

Riverside Minutes
Regular Meeting

June 16, 2021
Riverside Jr-Sr High School

President Armstrong announced that an Executive Session was held prior to the meeting.

Personnel and legal issues were discussed.

A Regular Meeting of the Riverside School Board was held on the above date in the Riverside High School Library with President Armstrong presiding and the following members present:

George Bieber, Caryn Emiliani, Barbara Fedor, Kevin Harchar, Linda Joyce, Mary Antoniaci McHugh, and Tara Meredith. Absent: Dan Nenish

Also present were Paul M. Brennan, William Drazdowski, and Raymond C. Rinaldi II.

AUDIENCE QUESTIONS/COMMENTS ON ANY AGENDA ITEMS – None.

Motion by Mr. Harchar, seconded by Mrs. Meredith to approve minutes of May 10, 2021

Regular Meeting and to dispense with the reading and accept as delivered. Roll call vote: All in favor.

Motion by Mr. Harchar, seconded by Mr. Bieber to approve payrolls of 14 May 2021 of \$419,033.65 and 28 May 2021 of \$392,900.17. Roll call vote: All in favor.

Motion by Mrs. Meredith, seconded by Mr. Harchar to approve estimated payrolls of 11 June 2021 of \$393,000 and 25 June 2021 of \$394,000. Roll call vote: All in favor.

Motion by Ms. Antoniaci McHugh, seconded by Mrs. Joyce to approve Treasurer's Report for April 2021 and the un-reconciled ending balances for May 31, 2021. Roll call vote: All in favor.

Motion by Mr. Bieber, seconded by Mr. Harchar to approve and pay bills when found correct and funds are available. Roll call vote: All in favor.

Motion by Mr. Harchar, seconded by Mr. Bieber pursuant to Section 687 of the PA School Code, to adopt the Budget for the 2021-2022 fiscal year appropriating a total of \$28,808,352.18 and fixing the levy on real estate of 128.73 mills or \$12.87 per \$100 of each assessed valuation and to allow for 2% discount for full payment by September 30, 2021 and to fix the penalty for delinquent real estate taxes at ten percent (10%) for all non-installment option taxes not paid by November 30, 2021. Roll call vote: All in favor.

Motion by Mr. Harchar, seconded by Mrs. Meredick pursuant to Act 511 of 1965, to enact on a continuing basis, the following levies for the Riverside School District for the 2021-2022 fiscal year: (a) Local Service Tax – \$5.00 (School District Share); (b) Wage and Income Tax – 1 % (½% School District Share); (c) Real Estate Transfer Tax - 1% (½% School District Share); (d) Waste Disposal Tax – \$0.10 (cents per ton) or negotiated fee in lieu of Waste Disposal Tax. Roll call vote: All in favor.

Motion by Mrs. Joyce, seconded by Mrs. Meredick pursuant to Section 404 of the PA School Code of 1949 to nominate and elect Barbara Fedor as Secretary of the Board of Directors of the Riverside School District for a one (1) year term, July 1, 2021 to June 30, 2022. Roll call vote: All in favor.

Motion by Mrs. Fedor, seconded by Mr. Bieber to remove the motion to approve the Board Secretary's annual stipend of \$1,700. Roll call vote: All in favor.

Motion by Ms. Emiliani, seconded by Ms. Antoniaci McHugh pursuant to Section 404 of the PA School Code of 1949 to nominate and elect George Bieber as Treasurer of the Board of Directors of the Riverside School District for a one (1) year term, July 1, 2021 to June 30, 2022. Roll call vote: All in favor.

Motion by Mr. Bieber, seconded by Mr. Harchar to remove the motion to approve the Board Treasurer's annual stipend of \$3,000. Roll call vote: All in favor.

Motion by Mr. Harchar, seconded by Mrs. Meredick to contract with Guardian Insurance for life insurance, Vision Benefits of America for vision coverage, and MetLife for dental coverage for District employees, where applicable, for the 2021-2022 school year as per the Collective Bargaining Agreements. Roll call vote: All in favor.

Motion by Mr. Bieber, seconded by Mr. Harchar to approve the following insurance coverages

for the 2021-2022 school year.

COVERAGE	RENEWAL PREMIUM	CARRIER
PROPERTY	\$53,070	LIBERTY MUTUAL
INLAND MARINE	\$3,236	LIBERTY MUTUAL
GENERAL LIABILITY	\$21,041	LIBERTY MUTUAL
CRIME	\$1,332	LIBERTY MUTUAL
BUSINESS AUTO	\$6,167	LIBERTY MUTUAL
EXCESS LIABILITY	\$13,394	LIBERTY MUTUAL
SCHOOL LEADERS LEADER LIABILITY	\$7,452	LIBERTY MUTUAL
WORKERS COMPENSATION	\$48,391	HARIE
RISK MANAGEMENT	\$750	JOYCE JACKMAN BELL
STUDENT ACCIDENT	\$13,353	AXIS INSURANCE
CYBER ENTERPRISE RISK MANAGEMENT	\$7,792	ACE AMERICAN INSURANCE
ACTIVE SHOOTER POLICY	\$7,020	BEAZLEY
TOTAL INSURANCE COSTS	\$182,998	

Roll call vote: YES, Joyce, Bieber, Antoniaci McHugh, Harchar, Meredick, Fedor, Armstrong.

ABSTAIN, Emiliani. MOTION CARRIED.

Motion by Mrs. Meredick, seconded by Mrs. Joyce to approve the following one-year service

agreements for the 2021-2022 school year:

COMPANY	SERVICE	BUILDINGS	EST. COST
Ehrlich Pest Control	Pesticide Spraying	All Buildings	\$2,001
Emergency Systems Service Co	Emergency Generators	All Buildings	\$2,893

Roll call vote: All in favor.

Motion by Mr. Bieber, seconded by Mrs. Meredick to approve the following depositories and signatories for the 2021-2022 fiscal year:

<u>Account</u>	<u>Financial Institution</u>	<u>Signatures</u>
General Fund	Fidelity Deposit and Discount Bank - Moosic	Board President, Secretary and Treasurer (2 signatures facsimile – 1 signature original)
Health Insurance Fund, Food Service Account, Moosic Tax Account, Athletic Account,	Fidelity Deposit and Discount Bank - Moosic	Superintendent and Business Manager – Original Signatures
Student Activity Fund	Fidelity Deposit and Discount Bank - Moosic	High School Principals - Original Signatures
Elementary Student Council Accounts	NBT Bank - Taylor	Elementary Principal and Elementary Student Council Advisor(s) – Original Signatures
Scholarship Accounts and Taylor Tax Account	NBT Bank - Taylor	Superintendent and Business Manager – Original Signatures
Health Insurance Fund, Food Service Account, Moosic Tax Account, Taylor Tax Account - Internal Wire Transfers	Fidelity Deposit and Discount Bank – Moosic NBT Bank – Taylor	Superintendent and Business Manager – Original Signatures
Scholarship Accounts	PNC Bank	Superintendent and Business Manager – Original Signatures
Capital Improvement Reserve	Fidelity Deposit and Discount Bank - Moosic	Board President, Secretary and Treasurer (2 signatures facsimile – 1 signature original)

Roll call vote: All in favor.

Motion by Ms. Antoniaci McHugh, seconded by Mrs. Meredick to approve the following contracts for the 2021-2022 school year:

COMPANY	SERVICE	ESTIMATED COST
CSIU	Data Processing Services	\$ 5,800
ADP	Payroll Services	\$ 30,500
Fairmount Benefits	District Health Insurance Contracts and Consulting	\$ 82,828
Government Software Services	Production of 2021 property tax bills and associated information	\$ 2,800

Roll call vote: All in favor.

Motion by Mr. Harchar, seconded by Mrs. Meredith to Authorize the (H/F 7-18) homestead and farmstead exclusion real estate tax assessment reductions for the school year beginning July 1, 2021, under the provisions of the Homestead Property Exclusion Program Act (part of ACT 50 of 1998) and the Taxpayers Relief Act (Act 1 of 2006). Roll call vote: All in favor

Motion by Mr. Harchar, seconded by Mr. Bieber to authorize District auditors to make any necessary adjustments or budget transfers as determined by them during the District's financial audit for the 2020-2021 school year and to assign/commit/restrict resources in these or similar categories on the financial statements of the Riverside School District for the fiscal period ending June 30, 2021 for the purpose of future mandated cost, as per Governmental Accounting Standards Board Statement Number 54(GASB 54). Roll call vote: All in favor.

Motion by Mr. Harchar, seconded by Mrs. Meredith to authorize the Administration to dispose of District and Food Service records up to and including the 2013-2014 school year in July 2021. Roll call vote: All in favor.

Motion by Mrs. Joyce, seconded by Mr. Harchar to appoint Theresa Cavanaugh as Extended School Year Teacher for the 2020-2021 school year. This position is for 3 days per week at 4 hours per day. Roll call vote: All in favor.

Motion by Mrs. Joyce, seconded by Ms. Antoniaci McHugh to appoint Heather DeNinno as Extended School Year Teacher for the 2020-2021 school year. This position is for 3 days per week at 4 hours per day. Roll call vote: All in favor.

Motion by Ms. Emiliani, seconded by Mr. Harchar to appoint Lisa Balcerzak as Extended School Year Aide for the 2020--2021 school year. This position is for 3 days per week at 4 hours per day. Roll call vote: All in favor.

Motion by Mrs. Joyce, seconded by Mrs. Meredick to appoint Lori Bradley as Extended School Year Aide for the 2020-2021 school year. This position is for 3 days per week at 4 hours per day. Roll call vote: All in favor.

Motion by Mr. Bieber, seconded by Mrs. Meredick to appoint Beverly Leasure as Extended School Year Aide for the 2020-2021 school year. This position is for 3 days per week at 4 hours per day. Roll call vote: All in favor.

Motion by Mr. Harchar, seconded by Mrs. Joyce to authorize the updates that were added to the Riverside Health & Safety Plan. Roll call vote: All in favor.

Motion by Mr. Harchar, seconded by Ms. Antoniaci McHugh to approve the 2021-2022 Intergovernmental Agreement for Special Education Services between the NEIU #19 and Riverside School District, pending review by Superintendent and District Solicitor. Roll call vote: All in favor.

Motion by Mrs. Meredick, seconded by Mrs. Joyce to approve the Dual Enrollment Agreement between Lackawanna College and the Riverside School District effective July 1, 2021 through June 30, 2022, pending review by Superintendent and District Solicitor. Roll call vote: Yes,

Joyce, Bieber, Antoniaci McHugh, Harchar, Meredick, Emiliani, and Fedor. ABSTAIN, Armstrong. MOTION CARRIED.

Motion by Ms. Antoniaci McHugh, seconded by Mr. Harchar to approve the 2021-2022 Food Service Management Company (FSMC) contract with Aramark Educational Services LLC. The Pennsylvania Department of Education Division of Food and Nutrition has reviewed and approve the contract for the 2021-2022 school year. Roll call vote: All in favor.

Motion by Mr. Harchar, seconded by Mrs. Meredick to accept the Act 44 Report as submitted by Mr. Scott Pentasuglio, Director of Compliance. Roll call vote: All in favor.

Motion by Mrs. Joyce, seconded by Mr. Harchar to appoint Brian Jones as Football Assistant Coach effective the 2021-2022 school year at a stipend to be established as per the Collective Bargaining Agreement. Roll call vote: All in favor.

Motion by Mr. Harchar, seconded by Mrs. Meredick to post for the following coaches effective the 2021-2022 school year at stipends to be established as per the Collective Bargaining Agreement: Boys' Basketball Assistant Coach, Boys' Basketball Junior High Coach, Boys' Basketball Freshman Coach, Girls' Basketball Assistant Coach, Girls' Basketball Junior High Coach, and Girls' Golf Head Coach. Roll call vote: All in favor

Motion by Mr. Harchar, seconded by Ms. Antoniaci McHugh to approve the attached Settlement Stipulation for in the Assessment Appeal of the property located at 11 Alpine Drive, Moosic, Pennsylvania, tax parcel 18603010001205 and filed to Lackawanna County Term No. 2020-CV-3620. Roll call vote: All in favor.

Motion by Mr. Harchar, seconded by Mrs. Meredick to approve payment to Pittston Area School District in the amount of \$794.00 as outlined in the 2020-2021 Title I third party agreement. Roll call vote: All in favor.

Motion by Mr. Harchar, seconded by Mrs. Joyce to approve Policy Guide #249 – Bullying/Cyberbullying. Roll call vote: All in favor.

Motion by Mr. Harchar, seconded by Ms. Antoniaci McHugh to approve the attached Resolution for the issuance of a Tax and Revenue Anticipation Note, Series of 2021, in the principal amount of Three Million Dollars (\$3,000,000). Roll call vote: All in favor.

Motion by Mr. Bieber, seconded by Mrs. Joyce to approve the attached Disclosure by RBC Capital Markets, LLC for a proposed Series of 2021 General Obligation Bonds to refinance the School District's Series of 2014 and Series of 2016 General Obligation Bonds. Roll call vote: All in favor.

Motion by Mr. Harchar, seconded by Mr. Bieber to approve the attached Settlement Agreement and Release between the Riverside School District and parents and natural guardians for Student ID Number 136122. Roll call vote: All in favor.

Motion by Mr. Harchar, seconded by Mrs. Meredick to approve the attached Settlement Agreement and Release between the Riverside School District and parents and natural guardians for Student ID Number 134898. Roll call vote: All in favor.

Motion by Mr. Harchar, seconded by Mrs. Meredick to approve the attached Addendum No. 4 to Superintendent's Contract dated May 8, 2017. Roll call vote: All in favor.

Motion by Ms. Antoniaci McHugh, seconded by Mr. Harchar to approve the attached Riverside Administrator Compensation Plan effective July 1, 2021. Roll call vote: All in favor.

Motion by Mr. Harchar, seconded by Mr. Bieber to approve the Attached Policy 328 – Compensation Plan and Evaluation. Roll call vote: All in favor.

Motion by Mr. Bieber, seconded by Mr. Harchar to approve the attached Addendum No. 3 to Business Manager's Agreement dated July 8, 2019. Roll call vote: All in favor.

Motion by Ms. Antoniaci McHugh, seconded by Mr. Harchar to authorize the Principals to select the teachers for the 2020-2021 summer school program by utilizing an internal posting.

Roll call vote: All in favor.

Motion by Mr. Bieber, seconded by Mrs. Meredick to approved the attached pay applications from Spano Construction, Scranton Electric Heating and Cooling and Whitehead Electric the construction of the administration building pending review from the Superintendent and Business Manager. Roll call vote: All in favor.

Motion by Mr. Harchar, seconded by Mrs. Meredick to post for the attached list of positions for the 2021-2022 school year. Roll call vote: All in favor.

Superintendent's Report – Mr. Brennan recognized Shirl Caboot on her retirement. He reported on the update to the Health & Safety Plan. He thanked everyone for their hard work during this unique but successful school year.

Business Manager's Report – Mr. Drazdowski thanked the Board for their support. He also thanked the Board for their work on the 2021-2022 budget, which resulted in no tax increase for the first time in a decade.

Solicitor's Report - None

Academic Affairs Committee – Mrs. Joyce met with the principals and work is being done to close out the 2020-2021 school year. Scheduling for the 2021-2022 school year is in process.

Facilities Committee – Mrs. Fedor stated that building walk throughs will take place tomorrow.

Finance Committee – Mr. Bieber thanked Mr. Drazdowski for his work on the budget.

Alternative Funding Options & Resources Committee – None

Athletic Committee - None

NEIU – Ms. Emiliani will attend the PSBA Conference at Kalahari Resort in September, with expenses being paid by the NEIU. She has been named a delegate to a conference to be held in Mechanicsburg at a later date.

Health & Safety Committee – None

OLD BUSINESS - None

OPEN – The July Board Meeting will be held on July 1, 2021. There will be no Work Session or Committee Meetings in July.

Motion by Mr. Harchar, seconded by Mrs. Meredick to adjourn. Roll call vote: All in favor.