

2025-2026

Parent/Notarized
 Document must be notarized prior to
 arriving at Safe & Secure Schools

Clear Creek Independent School District

Campus Student will attend

Parent's/Guardian's Assurance of Bona Fide Residence
 (TO BE COMPLETED BY THE PARENT/GUARDIAN/ADULT STUDENT)

Parent/Guardians, who are currently residing with person(s) having a legal residence within the boundaries of the Clear Creek Independent School District and whose child(ren) will attend the district's schools, are required to declare the circumstances which make this arrangement necessary. They will be further required to declare that **no false information** has been provided to CCISD concerning their current residency status.

It is my understanding that, since the house/apartment lease agreement and/or utility bills for the address below are in someone else's name rather than mine, both parties will need to complete an Affidavit of Bona Fide Residence and have it notarized.

The two following documents must be submitted along with this statement to the CCISD Safe & Secure Dept. and at the time of enrollment to verify the residency. Visit <https://www.ccisd.net/enrollment> for submittal instructions:

1. **Government Issued Photo ID for Parent/Guardian**
2. **Student's Birth Certificate**

TO WHOM IT MAY CONCERN:

This document is provided to establish that my child and I reside at the address indicated below:

One Student per Affidavit

Name of Student: Last	First	Age	Grade Level	Campus
Parent Name: Last	First	Phone No.	Alternate Phone No.	Email
Name of Resident: Last	First	Phone Number:		
Address:		Email:		
City/State Zip				
Relationship:		Reason for moving in:		

Texas Penal Code, Section 37.10 Tampering with Governmental Record

- (a) A person commits an offense if he:
- (1) knowingly makes a false entry in, or false alteration of, a governmental record;
 - (2) makes, presents, or uses any record, document, or thing with knowledge of its falsity and with intent that it be taken as a genuine governmental record; or
 - (3) intentionally destroys, conceals, removes, or otherwise impairs the verity, legibility, or availability of a governmental record.
- (b) An offense under this section is a Class C misdemeanor. (A person found by a court to be guilty may be fined up to \$500.) _____ (Initials)

Education Code, Section 25.001 Admission

- (h) In addition to the penalty provided by Section 37.10, Penal Code, a person who knowingly falsifies information on a form required for enrollment of a student in a school district is liable to the district if the student is not eligible for enrollment in the district but is enrolled on the basis of the false information. The person is liable, for the period during which the ineligible student is enrolled, for the greater of:
- (1) the maximum tuition fee the district may charge under Section 25.038 of this code; or
 - (2) the amount the district has budgeted for each student as maintenance and operating expenses.

(A person found guilty of falsifying information on an enrollment form may be liable for tuition for a sum in excess of \$5,000.) _____ (Initials)

FALSIFICATION OF INFORMATION ACKNOWLEDGEMENT

I declare that I have provided no false information to the Clear Creek Independent School District (CCISD) regarding my family's residency. I understand that falsifying this sworn affidavit is a **criminal offense (Perjury)** under Section 37.02 of the Texas Penal Code, which is a Class A misdemeanor punishable up to one (1) year of confinement in jail; a fine not to exceed \$2,000.00; or both such fine and imprisonment. Another criminal offense for falsifying this residency information is a violation of Texas Penal Code 37.10:

Tampering with a Government record.

Further, such person is liable to the district for the period during which the ineligible student is enrolled, for the greater of: 1) the maximum tuition fee allowed under Section 25.038 of the Texas Education Code; or 2) the amount the district has budgeted for each student as maintenance and operating expenses.

The regular tuition rate is **\$44.18** per school day for 2025-2026 school year.

I understand that this child will be administratively withdrawn from CCISD if it is determined that I have enrolled the child based on false information. **I also understand that CCISD reserves the right to investigate claims of residence under the CCISD administrative guidelines as permitted by the Texas Education Code and may conduct a home visit to verify actual occupancy.**

Parent/Guardian's signature _____ Date _____

STATE OF _____ § COUNTY OF _____ §

BEFORE ME, the undersigned authority, on this day personally appeared _____ known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purpose and considerations therein expressed.

GIVEN under my hand and seal of office on this _____ day of _____, 20 _____.

Notary Signature _____

(Affix Notary Seal)

Resident/Notarized

Clear Creek Independent School District
Resident's Assurance of Bona Fide Residence
(TO BE COMPLETED BY THE CCISD RESIDENT; OWNER OR RENTER)

Residents living within the boundaries of the Clear Creek Independent School District who provide long-term shelter for anyone who will be attending school in the Clear Creek Independent School District, are required to sign the following statement declaring that no false information has been provided to the district and to provide the district with verification of residence.

The three following documents must be submitted along with this statement to the CCISD Safe & Secure Dept., and at the time of enrollment to verify residency. Visit https://www.ccisd.net/enrollment for submittal instructions:

Required proof of residency includes the following:

- 1. Government Issued Photo ID of Resident
2. Current Utility Bill: Gas, Water or Electric (disconnect notices will not be accepted)
3. Current Lease or Mortgage Statement

TO WHOM IT MAY CONCERN:

I, _____, do hereby declare that the below listed person(s) are currently residing at

Resident

My home:

Address City Zip

Names of the person(s) that have moved in with you in regards to this affidavit:

Resident's Primary Telephone Number: Hm: _____ Cell: _____

Resident's Alternative Telephone Number: _____

Texas Penal Code, Section 37.10 Tampering with Governmental Record
(a) A person commits an offense if he:
(1) knowingly makes a false entry in, or false alteration of, a governmental record;
(2) makes, presents, or uses any record, document, or thing with knowledge of its falsity and with intent that it be taken as a genuine governmental record; or
(3) intentionally destroys, conceals, removes, or otherwise impairs the verity, legibility, or availability of a governmental record.
(b) An offense under this section is a Class C misdemeanor. (A person found by a court to be guilty may be fined up to \$500.) (Initials)
Education Code, Section 25.001 Admission
(h) In addition to the penalty provided by Section 37.10, Penal Code, a person who knowingly falsifies information on a form required for enrollment of a student in a school district is liable to the district if the student is not eligible for enrollment in the district but is enrolled on the basis of the false information. The person is liable, for the period during which the ineligible student is enrolled, for the greater of:
(1) the maximum tuition fee the district may charge under Section 25.038 of this code; or
(2) the amount the district has budgeted for each student as maintenance and operating expenses.
(A person found guilty of falsifying information on an enrollment form may be liable for tuition for a sum in excess of \$5,000.) (Initials)

FALSIFICATION OF INFORMATION ACKNOWLEDGEMENT

I declare that I have provided no false information to the Clear Creek Independent School District (CCISD) regarding my family residency. I understand that falsifying this sworn affidavit is a criminal offense (Perjury) under Section 37.01 of the Texas Penal Code, which is a Class A misdemeanor punishable up to one (1) year of confinement in jail; a fine not to exceed \$2,000.00; or both such fine and imprisonment. Another criminal offense for falsifying this residency information is a violation of Texas Penal Code 37.10: Tampering with a Government record.

Further, such person is liable to the district for the period during which the ineligible student is enrolled, for the greater of: 1) the maximum tuition fee allowed under Section 25.038 of the Texas Education Code; or 2) the amount the district has budgeted for each student as maintenance and operating expenses.

The regular tuition rate is \$44.18 per school day for 2025-2026 school year.

I understand that this child will be administratively withdrawn from CCISD if it is determined that I have enrolled the child based on false information. I also understand that CCISD reserves the right to investigate claims of residence under the CCISD administrative guidelines as permitted by the Texas Education Code and may conduct a home visit to verify actual occupancy.

Resident's signature _____ Date _____

STATE OF _____ § COUNTY OF _____ §

BEFORE ME, the undersigned authority, on this day personally appeared _____ known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purpose and considerations therein expressed.

GIVEN under my hand and seal of office on this _____ day of _____, 20_____.

Notary Signature _____

(Affix Notary Seal)