

**SOUTH HARRISON SCHOOL DISTRICT
BOARD OF EDUCATION MINUTES**

January 10, 2022
Reorganization Meeting
7:00 PM Cafeteria

A. Meeting Called To Order

Meeting called to order at 7:02 p.m. by Board Secretary, Sarah Bell.

B. Flag Salute

C. Open Meeting Statement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the Public Bodies at which any business affecting their interest is discussed or acted upon in accordance with the provision by having the date, time and place whereof posted in the South Jersey Times, the Harrisonville Post Office and with the Township Clerk.

D. Appointment of Board Secretary as Chairperson Pro-Tem

E. Election Results/ Oath of Office

Mrs. Bell, Business Administrator/Board Secretary, read aloud the results of the November 2, 2021 election and provided oath of office to the following newly elected Board of Education members pursuant to the N.J.S.A. 18A:12-2.1:

<u>Board Member</u>	<u>Number of Votes</u>
Laura Bruno	913
Jennifer McIlvaine	909
Joseph Talbot	884

F. Roll Call

Members Present

Janet Brown, Laura Bruno, Deborah Cunningham, Carole English, Janice Huggins, Jennifer McIlvaine, Carrie Selb, Joseph Talbot, Scott Hogan, Chief School Administrator, Sarah Bell, School Business Administrator/Board Secretary.

Members Absent

Joan Pino-Talbot

G. Election of President

- The Chairperson Pro-Tem will open the floor for nominations for President to serve until the next Reorganization meeting:
Laura Bruno is nominated.
- The Chairperson Pro-Tem will call for a motion that nominations be closed:
- The Chairperson Pro-Tem will call the vote for President of the Board of Education:

Janice Huggins nominated Laura Bruno.

ROLL CALL VOTE: 7 Aye 0 Nay 1 Absent (Joan Pino-Talbot)

Motion Carried

Dr. Bruno assumed the chair and conducted the remainder of the meeting.

H. Election of Vice President

- The President will open the floor for nominations for Vice President to serve until the next Reorganization meeting:
Joan Pino-Talbot is nominated.
- The President will call for a motion that nominations be closed:
- The President will call the vote for Vice President of the Board of Education:

Janice Huggins nominated Joan Pino-Talbot.

ROLL CALL VOTE: 8 Aye 0 Nay 1 Absent (Joan Pino-Talbot)

Motion Carried

I. Reading of the Code of Ethics for School Board Members

RESOLVED, that the South Harrison Elementary School District Board of Education adopt the New Jersey School Boards Association Code of Ethics and acknowledge receipt of the annual required training pursuant to N.J.S.A. 18A:12-21 et seq.

J. Approval of Reorganization Items

Motion by Janice Huggins, seconded by Deborah Cunningham to bring forth the Reorganization items.

RESOLVED, that the South Harrison Elementary School District Board of Education approve resolutions J1 J6 as follows:

1. Appointment of Board Representative

RESOLVED, that the following Board Representative be appointed for the calendar year 2022 and through the reorganization meeting in January 2023 or as soon thereafter as the board acts on appointments:

NJSBA Delegate	Deborah Cunningham
GCSBA Delegate	Janet Brown
Alternate Delegate	Joseph Talbot

2. Official Depositories and Signatories

RESOLVED, that the following Banking Institutions be listed as official depositories of the South Harrison Township School District Board of Education in accordance with the Governmental Unit Deposit Protection Act (“GUDPA.”):

Account	Financial Institution	Signatory	Individual
Custodian Account 3 signatures required	Investors Bank	Board President Business Administrator Chief School Administrator	Laura Bruno Sarah J. Bell Dr. Scott Hogan
Payroll Account 2 signatures required	Investors Bank	Business Administrator Chief School Administrator	Sarah J. Bell Dr. Scott Hogan
Payroll Agency Account 2 signatures required	Investors Bank	Business Administrator Chief School Administrator	Sarah J. Bell Dr. Scott Hogan
Student Activity Account 2 signatures required	Investors Bank	Board President Business Administrator Chief School Administrator	Lauro Bruno Sarah J. Bell Dr. Scott Hogan

3. Payment of Bills Between Meetings and Transfer of Funds

RESOLVED, by the Board of Education of South Harrison Township School District that the Business Administrator and Chief School Administrator continue to be authorized to pay bills and transfer of funds between board meetings from January 10, 2022 through to reorganization meeting 2023.

4. Official Newspaper/Meeting Schedule

WHEREAS, Chapter 231 of P.L. 1975 known as, and hereinafter designated as, the “Open Public Meetings Act” requires notification of meetings of public bodies, as therein defined, in the manner therein set forth,

NOW THEREFORE BE IT RESOLVED, that for purposes of compliance with the Open Public Meetings Act, the South Harrison Township School District Board of Education hereby makes the following designations:

The South Jersey Times is hereby designated as the official newspaper to receive notification of meetings as required by any and all sections of the Open Public Meetings Act,

The locations for posting of notice of meetings shall be the bulletin boards within the Elementary School, Township Clerk’s office, the Harrisonville Post Office and the official District webpage.

BE IT FURTHER RESOLVED, that the following notice be published and posted pursuant to the provisions of Chapter 231 of P.L. 1975:

NOTICE OF SCHEDULED MEETINGS FOR THE CALENDAR YEAR 2022

PLEASE TAKE NOTICE that the Board of Education of the South Harrison Township School District in the County of Gloucester, State of New Jersey will meet to discuss or act upon public business at 7:00 p.m. on each date set forth below, held in the school cafeteria.

- January 24, 2022
- February 22, 2022
- March 14, 2022
- April 25, 2022
- May 16, 2022
- June 20, 2022
- August 15, 2022
- September 19, 2022
- October 17, 2022
- November 21, 2022
- December 12, 2022
- January 3, 2023 Reorganization Meeting

- 5. Adoption of Policy Manual
RESOLVED, that all current written policies, bylaws, and regulations in the official Policy Manual of the South Harrison Township School District Board of Education be readopted for the calendar year 2022 and through the reorganization meeting in January 2023 unless modified in accordance with those applicable policies, bylaws, and regulations.
- 6. Parliamentary Procedure
RESOLVED, that the South Harrison Township School District Board of Education adopt parliamentary procedure as described by Robert’s Rules of Order to govern the order of business of the Board of Education for the calendar year 2022 and through the reorganization meeting in January 2023.

Motion by Carie Selb, seconded by Janice Huggins to approve the Reorganization Items.

K. Public Comment

Cheryl Easterling [483 Fislerville Road] thanked the board for taking quick action in changing the student drop off route to door side on Fislerville Road.

L. Executive Session

None at this time.

M. Old Business

1. Board of Education Goals

Objective: Strive to provide all students with educational opportunities and learning programs that promote high levels of academic achievement, social-emotional competence, and guided preparation for the future.

- i. Continue to offer and monitor the effectiveness of research based academic instructional programs and tiered remedial interventions in meeting with common core standards.
- ii. Create a cost-effective budget that provides for educational resources and preventive maintenance options for ongoing facility improvement needs.
- iii. Provide and monitor the effectiveness of research based social-emotional instructional programs to improve prosocial behaviors, social problem solving, and resilience/adaptability.
- iv. Provide regular updates (3x per year) on actions taken and outcomes delivered to improve the faculty and staff survey results.

2. The subcommittees will meet on February 7, 2022 to review board goals and future meeting dates.

N. New Business

None at this time.

O. Adjournment

Motion by Ms.Huggins, second by Ms. Selb, that the Board of Education adjourn the meeting at 7:34 p.m.

Motion carried unanimously.

Respectfully submitted,

Sarah J. Bell
School Business Administrator/Board Secretary