

**SOUTH HARRISON SCHOOL DISTRICT
BOARD OF EDUCATION MINUTES**

October 17, 2022
Regular Meeting
7:00 PM Cafeteria

A. Meeting Called To Order

Meeting called to order at 7:03 p.m. by President Bruno.

B. Flag Salute

C. Open Meeting Statement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the Public Bodies at which any business affecting their interest is discussed or acted upon in accordance with the provision by having the date, time and place whereof posted in the South Jersey Times, the Harrisonville Post Office and with the Township Clerk.

D. Roll Call

Members Present

Laura Bruno, Joan Pino-Talbot, Janet Brown*, Deborah Cunningham, Carole English, Janice Huggins, Jennifer McIlvaine, Carrie Selb, Joseph Talbot, Dawn Leary, School Business Administrator/Board Secretary, Steven Price, Chief School Administrator

*Janet Brown arrived at 7:07 PM

E. Student Recognition

PreK	Brayden Gibson
Kindergarten	Finley Kershaw
1st Grade	Molly Green
2nd Grade	Alexa Kevil
3rd Grade	Michael Sharp
4th Grade	Colt Catalano
5th Grade	McKayln Buehler
6th Grade	Cora Gollihur
Art	Nathan Frias
Physical Education	Naeva Wolfinger
World Cultures	Chloe Waterman

F. Presentations & Discussions

NJSLA Results Presentation

G. Public Comment

Cheryl Easterling posed questions regarding the curriculum. Dr. Jansesn responded to said questions.

A member of the public asked if there will be another meeting before the health curriculum is passed.

H. Executive Session

1. Negotiations Update

I. Approval of Minutes

Motion by Ms. Huggins, second by Mrs. Selb.

Motion Carried

RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the minutes of the following meetings:

1. Regular Meeting Minutes from September 19, 2022

J. Correspondence

1. Dr. Lynch, Environmental Safety Management Corp - September MPR Floor testing
2. NJ QSAC

Approval of Agenda Items

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve K-1 through N-14 as follows:

Motion to open discussion of agenda items.

Motion by Mrs. Pino-Talbot, second by Ms. Brown.

K. Personnel

1. Employment- Co-Curricular Workers

BE IT RESOLVED, that the following personnel recommendations be retroactively approved, as recommended by the Chief School Administrator:

Name	Position	Compensation	Effective Date
Cristina Baker	6th Grade Activities Coordinator	\$928	9/1/22-6/30/ 2023

2. Leaves of Absence

BE IT RESOLVED, that the following leaves of absence be approved, as recommended by the Chief School Administrator:

Name	Position	Location	Reason	Effective Date
4132	Gen Ed Teacher	SHTES	Serious Family Illness	1 per Week for the Regular School Year As Needed

3. Professional Development- Staff Trainings, Seminars, Conventions & Conferences

BE IT RESOLVED that the following staff attendance at trainings, seminars, conventions, and conferences be approved:

Title of Program	Location	Date(s)	Attendee(s)	Educational Purpose	Cost to District
Marzano Teacher Evaluation Tool	Online Workshop	10/17/2022	Mr. Price	Teacher Evaluations	\$199.00
Marzano Teacher Evaluation Tool	Online Workshop	10/17/2022	Dr. Winterburn	Teacher Evaluations	\$199.00
Wilson Foundations Phonics Program	Online Workshop	10/6/2022	Mr. Summerville	Student Intervention	\$299.00

4. Professional Development- Staff Trainings, Seminars, Conventions & Conferences

BE IT RESOLVED that the following staff attendance at trainings, seminars, conventions, and conferences be approved:

Name(s)	Position	Hours	Compensation	Reason	Effective Date
Cristina Baker	Lunch Aide	NTE 6.5	\$14/hr	First Aid/ CPR Training	8/31-9/26/22
Zaneta Mehl	Lunch Aide	NTE 6.5	\$14/hr	First Aid/ CPR Training	8/31-9/26/22
Danielle Mullen	Lunch Aide	NTE 6.5	\$14/hr	First Aid/ CPR Training	8/31-9/26/22
Heather Randazzo	Lunch Aide	NTE 6.5	\$14/hr	First Aid/ CPR Training	8/31-9/26/22
Shelley Waddington	Lunch Aide	NTE 6.5	\$14/hr	First Aid/ CPR Training	8/31-9/26/22

L. General Administration1. Enrollment Reports as of September 30, 2022

i. Enrollment Report

Grade Level	Current Totals	June 30, 2022
PK3	11	13
PK4	13	15
K	46	40
1	44	49
2	45	33
3	33	48
4	55	39
5	36	47
6	49	45
Resident Students	306	305
Choice Students	23	24
District Total	329	329

2. Emergency Drills/Calls

School/ Date	Time	Drill Description
South Harrison September 14, 2022	10:00 AM 10:08 AM	Fire Drill
South Harrison September 15, 2022	2:00 PM 2:06 PM	Precautionary Lockdown

3. Student Discipline, Violence/Vandalism, HIB as of September 30, 2022

Infraction Reports	No. of Incidents this Month	2022-2023 Total-To-Date	2021-2022 Total
Detentions	13	0	26
Suspensions	0	0	17
Violence, Vandalism, Substance Abuse	0	0	3
Harassment/Intimidation/Bullying Non-affirmed	1	1	N/A
Harassment/Intimidation/Bullying Affirmed	0	0	9

M. Curriculum & Instruction

1. Meeting of the Curriculum & Instruction Committee - Mrs. Selb, Chairperson, reporting.

Objective: Evaluate decisions that are data-driven and fiscally responsible that further support QSAC.

Mrs. Selb stated the Health & PE curriculum was discussed. It will be available on the website to parents. It will consist of 10 lessons. Only one lesson was new. Gender stereotypes, inclusive lifestyle and reproductive life are the three major topics. The new counselor has joined the staff and is teaching lessons. There will be an opt-out to parents for Health and PE.

N. Financial

1. Meeting of the Facilities & Finance Committee - Mrs. Pino-Talbot, Chairperson, reporting.

Objective: Prioritize preventative maintenance needs to sustain safe operational facilities while maintaining a well-supported educational environment with fiscally responsible activity.

Mrs. Pino-Talbot provided an update on the custodial RFP process. She also informed the board that there will be an in-depth review from the department of agriculture for a desk audit regarding free and reduced meals.

2. BE IT RESOLVED to approve the following:
 - i. Approval of Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2022. The Cash Reconciliation Report and Secretary's Report are in agreement for the month of September 2022.
 - ii. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 - iii. September 2022 Line Item Transfers for the 2022-2023 fiscal year as recommended by the Chief School Administrator.
 - iv. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
 - v. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Payment of Claims

BE IT RESOLVED, the the South Harrison Township Elementary School District Board of Education approve the following payment of bills:

10/31/2022	\$240,561.79	October Bills
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4. Student Activity Financial Report

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the Student Activity Financial Report as of September 30, 2022.

5. ROD Grant

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the application for a ROD Grant from the New Jersey Department of Education to be used for Capital Projects.

6. Donation

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education accept a \$100 donation from Schweitzer Engineering Laboratories.

7. Pitney Bowes Renewal

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the renewal of the Pitney Bowes Leasing contract, effective November 1, 2022, for a five year term, the monthly amount will be \$20.69.

8. Deptford Township School District Tuition Contract

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the tuition contract with Deptford Township School District for the 2022-2023 Regular School Year for SID #7102415829 for the amount of \$29,750.40.

9. GCSSSD Tuition Contract

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the tuition contract with Gloucester County Special Services School District for the 2022-2023 Regular School Year for SID #5877129356 for the amount of \$41,850.00.

10. GCSSSD One-On-One Teacher Assistance Contract

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the one-on-one teacher assistant contract with Gloucester County Special Services School District for the 2022-2023 Regular School Year for SID #5877129356 for the amount of \$41,580.

11. HollyDELL School Tuition Contract

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the revised tuition contract with HollyDELL School for the 2022-2023 Regular School Year for SID #2182897374 for the amount of \$47,490.30. This reflects a change in pupil enrollment days.

12. Fundraiser

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the following fundraiser(s), as recommended by the Chief School Administrator.

Program/Group	Event	Purpose	Dates
6th Grade Activities	Trunk or Treat	6th Grade Field Trip	10/28/22

13. Educational Field Trips/Assemblies:

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the following Educational Field Trips/Assemblies, as recommended by the Chief School Administrator:

Group	Event/ Destination	Date(s)	# of Students	# of Teachers/ Chaperones	Cost to Students
2nd Grade	Philadelphia Zoo	6/07/2023	45	11	\$15.00

14. Use of Facilities

Motion to approve the South Harrison Basketball Association to use the MultiPurpose Room Monday-Thursday, from November 22nd through March 23rd, during after school hours. Approval of the use of the MultiPurpose Room is based on the South Harrison Basketball Association meeting the following requirements:

- Submission of a prevention plan as outlined in NJDOH Document dated September 20, 2021
- Approval by the Chief School Administrator of that plan
- Signing of the Waiver Release for use of South Harrison Township Elementary School District facilities

O. Policy1. Meeting of the Policy & Communication Committee - Mrs. Brown, Chairperson, reporting.

Objective: Prioritize expectations and accountability pertaining to relevant policy updates that will support student learning in a safe environment, as well as effectively communicate with all stakeholders.

Ms. Brown provided an update on the new HIB policy which is 45 pages long. The strategy was discussed. The first step with Strauss Esmay is to look at the abolished and expired policies. The committee will review a certain amount of policies per month. Updates regarding personnel were also discussed as well as expanding communications.

2. Policy/ Regulation First Reading

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education recommend the following policies and regulations for first reading for revision and/or adoption.

Policy/Regulation	Title
<u>Policy # 5512</u>	Harassment, Intimidation, or Bullying

Roll Call Vote:

Aye - 9

Nay - 0

Abstained 1

Dr. English (N-2)

Motion Carried

P. Old Business

1. Board of Education Goals

Objective: Provide all students with educational opportunities and learning programs that promote high levels of academic achievement, social-emotional competence, and guided preparation for the future.

i. Student Achievement

Continue to offer and monitor the effectiveness of research based academic instructional programs and tiered remedial interventions in meeting with common core standards.

ii. Fiscal Responsibility and Accountability

Create a cost-effective budget that provides for educational resources and preventive maintenance options for ongoing facility improvement needs.

iii. Safety and Support

Provide and monitor the effectiveness of research-based social-emotional instructional programs to improve prosocial behaviors, social problem solving and resilience/adaptability.

iv. Teamwork, Professional Conduct and Civility

Ensure a culture of productivity and effectiveness that is driven by professional language, intent and behaviors that connect with the district-wide mission.

2. New Board Goals

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the 2022/2023 Board of Education Goals.

Motion by Mrs. Joan Pino-Talbot, second by Dr. English.

Motion Carried

RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the New Board Goals.

Q. New Business

None at this time.

R. Executive Session

1. Negotiations Update

S. Adjournment

Motion by Mrs. Pino-Talbot, second by Mrs. Selb, that the Board of Education adjourn the meeting at 8:19 p.m.

Motion carried unanimously.

Respectfully submitted,

Dawn L. Leary, RSBA, MBA, QPA
School Business Administrator/Board Secretary