

**SOUTH HARRISON SCHOOL DISTRICT  
BOARD OF EDUCATION MINUTES**

---

October 16, 2023  
Regular Meeting  
7:00 PM Cafeteria

**A. Meeting Called To Order**

**B. Flag Salute**

**C. Open Meeting Statement**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the Public Bodies at which any business affecting their interest is discussed or acted upon in accordance with the provision by having the date, time and place whereof posted in the South Jersey Times, the Harrisonville Post Office and with the Township Clerk.

**D. Roll Call**

Laura Bruno, Joan Pino-Talbot, Janet Brown\*, Carole English, Jennifer McIlvaine, Carrie Selb\*, Joseph Talbot, Christian Albadine, School Business Administrator/Board Secretary, Steven Price, Chief School Administrator

Members Absent

Janet Brown\* *arrived late*  
Deborah Cunningham  
Janice Huggins  
Carrie Selb\* *arrived late*

**E. Student Recognition**

PreK	Jack Vukosavljevic
Kindergarten	Noah Castellini
1st Grade	Logan Mickel
2nd Grade	Raelyn Graf
3rd Grade	Pierce Catalano
4th Grade	Liliana Smith
5th Grade	Alison Brennan
6th Grade	Ethan Hall
Art	Stephen Mellen
Physical Education	Grace Grassia
World Cultures	Aubree Dobson
Music	Kingston Pintozzi

**F. Presentations & Discussions**

NJSLA Review with Curriculum Team

**G. Public Comment**

Cheryl Easterling asked to view the sending school districts’ NJSLA testing data.

**H. Executive Session**

**I. Approval of Minutes**

Motion by Mr. Talbot, seconded by Mrs. McIlvaine

All in Favor? Aye  
 Abstained: 1- Dr. English

Motion Carried

RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the minutes of the following meetings:

1. Regular Meeting Minutes from September 18, 2023

**J. Correspondence**

Approval of Agenda Items

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve K-1 through O-3 as follows:

Motion to open discussion of agenda items.  
 Motion by Mrs. Pino-Talbot, second by Mrs. McIlvaine

All in Favor? Aye

**K. Personnel**

1. Employment- Co-Curricular Workers

BE IT RESOLVED, that the following personnel recommendations be approved, as recommended by the Chief School Administrator:

Name	Position	Hours	Compensation	Reason	Effective Date
Linda Caltabiano	I&RS Team Member	1 Hour Beyond the school day 2x/month Up tp 20hrs	\$30/hour	Appointment	9/1/2023-6/30/2024

**L. General Administration**

1. Enrollment Reports as of September 30, 2023
  - i. Enrollment Report

Grade Level	Current Totals	June 30, 2022
PK	49	13
		15
K	40	40
1	44	49
2	40	33
3	41	48
4	36	39
5	53	47
6	38	45
Resident Students	315	305
Choice Students	26	24
District Total	347	329

2. Emergency Drills/Calls

School/ Date	Time	Drill Description
South Harrison September 21, 2023	10:01 AM 10:06 AM	Fire Drill
South Harrison September 27, 2023	2:00 PM 2:08 PM	Lock Down Drill

3. Student Discipline, Violence/Vandalism, HIB as of September 30, 2023

Infraction Reports	No. of Incidents this Month	2023-2024 Total-To-Date	2022-2023 Total
Detentions	3	3	82
Suspensions	0	0	9
Violence, Vandalism, Substance Abuse	0	0	0
Harassment/Intimidation/Bullying Non-affirmed	0	0	1
Harassment/Intimidation/Bullying Affirmed	0	0	4

4. Educational Field Trips/Assemblies:

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the following Educational Field Trips/Assemblies, as recommended by the Chief School Administrator:

Group	Event/ Destination	Date(s)	# of Students	# of Teachers/ Chaperones	Cost to Students
6th Grade	Poconos Environmental Education Center	04/16-04/19 /221	38	6	\$0

**M. Curriculum & Instruction**

1. Meeting of the Curriculum & Instruction Committee - The committee did not meet this month.

*Objective: Evaluate decisions that are data-driven and fiscally responsible that further support QSAC.*

2. Science Curriculum

BE IT RESOLVED that the South Harrison Township Elementary School District Board of Education approve the 2023/2024 Science Curriculum, as recommended by the Chief School Administrator.

**N. Financial**

1. Meeting of the Facilities & Finance Committee - The committee did not meet this month.

*Objective: Prioritize preventative maintenance needs to sustain safe operational facilities while maintaining a well-supported educational environment with fiscally responsible activity.*

2. BE IT RESOLVED to approve the following:

- i. Approval of Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2023. The Cash Reconciliation Report and Secretary’s Report are in agreement for the month of August 2023.
- ii. Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of August. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- iii. August 2023 Line Item Transfers for the 2023-2024 fiscal year as recommended by the Chief School Administrator.

- iv. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- v. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

3. Payment of Claims

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the following payment of bills:

10/31/23	\$200,473.73	October Bills
----------	--------------	---------------

4. Student Activity Financial Report

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the Student Activity Financial Report as of August 31, 2023.

5. Additional Transportation Routes

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the additional transportation routes for the following students:

- i. SID #5877129356, Zoom Transportation, GCSSSD Route# S8736, \$62,820 + 7% from Student’s Residence to Archbishop Damiano School
- ii. SID #7102415829, Maytav Bus Co, GCSSSD Route# S8699, \$71,280 + 7%, from Student’s Residence to Good Intent School

6. Fundraiser

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the following fundraiser(s), as recommended by the Chief School Administrator.

Program/Group	Event	Purpose	Dates
6th Grade Activities	Trunk or Treat	6th Grade Funds	10/27/2023
6th Grade Activities	MVP Event (PreK-2nd)	6th Grade Funds	01/01-2/16/2024
6th Grade Activities	MVP Event (3-6)	6th Grade Funds	01/01-3/15/2024
Drama Club	Drama Performance	Drama Club	5/17/2024

**O. Policy**

- 1. Meeting of the Policy & Communication Committee - Mrs. Brown, Chairperson, reporting.

*Objective: Prioritize expectations and accountability pertaining to relevant policy updates that will support student learning in a safe environment, as well as effectively communicate with all stakeholders.*

- 2. Policy/ Regulation First Reading

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education recommend the following policies and regulations for First reading for revision and/or adoption.

Policy/Regulation #'s
P & R 1642.01, P & R 2419, P & R 3212, P & R 4212, P & R 5111

3. Abolish Policy/ Regulation

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education recommend the following policies be abolished.

Policy/Regulation #'s
P & R 3432, P & R 4432, P 8540

ROLL CALL:

Roll Call Vote:

Aye - 7

Nay - 0

Abstained - 0

Motion Carried

Motion by Mrs. Selb, second by Mr. Talbot to approve Motions K-1 through O-3.

**P. Old Business**

1. Board of Education Goals

Objective: Provide all students with educational opportunities and learning programs that promote high levels of academic achievement, social-emotional competence, and guided preparation for the future.

**i. Instruction**

During the 2022-23 School year, the administrative team will monitor the use of differentiated instruction in all grades and subject areas to ensure students of all ability levels are supported, enriched, and challenged. Administration will report results and highlights to the Board quarterly.

**ii. School Culture**

The Board of Education wishes to promote positivity throughout the school district. This will be achieved over the remainder of the 2022-2023 school year in a variety of ways, including recognizing excellence in our Students, Families, Staff, and Community.

**iii. Finance**

The Board of Education will attentively focus on long-range fiscal planning for 2023-24 and following school years. Planning will be in conjunction with the Administrative Team and staff to explore cost savings, alternative funding possibilities, and any other strategies to promote the overall success of our students and school district. A report of findings and suggestions will be completed by June 30, 2023.

**Q. New Business**

HIB Self Assessment was discussed by the Chief School Administrator, Steven Price.

**R. Executive Session**

**S. Adjournment**

Motion by Mrs. Selb, second by Mrs. McIlvaine, that the Board of Education adjourn the meeting at 8:29 PM.

Motion carried unanimously.

Respectfully submitted,

---

Christian Albadine  
School Business Administrator