

SOUTH HARRISON SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES

Regular Meeting
October 13, 2020
7:00 p.m. Virtual

A. Call to Order

Meeting called to order at 7:02 p.m. by President Bruno.

B. Pledge of Allegiance

C. Statement of Open Public Meeting Compliance

Pursuant to the Open Public Meetings Act, Chapter 231, Public Laws of 1975, this meeting has been duly advertised in the South Jersey Times, issues of January 10, 2020. All municipal clerks of the townships and boroughs within the Regional School District have been duly notified and the requirements of posting of notices have been met.

D. Roll Call

Members Present

Janet Brown, Laura Bruno, Deborah Cunningham, Janice Huggins, Nicholas Rosato, Carrie Selb, Joseph Talbot, Karen Urie-West, Dr. James Lavender, Mr. Jason Schimpf, School Business Administrator/Board Secretary.

Members Absent

David Asis

E. Student Recognition

1 st Grade	Kaitlyn Beckley
2 nd Grade	Alison Brennan
3 rd Grade	Amelia Boone
4 th Grade	Brielle Hartman
5 th Grade	Chase Bell
6 th Grade	Michael Krawchuk

F. Presentations

Welcome New Staff Presentation

G. Public Participation

Danielle Barry, Question regarding the CSA search, classroom activates for Halloween, extra cleaning
Kristin Mykulak, Question regarding the referendum for the gym floor.
Traci Eisenhart, Question regarding the cost of replacing the gym floor.

H. Executive Session

Motion by Brown, second by Rosato, that the Board of Education approve the following:
BE IT RESOLVED that the South Harrison Township Elementary School District Board of Education desires to hold a closed Executive Conference Session at 7:40 p.m. prevailing time, for approximately 30 minutes as follows:

Item Discussion Item(s)* (Agenda to extent known)

1 Superintendent search

**Pursuant to sthe list of exceptions set forth in the Open Public Meetings Act 10:4-12*

The president reconvened the meeting at 8:17 p.m.
Motion carried unanimously

I. Approval of Minutes

Motion by Huggins, second by Rosato

RESOLVED, that the South Harrison Township Board of Education approve the minutes of the following meetings:

	<u>Date</u>	<u>Type of Meeting</u>
I-1.	September 21, 2020	Regular Meeting Minutes
I-2.	October 5, 2020	Special Meeting Minutes
I-3.	October 5, 2020	Executive Session Minutes

Motion carried unanimously

J. Correspondence

Approval of Agenda Items

Motion by Urie-West, second by Cunningham,

BE IT RESOLVED, that the South Harrison Township Board of Education approve K-1 L-2-L4, M-1 – M-2, and N-1 – N-5 as follows:

K. Personnel

K-1 Appointments and Reappointments

BE IT RESOLVED that the appointment(s) of the following staff member(s) be approved, as recommended by the Superintendent of Schools, contingent upon criminal history review clearance and issuance of appropriate certification(s) where applicable:

Name	Position	Location	Guide/Step Salary	Reason	Effective Date
Nicholas Deitz	Elementary Teacher	South Harrison	\$51,070 BA/1	Appointment	10/19/2020

L. General Administration

L.1. Discussion Items

- General Election – November 3, 2020
- Bond Referendum – November 3, 2020

L-2. Enrollment Reports as of September 30, 2020

Grade Level	Current Totals	June 30, 2020
PK3	1	6
PK4	6	12
K	44	35
1	34	51
2	53	39
3	41	48
4	45	48
5	44	46
6	47	45
Resident Students	291	308
Choice Students	25	23
District Total	316	331

L-3. Emergency Drills/Calls

School / Date	Time	Drill Description
South Harrison September 18, 2020	12:22 PM – 12:24 PM	Fire Drill Phase 2
South Harrison September 21, 2020	12:23 PM- 12:24 PM	Fire Drill Phase 2
South Harrison September 28, 2020	3:00 PM – 3:03 PM	Communication Drill

L-4 Student Discipline, Violence/Vandalism, HIB as of September 30, 2020:

Infraction Reports	No. of Incidents this Month	2020-2021 Total-To-Date	2019-2020 Total
Detentions	0	0	7
Suspensions	0	0	3
Violence, Vandalism, Substance Abuse	0	0	0
Harassment/Intimidation/Bullying (Confirmed)	0	0	1

M. Curriculum & Instruction

M-1 Professional Development – Staff Trainings, Seminars, Conventions, & Conferences

Resolved that the following personnel Resolved that the following staff attendance at trainings, seminars, conventions, and conferences be approved:

Title of Program	Location	Date(s)	Attendee(s)	Educational Purpose	Cost to District
New Jersey School Boards Association Workshop	Virtual	October 20, 2020 thorough October 22, 2020	Laura Bruno	To further strengthen the organization's capacity to educational excellence	\$199.00

M-2 Textbook/Programs

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the textbooks/programs for 2020-2021.

N. Financial

N-1 Line Item Transfers

BE IT RESOLVED, that the South Harrison Township School District Board of Education ratify the line item transfers listed below for the 2020-2021 fiscal year as recommended by the Superintendent of Schools:

To Account	From Account	Amount	Justification
11-000-230-339-30-047	11-000-230-332-30-050	\$100	IEP Direct, CST Services, Business Admin Services
11-000-219-390-05-044	11-000-219-104-05-010	\$1500	
11-000-251-330-70-050	11-000-251-100-70-010	\$45000	
11-000-240-800-05-049	11-000-221-580-40-045	\$550	Membership

N-2 BE IT RESOLVED to approve the following:

- A. Approval of Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 31, 2020. The Cash Reconciliation Report and Secretary's Report are in agreement for the month of August 31, 2020.
- B. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 31, 2020. The Board Secretary certifies that no line item account has been over expended in violation

of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- C. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

N-3 Payment of Claims

BE IT RESOLVED, that the South Harrison Township School District approve the following bill lists:
10/2/2020 \$111,029.52 Bill Llst

N-4. KLG Pediatric Therapy, LLC Agreement

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the contract with KLG Pediatric Therapy, LLC for Occupational Therapist services at a cost of \$80 per hour and \$250 per evaluation beginning July 1, 2020 through June 30, 2021.

N-5. 2021-2022 Comprehensive Maintenance Plan

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education authorize the submission of the District’s 2021-2022 Comprehensive Maintenance Plan (CMP), which contains required maintenance activities that are reasonable to keep the school facilities open and safe for use in their original condition and maintain the validity of their warranties in accordance with N.J.A.C. 6A:26A-3.1.

O. Policy

Motion carried by the following roll call vote:

- | | | |
|------------|----|---------|
| YES | NO | ABSTAIN |
| Brown | | |
| Bruno | | |
| Cunningham | | |
| Huggins | | |
| Rosato | | |
| Selb | | |
| Talbot | | |
| Urie-West | | |

Superintendent/Principal Vacancy Advertisement

Motion by Uries-West, Second by Rosato

BE IT RESOLVED, that the South Harrison Township School District approve the advertising of the Superintendent/Principal position.

Motion carried unanimously

P. Old Business

Board Goals

Objective: Strive to provide all students with educational opportunities and learning programs that promote high levels of academic achievement, social-emotional competence, and guided preparation for the future.

1. Continue to offer and monitor the effectiveness of research based academic instructional programs and tiered remedial interventions in meeting with common core standards.
2. Create a cost-effective budget that provides for educational resources and preventive maintenance options for ongoing facility improvement needs.
3. Provide and monitor the effectiveness of research based social-emotional instructional programs to improve prosocial behaviors, social problem solving, and resilience/adaptability.
4. Provide regular updates (3x per year) on actions taken and outcomes delivered to improve the faculty and staff survey results.

Q. New Business

R. Adjournment of Meeting

Motion by Huggins, second by Brown, that the Board of Education adjourn the meeting at 8:21 p.m.

Motion carried unanimously

Respectfully Submitted,

Jason Schimpf
School Business Administrator/Board Secretary