

Hollis School District [Enrollment Committee](#)

April 16, 2025
3:15pm-4:15pm
Location: HPS

MEMBERS PRESENT:

Anne Wake-DePasquale, HSB Committee Chair
Gina Berskaug, Superintendent-Elect
Andrew Corey, Superintendent
Stephanie Sayer, HPS Senior Administrative Assistant
Ellen Roos-Unger, HPS Teacher Representative
Julia Piskorski, HPS/HUES Parent Representative

Non Members Present

Lance Fynamore, Facilities Director
Jonathan Fontaine, School Board Member

MEMBERS ABSENT:

Mike Leavitt, Hollis Budget Committee and Planning Board Representative
Paula Izbicki, HPS Principal
Raphael Zack, HSB Enrollment Alternate Representative and Hollis BudCom

AGENDA

- I. 3:15-3:20 **Welcome**
 - A. Overview of Agenda
 - B. Approval of Meeting Minutes: [March 19, 2025](#)
 1. Approved by committee.

- II. 3:20-3:35 **Updates**
 - A. Community Representative Needed
 1. Notice/pop-up posted on committee website
 2. No interest so far. Please continue to reach out to friends and neighbors.
 - B. Current Enrollment
 1. [April 2025 Enrollment Report](#)
 - C. [Requests for Proposals](#) Update (Superintendent-Elect Berskaug)
 1. 4 Proposals Received
 - a) [Lavallee Brensinger Architects](#)
 - b) [Windy Hill Associates](#)
 - (1) Has worked with SAU previously.
 - c) [Harriman](#)
 - d) [Banwell Architects](#)
 - (1) Has worked with SAU previously.
 - (2) Currently working on projects with COOP
 - (3) Came in under budget allowing us to add to the work.
 - e) Many structural engineers listed are the same on the proposals.

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2. Gina will set up zoom interviews to ask questions and review the proposals. The committee shared availability to begin this process next week.
3. Andy wants to make sure they understand they are doing the RFPs for the rest of the work.
4. Hoping to get the information ready to present at the May 7th Hollis School Board Meeting. Enrollment Committee members asked to attend, if possible.

III. 3:35-3:45 **New Business**

A. [School Age Children: Analysis and Report from Town Planner](#)

1. Data to share with architecture firm when chosen.
2. Validates Andy's long-time assertion that when families move into town with children, more have children at the primary school age and younger.
3. Additional notes from the Town Planner:
 - a) Proctor Hill project: " a long ways off"
 - (1) Resubmitting for planning board review this summer
 - (2) Pending approval, house construction is likely to be 2 years out.
 - b) Toddy Brook site: 40 units, age restricted (elderly 55+)
4. Potential Changes from State about Land Restrictions (i.e. 2-acre minimum) could impact our town population. It behooves us to keep an eye on this legislation.
5. Ultimate conclusion: while it is impossible to predict how many school-age children come with each development, this data helps give us an idea of how to plan (0.76 students per home). This report should be shared with the Town Advisory Committee that BudCom is proposing to the Select Board, should it be approved.

IV. 3:45-3:55 **Discussion**

A. [Town Concerns Document](#)

1. Consideration of Move to HUES
 - a) [Updated HPS Site Plan Measurements](#) (compare to pre-2023 renovation plan located in [HPS and HUES Building and Site Plans Folder](#))
 - (1) Implications: [HPS Capacity](#) (Lance Finnemore)
 - b) Notes from Anne and Paula's first meeting (M 4/14):
 - (1) Discussed possible physical layouts/renovations
 - (2) Explored options that would include renovation plus gymnasium addition and an option without an addition. Both options would result in a much smaller footprint for new building than that proposed in the October 2024 concept plan.

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(3) Preliminary Conclusion: this may be a feasible option for HPS, but it is not clear yet how adding 100+ students (5 classrooms) to HUES would impact that school's physical organization (classroom occupancy), curriculum, and programming.

(a) NB: according to current NESDEC projections, adding 3rd to HUES would increase the enrollment by 185+ over the next 10 years (8 classrooms).

(4) Next Steps: Anne will meet with Candace Fowler, HUES Principal, to discuss these potential impacts.

(a) Jonathan: Can the septic system handle that many more students?

(i) Andy: Lance will check the rating on the septic system at HUES. Can it handle another 185+ students and 20 Staff?

(5) Julia asked with this theoretical renovation would we have more classrooms at HPS?

(a) Anne and Paula's ideas would provide 2 more classrooms than we would have now (PreK-1 accessible per NH fire code).

(6) Jonathan - Have we thought about a second floor gymnasium?

(a) Anne - we discussed the library and music on the second floor by merging classrooms in a fashion similar to that of the former Learnign Commons/current first grade classrooms. This idea would preserve optionality to convert back into divided classrooms with partitions, should enrollment numbers require the change again.

2. Additions to and other comments concerning the document: Please continue to add community concerns
3. Approve FAQ page content by June 2025

B. [Problems and Solutions](#)

1. Revisit periodically to ensure we are staying focused on all of the challenges HPS is facing with current enrollment numbers (i.e. beyond classrooms)

V. 3:55 Closing

- A. Next Enrollment Committee Meeting Date: **May 21, 2025 at 3:15pm, HPS**
- B. Next HSB meeting: May 7, 2025 at 6:00pm, HUES

Useful Links For Quick Reference and Research:

[Hollis Demographics and Housing Report](#)

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[NESDEC FY25 Enrollment Projection Report](#)

[NESDEC Hollis Historical Enrollment](#)

[Hollis, NH Population by Year](#)

[School Fire and Safety Inspection Checklist](#)

[Enrollment Committee Shared Folder](#)