

SOUTH HARRISON SCHOOL DISTRICT  
BOARD OF EDUCATION  
MINUTES

Regular Meeting  
September 21, 2020  
7:00 p.m. Virtual

A. Call to Order

Meeting called to order at 7:04 p.m. by President Bruno.

B. Pledge of Allegiance

C. Statement of Open Public Meeting Compliance

Pursuant to the Open Public Meetings Act, Chapter 231, Public Laws of 1975, this meeting has been duly advertised in the South Jersey Times, issues of January 10, 2020. All municipal clerks of the townships and boroughs within the Regional School District have been duly notified and the requirements of posting of notices have been met.

D. Roll Call

Members Present

David Asis, Janet Brown, Laura Bruno, Deborah Cunningham, Janice Huggins, Nicholas Rosato, Carrie Selb, Joseph Talbot, Karen Urie-West, Dr. James Lavender, Mr. Jason Schimpf, School Business Administrator/Board Secretary, and Mrs. Patricia Calandro, Chief Academic Officer.

Members Absent

E. Student Recognition

F. Presentations

G. Public Participation

Laura Manning, Questions and Comments regarding more in classroom instruction time for Grade 4, What will all virtual school instruction be, asked about an additional survey.

Danielle Barry, Comment regarding specials classes moving forward, RTI process.

Sam Easterling, Question regarding bringing back F& P testing, the traveling to a high risk state impact to a student.

Karen, Comment regarding special classes, how will all virtual school impact current virtual students.

Rich Grassia, Coment regarding the impact of virtual students returning to the classroom.

H. Executive Session

I. Approval of Minutes

Moion by Selb, second by Huggins

RESOLVED, that the South Harrison Township Board of Education approve the minutes of the following meetings:

<u>Date</u>	<u>Type of Meeting</u>
I-1. August 27, 2020	Regular Meeting Minutes

Motion carried unanimously

J. Correspondence

Approval of Agenda Items

Motion by Urie-West, second by Cunningham,

BE IT RESOLVED, that the South Harrison Township Board of Education approve K-1-K4, L-2-L3, M-2 – M-3, N-1 – N-4 and O-1 as follows:

## K. Personnel

K-1 Leaves of Absence

BE IT RESOLVED that the following leaves of absence be approved, as recommended by the Superintendent of Schools:

Name	Position	Location	Reason	Effective Date
Elizabeth Wright	Administrative Assistant	Business Office	FMLA	9/8/2020 – 10/7/2020, returning 10/8/2020 (utilizing reduced work schedule 12pm-4pm Mon-Fri concurrent with FMLA days) Ratify & Affirm

K-2 Practicum, Student Teachers, Visitation, Volunteers, and Internships

BE IT RESOLVED that the following Practicum, Student Teachers, Visitation, Volunteers and Internships, be approved as recommended by the Superintendent of Schools:

Name	Institution	Reason	Cooperating Teacher	Subject	Grades	Dates of Placement
Alyson Darrow	TCNJ	Student Teacher Placement	Jessica Devecchio Lisa Pessa	Special Education- Dual Certified	Grade 1	9/15/2020- 12/11/2020

K-3 Employment – Co-Curricular Workers

BE IT RESOLVED that the following personnel recommendations be approved, as recommended by the Superintendent of Schools:

Name	Position/ Assignment	Department (Location)	Compensation	Reason	Effective Date
Courtney Haslam	Head Teacher	Grades K-6	\$1,333.00	Appointment	09/01/2020 – 06/30/2021
Carolyn Olsen	Homework Club	Grades 4-6	\$30 Per Hour	Appointment	09/01/2020 – 06/30/2021
Heather Derechinsky	Homework Club	Grades 4-6	\$30 Per Hour	Appointment	09/01/2020 – 06/30/2021
Justine Dittert	Homework Club	Grades 4-6	\$30 Per Hour	Appointment	09/01/2020 – 06/30/2021
Sarah Sobeck	Homework Club	Grades 4-6	\$30 Per Hour	Appointment	09/01/2020 – 06/30/2021
Aimee Ferez	Student Council	Grades 5-6	\$666.50	Appointment	09/01/2020 – 06/30/2021
Carolyn Olsen	Student Council	Grades 5-6	\$666.50	Appointment	09/01/2020 – 06/30/2021
Justine Dittert	News Club	Grades 5-6	\$666.50	Appointment	09/01/2020 – 06/30/2021
Aimee Ferez	News Club	Grades 5-6	\$666.50	Appointment	09/01/2020 – 06/30/2021

K-4. Resignations, Retirements & Terminations

BE IT RESOLVED, that the following resignations, retirements & terminations be approved, as recommended by the Superintendent of Schools:

Name	Position	Location	Reason	Effective Date	Years of Service
Samantha Michielli	Teacher	South Harrison	Resignation	9/21/2020	6 years

L. General Administration

L.1. Discussion Items

- School Opening and Hybrid
- Shared Services & Transition

L.2. Affiliation Agreement with Rowan University

Resolved that the South Harrison Twp Elementary School District Board of Education approve the Affiliation Agreement for Student Internships between Rowan University and South Harrison Township Elementary School. (encl. L.2.)

L-3. Enrollment Reports as of August 31, 2020:

Enrollment Report

Grade Level	Current Totals	June 30, 2020
PK3	1	6
PK4	6	12
K	44	35
1	35	51
2	53	39
3	41	48
4	45	48
5	45	46
6	47	45
Resident Students	291	308
Choice Students	26	23
District Total	317	331

M. Curriculum & Instruction

M-2 Foundation Skills Scope and Sequence

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the new Foundations Skills Scope and Sequence for the 2020-21 SY.

M-3 Re-adoption of Curriculum

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the re-adoption of the following curriculum:

Subject Area	Grade Level(s)
Art	K-6
English/Language-Arts	K-6
Health	K-6
Library/Media	K-6
Math	K-6
Music	K-6
Physical Education	K-6
Preschool	Pre-K
Science	K-6
Social Studies	K-6

N. Financial

N-1 BE IT RESOLVED to approve the following:

- A. Approval of Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 31, 2020. The Cash Reconciliation Report and Secretary’s Report are in agreement for the month of July 31, 2020.
- B. Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 31, 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

N-2 Payment of Claims

BE IT RESOLVED, that the South Harrison Township School District approve the following bill lists:

8/25/2020	\$1,000.00	Bill List
9/2/2020	\$63,820.29	Bill List
9/14/2020	\$144,675.35	Bill List

N-3 Student Activity Financial Report

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the Student Activity Financial Report as of August 31, 2020.

N-4 Joint Transportation Contract

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve a transportation jointure with Harrison Township Board of Education for the 2020-2021 School year in the amount of \$50,000.

O. Policy

O-1. Policy/ Regulation Second Reading

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education recommend the following policies and regulations for second reading for revision and/or adoption.

Policy/Regulation	Title
Policy #1648	Restart and Recovery Plan
Policy #1648.02	Remote Learning Options for Families
Policy #1649	Federal Families First Coronavirus (Covid-19) Response Act

Motion carried by the following roll call vote:

YES                      NO                      ABSTAIN

- Asis
- Brown
- Bruno
- Cunningham
- Huggins

Rosato  
Selb  
Talbot  
Urie-West

CSA Serach

Motion by Uries-West, Second by Rosato

BE IT RESOLVED, that the South Harrison Township School District approve using New Jersey School Boards Association for CSA Search.

Motion carried unanimously

P. Old Business

Board Goals

Objective: Strive to provide all students with educational opportunities and learning programs that promote high levels of academic achievement, social-emotional competence, and guided preparation for the future.

1. Continue to offer and monitor the effectiveness of research based academic instructional programs and tiered remedial interventions in meeting with common core standards.
2. Create a cost-effective budget that provides for educational resources and preventive maintenance options for ongoing facility improvement needs.
3. Provide and monitor the effectiveness of research based social-emotional instructional programs to improve prosocial behaviors, social problem solving, and resilience/adaptability.
4. Provide regular updates (3x per year) on actions taken and outcomes delivered to improve the faculty and staff survey results.

Q. New Business

R. Adjournment of Meeting

Motion by Huggins, second by Talbot, that the Board of Education adjourn the meeting at 8:17 p.m.

Motion carried unanimously

Respectfully Submitted,

---

Jason Schimpf  
School Business Administrator/Board Secretary