

Riverside Minutes
Regular Meeting

October 17, 2022
Riverside Administration Office

Vice President Joyce announced that an Executive Session was held prior to the meeting.

Personnel and legal issues were discussed.

A Regular Meeting of the Riverside School Board was held on the above date in the Riverside Administration Office with Vice President Joyce presiding and the following members present: Leigh Ann Gasper, Barbara Fedor, Mary Antoniaci McHugh, and Tara Meredith. Absent: Carol Armstrong, Caryn Emiliani, Kevin Harchar, and Dan Nenish.

Also present were Paul M. Brennan, William Drazdowski and Raymond C. Rinaldi II.

AUDIENCE QUESTIONS/COMMENTS ON ANY AGENDA ITEMS – None

Motion by Mrs. Gasper, seconded by Mrs. Meredith to approve minutes of 19 September 2022 Regular Meeting and to dispense with the reading and accept as delivered. Roll call vote: All in favor.

Motion by Ms. Antoniaci McHugh, seconded by Mrs. Gasper to approve payrolls of 2 September 2022 of \$371,199.39, 16 September 2022 of \$390,161.58, and 30 September 2022 of \$439,477.40. Roll call vote: All in favor.

Motion by Mrs. Meredith, seconded by Ms. Antoniaci McHugh to approve estimated payrolls of 14 October 2022 of \$385,000 and 28 October 2022 of \$387,000. Roll call vote: All in favor.

Motion by Mrs. Gasper, seconded by Mrs. Meredick to approve Treasurer's Report for August 2022 and the unreconciled balances as of September 30, 2022. Roll call vote: All in favor.

Motion by Mrs. Meredick, seconded by Mrs. Gasper to approve and pay bills when found correct and funds are available. Roll call vote: All in favor.

Motion by Mrs. Meredick, seconded by Mrs. Gasper to appoint William Zupko as Fall Weightlifting Instructor effective the 2022-2023 school year at a pro-rated stipend of \$800. Roll call vote: All in favor.

Motion by Ms. Antoniaci McHugh, seconded by Mrs. Meredick to approve tenure contracts for Neena Hurley and Kaitlin Yngelmo having completed three satisfactory years of teaching at Riverside School District. Roll call vote: All in favor.

Motion by Mrs. Meredick, seconded by Mrs. Gasper to approve the Sheltering and Mass Care Facilities MOU between the Riverside School District and the Borough of Taylor. Roll call vote: All in favor.

Motion by Ms. Antoniaci McHugh, seconded by Mrs. Meredick to accept the attached proposal from NRG Controls North, Inc. for preventative maintenance agreement and ventilation software license. Roll call vote: All in favor.

Motion by Mrs. Gasper, seconded by Mrs. Meredick to approve the following Policy Guides:

232 – Student Involvement in Decision-Making; 252 – Dating Violence; 422 – Gifts; 428 – Wage and Salary Determination; 429 – Substitute Compensation; 431 – Job Related Expenses; 432 – Working Periods; 434 – Sick Leave; 435 Family and Medical Leave; 436 – Personal Leave; 437 – Vacation; 440 – Responsibility of Staff for Student Welfare; 442 – Jury Duty; 451 – Drug and Substance Abuse; 512 – Evaluation of Classified Employees; 514 – Physical Examination; 514.1 HIV Infection; 515 – Disqualification by Reason of Health; 517 – Disciplinary Procedures; 529 – Substitute Compensation; 531 – Job Related Expenses; 532 – Working Periods; 534 – Sick Leave; 535 – Family and Medical Leave; 536 – Personal Leave; 909 – Municipal Government Relations; 910 – Community Relations; 911 – News and Media Relations; 912 – Relations with Educational Institutions; 914 – Relations with Intermediate Unit. Roll call vote: All in favor.

Motion by Mrs. Meredick, seconded by Mrs. Gasper to approve the Leave Request of Lisa McDonough, Elementary Teacher, as outlined in her letter on file in the Superintendent’s Office. Roll call vote: All in favor.

Motion by Mrs. Meredick, seconded by Mrs. Gasper to approve the following Use of Facilities Request(s): **SCHOOL SPONSORED EVENT(S):** National Honor Society – Veterans’ Breakfast – Riverside High School Cafeteria – November 11, 2022 – 7:30 a.m. – 11:30 a.m.*; National Honor Society – Induction – Riverside High School Auditorium – November 13, 2022 – 12:00 p.m. – 5:00 p.m.*; Vikings PTA – Fundraiser Pick-Up - Riverside Elementary East Recess Area – December 17, 2022 – 8:00 a.m. – 1:00 p.m.*’ CSBBH Annual Christmas Party – Riverside High School Cafeteria – December 22, 2022 – 4:30 p.m. – 6:30 p.m.*;

Scranton Police Department/SWAT - Physical Fitness Test – Track – October 5, 2022 –

8:45 a.m. – 11:30 a.m.*. *The School Board recognizes that this is a school-sponsored event.

Use is contingent upon adherence to the District Policy on Use of Facilities. Roll call vote:

All in favor.

Motion by Ms. Antoniaci McHugh, seconded by Mrs. Gasper to approve the attached Riverside Administrator Compensation Plan effective July 1, 2022 and amended October 11, 2022.

Roll call vote: All in favor.

Motion by Mrs. Meredick, seconded by Mrs. Gasper to approve the attached Policy 328 – Compensation Plan and Evaluation. Roll call vote: All in favor.

Motion by Mrs. Meredick, seconded by Mrs. Gasper to approve the Leave Request of Lisa Micciche Tucker, Secondary Teacher, as outlined in her letter on file in the Superintendent’s Office. Roll call vote: All in favor.

Motion by Mrs. Meredick, seconded by Ms. Antoniaci McHugh to post for the following positions effective the 2022-2023 school year at stipends outlined in the Collective Bargaining Agreement: Baseball Head Coach, Softball Head Coach, Spring Tennis Head Coach, Boys’ Track Head Coach, Girls’ Track Head Coach, and Junior High Track Head Coach. Roll call vote: All in favor.

Motion by Mrs. Gasper, seconded by Mrs. Meredick to post for 3 Licensed Professional Counselors. These positions are three-year grant funded positions. Roll call vote: All in favor.

Motion by Ms. Antoniaci McHugh, seconded by Mrs. Meredick to post for a Mental Health Coordinator. This position is a two-year grant funded position. Roll call vote: All in favor.

Motion by Mrs. Gasper, seconded by Mrs. Meredick to approve the attached repository sale agreement. Roll call vote: All in favor.

Motion by Mrs. Gasper, seconded by Mrs. Meredick to approve the attached preventative maintenance agreement with McClure for HVAC services. Roll call vote: All in favor.

Motion by Mrs. Meredick, seconded by Ms. Antoniaci McHugh to accept the Letter of Intent to Resign from Gissel Hidalgo, Part-Time Translator, effective October 2, 2022. Roll call vote: All in favor.

Motion by Mrs. Gasper, seconded by Mrs. Meredick to post for a Part-Time Translator (K-12). Roll call vote: All in favor.

Motion by Ms. Antoniaci McHugh, seconded by Mrs. Gasper to request proposals for Riverside High School infrastructure for track project. Roll call vote: All in favor.

Business Manager's Report – Mr. Drazdowski clarified Motion #25. He thanked Waste Management for the \$57,000 safety grant.

Solicitor's Report - None

Academic Affairs Committee – Mrs. Joyce has met with principals. Our test results are Improving.

Facilities Committee – Mrs. Fedor reported on completed maintenance projects.

Finance Committee - None

Athletic Committee – Mr. Brennan reported that Bella Aniska placed 4th in tennis at the District level. Reese Gaughan is now the LFC All Time Receptions Leader, and Nick D'Amico had a school record 47-yard field goal at Friday's home football game. He reported that the fall sports season is winding down and it was safe and successful.

NEIU 19 Report - None

Superintendent's Report – Mr. Brennan reported that a three session safety program was held on October 10, 2022 for all employees. Mr. Brennan stated that this was the smoothest school year start during his tenure as Superintendent. Mr. Brennan presented Board Member Linda Joyce with a PSBA Honor Roll of School Board Service certificate. Former School Board Member George Bieber also received the same certificate.

OLD BUSINESS - None

OPEN – None

Motion by Mrs. Meredick, seconded by Mrs. Gasper to adjourn. Roll call vote: All in favor.