



## South Harrison Township Elementary School District Meeting of the Board of Education

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Date: October 17, 2022  
Time: 7:00 p.m.  
Location: Cafeteria  
904 Mullica Hill Road  
Harrisonville, NJ 09039

### A. Meeting Called To Order

### B. Flag Salute

### C. Open Meeting Statement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the Public Bodies at which any business affecting their interest is discussed or acted upon in accordance with the provision by having the date, time and place whereof posted in the South Jersey Times, the Harrisonville Post Office and with the Township Clerk.

### D. Roll Call

Dr. Bruno	Mrs. Cunningham	Mrs. McIlvaine
Mrs. Pino-Talbot	Dr. English	Mrs. Selb
Ms. Janet Brown	Ms. Huggins	Mr. Talbot

### E. Student Recognition

PreK	Brayden Gibson
Kindergarten	Finley Kershaw
1st Grade	Molly Green
2nd Grade	Alexa Kevil
3rd Grade	Michael Sharp
4th Grade	Colt Catalano
5th Grade	McKayln Buehler
6th Grade	Cora Gollihur
Art	Nathan Frias
Physical Education	Naeva Wolfinger
World Cultures	Chloe Waterman

### F. Presentations & Discussions

NJSLA Results Presentation

**G. Public Comment**

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the district. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer.

Any person who wishes to speak is requested to give their name, municipality of residence, and group affiliation, if any, at the beginning of their comments. Comments shall be limited to three minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible at the conclusion of public comments. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via email.

If questions or comments pertain to litigation, student or personnel matters, the Board asks that you email the Chief School Administrator after the meeting since the Board does not, pursuant to Open Public Meetings Act, discuss or respond to these items in public.

**H. Executive Session**

1. Negotiations Update

**I. Approval of Minutes**

1. Regular Meeting Minutes from September 19, 2022

**J. Correspondence**

1. Dr. Lynch, Environmental Safety Management Corp - September MPR Floor testing
2. NJ QSAC

Approval of Agenda Items

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve K-1 through N-14 as follows:

**K. Personnel**

1. Employment- Co-Curricular Workers

BE IT RESOLVED, that the following personnel recommendations be retroactively approved, as recommended by the Chief School Administrator:

Name	Position	Compensation	Effective Date
Cristina Baker	6th Grade Activities Coordinator	\$928	9/1/22-6/30/2023

2. Leaves of Absence

BE IT RESOLVED, that the following leaves of absence be approved, as recommended by the Chief School Administrator:

Name	Position	Location	Reason	Effective Date
4132	Gen Ed Teacher	SHTES	Serious Family Illness	1 per Week for the Regular School Year As Needed

3. Professional Development- Staff Trainings, Seminars, Conventions & Conferences

BE IT RESOLVED that the following staff attendance at trainings, seminars, conventions, and conferences be approved:

Title of Program	Location	Date(s)	Attendee(s)	Educational Purpose	Cost to District
Marzano Teacher Evaluation Tool	Online Workshop	10/17/2022	Mr. Price	Teacher Evaluations	\$199.00
Marzano Teacher Evaluation Tool	Online Workshop	10/17/2022	Dr. Winterburn	Teacher Evaluations	\$199.00
Wilson Foundations Phonics Program	Online Workshop	10/6/2022	Mr. Summerville	Student Intervention	\$299.00

4. Professional Development- Staff Trainings, Seminars, Conventions & Conferences

BE IT RESOLVED that the following staff attendance at trainings, seminars, conventions, and conferences be approved:

Name(s)	Position	Hours	Compensation	Reason	Effective Date
Cristina Baker	Lunch Aide	NTE 6.5	\$14/hr	First Aid/ CPR Training	8/31-9/26/22
Zaneta Mehl	Lunch Aide	NTE 6.5	\$14/hr	First Aid/ CPR Training	8/31-9/26/22
Danielle Mullen	Lunch Aide	NTE 6.5	\$14/hr	First Aid/ CPR Training	8/31-9/26/22
Heather Randazzo	Lunch Aide	NTE 6.5	\$14/hr	First Aid/ CPR Training	8/31-9/26/22
Shelley Waddington	Lunch Aide	NTE 6.5	\$14/hr	First Aid/ CPR Training	8/31-9/26/22

**L. General Administration**

1. Enrollment Reports as of September 30, 2022
  - i. Enrollment Report

Grade Level	Current Totals	June 30, 2022
PK3	11	13
PK4	13	15
K	46	40
1	44	49
2	45	33
3	33	48
4	55	39
5	36	47
6	49	45
Resident Students	306	305
Choice Students	23	24
District Total	329	329

2. Emergency Drills/Calls

School/ Date	Time	Drill Description
South Harrison September 14, 2022	10:00 AM 10:08 AM	Fire Drill
South Harrison September 15, 2022	2:00 PM 2:06 PM	Precautionary Lockdown

3. Student Discipline, Violence/Vandalism, HIB as of September 30, 2022

Infraction Reports	No. of Incidents this Month	2022-2023 Total-To-Date	2021-2022 Total
Detentions	13	0	26
Suspensions	0	0	17
Violence, Vandalism, Substance Abuse	0	0	3
Harassment/Intimidation/Bullying Non-affirmed	1	1	N/A
Harassment/Intimidation/Bullying Affirmed	0	0	9

**M. Curriculum & Instruction**

1. Meeting of the Curriculum & Instruction Committee - Mrs. Selb, Chairperson, reporting.

*Objective: Evaluate decisions that are data-driven and fiscally responsible that further support QSAC.*

**N. Financial**

1. Meeting of the Facilities & Finance Committee - Mrs. Pino-Talbot, Chairperson, reporting.

*Objective: Prioritize preventative maintenance needs to sustain safe operational facilities while maintaining a well-supported educational environment with fiscally responsible activity.*

2. BE IT RESOLVED to approve the following:
  - i. Approval of Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2022. The Cash Reconciliation Report and Secretary’s Report are in agreement for the month of September 2022.
  - ii. Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of September. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
  - iii. September 2022 Line Item Transfers for the 2022-2023 fiscal year as recommended by the Chief School Administrator.
  - iv. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
  - v. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

3. Payment of Claims  
 BE IT RESOLVED, the the South Harrison Township Elementary School District Board of Education approve the following payment of bills:

10/31/2022	\$240,561.79	October Bills
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4. Student Activity Financial Report  
 BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the Student Activity Financial Report as of September 30, 2022.

5. ROD Grant

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the application for a ROD Grant from the New Jersey Department of Education to be used for Capital Projects.

- 6. Donation  
BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education accept a \$100 donation from Schweitzer Engineering Laboratories.
- 7. Pitney Bowes Renewal  
BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the renewal of the Pitney Bowes Leasing contract, effective November 1, 2022, for a five year term, the monthly amount will be \$20.69.
- 8. Deptford Township School District Tuition Contract  
BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the tuition contract with Deptford Township School District for the 2022-2023 Regular School Year for SID #7102415829 for the amount of \$29,750.40.
- 9. GCSSSD Tuition Contract  
BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the tuition contract with Gloucester County Special Services School District for the 2022-2023 Regular School Year for SID #5877129356 for the amount of \$41,850.00.
- 10. GCSSSD One-On-One Teacher Assistance Contract  
BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the one-on-one teacher assistant contract with Gloucester County Special Services School District for the 2022-2023 Regular School Year for SID #5877129356 for the amount of \$41,580.
- 11. HollyDELL School Tuition Contract  
BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the revised tuition contract with HollyDELL School for the 2022-2023 Regular School Year for SID #2182897374 for the amount of \$47,490.30. This reflects a change in pupil enrollment days.
- 12. Fundraiser  
BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the following fundraiser(s), as recommended by the Chief School Administrator.

<b>Program/Group</b>	<b>Event</b>	<b>Purpose</b>	<b>Dates</b>
6th Grade Activities	Trunk or Treat	6th Grade Field Trip	10/28/22

- 13. Educational Field Trips/Assemblies:

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the following Educational Field Trips/Assemblies, as recommended by the Chief School Administrator:

Group	Event/ Destination	Date(s)	# of Students	# of Teachers/ Chaperones	Cost to Students
2nd Grade	Philadelphia Zoo	6/07/2023	45	11	\$15.00

**14. Use of Facilities**

Motion to approve the South Harrison Basketball Association to use the MultiPurpose Room Monday-Thursday, from November 22nd through March 23rd, during after school hours. Approval of the use of the MultiPurpose Room is based on the South Harrison Basketball Association meeting the following requirements:

- Submission of a prevention plan as outlined in NJDOH Document dated September 20, 2021
- Approval by the Chief School Administrator of that plan
- Signing of the Waiver Release for use of South Harrison Township Elementary School District facilities

**O. Policy**

1. Meeting of the Policy & Communication Committee - Mrs. Brown, Chairperson, reporting.

*Objective: Prioritize expectations and accountability pertaining to relevant policy updates that will support student learning in a safe environment, as well as effectively communicate with all stakeholders.*

2. Policy/ Regulation First Reading

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education recommend the following policies and regulations for first reading for revision and/or adoption.

Policy/Regulation	Title
<u>Policy # 5512</u>	Harassment, Intimidation, or Bullying

**P. Old Business**

1. Board of Education Goals

Objective: Provide all students with educational opportunities and learning programs that promote high levels of academic achievement, social-emotional competence, and guided preparation for the future.

*i. Student Achievement*

Continue to offer and monitor the effectiveness of research based academic instructional programs and tiered remedial interventions in meeting with common core standards.

*ii. Fiscal Responsibility and Accountability*

Create a cost-effective budget that provides for educational resources and preventive maintenance options for ongoing facility improvement needs.

*iii. Safety and Support*

Provide and monitor the effectiveness of research-based social-emotional instructional programs to improve prosocial behaviors, social problem solving and resilience/adaptability.

*iv. Teamwork, Professional Conduct and Civility*

Ensure a culture of productivity and effectiveness that is driven by professional language, intent and behaviors that connect with the district-wide mission.

2. New Board Goals

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the 2022/2023 Board of Education Goals.

**Q. New Business**

None at this time.

**R. Executive Session**

**S. Adjournment**