

**SOUTH HARRISON SCHOOL DISTRICT
BOARD OF EDUCATION MINUTES**

December 13, 2021
Regular Meeting
7:00 PM Cafeteria

A. Meeting Called To Order

Meeting called to order at 7:00 p.m. by President Bruno.

B. Flag Salute

C. Open Meeting Statement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the Public Bodies at which any business affecting their interest is discussed or acted upon in accordance with the provision by having the date, time and place whereof posted in the South Jersey Times, the Harrisonville Post Office and with the Township Clerk.

D. Roll Call

Members Present

David Asis, Janet Brown, Laura Bruno, Deborah Cunningham, Janice Huggins, Joan Pino-Talbot, Carrie Selb, Joseph Talbot, Scott Hogan, Chief School Administrator, Sarah Bell, School Business Administrator/Board Secretary.

Members Absent

Carole English

E. Student Recognition

PreK	Justin Rubino
Kindergarten	Taylor Bonzella
1st Grade	Anastasia Morrow
2nd Grade	Theresa Pepe
3rd Grade	Josie Dellaquilla
4th Grade	Nicholas Griscom
5th Grade	Dakota Budney
6th Grade	Ethan Brennan
Art	Isaac Franklin
Music	Peyton Nixon
Physical Education	Santino Scaffidi
World Cultures	Avrie McDermott

F. Presentations

None at this time.

G. Public Comment

Peter Saccone [107 Victoria Lane] voiced his concerns on traffic running through a bus stop. He contacted the local police department but did not receive a response.

Dr. Hogan thanked Mr. Saccone for bringing this to the board's attention and they will contact the police department to escalate this matter. Dr. Hogan will contact Mr. Saccone for further details.

H. Executive Session

None at this time.

I. Approval of Minutes

Motion by Ms. Selb, second by Mrs. Pino-Talbot.

Abstained - 0

Motion Carried

RESOLVED, that the South Harrison Township Board of Education approve the minutes of the following meetings:

1. Regular Meeting Minutes from November 22, 2021

J. Correspondence

Approval of Agenda Items

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve K-1 – N-5 as follows:

Motion to open discussion of agenda items.

Motion by Mrs. Cunningham, second by Ms. Brown

K. Personnel

1. Leaves of Absence

BE IT RESOLVED, that the following leaves of absence be approved, as recommended by the Chief School Administrator:

Name	Position	Location	Reason	Effective Date
Shari Crouch	4th Grade Teacher	SHTES	Medical Leave	11/22/21- 12/15/2021

L. General Administration

1. Enrollment Reports as of December 1, 2021
 - i. Enrollment Report

Grade Level	Current Totals	June 30, 2021
PK3	8	1
PK4	15	6
K	40	45
1	48	35
2	31	52
3	49	39
4	38	46
5	46	44
6	44	48
Resident Students	295	291
Choice Students	24	25
District Total	319	316

2. Emergency Drills/Calls

School/ Date	Time	Drill Description
South Harrison November 10, 2021	2:05 PM 2:08PM	Fire Drill
South Harrison November 29, 2021	10:16 AM 10:19 AM	Lockdown Drill

3. Student Discipline, Violence/Vandalism, HIB as of November 30, 2021

Infraction Reports	No. of Incidents this Month	2021-2022 Total-To-Date	2020-2021 Total
Detentions	6	7	0
Suspensions	0	0	1
Violence, Vandalism, Substance Abuse	2	2	0
Harassment/Intimidation/Bullying (Affirmed)	0	2	0

4. HIB Findings

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education affirm the findings of a HIB incident #5 for the month of November as presented to the Board by the Chief School Administrator.

M. Curriculum & Instruction

1. Meeting of the Curriculum & Instruction Committee
The committee did not meet this month.

N. Financial

1. Meeting of the Facilities & Finance Committee
The committee did not meet this month.
2. BE IT RESOLVED to approve the following:
 - i. Approval of Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the months of November 2021. The Cash Reconciliation Report and Secretary's Report are in agreement for the month of November 2021.
 - ii. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of November. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 - iii. November 2021 Line Item Transfers for the 2021-2022 fiscal year as recommended by the Chief School Administrator.
 - iv. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
 - v. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
3. Payment of Claims
BE IT RESOLVED, the the South Harrison Township Elementary School District Board of Education approve the following bill lists:

12/31/21	\$188,468.25	December Bills
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4. Student Activity Financial Report
BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the Student Activity Financial Report as of November 30, 2021.

5. Professional Service Appointment

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education appoint the firm Wilentz, Goldman & Spitzer, P.A. as the District's Bond Counsel effective from January 1, 2022 through June 30, 2022.

Roll Call Vote:

Aye - 8

Nay - 0

Abstained - 0

Motion Carried

O. Policy

1. Meeting of the Policy Committee

The committee did not meet this month.

P. Old Business

1. Board of Education Goals

Objective: Strive to provide all students with educational opportunities and learning programs that promote high levels of academic achievement, social-emotional competence, and guided preparation for the future.

- i. Continue to offer and monitor the effectiveness of research based academic instructional programs and tiered remedial interventions in meeting with common core standards.
- ii. Create a cost-effective budget that provides for educational resources and preventive maintenance options for ongoing facility improvement needs.
- iii. Provide and monitor the effectiveness of research based social-emotional instructional programs to improve prosocial behaviors, social problem solving, and resilience/adaptability.
- iv. Provide regular updates (3x per year) on actions taken and outcomes delivered to improve the faculty and staff survey results.

Q. New Business

1. Thank you Mr. Asis for three years of service. You will be missed.
2. Welcome to Ms. Mclvaine, the board looks forward to working with you.
3. Dr. Bruno thanked the community for their support and wished everyone a happy and healthy holiday.
4. Dr. Hogan thanked Dr. Bruno for all of her hard work over the year as Board President.

R. Adjournment

Motion by Ms.Huggins, second by Mr. Asis, that the Board of Education adjourn the meeting at 7:30 p.m.

Motion carried unanimously.

Respectfully submitted,

Sarah J. Bell
School Business Administrator/Board Secretary