



South Harrison Township Elementary School District Meeting of the Board of Education

Date: November 21, 2022
Time: 7:00 p.m.
Location: Cafeteria
904 Mullica Hill Road
Harrisonville, NJ 09039

A. Meeting Called To Order

B. Flag Salute

C. Open Meeting Statement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the Public Bodies at which any business affecting their interest is discussed or acted upon in accordance with the provision by having the date, time and place whereof posted in the South Jersey Times, the Harrisonville Post Office and with the Township Clerk.

D. Roll Call

Dr. Bruno	Mrs. Cunningham	Mrs. McIlvaine
Mrs. Pino-Talbot	Dr. English	Mrs. Selb
Ms. Janet Brown	Ms. Huggins	Mr. Talbot

E. Student Recognition

PreK	Mia Campbell
Kindergarten	Kaylie Hennigan
1st Grade	Cole Boone
2nd Grade	Pierce Catalano
3rd Grade	Cassidy Brun
4th Grade	Landon McKeever
5th Grade	David Witmer
6th Grade	Abey Little
Art	Annabelle Roth
Physical Education	Joseph Damminger
World Cultures	Domenic Nucifora

F. Presentations & Discussions

G. Public Comment

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the district. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer.

Any person who wishes to speak is requested to give their name, municipality of residence, and group affiliation, if any, at the beginning of their comments. Comments shall be limited to three minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible at the conclusion of public comments. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via email.

If questions or comments pertain to litigation, student or personnel matters, the Board asks that you email the Chief School Administrator after the meeting since the Board does not, pursuant to Open Public Meetings Act, discuss or respond to these items in public.

H. Executive Session

None at this time.

I. Approval of Minutes

1. Regular Meeting Minutes from October 17, 2022
2. Executive Session Meeting Minutes from October 17, 2022

J. Correspondence

Approval of Agenda Items

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve K-1 through N-15 as follows:

K. Personnel

1. Appointments and Reappointments

BE IT RESOLVED that the appointment(s) of the following staff member(s) be approved, as recommended by the Chief School Administrator, contingent upon criminal history review clearance and issuance of appropriate certification(s) where applicable:

Name	Position	Location	Guide/ Step Salary	Reason	Effective Date
John Borchert	School Psychologist	SHTES	\$60,462 MA Step 8	Appointment	TBD

2. Employment – Co-Curricular Workers

BE IT RESOLVED that the following personnel recommendations be approved, as recommended by the Chief School Administrator:

Name	Position	Hours	Compensation	Reason	Effective Date
Jackie Guht	Chorus	N/A	\$928	Appointment	9/1/2022-6/30/2023
Shari Crouch	Mentor	N/A	\$1,000	Appointment	9/1/2022-6/30/2023
Dennis Summerville	I&RS Team Member	1 Hour Beyond the school day 2x/month Up tp 20hrs	\$30/hour	Appointment	9/1/2022-6/30/2023

L. General Administration

1. Enrollment Reports as of October 31, 2022

i. Enrollment Report

Grade Level	Current Totals	June 30, 2022
PK3	12	13
PK4	13	15
K	45	40
1	44	49
2	45	33
3	34	48
4	52	39
5	36	47
6	49	45
Resident Students	306	305
Choice Students	24	24
District Total	330	329

2. Emergency Drills/Calls

School/ Date	Time	Drill Description
South Harrison October 20, 2022	2:00 PM 2:06 PM	Fire Drill
South Harrison October 25, 2022	10:00 AM 10:06 AM	Shelter in Place

3. Student Discipline, Violence/Vandalism, HIB as of October 31, 2022

Infraction Reports	No. of Incidents this Month	2022-2023 Total-To-Date	2021-2022 Total
Detentions	5	18	26
Suspensions	1	1	17
Violence, Vandalism, Substance Abuse	0	0	3
Harassment/Intimidation/Bullying Non-affirmed	0	1	N/A
Harassment/Intimidation/Bullying Affirmed	0	0	9

M. Curriculum & Instruction

1. Meeting of the Curriculum & Instruction Committee - Mrs. Selb, Chairperson, reporting.

Objective: Evaluate decisions that are data-driven and fiscally responsible that further support QSAC.

2. Gifted and Talented After School Position

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the Gifted and Talented After School stipended position. Funds from the Newspaper stipend will be used to support this position.

N. Financial

1. Meeting of the Facilities & Finance Committee - Mrs. Pino-Talbot, Chairperson, reporting.

Objective: Prioritize preventative maintenance needs to sustain safe operational facilities while maintaining a well-supported educational environment with fiscally responsible activity.

2. BE IT RESOLVED to approve the following:

- i. Approval of Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2022. The Cash Reconciliation Report and Secretary's Report are in agreement for the month of October 2022.
- ii. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of October. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- iii. October 2022 Line Item Transfers for the 2022-2023 fiscal year as recommended by the Chief School Administrator.
- iv. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

- v. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
3. Payment of Claims
BE IT RESOLVED, the the South Harrison Township Elementary School District Board of Education approve the following payment of bills:
- | | | |
|------------|--------------|----------------|
| 11/30/2022 | \$365,315.58 | November Bills |
|------------|--------------|----------------|
4. Student Activity Financial Report
BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the Student Activity Financial Report as of October 31, 2022.
5. Preschool Expansion Grant
BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the application for the Preschool Expansion Grant from the New Jersey Department of Education.
6. Carmody Development Center Contract
BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the contract with Carmody Development Center for a Spanish Speech/Language Evaluation for Articulation for SID #6612725236 at a rate of \$450.
7. Rowan University Contract
BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the contract with Rowan University for student internship for the 2022-2023 Regular School Year with optional one year renewal.
8. Learning Disability Evaluations
BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the contract with Ron Elwell for CST Evaluations at a rate of \$350.
9. Comprehensive Maintenance Plan
BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education motion to accept and submit the updated Three Year Comprehensive Maintenance Plan and Form M-1 to the County Office.

10. Fundraiser

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the following fundraiser(s), as recommended by the Chief School Administrator.

Program/Group	Event	Purpose	Dates
American Heart Association	Kids Heart Challenge	Fundraiser For American Heart Association	2/6-2/10/2023

11. Educational Field Trips/Assemblies:

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the following Educational Field Trips/Assemblies, as recommended by the Chief School Administrator:

Group	Event/ Destination	Date(s)	# of Students	# of Teachers/ Chaperones	Cost to Students
6th Grade	PEEC, Dingmans Ferry, PA	4/25-4/28/ 2023	48	7	N/A
6th Grade	Kingsway Track & Field Day	5/5/2023	48	4	N/A

12. Use of Facilities

Motion to approve the Harrisonville Ruritan Club to use the Kitchen and Cafeteria on December 10, 2022, during after school hours. Approval of the use of the Kitchen and Cafeteria is based on the Harrisonville Ruritan Club meeting the following requirements:

- Submission of a prevention plan as outlined in NJDOH Document dated September 20, 2021
- Approval by the Chief School Administrator of that plan
- Signing of the Waiver Release for use of South Harrison Township Elementary School District facilities

13. Use of Facilities

Motion to approve the South Harrison Township Parks and Rec. to use the Kitchen and Cafeteria on December 3, 2022, during after school hours. Approval of the use of the Kitchen and Cafeteria is based on the South Harrison Township Parks and Rec. meeting the following requirements:

- Submission of a prevention plan as outlined in NJDOH Document dated September 20, 2021
- Approval by the Chief School Administrator of that plan
- Signing of the Waiver Release for use of South Harrison Township Elementary School District facilities

14. Use of Facilities

Motion to approve the Cub Scout Pack 7244 (Charter Organization Mullica Hill Rotary Club) to use the Cafeteria once a month, from December 2022 through May 2023, during after school hours. Approval of the use of the Cafeteria is based on the Cub Scout Pack 7244 (Charter Organization Mullica Hill Rotary Club) meeting the following requirements:

- Submission of a prevention plan as outlined in NJDOH Document dated September 20, 2021
- Approval by the Chief School Administrator of that plan
- Signing of the Waiver Release for use of South Harrison Township Elementary School District facilities

15. Use of Facilities

Motion to approve the SHUnited FC to use the MultiPurpose Room every Friday, from January 1st through March 31, 2023, during after school hours. Approval of the use of the MultiPurpose Room is based on the SHUnited FC meeting the following requirements:

- Submission of a prevention plan as outlined in NJDOH Document dated September 20, 2021
- Approval by the Chief School Administrator of that plan
- Signing of the Waiver Release for use of South Harrison Township Elementary School District facilities

O. Policy

1. Meeting of the Policy & Communication Committee - Mrs. Brown, Chairperson, reporting.

Objective: Prioritize expectations and accountability pertaining to relevant policy updates that will support student learning in a safe environment, as well as effectively communicate with all stakeholders.

2. Policy/ Regulation Second Reading

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education recommend the following policies and regulations for second reading for revision and/or adoption.

Policy/Regulation	Title
<u>Policy # 5512</u>	Harassment, Intimidation, or Bullying

3. Policy/ Regulation Abolishment

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education motion to abolish the following policies:

Policy/Regulation	Title
Policy # 1522	School Level Planning
Policy # 1648	Restart and Recovery Plan
Policy # 1648.02	Remote Learning Options
Policy # 1649	Federal Families First COVID 19 Response Act
Policy # 2415.01	Academic Standards, Assessments, and Accountability
Policy # 2415.03	Highly Qualified Teachers
Policy # R2461	Special Education/Receiving Schools
Policy # R2461.01	Special Education /Receiving Schools - IEP Implementation
Policy # R3223.1 &3223.2	Evaluation of Non Tenured and Tenured Administrators
Policy # P&R3244	In-Service Training
Policy # 3431.3	NJ's Family Leave Insurance Program
Policy # 4431.1	Family Leave
Policy # 4431.3	NJ Family Leave Insurance Program
Policy # 5114	Families Displaced by Domestic Violence
Policy # 5512.01 & 5512.02	Hazing
Policy # 5512	HIB Investigation Procedures
Policy # 7300.01	Disposition of Instructional Property
Policy # 7430	School Safety
Policy # 8810	Religious Holidays

P. Old Business

1. Board of Education Goals

Objective: Provide all students with educational opportunities and learning programs that promote high levels of academic achievement, social-emotional competence, and guided preparation for the future.

i. Instruction

During the 2022-23 School year, the administrative team will monitor the use of differentiated instruction in all grades and subject areas to ensure students of all ability levels are supported, enriched, and challenged. Administration will report results and highlights to the Board quarterly.

ii. School Culture

The Board of Education wishes to promote positivity throughout the school district. This will be achieved over the remainder of the 2022-2023 school year in a variety of ways, including recognizing excellence in our Students, Families, Staff, and Community.

iii. Finance

The Board of Education will attentively focus on long-range fiscal planning for 2023-24 and following school years. Planning will be in conjunction with the Administrative Team and staff to explore cost savings, alternative funding possibilities, and any other strategies to promote the overall success of our students and school district. A report of findings and suggestions will be completed by June 30, 2023.

2. Strategic Plan Worksession

Q. New Business

1. HIB Self Assessment
2. Board Meetings Video Attendance for Public

R. Executive Session

None at this time.

S. Adjournment