

SOUTH HARRISON SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES

Regular Meeting
August 27, 2020
7:00 p.m. Virtual

A. Call to Order

Meeting called to order at 7:04 p.m. by President Bruno.

B. Pledge of Allegiance

C. Statement of Open Public Meeting Compliance

Pursuant to the Open Public Meetings Act, Chapter 231, Public Laws of 1975, this meeting has been duly advertised in the South Jersey Times, issues of January 10, 2020. All municipal clerks of the townships and boroughs within the Regional School District have been duly notified and the requirements of posting of notices have been met.

D. Roll Call

Members Present

David Asis, Janet Brown, Laura Bruno, Deborah Cunningham, Janice Huggins (left meeting at 10:10 p.m.), Nicholas Rosato, Carrie Selb, Joseph Talbot, Karen Urie-West, Dr. James Lavender, Mr. Jason Schimpf, School Business Administrator/Board Secretary, and Mrs. Patricia Calandro, Chief Academic Officer.

Members Absent

E. Student Recognition

F. Presentations

G. Public Participation

Kelly McMahon - Question regarding positive test COVID test results at Kingsway and its potential impact at South Harrison Elementary; Question regarding how many students will be in classrooms; Question regarding the taking of temperatures of students

Danielle Barry - Question regarding reopening precautions; Question regarding a student returning to school that presented with symptoms; Question regarding instruction during virtual and hybrid environments; Question regarding separation of desks within classrooms; Question regarding the provision of related services during shortened day and specials on Wednesdays; Question regarding small group instruction

Jas Ru - Question regarding process for switching from virtual to in person

Sarah Keane - Question regarding a positive COVID test result of a teacher

Christopher Taylor - Question regarding how the school would handle a positive COVID case; Question regarding social distancing in hallways and on buses

Vana Tsoplakis - Question regarding supply list for students; Question regarding students changing classes during the day; Question regarding special area teachers

Erich Eisenhard - Question regarding provision of virtual program; Question regarding the bid process for the replacement of the all purpose room floor

Jennifer Jones - Question regarding whether teachers would be required to teach from school if we are in a fully hybrid environment; Question regarding teachers being held accountable for their time

Susan Kenerdine - Question regarding provision of RTI during hybrid environment

Brenda Talley - Question regarding additional help for students

Jaime Emmett - Question regarding students attending school more than 2 days per week

H. Executive Session

I. Approval of Minutes

Motion by Talbot, second by Rosato

RESOLVED, that the South Harrison Township Board of Education approve the minutes of the following meetings:

	<u>Date</u>	<u>Type of Meeting</u>
I-1.	July 20, 2020	Regular Meeting Minutes
I-2.	July 20, 2020	Executive Session Minutes

Motion carried unanimously

J. Correspondence

J-1. Thank You

Approval of Agenda Items

Motion by Rosato second by Cunningham,

BE IT RESOLVED, that the South Harrison Township Board of Education approve K-1 – K-4, L-2 – L-4, M-1 – M-2, N-1 – N-12 and O-1 as follows:

K. Personnel

K-1 Practicum, Student Teachers, Visitation, Volunteers, and Internships

BE IT RESOLVED that the following Practicum, Student Teachers, Visitation, Volunteers and Internships, be approved as recommended by the Superintendent of Schools:

Name	Institution	Reason	Cooperating Teacher	Subject	Grades	Dates of Placement
Alec Del Viscio	Wilmington University	Practicum/ Field Observation	Shari Crouch Kathryn Tranz	Elementary Education/ Special Education	Grade 4	9/9/20-12/15/20

K-2 Resignations, Retirements & Terminations

BE IT RESOLVED, that the following resignations, retirements & terminations be approved, as recommended by the Superintendent of Schools:

Name	Position	Location	Reason	Effective Date	Years of Service
Jessica Massing	Teacher	South Harrison	Resignation	10/23/2020	5 years

K-3 Appointments and Reappointments

BE IT RESOLVED that the appointment(s) of the following staff member(s) be approved, as recommended by the Superintendent of Schools, contingent upon criminal history review clearance and issuance of appropriate certification(s) where applicable:

Name	Position	Location	Guide/Step Salary	Reason	Effective Date
Morgan Moore	Elementary School Teacher (ELA)	Spath Harrison	\$51,070 BA/1	Replacing Jessica Massing	9/1/2020-6/30/2020 Pending Certification and Criminal History Report

K-4 Substitute Nurse

BE IT RESOLVED, that the following Substitute Nurse be approved, as recommended by the

Superintendent of Schools:

Name	Position	Location	Compensation	Reason	Effective Date
Carol Verechia	Substitute School Nurse	South Harrison	\$100/day	As needed	09/01/2020 Pending Criminal History Report

L. General Administration

L.1 Discussion Items

- The Road Back: South Harrison Township’s Restart and Recovery Plan

L-2 2020-21 G&T / RTI Handbook:

BE IT RESOLVED, that the 2020-21 G&T/RTI Handbook be approved, as recommended by the Superintendent of Schools.

L-3 Marzano Teacher Evaluation Model (2014):

BE IT RESOLVED, the South Harrison Twp. Elementary School Board of Education approve the use of Marzano Teacher Evaluation Model (2014) for the evaluation of all teaching faculty and the NJ Principal Evaluation and Professional Learning Instrument for evaluation all administrative faculty as recommended by the Superintendent of Schools.

L-4 Student Handbook 2020-21

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the Student Handbook 2020-21, as recommended by the Superintendent of Schools.

M. Curriculum & Instruction

M-1 Professional Development Plans and Teacher Mentor Plan

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the following Professional Development Plans and Teacher Mentor Plan:

South Harrison Township Elementary School Professional Development Plan
Teacher Mentor Plan

M-2 World Cultures Curriculum

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the World Cultures Curriculum and Instructional Units for grades K, 3, and 6; and approve the World Cultures Curriculum and pacing guides for grades 2-3 and 4-5.

N. Financial

N-1 Line Item Transfers

BE IT RESOLVED, that the South Harrison Township School District Board of Education ratify the line item transfers listed below for the 2019-2020 fiscal year as recommended by the Superintendent of Schools:

To Account	From Account	Amount	Justification
11-000-222-100-05-010	11-000-222-500-05-021	\$1075	Salaries, Employee Benefits
11-000-291-290-70-057	11-000-291-270-70-057	\$2800	
11-190-100-106-05-010	11-190-100-320-40-034	\$150	
11-000-251-340-70-050	11-000-230-530-60-051	\$1200	Miscellaneous Purchased Services
11-000-251-592-70-050	11-000-230-530-60-051	\$800	

N-2 BE IT RESOLVED to approve the following:

- Approval of Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 30, 2020. The Cash Reconciliation Report and Secretary’s Report are in agreement for the month of June 30, 2020.

- B. Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 30, 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

N-3 Payment of Claims

BE IT RESOLVED, that the South Harrison Township School District approve the following bill lists:
8/20/2020 \$183,302.21 Bill List

N-4 Student Activity Financial Report

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the Student Activity Financial Report as of July 31, 2020.

N-5 Cooperative Transportation Services with GCSSSD

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the Cooperative Transportation Services agreement with Gloucester County Special Services School District for the 2020-2021 School Year.

N-6 Alyssa’s Law Compliance

BE IT RESOLVED, that the South Harrison Township School District Board of Education authorize the submission of an Alyssa’s Law compliance certification and authorize the submission of a school security grant once available through the Department of Education.

N-7 Digital Divide Grant Application

BE IT RESOLVED, that the South Harrison Township School District Board of Education authorize the submission of a grant application through the 2020 Bridging the Digital Divide grant opportunity.

N-8 Transportation Bid Award

BE IT RESOLVED, that the South Harrison Township School District Board of Education award To-From Transportation Routes as follows to Holcomb Bus Services for the 2020-2021 school year.

Route	Per Diem	Annual Cost
SH10	\$100.00	\$18,100.00
SH11	\$100.00	\$18,100.00
SH13	\$164.00	\$29,684.00
SH14	\$164.00	\$29,684.00

N-9 Shared Services Agreement for CST Services

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve a shared services agreement with Logan Township Board of Education for Child Study Team Supervisory Services beginning October 1, 2020.

N-10 Temporary Certified Substitute Teachers/Substitute Support Staff and Paraprofessional Staffing Services Bid Award

BE IT RESOLVED, that the South Harrison Township School District award the contract for temporary certified substitute teachers/substitute support staff and paraprofessional staffing services to ESS.

N-11 Contract for CRESS Services with GCSSSD

BE IT RESOLVED, that the South Harrison Township School District approve the contract with Gloucester County Special Services School District for CRESS services for the 2020-2021 School Year.

Social Worker	\$19,600.00
Physical Therapist (School Year)	\$19,224.00
Physical Therapist (ESY)	\$1,044
Speech (School Year)	\$96,120.00
Speech (ESY)	\$1,392.00

N-12. Resolution Providing For The Submission Of A Bond Proposal At The Annual School Election On November 3, 2020

BE IT RESOLVED, By The Board Of Education of the Township of South Harrison In The County of Gloucester, New Jersey (With not less than a majority of the full membership of the board concurring) as follows:

1. It is hereby determined that a bond proposal will be submitted for voter approval at the annual school election to be held on November 3, 2020. The form of the proposal will read substantially as follows:

BOND PROPOSAL QUESTION

The Board of Education of the Township of South Harrison in the County of Gloucester, New Jersey is authorized: (a) to provide for replacement of the gym flooring at South Harrison Elementary School, including fixtures, equipment and related work; (b) to appropriate \$1,000,000 for such purposes and (c) to issue bonds of the school district in the principal amount of \$1,000,000.

The final eligible costs of the projects approved by the Commissioner of Education are \$1,000,000. The proposed improvements include \$0 for elements in addition to the facilities efficiency standards developed by the Commissioner of Education or not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g). The State debt service aid percentage will equal 40% of the annual debt service due with respect to the final eligible costs of the projects. The Board of Education is authorized to transfer funds among the projects approved at this special election.

Do you approve this bond proposal?

2. This Board of Education hereby approves and adopts the proposal set forth above, and, subject to the approval of the legal voters of the school district, hereby determines to carry out the improvements described therein (the "Project").
3. This Board of Education hereby acknowledges and confirms that in accordance with N.J.S.A. 18A:24-16 and 18A:24-17 a supplemental debt statement has been prepared by the chief financial officer of the Township of South Harrison (the "Township"), giving effect to the proposed authorization of bonds of the school district in the maximum amount of bonds authorized in the proposal. The supplemental debt statement has been filed in the office of the Township Clerk and in the office of the Business Administrator/Board Secretary of this Board of Education prior to the final adoption of the proposal and will be filed in the office of the Director

of the Division of Local Government Services in the Department of Community Affairs prior to the date of the special election.

4. The Business Administrator/Board Secretary is hereby authorized and directed to send a certified copy of the proposal to the County Clerk as required by N.J.S.A. 19:60-2 and to request the County Clerk to submit the proposal to the voters at the annual school election scheduled for November 3, 2020.
5. The Board of Education hereby acknowledges receipt of the Preliminary Eligible Cost (PEC) letters for the Project from the Department of Education. The Board has heretofore elected and hereby elects to receive debt service aid pursuant to Section 9 of the Educational Facilities Construction and Financing Act, N.J.S.A. 18A:7G-1 *et seq.* (the "Act"). The Board of Education further agrees to accept the determination of the space eligible for State support and the preliminary eligible costs determined by the Department of Education as final eligible costs and not to appeal. The Business Administrator/Board Secretary is authorized, if necessary, to notify the Department of Education of the Board's election with respect to the eligible costs and its election to receive debt service aid.
6. Garrison Architects, the School District's appointed architect for the Project (the "Project Architect"), has heretofore been authorized and delegated the responsibility to prepare the plans and specifications for the Project in consultation with and under the supervision of the Business Administrator/Board Secretary, who has heretofore been delegated the responsibility to work with the Project Architect for this purpose on behalf of the Board of Education, in accordance with the requirements of N.J.S.A. 18A:18A-16, and such authorizations and delegations are hereof reconfirmed.
7. The educational plans, where required, and the schematic plans for the construction of the Project have heretofore been approved by this Board of Education, and such approval is hereby reconfirmed.
8. The Board President, the Superintendent of Schools, the Business Administrator/Board Secretary, the Project Architect, Bond Counsel and other appropriate representatives of the Board of Education (the "Board Representatives") have heretofore been authorized, and such authorization is hereby reconfirmed, to submit the educational plans, where required, and the schematic plans for the Project, together with such other information as may be required, to the State Department of Education for approval and to make application to the Commissioner of Education for approval of the educational plans, where required, the schematic plans and the Project and, if necessary, any required amendment to the long-range facilities plan, in accordance with the requirements of the Act and N.J.A.C.6A:26-2.1 (f), 2.3, 3.1 and 3.2, as appropriate.
9. The Board Representatives have heretofore been and are hereby further authorized and directed to submit the plans and any other required information to the Planning Board and the Department of Environmental Protection for review and comment, if necessary, and such authorization and direction are hereby reconfirmed.
10. This Board of Education hereby makes the following covenants and declarations with respect to obligations determined to be issued by the Business Administrator/Board Secretary through a public offering or private placement or through a conduit borrower on a tax-exempt basis. The Board of Education hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on its bonds or notes if issued as tax exempt, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds

above the yield on its bonds or notes. The Business Administrator/Board Secretary is hereby authorized to act on behalf of the Board of Education to deem the obligations authorized herein as bank qualified for the purposes of Section 265 of the Code, when appropriate. The Board of Education hereby declares the intent of the Board of Education to issue bonds or temporary notes in the amount not to exceed the amount set forth in the bond proposal approved by the voters as set forth in Section 1 and to use the proceeds to pay or to reimburse expenditures for the costs of the school capital projects authorized therein. This resolution is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

- 11. The Board Representatives are hereby authorized to take all steps necessary to implement this resolution. Any actions hereof authorized and taken prior hereto are hereby ratified. The Business Administrator/Board Secretary is further authorized to act on behalf of the Board of Education to make such determinations required of the Board of Education for the conduct of the election as may become necessary.
- 12. The reference to officers of this school district herein includes any interim, acting or successor officer holding that position.
- 13. This resolution shall take effect immediately.

O. Policy

O-1. Policy/ Regulation First Reading

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education recommend the following policies and regulations for first reading for revision and/or adoption.

Policy/Regulation	Title
Policy #1648	Restart and Recovery Plan
Policy #1648.02	Remote Learning Options for Families
Policy #1649	Federal Families First Coronavirus (Covid-19) Response Act

Motion carried by the following roll call vote:

YES NO ABSTAIN

- Asis
- Brown N-5
- Bruno
- Cunningham
- Huggins
- Rosato
- Selb
- Talbot
- Urie-West

P. Old Business

Board Goals

Objective: Strive to provide all students with educational opportunities and learning programs that promote high levels of academic achievement, social-emotional competence, and guided preparation for the future.

- 1. Continue to offer and monitor the effectiveness of research based academic instructional programs and tiered remedial interventions in meeting with common core standards.

2. Create a cost-effective budget that provides for educational resources and preventive maintenance options for ongoing facility improvement needs.
3. Provide and monitor the effectiveness of research based social-emotional instructional programs to improve prosocial behaviors, social problem solving, and resilience/adaptability.
4. Provide regular updates (3x per year) on actions taken and outcomes delivered to improve the faculty and staff survey results.

Q. New Business

R. Adjournment of Meeting

Motion by Brown, second by Talbot, that the Board of Education adjourn the meeting at 8:53 p.m.

Motion carried unanimously

Respectfully Submitted,

Jason Schimpf
School Business Administrator/Board Secretary