

**SOUTH HARRISON SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES**

Reorganization Meeting
January 4, 2021
7:00 p.m. Virtually

A. Call to Order

Meeting called to order at 7:00 p.m. by Jason Schimpf.

B. Statement of Open Public Meeting Compliance

Pursuant to the Open Public Meetings Act, Chapter 231, Public Laws of 1975, this meeting has been duly advertised in the South Jersey Times, issue of January 10, 2020. All municipal clerks of the townships and boroughs within the Regional School District have been duly notified and the requirements of posting of notices have been met.

C. Pledge of Allegiance

D. Appointment of Board Secretary as Chairperson Pro-Tem

E. Election Results/Oath of Office

Mr. Schimpf, Business Administrator/Board Secretary, read aloud the election results and provided the oath of office to the following newly elected Board of Education members pursuant to N.J.S.A. 18A:12-2.1:

<u>Board Member</u>	<u>Term Expiration</u>
Janet Brown	2023
Joan Pino-Talbot	2023
Carole English	2023

F. Roll Call

Members Present

David Asis, Janet Brown, Laura Bruno, Deborah Cunningham, Carole English, Janice Huggins, Joan Pino-Talbot, Carrie Selb, Joseph Talbot, Mr. Jason Schimpf, School Business Administrator/Board Secretary, and Dr. James Lavender, Superintendent.

Members Absent

G. Election of President

- The Chairperson Pro-Tem will open the floor for nominations for President to serve until the next Reorganization meeting:
Ms Huggins nominates Dr. Bruno

- The Chairperson Pro-Tem called the vote for President of the Board of Education:
Motion by Brown, second by Talbot

YES	NO	ABSTAIN
Asis		
Brown		
Bruno		
Cunningham		
English		
Huggins		
Pino-Talbot		
Talbot		
Selb		

Motion Carried

Dr. Bruno took the President's chair and conducted the remainder of the meeting.

H. Election of Vice President

- At this time the newly elected Board President accepted nominations for Vice President of the Board of Education. After nominations have been closed, the Secretary shall have the ballot cast.

Mr. Talbot nominates Mrs. Pino-Talbot for Vice President of the South Harrison School District Board of Education.

Mrs Selb nominates Mrs. Brown for Vice President of the South Harrison School District Board of Education.

Motion by Huggins, second by English to elect Mrs. Pino-Talbot as Vice President of the South Harrison District Board of Education.

YES	NO	ABSTAIN
	Asis	
	Bruno	
	Brown	
Cunningham		
English		
Huggins		
Pino-Talbot		
	Selb	
Talbot		

Motion Carried

Motion by Bruno, second by Asis to elect Ms Brown as Vice President of the South Harrison District Board of Education.

Motion by Bruno, English		
YES	NO	ABSTAIN
Asis		
Bruno		
Brown		
	Cunningham	
	English	
	Huggins	
	Pino-Talbot	
Selb		
	Talbot	

Motion Denied

I. Annual Ethics Training

RESOLVED, that the South Harrison Elementary School District Board of Education adopt the New Jersey School Boards Association Code of Ethics and acknowledge receipt of the annual required training pursuant to N.J.S.A. 18A:12-21 et seq.

J. Approval of Action Items

Motion by Cunningham, second by Huggins

RESOLVED, that the South Harrison Elementary School District Board of Education approve resolutions J1-J5 as follows:

J-1 Appointment of Board Officials

RESOLVED, that the following Board Officials be appointed for the calendar year 2020 and through the reorganization meeting in January, 2021 or as soon thereafter as the board acts on appointments:

NJSBA Delegate	Debbie Cunningham
GCSBA Delegate	Joan Pino-Talbot
Alternate Delegate	Joseph Talbot

J-2 Official Depositories and Signatories

RESOLVED, that the following Banking Institutions be listed as official depositories of the South Harrison Township School District Board of Education in accordance with the Governmental Unit Deposit Protection Act (“GUDPA.”):

Account	Financial Institution	Signatory	Individual
Custodian Account 3 signatures required	Investors Bank	Board President Business Administrator Superintendent	Laura Bruno Jason Schimpf James Lavender
Payroll Account 2 signatures required	Investors Bank	Business Administrator Superintendent	Jason Schimpf James Lavender
Payroll Agency Account 2 signatures required	Investors Bank	Business Administrator Superintendent	Jason Schimpf James Lavender
Student Activity Account 2 signatures required	Investors Bank	Board President Superintendent Business Administrator Principal	Laura Bruno James Lavender Jason Schimpf Scott Hogan

J-3 Official Newspaper/Meeting Schedule

WHEREAS, Chapter 231 of P.L. 1975 known as, and hereinafter designated as, the “Open Public Meetings Act” requires notification of meetings of public bodies, as therein defined, in the manner therein set forth,

NOW THEREFORE BE IT RESOLVED, that for purposes of compliance with the Open Public Meetings Act, the South Harrison Township School District Board of Education hereby makes the following designations:

The South Jersey Times is hereby designated as the official newspaper to receive notification of meetings as required by any and all sections of the Open Public Meetings Act,

The locations for posting of notice of meetings shall be the bulletin boards within the Elementary School, Township Clerk’s office, the Harrisonville Post Office and the official District webpage.

BE IT FURTHER RESOLVED, that the following notice be published and posted pursuant to the provisions of Chapter 231 of P.L. 1975:

NOTICE OF SCHEDULED MEETINGS FOR THE CALENDAR YEAR 2021

PLEASE TAKE NOTICE that the Board of Education of the South Harrison Township School District in the County of Gloucester, State of New Jersey will meet to discuss or act upon public business at 7:00 p.m. on each date set forth below, held virtually until further notice.

- January 25, 2021
- February 22, 2021
- March 15, 2021
- April 26, 2021
- May 24, 2021
- June 21, 2021
- July 19, 2021
- August 23, 2021
- September 20, 2021
- October 18, 2021
- November 22, 2021
- December 13, 2021
- January 3, 2022 Reorganization Meeting

J-4 Adoption of Policy Manual

RESOLVED, that all current written policies, bylaws, and regulations in the official Policy Manual of the South Harrison Township School District Board of Education be readopted for the calendar year 2021 and through the reorganization meeting in January, 2022 unless modified in accordance with those applicable policies, bylaws, and regulations.

J-5 Parliamentary Procedure

RESOLVED, that the South Harrison Township School District Board of Education adopt parliamentary procedure as described by Robert’s Rules of Order to govern the order of business of the Board of Education for the calendar year 2021 and through the reorganization meeting in January, 2022

Motion carried by the following roll call vote:

YES	NO	ABSTAIN
Asis		
Brown		
Bruno		
Cunningham		
English		
Huggins		
Pino-Talbot		
Selb		
Talbot		

K. Public Participation

Carolyn Olsen, Congratulated recently elected Board of Education Members and elected President and Vice President of the Board of Education.

M. Executive Session

Motion by Talbot, second by Cunningham, that the Board of Education approve the following:

BE IT RESOLVED that the South Harrison Township Elementary School District Board of Education desires to hold a closed Executive Conference Session at 7:27 p.m. prevailing time, for approximately 15 minutes as follows:

- Item Discussion Item(s)* (Agenda to extent known)
- 1 Superintendent/Principal Search

*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

N. Old Business

O. New Business

P. Adjournment

Motion by Asis, second by Talbot, that the Board of Education adjourn the meeting at 8:12 p.m.

Motion carried unanimously

Respectfully Submitted,

Jason Schimpf
School Business Administrator/Board Secretary