

**SOUTH HARRISON SCHOOL DISTRICT
BOARD OF EDUCATION MINUTES**

November 21, 2022
Regular Meeting
7:00 PM Cafeteria

A. Meeting Called To Order

B. Flag Salute

C. Open Meeting Statement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the Public Bodies at which any business affecting their interest is discussed or acted upon in accordance with the provision by having the date, time and place whereof posted in the South Jersey Times, the Harrisonville Post Office and with the Township Clerk.

D. Roll Call

Members Present

Laura Bruno, Joan Pino-Talbot, Janet Brown, Janice Huggins, Jennifer McIlvaine, Carrie Selb*, Joseph Talbot, Dawn Leary, School Business Administrator/Board Secretary, Steven Price, Chief School Administrator

Members Absent

Deborah Cunningham
Carole English

*Carrie Selb arrived at 8:00 PM

E. Student Recognition

PreK	Mia Campbell
Kindergarten	Kaylie Hennigan
1st Grade	Cole Boone
2nd Grade	Pierce Catalano
3rd Grade	Cassidy Brun
4th Grade	Landon McKeever
5th Grade	David Witmer
6th Grade	Abey Little
Art	Annabelle Roth
Physical Education	Joseph Damminger
World Cultures	Domenic Nucifora

F. Presentations & Discussions

None at this time.

G. Public Comment

Mr. Price discussed the New Health Curriculum that Mr. Narsici and Dr. Jansen took time to prepare. He said the curriculum is aligned with State Standards. A consultant was on board to review the curriculum. Feedback was received from parents and some was positive. There will be 10 different lessons offered. The board, school and teaching staff recognizes there is a concern. The State recommended an opt out choice for the program. He asked parents to send Dr. Winterburn an email or a letter stating they wish to opt out of the program. Mr. Price urged the parents to take a look at the topics first, before deciding to opt out. Certified coverage will be onboard for students that opt out. Lessons will be taught from January 2023 until the end of the year. Dr. Jansen did speak to a number of families today. Parents can email or call her as well.

Cheryl Easterling of South Harrison has two second graders. She asked about the scores from the presentation that was presented by Mr. Neary and Dr. Jansen. Her concern is that there was not enough detail. There was no comparison with other districts and no socio-economic comparison.

Michele Hennesy of South Harrison stated she had two older kids that attended the school. She asked why has the health care curriculum changed. In the past, there was a video to watch. She also asked if the board can offer feedback as to why there were changes. In regards to the curriculum, is there an effort being put on reading and math?

Jay Rubino has three students in the school. He stated there is a for profit organization, SHUnited FC which has no affiliation with the community. He asked the school board to scrutinize all applications and request that all users of the facilities be properly insured.

Katie Casterlini has a second grader. She said she appreciates the information. She asked if the parents decide to opt out of the program will their grades be impacted. She also asked if a broadcast of topics can be sent each month to parents so they will know which topics are being covered.

Ross Leonardo has a daughter in the school. He stated he was curious as to why the curriculum was put on the website and then taken down two weeks later. If they decide to opt out, what is going to stop other students from labeling his daughter and stop them from talking about the topics to other students? Other kids will be teaching his daughter by talking about it.

Mr. Price replied to each comment in the order it was received. He agreed neighboring districts and like districts will be part of the presentation. He will follow up with Mr. Neary and Dr. Jansen about this information as well as asking them to post the link.

Why the new curriculum? Mr. Price stated the State Department of Education reviewed the curriculum. We have mandates to put in place. The district receives funding from the state and must implement their mandates.. Other schools are already teaching this. We are taking our time to make sure we get it right.

Dr. Bruno stated every so many years 2009 & 2014, curriculum is reviewed. Current standards were dropped from 6 to 3. Revisions will be done accordingly. New standards came out in March of 2020.

Mr. Price stated 2007/2008 was the last uproar regarding topics in the curriculum. Videos were not offered back then. Some parents have visited the States website and viewed sample lessons. There is a mixed bag of what the State has to offer. The administration and board will gladly handle questions.

Mr. Price stated students' performance is still engaging. Math, Reading and Language Arts are reviewed. Our students' performance at Kingsway Regional does well.

Opting out of the curriculum will be offered. Educational activities will be offered as well. The school will be prepared to house any student that decides to opt out and will be graded on the activity they complete.

Mr. Price will check on the schedule of topics being offered and will provide a revised schedule to parents.

Mr. Price stated the idea of the curriculum being on the website was put there for feedback, and revisions. The curriculum will be put back on the website once revisions are made by Dr. Jansen and will be up by the December's board meeting.

The question regarding students telling other students what is offered in the new curriculum is a tough one. It is possible that it will happen. Mr. Price stated he does not have an answer to that question and he understands the concern. He is not sure how it will be handled. Topics will be covered in a way that meets the standards and not over step parents wishes. Legislation is in place for other students who wish to tease others about opting out.

Mrs. McIlvaine asked if there were any suggestions to parents who want to contact the State. Mr. Price stated there was something in 2020. Parents can address the State directly on the Department of Physical Health Education website.

Ms. Brown commented on the SHUnited FC Organization. The Friday night usage was always utilized by SH Soccer Organization for years with 133 residents. She said she would like to historically continue to support the non-profit organizations not the for profit organization.

Dr. Bruno stated she would like the community to be inclusive. The board may amend the motion.

Ms. Brown stated she wanted to address what Mrs. Hennessy said earlier about test scores and how the students fare at the High School. She said there is a disproportionate number of students not making great progress. Some South Harrison students had to be tutored in order to be brought up to the level of success. She asked the administration to take a look at the grades of South Harrison students at Kingsway. The information received earlier, is not the full picture.

Mrs. Selb stated there were issues stemming from the curriculum. Kingsway's goal was to vertically align the curriculum. Perhaps it should be checked for rigor.

Mr. Price stated the school setting is very small. The school has to service students that need extra help. There is one math teacher per grade level. An after school Gifted and Talented program will be added. It is really hard to offer some students the same as the larger school districts. We will continue to look at ways to meet the students' needs.

Mrs. Selb stated other schools have flex schedules to service students. We need to take a look at resources.

H. Executive Session

None at this time.

I. Approval of Minutes

Motion by Ms. Huggins, second by Ms. Brown.

Motion Carried

RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the minutes of the following meetings:

1. Regular Meeting Minutes from October 17, 2022
2. Executive Session Meeting Minutes from October 17, 2022

J. Correspondence

Approval of Agenda Items

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve K-1 through O-2 as follows:

Motion to open discussion of agenda items.
 Motion by Mrs. Pino-Talbot, second by Mr. Talbot.

K. Personnel

1. Appointments and Reappointments

BE IT RESOLVED that the appointment(s) of the following staff member(s) be approved, as recommended by the Chief School Administrator, contingent upon criminal history review clearance and issuance of appropriate certification(s) where applicable:

Name	Position	Location	Guide/ Step Salary	Reason	Effective Date
John Borchert	School Psychologist	SHTES	\$60,462 MA Step 8	Appointment	TBD

2. Employment – Co-Curricular Workers

BE IT RESOLVED that the following personnel recommendations be approved, as recommended by the Chief School Administrator:

Name	Position	Hours	Compensation	Reason	Effective Date
Jackie Guht	Chorus	N/A	\$928	Appointment	9/1/2022-6/30/2023
Shari Crouch	Mentor	N/A	\$1,000	Appointment	9/1/2022-6/30/2023
Dennis Summerville	I&RS Team Member	1 Hour Beyond the school day 2x/month Up tp 20hrs	\$30/hour	Appointment	9/1/2022-6/30/2023

L. **General Administration**1. Enrollment Reports as of October 31, 2022

i. Enrollment Report

Grade Level	Current Totals	June 30, 2022
PK3	12	13
PK4	13	15
K	45	40
1	44	49
2	45	33
3	34	48
4	52	39
5	36	47
6	49	45
Resident Students	306	305
Choice Students	24	24
District Total	330	329

2. Emergency Drills/Calls

School/ Date	Time	Drill Description
South Harrison October 20, 2022	2:00 PM 2:06 PM	Fire Drill
South Harrison October 25, 2022	10:00 AM 10:06 AM	Shelter in Place

3. Student Discipline, Violence/Vandalism, HIB as of October 31, 2022

Infraction Reports	No. of Incidents this Month	2022-2023 Total-To-Date	2021-2022 Total
Detentions	5	18	26
Suspensions	1	1	17
Violence, Vandalism, Substance Abuse	0	0	3
Harassment/Intimidation/Bullying Non-affirmed	0	1	N/A
Harassment/Intimidation/Bullying Affirmed	0	0	9

M. Curriculum & Instruction

1. Meeting of the Curriculum & Instruction Committee - Mrs. Selb, Chairperson, reporting.

Objective: Evaluate decisions that are data-driven and fiscally responsible that further support QSAC.

2. Gifted and Talented After School Position

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the Gifted and Talented After School stipended position. Funds from the Newspaper stipend will be used to support this position.

N. Financial

1. Meeting of the Facilities & Finance Committee - Mrs. Pino-Talbot, Chairperson, reporting.

Objective: Prioritize preventative maintenance needs to sustain safe operational facilities while maintaining a well-supported educational environment with fiscally responsible activity.

2. BE IT RESOLVED to approve the following:

- i. Approval of Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2022. The Cash Reconciliation Report and Secretary's Report are in agreement for the month of October 2022.
- ii. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of October. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- iii. October 2022 Line Item Transfers for the 2022-2023 fiscal year as recommended by the Chief School Administrator.
- iv. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

- v. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

3. Payment of Claims

BE IT RESOLVED, the the South Harrison Township Elementary School District Board of Education approve the following payment of bills:

11/30/2022	\$365,315.58	November Bills
------------	--------------	----------------

4. Student Activity Financial Report

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the Student Activity Financial Report as of October 31, 2022.

5. Preschool Expansion Grant

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the application for the Preschool Expansion Grant from the New Jersey Department of Education.

6. Carmody Development Center Contract

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the contract with Carmody Development Center for a Spanish Speech/Language Evaluation for Articulation for SID #6612725236 at a rate of \$450.

7. Rowan University Contract

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the contract with Rowan University for student internship for the 2022-2023 Regular School Year with optional one year renewal.

8. Learning Disability Evaluations

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the contract with Ron Elwell for CST Evaluations at a rate of \$350.

9. Comprehensive Maintenance Plan

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education motion to accept and submit the updated Three Year Comprehensive Maintenance Plan and Form M-1 to the County Office.

10. Fundraiser

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the following fundraiser(s), as recommended by the Chief School Administrator.

Program/Group	Event	Purpose	Dates
American Heart Association	Kids Heart Challenge	Fundraiser For American Heart Association	2/6-2/10/2023

11. Educational Field Trips/Assemblies:

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the following Educational Field Trips/Assemblies, as recommended by the Chief School Administrator:

Group	Event/ Destination	Date(s)	# of Students	# of Teachers/ Chaperones	Cost to Students
6th Grade	PEEC, Dingmans Ferry, PA	4/25-4/28/ 2023	48	7	N/A
6th Grade	Kingsway Track & Field Day	5/5/2023	48	4	N/A

12. Use of Facilities

Motion to approve the Harrisonville Ruritan Club to use the Kitchen and Cafeteria on December 10, 2022, during after school hours. Approval of the use of the Kitchen and Cafeteria is based on the Harrisonville Ruritan Club meeting the following requirements:

- Submission of a prevention plan as outlined in NJDOH Document dated September 20, 2021
- Approval by the Chief School Administrator of that plan
- Signing of the Waiver Release for use of South Harrison Township Elementary School District facilities

13. Use of Facilities

Motion to approve the South Harrison Township Parks and Rec. to use the Kitchen and Cafeteria on December 3, 2022, during after school hours. Approval of the use of the Kitchen and Cafeteria is based on the South Harrison Township Parks and Rec. meeting the following requirements:

- Submission of a prevention plan as outlined in NJDOH Document dated September 20, 2021
- Approval by the Chief School Administrator of that plan
- Signing of the Waiver Release for use of South Harrison Township Elementary School District facilities

14. Use of Facilities

Motion to approve the Cub Scout Pack 7244 (Charter Organization Mullica Hill Rotary Club) to use the Cafeteria once a month, from December 2022 through May 2023, during after school hours. Approval of the use of the Cafeteria is based on the Cub Scout Pack 7244 (Charter Organization Mullica Hill Rotary Club) meeting the following requirements:

- Submission of a prevention plan as outlined in NJDOH Document dated September 20, 2021
- Approval by the Chief School Administrator of that plan
- Signing of the Waiver Release for use of South Harrison Township Elementary School District facilities

15. Use of Facilities

Motion to approve the SHUnited FC to use the MultiPurpose Room every Friday, from January 1st through March 31, 2023, during after school hours. Approval of the use of the MultiPurpose Room is based on the SHUnited FC meeting the following requirements:

- Submission of a prevention plan as outlined in NJDOH Document dated September 20, 2021
- Approval by the Chief School Administrator of that plan
- Signing of the Waiver Release for use of South Harrison Township Elementary School District facilities

O. Policy

1. Meeting of the Policy & Communication Committee - Mrs. Brown, Chairperson, reporting.

Objective: Prioritize expectations and accountability pertaining to relevant policy updates that will support student learning in a safe environment, as well as effectively communicate with all stakeholders.

2. Policy/ Regulation Second Reading

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education recommend the following policies and regulations for second reading for revision and/or adoption.

Policy/Regulation	Title
<u>Policy # 5512</u>	Harassment, Intimidation, or Bullying

3. Policy/ Regulation Abolishment

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education motion to abolish the following policies:

Policy/Regulation	Title
Policy # 1522	School Level Planning
Policy # 1648	Restart and Recovery Plan
Policy # 1648.02	Remote Learning Options
Policy # 1649	Federal Families First COVID 19 Response Act
Policy # 2415.01	Academic Standards, Assessments, and Accountability
Policy # 2415.03	Highly Qualified Teachers
Policy # R2461	Special Education/Receiving Schools
Policy # R2461.01	Special Education /Receiving Schools - IEP Implementation
Policy # R3223.1 & 3223.2	Evaluation of Non Tenured and Tenured Administrators
Policy # P&R3244	In-Service Training
Policy # 3431.3	NJ's Family Leave Insurance Program
Policy # 4431.1	Family Leave
Policy # 4431.3	NJ Family Leave Insurance Program
Policy # 5114	Families Displaced by Domestic Violence
Policy # 5512.01 & 5512.02	Hazing
Policy # 5512	HIB Investigation Procedures
Policy # 7300.01	Disposition of Instructional Property
Policy # 7430	School Safety
Policy # 8810	Religious Holidays

P. Old Business

1. Board of Education Goals

Objective: Provide all students with educational opportunities and learning programs that promote high levels of academic achievement, social-emotional competence, and guided preparation for the future.

i. Instruction

During the 2022-23 School year, the administrative team will monitor the use of differentiated instruction in all grades and subject areas to ensure students of all ability levels are supported, enriched, and challenged. Administration will report results and highlights to the Board quarterly.

ii. School Culture

The Board of Education wishes to promote positivity throughout the school district. This will be achieved over the remainder of the 2022-2023 school year in a variety of ways, including recognizing excellence in our Students, Families, Staff, and Community.

iii. Finance

The Board of Education will attentively focus on long-range fiscal planning for 2023-24 and following school years. Planning will be in conjunction with the Administrative Team and staff to explore cost savings, alternative funding possibilities, and any other strategies to promote the overall success of our students and school district. A report of findings and suggestions will be completed by June 30, 2023.

2. Strategic Plan Worksession

Roll Call Vote:

Aye - 7

Nay - 0

Abstained - 0

Motion by Ms. Brown, second by Mrs. McIlvaine.

Motion Carried

RESOLVED, that the South Harrison Township Elementary School District Board of Education remove Motion N15, Use of Facilities for the SHUnited FC, from the November 21, 2022 Agenda.

Roll Call Vote:

Aye - 7

Nay - 0

Abstained - 0

Motion Carried

RESOLVED, that the South Harrison Township Elementary School District Board of Education approve agenda items K1-O2, with the exception of N-15.

Q. New Business

1. HIB Self Assessment
2. Board Meetings Video Attendance for Public

R. Executive Session

None at this time.

S. Adjournment

Motion by Mrs. Selb, second by Mrs. McIlvaine, that the Board of Education adjourn the meeting at 8:50 p.m.

Motion carried unanimously.

Respectfully submitted,

Dawn L. Leary, RSBA, MBA, QPA
School Business Administrator/Board Secretary