

President Armstrong announced that an Executive Session was held prior to the meeting.

Personnel and legal issues were discussed.

A Special Meeting of the Riverside School Board was held on the above date in the Riverside Jr-Sr High School Library with President Armstrong presiding and the following members present: Bob Bennie, George Bieber, Caryn Emiliani, Barbara Fedor, Linda Joyce, Mary Antoniaci McHugh. Absent: Michael Duda and Charles Maurer.

Also present were Paul M. Brennan and Joseph Surrige.

AUDIENCE QUESTIONS/COMMENTS ON ANY AGENDA ITEMS – None.

Motion by Mrs. Fedor, seconded by Mr. Bieber to approve minutes of June 12, 2017 Regular Meeting and to dispense with the reading and accept as delivered. Roll call vote: All in favor.

Motion by Mrs. Joyce, seconded by Ms. Antoniaci McHugh to approve payrolls of 2 June 2017 of \$362,880.09 and 16 June 2017 of \$365,835.80. Roll call vote: All in favor.

Motion by Mr. Bieber, seconded by Mrs. Fedor to approve estimated payrolls of 30 June 2017 of \$370,000.00, 14 July 2017 of \$373,000.00, and 28 July 2017 of \$372,000.00. Roll call vote: All in favor.

Motion by Mr. Bieber, seconded by Mrs. Joyce to approve and pay bills when found correct and funds are available. Roll call vote: All in favor.

Motion by Mr. Bieber, seconded by Mrs. Joyce pursuant to Section 687 of the PA School Code, to adopt the Budget for the 2017-2018 fiscal year appropriating a total of \$25,163,613 and fixing the levy on real estate of 117.5 mills or \$11.75 per \$100 of each assessed valuation and to allow for 2% discount for full payment by September 30, 2017 and to fix the penalty for delinquent real estate taxes at ten per cent (10%) for all non-installment option taxes not paid by November 30, 2017. Roll call vote: YES, Bennie, Bieber, Joyce, Emiliani, Antoniaci McHugh, Fedor, Armstrong.

Motion by Mrs. Joyce, seconded by Mr. Bieber pursuant to Act 511 of 1965, to enact on a continuing basis the following levies for the Riverside School District for the 2017-2018 fiscal year: (a) Local Service Tax – \$5.00 (School District Share); (b) Wage and Income Tax – 1 % (½% School District Share); (c) Real Estate Transfer Tax - 1% (½% School District Share); (d) Waste Disposal Tax – \$0.10 (cents per ton) or negotiated fee in lieu of Waste Disposal Tax. Roll call vote: All in favor.

Motion by Mrs. Joyce, seconded by Ms. Antoniaci McHugh pursuant to Section 404 of the PA School Code of 1949 to nominate and elect Barbara Fedor as Secretary of the Board of Directors of the Riverside School District for a one (1) year term, July 1, 2017 to June 30, 2018. Roll call vote: YES, Bennie, Bieber, Joyce, Emiliani, Antoniaci McHugh, Fedor, Armstrong.

Motion to approve the Board Secretary's annual stipend of \$1,700 was tabled. Mrs. Fedor declined the stipend.

Motion by Ms. Emiliani, seconded by Mrs. Joyce pursuant to Section 404 of the PA School Code of 1949 to nominate and elect George Bieber as Treasurer of the Board of Directors of the Riverside School District for a one (1) year term, July 1, 2017 to June 30, 2018. Roll call vote: YES, Bennie, Bieber, Joyce, Emiliani, Antoniaci McHugh, Fedor, Armstrong.

Motion to approve the Board Treasurer's annual stipend of \$3,000 was tabled. Mr. Bieber declined the stipend.

Motion by Mrs. Fedor, seconded by Ms. Antoniaci McHugh to contract with Guardian Insurance for life insurance, Vision Benefits of America for vision coverage, and Bollinger/Monumental Life Insurance for prescription coverage for District employees, where applicable, for the 2017-2018 school year as per the Collective Bargaining Agreements. Roll call vote: All in favor.

Motion by Mrs. Joyce, seconded by Ms. Antoniaci McHugh to approve the following insurance coverages for the 2017-2018 school year:

<b>CARRIER</b>	<b>COVERAGE</b>	<b>ESTIMATED PREMIUM</b>
Liberty Mutual	Commercial Package & Automobile	\$ 68,459
American Alternative	Umbrella Liability	\$17,197
Old Republic	School Leaders Errors & Omissions	\$ 24,908
HARIE	Workers Compensation	\$ 72,042
Ace American	Athletic/Voluntary Student Accident	\$ 13,353
Fidelity Security Life	Health Risk	\$281,000
West Chester Cyber	Cyber	\$8,235

ON THE QUESTION: Mr. Bieber thanked Ms. Antoniaci McHugh for her work on reviewing the insurances. Roll call vote: YES, Bennie, Bieber, Joyce, Antoniaci McHugh, Fedor, Armstrong. ABSTAIN, Emiliani. MOTION CARRIED.

Motion Ms. Emiliani, seconded by Mrs. Fedor by to approve the following one-year service agreements for the 2017-2018 school year:

<b>COMPANY</b>	<b>SERVICE</b>	<b>BUILDINGS</b>	<b>COST</b>
Ehrlich Pest Control	Pesticide Spraying	All Buildings	\$1,884
Trane of Northeastern PA	HVAC Air Cooled Chiller Equipment	REE	\$5,389
Trane of Northeastern PA	HVAC Air Cooled Chiller Equipment	RHS	\$6,486
Diversified Refrigeration	Boiler and Hot Water Heater	REE	\$2,475
Diversified Refrigeration	Boiler and Hot Water Heater	RHS	\$3,700
Emergency Systems Service Co	Emergency Generators	All Buildings	\$2,550
Troy Mechanical	Rooftop Units, Split System and Boilers	REW	\$1,990

Roll call vote: All in favor.

Motion by Mrs. Joyce, seconded by Ms. Emiliani to approve the following depositories and signatories for the 2017-2018 fiscal year:

<b><u>Account</u></b>	<b><u>Financial Institution</u></b>	<b><u>Signatures</u></b>
General Fund	Fidelity Deposit and Discount Bank - Moosic	Board President, Secretary and Treasurer ( 2 signatures facsimile – 1 signature original )
Health Insurance Fund, Food Service Account, Moosic Tax Account, Athletic Account	Fidelity Deposit and Discount Bank - Moosic	Superintendent and Business Manager – Original Signatures
Student Activity Fund	Fidelity Deposit and Discount Bank - Moosic	High School Principal and Vice-Principal - Original Signatures
Elementary Student Council Accounts	NBT Bank - Taylor	Elementary Principal and Elementary Student Council Advisor(s) – Original Signatures
Scholarship Accounts and Taylor Tax Account	NBT Bank - Taylor	Superintendent and Business Manager – Original Signatures
General Fund, Health Insurance Fund, Food Service Account, Moosic Tax Account, Taylor Tax Account - <b>Internal Wire Transfers</b>	Fidelity Deposit and Discount Bank – Moosic NBT Bank – Taylor	Superintendent or Business Manager
Scholarship Accounts	PNC Bank	Superintendent and Business Manager

Roll call vote: All in favor.

Motion by Mr. Bieber, seconded by Ms. Antoniaci McHugh to approve the following contracts for the 2017-2018 school year:

<b>COMPANY</b>	<b>SERVICE</b>	<b>ESTIMATED COST</b>
CSIU	Data Processing Services	\$ 5,600
ADP	Payroll Services	\$ 29,500
Megro Corporation	District Health Insurance Contracts and Consulting	\$ 20,100
Conrad Siegel Actuaries	GASB 45/75 Actuarial Services	\$ 4,625
Government Software Services	Production of 2017 property tax bills and associated information	\$ 2,600

Roll call vote: All in favor.

Motion by Mr. Bieber, seconded by Ms. Emiliani to Authorize the attached (H/F 7-17) homestead and farmstead exclusion real estate tax assessment reductions for the school year beginning July 1, 2017, under the provisions of the Homestead Property Exclusion Program Act (part of ACT 50 of 1998) and the Taxpayers Relief Act (Act 1 of 2006). Roll call vote: All in favor.

Motion by Mrs. Joyce, seconded by Mrs. Fedor to authorize District auditors to make any necessary adjustments or budget transfers as determined by them during the District's financial audit for the 2016-2017 school year and to assign/commit/restrict resources in these or similar categories on the financial statements of the Riverside School District for the fiscal period ending June 30, 2017, for the purpose of future mandated retirement cost and/or debt service, as per Governmental Accounting Standards Board Statement Number 54 (GASB 54).

Roll call vote: All in favor.

Motion by Mrs. Fedor, seconded by Ms. Antoniaci McHugh to authorize the Administration to dispose of District and Food Service records up to and including the 2009-2010 school year in July 2017. Roll call vote: All in favor.

Motion by Mrs. Fedor, seconded by Mr. Bieber to accept the Letter of Resignation as Astronomy Club Advisor from Nadine Solomon effective the end of the 2016-2017 school year. Roll call vote: All in favor.

Motion by Mr. Bennie, seconded by Mr. Bieber to post for an Astronomy Club Advisor effective the 2017-2018 school year at a stipend of \$1,271.90. Roll call vote: All in favor.

Motion by Mr. Bieber, seconded by Mrs. Fedor to appoint Nicholas Petrucci as Seasonal Maintenance Worker at \$10 per hour (29 hours per week) from June 15, 2017 until August 10, 2017. Roll call vote: All in favor.

Motion by Mrs. Joyce, seconded by Mrs. Fedor to appoint Stephen Kulikowski as Junior High Soccer Coach effective the 2017-2018 school year at a stipend of \$2,745.75. Roll call vote: All in favor.

Motion by Mr. Bieber, seconded by Ms. Antoniaci McHugh authorizing the attached resolution for the issuance of a Tax and Revenue Anticipation Note, Series of 2017 in the principal amount of Three Million Five Hundred Thousand Dollars (\$3,500,000). Roll call vote: YES, Bennie, Bieber, Joyce, Emiliani, Antoniaci McHugh, Fedor, Armstrong.

Motion by Mr. Bieber, seconded by Mr. Bennie confirming the sale of the Riverside School District 2017 Tax Claims in exchange for an estimated amount not to exceed that fiscal year's real estate tax settlement amount to Public Asset Management, Inc. and Northwest Pennsylvania Incubator Association. Roll call vote: All in favor.

Motion by Mr. Bennie, seconded by Mr. Bieber to approve the attached Memorandum of Understanding between the Riverside School District and the Riverside Educational Support Personnel Association for 2017 Summer Hours. Roll call vote: All in favor.

Motion by Mrs. Fedor, seconded by Mr. Bennie to approve the Consulting and Professional Services Agreement with Commonwealth Energy Group, LLC upon review and approval by the District Solicitor. Roll call vote: YES, Bennie, Joyce, Emiliani, Antoniaci McHugh, Fedor, Armstrong. ABSTAIN, Bieber. MOTION CARRIED.

Motion by Mrs. Fedor, seconded by Mr. Bennie to approve the transportation contract subject to review and approval by the Superintendent and District Solicitor. Roll call vote: All in favor.

Motion by Mr. Bieber, seconded by Mr. Bennie to approve the attached Addendum #4 to the Business Manager's Contract dated February 11, 2013. Roll call vote: YES, Bennie, Bieber, Joyce, Emiliani, Antoniaci McHugh, Fedor, Armstrong.

Motion by Mrs. Joyce, seconded by Mr. Bieber to approve the Collective Bargaining Agreement between the Riverside School District and the Riverside Educational Support Personnel Association. Roll call vote: YES, Bennie, Bieber, Joyce, Emiliani, Antoniaci McHugh, Fedor, Armstrong.

Motion by Mr. Bennie, seconded by Ms. Emiliani to approve the contract for the Executive/Confidential Secretary to the Superintendent of the Riverside School District. Roll call vote: YES, Bennie, Bieber, Joyce, Emiliani, Antoniaci McHugh, Fedor, Armstrong.

Motion by Mrs. Joyce, seconded by Ms. Antoniaci McHugh to appoint William Davis as Maintenance Worker at \$11 per hour. Roll call vote: All in favor.

Motion to appoint Anthony Trotta as Special Education Teacher effective the 2017-2018 school year at a salary of \$42,395 at Step 1, Bachelor's Column of the 2017-2018 salary schedule. Roll call vote: YES, Bennie, Bieber, Joyce, Emiliani, Antoniaci McHugh, Fedor, Armstrong.

Motion by Mrs. Joyce, seconded by Ms. Antoniaci McHugh to post for Extended School Year Teachers. Roll call vote: All in favor.

Motion by Mr. Bennie, seconded by Mr. Bieber to hire Lori Bradley, Rachelle Kempa, and Beverly Leasure as 2016-2017 Extended School Year Aides. Roll call vote: All in favor.

Motion by Mr. Bennie, seconded by Mr. Bieber to post and advertise for Assistant District Business Administrator. Roll call vote: All in favor.

Superintendent's Report – Mr. Brennan is looking for signage on campus policy.

Business Manager's Report – Mr. Brennan thanked Mr. Bieber and the finance committee for their work on the 2017-2018 budget. He also thanked Ms. Antoniaci McHugh for her work on the insurance premiums.

Solicitor's Report – None

Committee Reports: Academic Committee – Mrs. Joyce reported that curriculum changes are moving along. Finance Committee – Mr. Bieber asked about the job description for Assistant District Business Administrator.

OLD BUSINESS- None.

OPEN- None.

Motion by Mrs. Joyce, seconded by Ms. Emiliani to adjourn. Roll call vote: All in favor.

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Carol Armstrong, President

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Barbara Fedor, Secretary