



South Harrison Township Elementary School District Meeting of the Board of Education

Date: October 18, 2021
Time: 7:00 p.m.
Location: Cafeteria
904 Mullica Hill Road
Harrisonville, NJ 09039

A. Meeting Called To Order

B. Flag Salute

C. Open Meeting Statement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the Public Bodies at which any business affecting their interest is discussed or acted upon in accordance with the provision by having the date, time and place whereof posted in the South Jersey Times, the Harrisonville Post Office and with the Township Clerk.

D. Roll Call

Mr. Asis	Mrs. Cunningham	Mrs. Pino-Talbot
Ms. Brown	Dr. English	Mrs. Selb
Dr. Bruno	Ms. Huggins	Mr. Talbot

E. Student Recognition

PreK	Finley Kershaw
Kindergarten	Cole Boone
1st Grade	Jax Pandorf
2nd Grade	Haris Tsoplakis
3rd Grade	Damon McMullin
4th Grade	Krista Nordone
5th Grade	Cora Gollihur
6th Grade	Leah Pettit
Art	Abigail Leuallen
Music	Logan Graham
Physical Education	Laura Hennessy
World Cultures	Jayden Hurst

F. Presentations

None at this time.

G. Public Comment

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the district. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer.

Any person who wishes to speak is requested to give their name, municipality of residence, and group affiliation, if any, at the beginning of their comments. Comments shall be limited to three minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible at the conclusion of public comments. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via email.

If questions or comments pertain to litigation, student or personnel matters, the Board asks that you email the Superintendent after the meeting since the Board does not, pursuant to Open Public Meetings Act, discuss or respond to these items in public.

H. Executive Session

None at this time.

I. Approval of Minutes

1. Regular Meeting Minutes from September 20, 2021

J. Correspondence

Thank you note from the SHTEA.

Approval of Agenda Items

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve K-1 _ K-4, L-1 _ L-7, M-1, N-1 _ N-13, and O-1 _ O-2 as follows:

K. Personnel

1. Lead Lunch Aide Job Description

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the Lead Lunch Aide job description, as recommended by the Chief School Administrator.

2. Appointments and Reappointments

BE IT RESOLVED, that the appointment(s) of the following staff member(s) be approved, as recommended by the Chief School Administrator, contingent upon criminal history review clearance and issuance of appropriate certification(s) where applicable:

Name	Position	Location	Guide/Step Salary	Reason	Effective Date
Courtney Selma	Lunch/ Playground Aide	SHTES	\$14/hr	Appointment	10/19/2021
Pamela Menear	Lead Lunch Aide	SHTES	\$16/hr	Appointment	10/19/2021

3. Appointments and Reappointments - Revised Job Title

BE IT RESOLVED, to revise the job title of Mrs. Allison Thompson from Supervisor of Elementary Education to Assistant Principal with no change in terms of employment or salary.

4. Leaves of Absence

BE IT RESOLVED, that the following leaves of absence be approved, as recommended by the Chief School Administrator:

Name	Position	Location	Reason	Effective Date
Amy Danner	Learning Disabilities Teacher Consultant	SHTES	Maternity Leave	12/6/21-4/1/2022

L. General Administration

1. Enrollment Reports as of October 1, 2021

i. Enrollment Report

Grade Level	Current Totals	June 30, 2021
PK3	8	1
PK4	15	6
K	40	45
1	49	35
2	32	52
3	51	39
4	38	46
5	47	44
6	44	48
Resident Students	298	291
Choice Students	26	25
District Total	324	316

2. Emergency Drills/Calls

School/ Date	Time	Drill Description
South Harrison September 10, 2021	2:00 PM 2:02PM	Fire Drill
South Harrison September 14, 2021	9:24 AM 9:28 AM	Shelter in Place

3. Student Discipline, Violence/Vandalism, HIB as of September 30, 2021

Infraction Reports	No. of Incidents this Month	2021-2022 Total-To-Date	2020-2021 Total
Detentions	0	0	0
Suspensions	0	0	1
Violence, Vandalism, Substance Abuse	0	0	0
Harassment/Intimidation/Bullying (Confirmed)	1	1	0

4. HIB Findings

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education affirm the findings of a HIB incident for the month of September which was found to be a HIB as presented to the Board by the Superintendent.

5. 2021-2022 SH Teacher Evaluation Manual

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the SH Teacher Evaluation Manual 2021-2022, as recommended by the Chief School Administrator.

6. Memorandum of Agreement

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the Memorandum of Agreement between the South Harrison Township Elementary School District and the Swedesboro/Woolwich Township Police Department.

7. SH Multi-Purpose Room Floor Monitoring & Management Plan

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the SH Multi-Purpose Room Floor Monitoring and Management Plan, as recommended by the Chief School Administrator.

M. Curriculum & Instruction

1. Meeting of the Curriculum & Instruction Committee - Mrs. Selb reporting

N. Financial

1. Meeting of the Facilities & Finance Committee - Mrs. Pino-Talbot reporting

2. Line Item Transfers

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education ratify the August and September 2021 line item transfers listed below for the 2021-2022 fiscal year as recommended by the Chief School Administrator:

Account	Amount To(From)	Justification
11-000-230-331-30-050 11-000-230-340-30-047	(\$1,500.00) \$1,500.00	ECF Funding Mgmt
20-484-100-100-05-020-050 20-484-200-100-05-020-050	(\$1,836.00) \$1,836.00	Adj for Support Svcs
11-000-219-500-05-044-050 11-000-219-390-05-044-050	\$1,510.00 (\$1,510.00)	Frontline 504 Software

3. BE IT RESOLVED to approve the following:

- i. Approval of Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the months of August and September 2021. The Cash Reconciliation Report and Secretary's Report are in agreement for the month of August and September 2021
- ii. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the months of August and September. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- iii. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- iv. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. Payment of Claims

BE IT RESOLVED, the the South Harrison Township Elementary School District Board of Education approve the following bill lists:

10/31/21	\$282,156.09	October Bills
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5. Student Activity Financial Report
BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the Student Activity Financial Report as of September 30, 2021.
6. Contract for MD Services with GCSSSD
BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the contract with Gloucester County Special Services School District for MD Services for the 2021-2022 School Year for SID # 5877129356 at a rate of \$228.50 per day.
7. Contract for One-On-One Teacher Assistant with GCSSSD
BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the contract with Gloucester County Special Services School District for a One-On-One Teacher Assistant for the 2021-2022 School Year for SID # 5877129356 at a rate of \$231.00 per day.
8. Contract for Assistive Technology Services
BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the contract with Advancing Opportunities for assistive technology services for the 2021-2022 School Year.
9. Environmental Safety Management Corporation Agreement
BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the agreement with Environmental Safety and Management Corporation for monthly monitoring of the Multipurpose Room Floor and surrounding areas from November 2021 through June 2022 for the amount of \$17,600.00 to be paid for with ESSER-ARP funds.
10. Amend Custodial Service Agreement
BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education amend from original approval at the August 16, 2021 meeting, the renewal of the Interlocal Service Agreement for ABM Industry Group, LLC for Custodial Services from October 1, 2021 through June 30, 2022, between Pittsgrove Township Public School District for the amount of \$186,137.68
11. Amend Instructional-Related Services Agreement with Logan Township School District
BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education amend from original approval at the September 20, 2021 meeting, the shared services contract with Logan Township School District for Translation Services to be titled "Instructional-Related Services" for the 2021-2022 School Year and at a revised rate of \$43.00/hour, to be paid for with Title III funds.

12. Amend Maintenance Services Agreement with Logan Township School District

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education amend from original approval at the February 17, 2021 meeting, the Maintenance Services Shared Service Agreement with Logan Township School District to include an addendum for the loaning and use of certain equipment (e.g lift to assist in roof leak) that were not anticipated or detailed in the original agreement, signed by both districts. This loaning of needed equipment must be requested by the CSA of South Harrison School District and have the approval of the Logan Township School District Superintendent.

13. Fundraiser

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the following fundraiser(s), as recommended by the Chief School Administrator.

Program/Group	Event	Purpose	Dates
6th Grade Activities	Trunk or Treat	6th Grade Field Trip	10/28/21
6th Grade Activities	4-6th Grade MVP Dance	6th Grade Field Trip	2/4/2022
6th Grade Activities	PK-Mrd Grade MVD Dance	6th Grade Field Trip	4/15/2022

O. Policy

1. Meeting of the Policy Committee- Mrs. Brown reporting

2. Policy/ Regulation Second Reading

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education recommend the following policies and regulations for second reading for revision and/or adoption.

Policy/Regulation	Title
<u>Policy # 1648.11</u>	The Road Forward COVID-19 – Health and Safety (M)
<u>Policy# 1648.13</u>	School Employee Vaccination Requirements
<u>Policy# 0167</u>	Public Participation in Board Meetings

P. Old Business

1. Board of Education Goals

Objective: Strive to provide all students with educational opportunities and learning programs that promote high levels of academic achievement, social-emotional competence, and guided preparation for the future.

- i. Continue to offer and monitor the effectiveness of research based academic instructional programs and tiered remedial interventions in meeting with common core standards.
- ii. Create a cost-effective budget that provides for educational resources and preventive maintenance options for ongoing facility improvement needs.
- iii. Provide and monitor the effectiveness of research based social-emotional instructional programs to improve prosocial behaviors, social problem solving, and resilience/adaptability.
- iv. Provide regular updates (3x per year) on actions taken and outcomes delivered to improve the faculty and staff survey results.

Q. New Business

1. Covid testing and vaccination mandates begin October 18, 2021.

R. Adjournment