

**SOUTH HARRISON SCHOOL DISTRICT
BOARD OF EDUCATION MINUTES**

January 8, 2024
Reorganization Meeting
7:00 PM Cafeteria

A. Meeting Called To Order

Meeting called to order at 7:06 p.m. by Board Secretary, Christian Albadine.

B. Flag Salute

C. Open Meeting Statement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the Public Bodies at which any business affecting their interest is discussed or acted upon in accordance with the provision by having the date, time and place whereof posted in the South Jersey Times, the Harrisonville Post Office and with the Township Clerk.

D. Appointment of Board Secretary as Chairperson Pro-Tem

E. Election Results/ Oath of Office

Mr. Albadine, Business Administrator/Board Secretary, read aloud the results of the November 7, 2023 election and provided oath of office to the following newly elected Board of Education members pursuant to the N.J.S.A. 18A:12-2.1:

<u>Board Member</u>	<u>Number of Votes</u>
Cheryl Easterling	715
Joan Talbot	719
Write-In (Toni Buckley)	173

F. Roll Call

Members Present

Laura Bruno, Toni Buckley, Deborah Cunningham*, Cheryl Easterling, Janice Huggins, Jennifer McIlvaine, Joan Pino-Talbot, Carrie Selb, Joseph Talbot, Christian Albadine, School Business Administrator/Board Secretary, Steven Price, Chief School Administrator

Members Absent

*Deborah Cunningham arrived at 7:12pm.

G. Election of President

- The Chairperson Pro-Tem will open the floor for nominations for President to serve until the next Reorganization meeting:
- The Chairperson Pro-Tem will call for a motion that nominations be closed:
- The Chairperson Pro-Tem will call the vote for President of the Board of Education:
- The elected Board President assumes the chair.

Janice Huggins nominated Laura Bruno, seconded by Carrie Selb.

ROLL CALL VOTE: 8 Aye 0 Nay 1 Absent (Deborah Cunningham)

Motion Carried

Dr. Bruno assumed the chair and the conducted the election of Vice President.

H. Election of Vice President

- The President will open the floor for nominations for Vice President to serve until the next Reorganization meeting:
- The President will call for a motion that nominations be closed:
- The President will call the vote for Vice President of the Board of Education:

Janice Huggins nominated Joan Pino-Talbot, seconded by Toni Buckley.

ROLL CALL VOTE: 8 Aye 0 Nay 1 Absent (Deborah Cunningham)

Motion Carried

I. Reading of the Code of Ethics for School Board Members

RESOLVED, that the South Harrison Elementary School District Board of Education adopt the New Jersey School Boards Association Code of Ethics and acknowledge receipt of the annual required training pursuant to N.J.S.A. 18A:12-21 et seq.

J. Approval of Reorganization Items

RESOLVED, that the South Harrison Elementary School District Board of Education approve resolutions J1 □ J6 as follows:

1. Appointment of Board Representative

RESOLVED, that the following Board Representative be appointed for the calendar year 2024 and through the reorganization meeting in January 2025 or as soon thereafter as the board acts on appointments:

NJSBA Delegate
GCSBA Delegate
Alternate Delegate

Joan Pino-Talbot
Jennifer McIlvaine
Toni Buckley

2. Official Depositories and Signatories

RESOLVED, that the following Banking Institutions be listed as official depositories of the South Harrison Township School District Board of Education in accordance with the Governmental Unit Deposit Protection Act (“GUDPA.”):

Account	Financial Institution	Signatory	Individual
Custodian Account 3 signatures required	Investors Bank	Board President Business Administrator Chief School Administrator	Laura Bruno Christian Albadine Mr. Steven Price
Payroll Account 2 signatures required	Investors Bank	Business Administrator Chief School Administrator	Christian Albadine Mr. Steven Price
Payroll Agency Account 2 signatures required	Investors Bank	Business Administrator Chief School Administrator	Christian Albadine Mr. Steven Price
Student Activity Account 2 signatures required	Investors Bank	Board President Business Administrator Chief School Administrator	Laura Bruno Christian Albadine Mr. Steven Price

3. Payment of Bills Between Meetings and Transfer of Funds

RESOLVED, by the Board of Education of South Harrison Township School District that the Business Administrator and Chief School Administrator continue to be authorized to pay bills and transfer of funds between board meetings from January 22, 2024 through to reorganization meeting 2025.

4. Official Newspaper/Meeting Schedule

WHEREAS, Chapter 231 of P.L. 1975 known as, and hereinafter designated as, the “Open Public Meetings Act” requires notification of meetings of public bodies, as therein defined, in the manner therein set forth,

NOW THEREFORE BE IT RESOLVED, that for purposes of compliance with the Open Public Meetings Act, the South Harrison Township School District Board of Education hereby makes the following designations:

The South Jersey Times is hereby designated as the official newspaper to receive notification of meetings as required by any and all sections of the Open Public Meetings Act,

The locations for posting of notice of meetings shall be the bulletin boards within the Elementary School, Township Clerk’s office, the Harrisonville Post Office and the official District webpage.

BE IT FURTHER RESOLVED, that the following notice be published and posted pursuant to the provisions of Chapter 231 of P.L. 1975:

NOTICE OF SCHEDULED MEETINGS FOR THE CALENDAR YEAR 2024

PLEASE TAKE NOTICE that the Board of Education of the South Harrison Township School District in the County of Gloucester, State of New Jersey will meet to discuss or act upon public business at 7:00 p.m. on each date set forth below, held in the school cafeteria.

January 22, 2024
February 26, 2024
March 18, 2024
April 15, 2024
May 20, 2024
June 17, 2024
August 19, 2024
September 16, 2024
October 21, 2024
November 18, 2024
December 16, 2024
January 6, 2025 Reorganization Meeting

5. Adoption of Policy Manual

RESOLVED, that all current written policies, bylaws, and regulations in the official Policy Manual of the South Harrison Township School District Board of Education be readopted for the calendar year 2024 and through the reorganization meeting in January 2025 unless modified in accordance with those applicable policies, bylaws, and regulations.

6. Parliamentary Procedure

RESOLVED, that the South Harrison Township School District Board of Education adopt parliamentary procedure as described by Robert's Rules of Order to govern the order of business of the Board of Education for the calendar year 2024 and through the reorganization meeting in January 2025.

Motion by Mr. Talbot, seconded by Mrs. Selb to approve the Reorganization Items.

K. Public Comment

No public comments were made.

L. Executive Session

None at this time.

M. Old Business

1. Board of Education Goals

Objective: Provide all students with educational opportunities and learning programs that promote high levels of academic achievement, social-emotional competence, and guided preparation for the future.

i. Instruction

During the 2023-2024 school year, South Harrison Elementary School District will support and enhance student achievement through recognition of student successes that can be replicated. The administrative team will report to the Board of Education highlights of student success throughout the school year. Students will be publicly recognized and celebrated in school, on social media, and at Board of Education meetings.

ii. School Culture

The Board of Education will research the accomplishments of recent South Harrison Elementary graduates to highlight academic, vocational, and social preparedness by June 30, 2023. Using that data, the Board will strategically plan areas of emphasis for the future of the district.

iii. Finance

The Board of Education is committed to maintaining funding levels, accessing grants, and caring for and managing its assets. During the 2023-2024 school year, long-term forecasting will be done to plan for fiscal and physical management of the district. Recurring funding sources, grant opportunities, shared services, and other revenue-generating opportunities will be sought, investigated, and applied for to help direct the strategic plan for the future.

N. New Business

O. Adjournment

Motion by Ms. Huggins, second by Mrs. Selb, that the Board of Education adjourn the meeting at 7:35 p.m.

Motion carried unanimously.

Respectfully submitted,

Christian Albadine
School Business Administrator/Board Secretary