



South Harrison Township Elementary School District Meeting of the Board of Education

Date: May 24, 2021
Time: 7:00 p.m.
Location: Virtual

A. Meeting Called To Order

B. Flag Salute

C. Open Meeting Statement

Pursuant to the Open Public Meetings Act, Chapter 231, Public Laws of 1975, this meeting has been duly advertised in the South Jersey Times, issue of January 7, 2021. The Municipal Clerk have been duly notified and the requirements of posting of notices have been met.

D. Roll Call

Mr. Asis	Mrs. Cunningham	Mrs. Pino-Talbot
Ms. Brown	Dr. English	Ms. Selb
Dr. Bruno	Ms. Huggins	Mr. Talbot

E. Student Recognition

1 st Grade	Alexandria Richardson
2 nd Grade	Joshua Rubino
3 rd Grade	Richard Hanratty
4 th Grade	Abigail Asis
5 th Grade	Eliana Talley
6 th Grade	Hope Jones

F. Presentations

G. Public Participation

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name for the record. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or by telephone of any action that the Board does take.

H. Approval of Minutes

H-1. April 26, 2021 Regular Meeting Minutes

H-2 April 26, 2021 Executive Session Minutes

I. Correspondence

I-1. Thank you from South Harrison Education Association

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Approval of Agenda Items

BE IT RESOLVED, that the South Harrison Township Board of Education approve J1-J3, K2-K4, and M1-M20, as follows:

J. Personnel

J-1 Practicum, Student Teachers, Visitation, Volunteers, and Internships

BE IT RESOLVED that the following Practicum, Student Teachers, Visitation, Volunteers and Internships, be approved as recommended by the Superintendent of Schools:

Name	Institution	Reason	Cooperating Teacher	Subject	Grades	Dates of Placement
Emily August	Rowan University	Clinical Practice I&II	Jennie Damminger	Elementary Education – K-6	Kindergarten	9/1/2021-12/8/2021 Mondays & Wednesday and 1/18/2022 – 5/6/2022
Caitlin Burd	Rowan University	Clinical Practice I&II	Jessica Devecchio	Early Childhood Education – PreK-3	First	9/1/2021-12/8/2021 Mondays & Wednesday and 1/18/2022 – 5/6/2022
Alec Del Viscio	Wilmington University	Clinical Practice I&II	Sue Kenderdine	Early Childhood Education – PreK-3	First	Paraprofessional-Mission One
Alyssa Gemellaro	Rowan University	Clinical Practice I&II	Nicole Eschenbach	Elementary Education – K-6	Second	9/1/2021-12/8/2021 Mondays & Wednesday and 1/18/2022 – 5/6/2022

J-2 Job Description(s) Approvals/Revisions:

BE IT RESOLVED that the following Job Description(s) be approved as recommended by the Superintendent of Schools:

- Lunch Aide
- Supervisor of Elementary Education
- Instructional Interventionist

J-3 CBA with South Harrison Education Association

BE IT RESOLVED, that the South Harrison Township School District hereby Approve the Collective Bargaining Agreement with the South Harrison Education Association for the period of July 1, 2021 through June 30, 2022.



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K. General Administration

K.1. Discussion Items

- Board Committee Restructure

K-2. Enrollment Reports as of April 30, 2021

A. Enrollment Report

Grade Level	Current Totals	June 30, 2020
PK3	1	6
PK4	6	12
K	45	35
1	34	51
2	52	39
3	39	48
4	45	48
5	44	46
6	47	45
Resident Students	288	308
Choice Students	25	23
District Total	313	331

B. Attendance Report

School/Grade	Cohort A	Cohort B	Cohort AB	Virtual	Total
South Harrison					
PK to 6th Grade	68	72	111	62	313
% of Total	21.72%	23%	35.46%	19.80%	

K-3. Emergency Drills/Calls

School / Date	Time	Drill Description
South Harrison April 15, 2021	1:40 PM 1:42 PM	Fire Drill Phase 2
South Harrison April 20, 2021	11:32 AM 11:34 AM	Lockdown Drill

K-4 Student Discipline, Violence/Vandalism, HIB as of April 30, 2021:

Infraction Reports	No. of Incidents this Month	2020-2021 Total-To-Date	2019-2020 Total
Detentions	0	0	7
Suspensions	0	1	3
Violence, Vandalism, Substance Abuse	0	0	0
Harassment/Intimidation/Bullying (Confirmed)	0	0	1

L. Curriculum & Instruction



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Month	Fund 10	Debt Service	Total
December 10, 2020	\$ 254,796.80		\$ 254,796.80
January 10, 2021	\$ 254,796.80		\$ 254,796.80
February 10, 2021	\$ 254,796.80		\$ 254,796.80
March 10, 2021	\$ 254,796.80		\$ 254,796.80
April 10, 2021	\$ 254,796.80		\$ 254,796.80
May 10, 2021	\$ 254,796.80		\$ 254,796.80
June 10, 2021	\$ 254,796.80		\$ 254,796.80
Total	\$3,503,456.00	\$711,360.00	\$4,220,467.00

M-6 Professional Service Appointments

BE IT RESOLVED, that the South Harrison Township School District Board of Education appoint the following professionals per 18A:18A-5a.1 July 1, 2021 through June 30, 2022: (Fee schedules on file in the office of the Business Administrator):

Attorney	Weiner Law Comegno Law Group. P.C.
Architect of Record	Garrison Architects
Engineer of Record	Federici and Aiken, P.A.
Financial Advisor	Phoenix Advisors
Risk Management Group	The Barclay Group
School Physician	Inspira Medical Group
Auditor	Holt, McNally & Associates

M-7 Medical Renewal Rates

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the contract through SHIF, to provide for a one (1) year renewal, effective July 1, 2021 through June 30, 2022 at the below listed monthly premiums:

Coverage	Aetna \$20 Bronze	Aetna \$10 Gold/Silver	Horizon Omnia	NJ Educators
Employee	\$816	\$935	\$800	\$907
Employee & Spouse	\$1725	\$2045	\$1734	\$1983
Employee & Child(ren)	\$1190	\$1366	\$1151	\$1325
Family	\$2085	\$2394	\$2035	\$2322

M-8 Prescription Renewal Rates

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the contract through SHIF, to provide for a one (1) year renewal, effective July 1, 2021 through June 30, 2022 at the below listed monthly premiums:

Coverage	\$10/\$20 Silver	\$15/\$30 Bronze	\$5/10 Gold	NJ Educators
Employee	\$233	\$205	\$321	\$210
Employee & Spouse	\$454	\$396	\$622	\$409
Employee & Child(ren)	\$280	\$247	\$386	\$252
Family	\$546	\$479	\$751	\$492



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M-9 Dental Renewal Rates

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve a contract through SHIF with Delta Dental, to provide for a one (1) year renewal, effective July 1, 2021 through June 30, 2022 at the below listed monthly premiums:

Coverage	2021-2022
Employee	\$39
Employee +1	\$66
Employee +2 or greater	\$133

M-10 Appointment of Representatives Requesting Federal and State Funds

BE IT RESOLVED, that the South Harrison Township School District Board of Education designate the Superintendent and Business Administrator/Board Secretary as the Board's agents to request state and federal funds pursuant to state and federal law for the period July 1, 2021 through June 30, 2022.

M-11 Designation of Superintendent: Transfer Authority

BE IT RESOLVED, that the South Harrison Township School District Board of Education appoint as provided by N.J.S.A. 18A22-8.1 amended, the Superintendent or designee, be designated to approve such item transfers as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regularly scheduled meeting of the Board of Education.

M-12 Procurement of Goods and Services Through State Contract

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve,

WHEREAS, Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the South Harrison Township School District Board of Education desires to authorize its purchasing agent, for the period July 1, 2021 through June 30, 2022, to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED, that the South Harrison Township School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as awarded by said agency.

M-13 Designation of Official Website

BE IT RESOLVED, that the South Harrison Township School District Board of Education adopted as the official website of the district from July 1, 2021 through June 30, 2022:

www.southharrison.k12.nj.us

M-14 Authorization to Pay Claims Between Meetings

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve



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authorization be granted to the School Business Administrator to pay claims between monthly meetings of the Board of Education and be ratified at its next regularly scheduled meeting in accordance with N.J.S.A. 18A:19-4.1 for the period July 1, 2021 through June 30, 2022.

M-15 District Travel Limitation for Regular Business Travel

BE IT RESOLVED, that the South Harrison Township School District Board of Education establish a maximum annual limitation of \$1,500 for regular business travel for staff members and board of education members in accordance with board policy 6471 and P.L. 2007 c. 53 for the period July 1, 2021 through June 30, 2022.

M-16 Establishment of Petty Cash Funds

RESOLVED, that authorization be granted for the establishment of the following petty cash accounts in accordance with board policy 6620 for the 2021-2022 school year:

Office	Amount	Custodian
Superintendent/SBA	\$200.00	Sarah Bell

M-17 Appointment of Board Officials

RESOLVED, that the following Board Officials be appointed for the 2021-2022 school year:

Board Secretary	Sarah Bell
Affirmative Action Officer	Scott Hogan
School Safety Specialist	TBD
AHERA Compliance Officer	Sarah Bell
Indoor Air Quality Officer	Bethany Bakley
Integrated Pest Management (IPM) Coordinator	Sarah Bell
Right to Know Officer	Sarah Bell
504 Officer	TBD
Public Agency Compliance Officer	Sarah Bell
Purchasing Agent/Bid Threshold	Sarah Bell/\$44,000
Custodian of Public Records	Sarah Bell
Custodian of Student Records	Scott Hogan
Homeless Liaison	TBD
DYFS Liaison	Courtney Haslam
Title IX Coordinator	Scott Hogan
Official for Investments and Wires	Sarah Bell
H.I.B. Coordinator	Scott Hogan
H.I.B. Specialist	Courtney Haslam

M-18 Adoption of Curriculum

BE IT RESOLVED, that the South Harrison Township School District that all current written curriculum, courses, and textbooks of the District, on file in the office of the Superintendent, be adopted for the 2021-2022 school year.

M-19 Adoption of Chart of Accounts

RESOLVED, that the Uniform Minimum Chart of Accounts for New Jersey Public Schools be



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adopted for use for the 2021-2022 School Year.

M-20 Grant Application Submission

Be it Resolved, that the South Harrison Township Elementary School District Board of Education authorize the submission of applications for the CRRSA ESSER II and American Relief Plan ESSER funds as follows:

CRRSA
ESSER II - \$77,640
Learning Acceleration - \$25,000
Mental Health - \$45,000

ARP
ESSER III - \$175,000
Learning Loss - \$44,000

N. Policy

O. Executive Session

BE IT RESOLVED that the South Harrison Township Elementary School District Board of Education desires to hold a closed Executive Conference Session at _____ p.m. prevailing time, for approximately _____ minutes as follows:

<u>Item</u>	<u>Discussion Item(s)* (Agenda to extent known)</u>
1.	Negotiations
2.	Personnel
3.	Legal
4.	Individual Privacy
5.	Security
6.	Investment/Property Acquisition
7.	Contract Litigation or Negotiations

*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

The president reconvened the meeting at _____ p.m.

P. Old Business

Board of Education Goals

Objective: Strive to provide all students with educational opportunities and learning programs that promote high levels of academic achievement, social-emotional competence, and guided preparation for the future.

1. Continue to offer and monitor the effectiveness of research based academic instructional programs and tiered remedial interventions in meeting with common core standards.
2. Create a cost-effective budget that provides for educational resources and preventive maintenance options for ongoing facility improvement needs.



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3. Provide and monitor the effectiveness of research based social-emotional instructional programs to improve prosocial behaviors, social problem solving, and resilience/adaptability.
4. Provide regular updates (3x per year) on actions taken and outcomes delivered to improve the faculty and staff survey results.

Q. New Business

R. Adjournment



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