek Independent School District

Campus Student will attend

### Guardianship Notification

- I. By agreeing to be the educational guardian for a student, I am legally responsible for the student’s attendance at school. If the student is found to be truant, I understand that the school may file truancy charges against me and I will be required to appear in court. If truancy charges are filed against me, I may be fined by the courts. \_\_\_\_\_(initials)
- II. By agreeing to be the educational guardian for a student, I agree to provide a daytime telephone number where the school may contact me regarding educational matters. I understand that I may be required to appear at the school to assist in resolution of disciplinary issues. \_\_\_\_\_(initials)
- III. Texas law states that a child’s legal residence is determined by where he/she sleeps at night. By signing the admission document, I affirm that the child will sleep in my residence every school week during this school year. I understand that the school may perform periodic verification of the student’s residency. \_\_\_\_\_(initials)
- IV. If it is determined that a student is unlawfully attending a CCISD school, then the District may file criminal charges under Penal Code 37.10. In addition, the District shall require the parent, legal guardian, or other adult with lawful control over the student to pay tuition for the period of time during which the student was unlawfully attending CCISD. \_\_\_\_\_(initials)

I hereby acknowledge that each of these requirements was explained to me by District personnel and that I was given an opportunity to ask questions regarding guardianship of a Clear Creek ISD student. \_\_\_\_\_(initials)

**Texas Penal Code, Section 37.10 Tampering with Governmental Record**

(a) A person commits an offense if he:

- (1) knowingly makes a false entry in, or false alteration of, a governmental record;
- (2) makes, presents, or uses any record, document, or thing with knowledge of its falsity and with intent that it be taken as a genuine governmental record; or
- (3) intentionally destroys, conceals, removes, or otherwise impairs the verity, legibility, or availability of a governmental record.

(b) An offense under this section is a Class C misdemeanor. (A person found by a court to be guilty may be fined up to \$500.) \_\_\_\_\_(Initials)

**Education Code, Section 25.001 Admission**

(h) In addition to the penalty provided by Section 37.10, Penal Code, a person who knowingly falsifies information on a form required for enrollment of a student in a school district is liable to the district if the student is not eligible for enrollment in the district but is enrolled on the basis of the false information. The person is liable, for the period during which the ineligible student is enrolled, for the greater of:

- (1) the maximum tuition fee the district may charge under Section 25.038 of this code; or
- (2) the amount the district has budgeted for each student as maintenance and operating expenses.

(A person found guilty of falsifying information on an enrollment form may be liable for tuition for a sum in excess of \$5,000.) \_\_\_\_\_(Initials)

#### Assumption of Parental Responsibility and Acknowledgements (To be completed by the Guardian/Homeowner)

I / We, the person(s) specified as individual(s) with whom applicant is residing within Clear Creek ISD in the foregoing application of \_\_\_\_\_(Child's Name) hereby swear or affirm that every statement contained in the foregoing application is within my knowledge true and correct, I/We further agree to assume the obligations of parent(s) of said applicant insofar as Clear Creek ISD is concerned, so long as applicant is a minor and is attending schools in Clear Creek ISD and do hereby agree to be responsible for all matters as stated in this application. I am aware that the applicant must be a full-time resident in my home to be considered a resident of Clear Creek ISD and that any violation of this policy will result in immediate withdrawal of the student. I am aware that if this student moves from my home, I am required to immediately report this to Clear Creek ISD. I am aware that a person who knowingly falsifies information on a form required for a student’s enrollment in the district shall be liable to the district for the payment of tuition rate **\$44.18** per school day if the student is not eligible for enrollment. Presenting a false document or record is a violation of Texas Education Code 25.002(h) and Penal Code 37.10 and will be prosecuted to the full extent of the law by Clear Creek ISD.

**Attach a copy of the following five items to the affidavit:**

- Parent's Government Issued Photo ID
- Guardian's Government Issued Photo ID
- Guardian's Current Lease or Mortgage Statement
- Student Birth Certificate
- Guardian's Current Utility Bill (gas, water, electric)

The completed original affidavit including all attachments and a copy of the original affidavit including all attachments must be returned to the Safe and Secure Schools Department for approval. Visit <https://www.ccisd.net/enrollment> for submittal instructions.

Guardian’s signature \_\_\_\_\_ Date \_\_\_\_\_

STATE OF \_\_\_\_\_ § COUNTY OF \_\_\_\_\_ §

BEFORE ME, the undersigned authority, on this day personally appeared \_\_\_\_\_ known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purpose and considerations therein expressed.

GIVEN under my hand and seal of office on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Notary Signature \_\_\_\_\_ (Affix Notary Seal)

Parent/Notarized

# CLEAR CREEK INDEPENDENT SCHOOL DISTRICT

(To be completed by the Parent/Legal Guardian)

## **POWER OF ATTORNEY AFFIDAVIT**

(For parents giving educational rights to another adult

I, \_\_\_\_\_, residing at  
Parent or Legal Guardian

Address: Street, City, State, Zip Code Primary Telephone Number

\_\_\_\_\_ do hereby grant to \_\_\_\_\_  
Relationship to Student Name of Adult Guardian

who resides at \_\_\_\_\_,  
Address: Street, City, State, Zip Code

Primary Telephone Number for Adult Guardian Secondary Telephone Number for the Adult Guardian

**The following rights with respect to:**

<u>Name</u>	<u>Age</u>	<u>Campus/Grade</u>
-------------	------------	---------------------

\*Please note: Only one student per original affidavit.

The duration of this Power of Attorney is for the duration of the **2025-2026** school year(s). During this period, the above-named adult shall have such rights and obligations as may be necessary to enable my child to receive an appropriate education, including:

1. The duty of care, control, protection and reasonable discipline of the child;
2. The power to consent to medical and surgical treatment during any emergency involving an immediate danger to the health and safety of the child;
3. The right to consult with school officials concerning the child's welfare and educational status, including school activities, and to make decisions of educational significance to the child;
4. The right to attend school activities relating to the child;
5. The right of access to educational records;
6. The right to receive any form of notice from school officials that otherwise would be provided to me, as parent or legal guardian of the child; and
7. The right to be designated on any records as a person to be notified in case of emergency regarding the child.

### FALSIFICATION OF INFORMATION ACKNOWLEDGEMENT

I declare that I have provided no false information to the Clear Creek Independent School District (CCISD). I understand that falsifying this sworn affidavit is a **criminal offense (Perjury)** under Section 37.01 of the Texas Penal Code, which is a Class A misdemeanor punishable up to one (1) year of confinement in jail; a fine not to exceed \$2000.00; or both such fine and imprisonment. Another criminal offense for falsifying this information is a violation of Texas Penal Code 37.10: **Tampering with a Government record.**

Parent or Legal Guardian signature and Notary verification is Mandatory.

Parent/Guardian's signature \_\_\_\_\_ Date \_\_\_\_\_

STATE OF \_\_\_\_\_ § COUNTY OF \_\_\_\_\_ §

**BEFORE ME, the undersigned authority, on this day personally appeared \_\_\_\_\_ known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purpose and considerations therein expressed.**

**GIVEN** under my hand and seal of office on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Notary Signature \_\_\_\_\_

(Affix Notary Seal)