

SOUTH HARRISON SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES

Regular Meeting
September 23, 2019
7:00 p.m. Cafeteria

A. Call to Order

Meeting called to order at 7:04 p.m. by President Brown.

B. Pledge of Allegiance

C. Statement of Open Public Meeting Compliance

Pursuant to the Open Public Meetings Act, Chapter 231, Public Laws of 1975, this meeting has been duly advertised in the South Jersey Times, issue of January 8, 2019. All municipal clerks of the townships and boroughs within the Regional School District have been duly notified and the requirements of posting of notices have been met.

D. Roll Call

Members Present

David Asis, Diane Barrett, Janet Brown, Laura Bruno, Janice Huggins, Joseph Talbot, Paul Tropea, Karen Urie-West, Dr. James Lavender, Mr. Jason Schimpf, School Business Administrator/Board Secretary, and Mrs. Patricia Calandro, Chief Academic Officer.

Members Absent

Deborah Cunningham

E. Student Recognition

F. Presentations

F-1. Mr. James Eberts, EPIC Environmental

G. Public Participation

Steve Linden – Questions regarding mercury in All Purpose Room

Kristen Mykulak – Questions regarding mercury in All Purpose Room

Rose Linden – Questions regarding floors at Kingsway

Ashley Pizzichillo – Questions regarding gym classes and schedule for being outside.

H. Executive Session

I. Approval of Minutes

Motion by Bruno, second by Talbot

RESOLVED, that the South Harrison Township Board of Education approve the minutes of the following meetings:

<u>Date</u>	<u>Type of Meeting</u>
I-1. August 19, 2019	Regular Meeting

Motion carried unanimously

J. Correspondence

Approval of Agenda Items

Motion by Urie-West, second by Bruno

BE IT RESOLVED, that the South Harrison Township Board of Education approve K-1, L-1 - L-5, M-1- M4, N-1 – N-6 and O-1 as follows:

K. Personnel**K-1 Employment – Co-Curricular Workers**

BE IT RESOLVED that the following personnel recommendations be approved, as recommended by the Superintendent of Schools:

Name	Position/ Assignment	Department (Location)	Compensation	Reason	Effective Date
Gail Bram	Newspaper Club Advisor	Grades 5-6	\$666.50	Appointment	09/01/2019 – 06/30/2020
Kathryn Tranz	Newspaper Club Advisor	Grades 5-6	\$666.50	Appointment	09/01/2019 – 06/30/2020
Sarah Keane	Art Club	Grades 4-6	\$928	Appointment	09/01/2019 – 06/30/2020
Carolyn Olsen	Stokes Coordinator	Grade 6	\$500	Appointment	09/01/2019 – 06/30/2020
Gail Bram	Student Council Advisor	Grades 5-6	\$666.50	Appointment	09/01/2019 – 06/30/2020
Tim Narcisi	Student Council Advisor	Grades 5-6	\$666.50	Appointment	09/01/2019 – 06/30/2020
Jennifer Smith	Battle of the Books Club Advisor	Grades 4-6	\$928	Appointment	09/01/2019 – 06/30/2020
Aimee Ferenz	Play Director	Grades 4-6	\$666.50	Appointment	09/01/2019 – 06/30/2020
Carolyn Olsen	Play Director	Grades 4-6	\$666.50	Appointment	09/01/2019 – 06/30/2020
Aimee Ferenz	Musical Director	Grades K-6	\$1,333	Appointment	09/01/2019 – 06/30/2020
Danielle Tanguay	Fundraiser Coordinator	Grades K-6	\$928	Appointment	09/01/2019 – 06/30/2020
Courtney Haslam	Head Teacher	Grades K-6	\$1,333	Appointment	09/01/2019 – 06/30/2020
Carolyn Olsen	Detention Monitor	Grades K-6	\$30 Per Hour	Appointment	09/01/2019 – 06/30/2020
Shari Crouch	Chorus Accompanist	Grades K-6	\$30 Per Hour/ \$450	Appointment	09/01/2019 – 06/30/2020

L. General Administration**L.1. Discussion Items**

- Recognition Program 2019-2020
- Superintendent's Goals 2019-2020

L-2. Enrollment Reports as of Sept 12, 2019:

Grade Level	Current Totals	June 30, 2019
PK3	6	9
PK4	13	9
K	35	53
1	51	41
2	38	45
3	48	50
4	47	50

Grade Level	Current Totals	June 30, 2019
5	47	49
6	46	48
Resident Students	306	332
Choice Students	25	22
District Total	331	354

L-3 Student Discipline, Violence/Vandalism, HIB as of August 30, 2019:

Infraction Reports	No. of Incidents this Month	2019-2020 Total-To-Date	2018-2019 Total
Detentions	0	0	18
Suspensions	0	0	2
Violence, Vandalism, Substance Abuse	0	0	0
Harassment/Intimidation/Bullying (Confirmed)	0	0	3

L-4 Educational Field Trips/Assemblies

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the following Educational Field Trips and Assemblies.

Group	Event/ Destination	Date(s)	# of Students	# of Teachers/ Chaperones	Cost to the BOE	Cost to Students
Pre K	Creamy Acres Farm	10/04/2019	18	21	\$0.00	\$0.00

L-5 Fundraiser

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the following Fundraiser.

Program/Group	Service	Product/Service	Dates
Home and School	Blood Drive	Donating to the American Red Cross	10/02/2019

M. Curriculum & Instruction

M-1 Professional Development – Staff Trainings, Seminars, Conventions, & Conferences

Resolved that the following personnel Resolved that the following staff attendance at trainings, seminars, conventions, and conferences be approved:

Title of Program	Location	Date(s)	Attendees	Educational Purpose	Cost to District
Special Education Law in New Jersey	Cherry Hill, NJ	10/28/2019	Courtney Haslam	To enhance the understanding of special education laws.	\$249
Gangs...Signs, Signals, and Awareness	New Providence, NJ	9/26/2019	Corinne Sannino	To maintain School Safety Specialist Certification (required training)	\$124.05
Association of Mathematics Teachers Annual Conference	Bay Head, NJ	10/25/2019	Sam Michielli	To enhance teaching pedagogy in order to engage learners in Mathematical practices	\$207.02
NJ PBSIS	South Jersey Technology Park	9/30/2019	Brittany Wagner	To expand upon the District's strategic plan to enhance the learning environment	\$0

Title of Program	Location	Date(s)	Attendees	Educational Purpose	Cost to District
NJ PBSIS	South Jersey Technology Park	9/30/2019	Courtney Haslam	To expand upon the District's strategic plan to enhance the learning environment	\$0
NJ PBSIS	South Jersey Technology Park	9/30/2019	Heather Derechinsky	To expand upon the District's strategic plan to enhance the learning environment	\$0

M-2 World Cultures Curriculum

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the World Cultures Curriculum for grades K-2, 3-5, and 6.

M-3 Textbook/Programs

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the textbooks/programs for 2019-2020.

M-4 Re-adoption of Curriculum

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the re-adoption of the following curriculum:

Subject Area	Grade Level(s)
Art	K-6
English/Language-Arts	K-6
Health	K-6
Library/Media	K-6
Math	K-6
Music	K-6
Physical Education	K-6
Preschool	Pre-K
Science	K-6
Social Studies	K-6

N. Financial

N-1 Line Item Transfers

BE IT RESOLVED, that the South Harrison Township School District Board of Education ratify the line item transfers listed below for the 2018-2019 fiscal year as recommended by the Superintendent of Schools:

To Account	From Account	Amount	Justification
11-000-216-320-05-044	11-000-100-565-50-044	\$200	Speech Services
11-000-217-320-05-044	11-000-100-565-50-044	\$2000	
11-000-217-320-05-044	11-000-230-590-30-047	\$800	
11-000-100-565-50-044	11-000-219-104-05-010	\$4969	Out of District Student Tuition

BE IT RESOLVED, that the South Harrison Township School District Board of Education ratify the line item transfers listed below for the 2019-2020 fiscal year as recommended by the Superintendent of Schools:

To Account	From Account	Amount	Justification
11-000-261-420-05-052	11-000-261-610-05-052	\$1137	Card Reader Repair in Maint. Room

N-2 BE IT RESOLVED to approve the following:

- A. Approval of Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 30, 2019. The Cash Reconciliation Report and Secretary’s Report are in agreement for the month of June 30, 2019.
- B. Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 30, 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

N-3 Payment of Claims

BE IT RESOLVED, that the South Harrison Township School District approve the following bill lists:
9/19/2019 \$181,078.58 Bill List

N-4 UNIFIED Grant Acceptance

BE IT RESOLVED, that the South Harrison Township School District Board of Education accept the Special Olympics UNIFIED Grant in the amount of \$850.00.

N-5. Gloucester, Cumberland, Salem School Districts Joint Insurance Fund(Gcssd Jif) Renewal

WHEREAS, the South Harrison Township School District, hereinafter referred to as “Board”, is a member of the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund hereinafter referred to as “JIF”, and has reviewed the Bylaws and Plan of Risk Management of the JIF; and

WHEREAS, the Board believes in the safety of its employees and the public who participate in the life of the Board; and

WHEREAS, the Board agrees with the risk management disciplines inherent to membership in said JIF which are explicit in the JIF’s Bylaws and Risk Management Program; and

WHEREAS, the Board agrees that the statement below is consistent with its own philosophy: “It is the goal of the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund (JIF) and its member Boards of Education to achieve the best and most practical degree of freedom from accidents and/or injuries. The JIF and its members also endeavor to insure that all employees are provided with a safe and healthy environment, free from any recognized hazard as defined by applicable local, state, and federal regulations. Loss prevention, which is the responsibility of the Board, should succeed in providing a safe, healthful and pleasant working environment.”; and,

WHEREAS, the JIF is a legally authorized and constituted joint insurance fund as permitted by Chapter 108, Laws of 1983 (N.J.S.A. 18A:18B-1 et.seq.), and has operated successfully on behalf of area school districts since its formation on July 1, 1998; and

WHEREAS, the statutes regulating the conduct of the JIF contain elaborate safeguards concerning the safe and efficient administration of the public interest entrusted to said JIF; and

WHEREAS, the Board has determined that continued participation as a member of the JIF is in the Board’s best interest;

NOW THEREFORE, BE IT RESOLVED that the Board hereby agrees to renew its membership in the JIF for a three year membership term which shall commence on July 1, 2020, at 12:01 a.m.; and

BE IT FURTHER RESOLVED, that the Board will participate in all lines of coverage the JIF provides as defined by the JIF’s Risk Management Program, which are generally described herein as follows:

1. Workers’ Compensation and Employers’ Liability
2. General Liability and Automobile Liability
3. Educator’s Legal Liability, including Employment Practices Liability
4. Property Damage, including Automobile Physical Damage
5. Employee Dishonesty (Crime) Insurance
6. Boiler & Machinery/Equipment Breakdown
7. Cyber Liability
8. Violent and Malicious Acts
9. Pollution and Mold Legal Liability
10. Disaster Management Services
11. Unmanned Aerial Systems Liability
12. Student Accident on an Annual Elective Basis

BE IT FURTHER RESOLVED, that the Board appoints Jason Schimpf as its Delegate to the JIF and empowers said Delegate to; exercise the voting rights provided in the JIF’s Bylaws to Delegates in a manner which best protects the Board and JIF, to implement and strengthen the Board’s safety and risk management efforts, to participate fully and with efficiency in the JIF to comply with all conditions of membership as defined in the JIF Bylaws and Risk Management Program, and to execute all agreements, including but not limited to an Indemnity & Trust Agreement in order to implement membership by the Board in the JIF.

N-6. Submission of the Strengthening Teaching, Leading and Learning Grant

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the submission of the Strengthening Teaching, Leading and Learning Grant for the 2019-2020 School year.

O. Policy

O-1. Policy/Regulation

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education recommend the following policies and regulations for second reading for revision and/or adoption.

Policy/Regulation	Title
Regulation 2464	Gifted and Talented Pupils

Motion carried by the following roll call vote:

YES NO ABSTAIN

- Asis
- Barrett
- Brown
- Bruno
- Huggins
- Talbot
- Tropea
- Urie-West

P. Old Business
Board of Education Goals Development

Q. New Business
Joint Meetings with Kingsway Regional School District

R. Adjournment of Meeting

Motion by Huggins, second by Urie-West, that the Board of Education adjourn the meeting at 8:24 p.m.

Motion carried unanimously

Respectfully Submitted,

Jason Schimpf
School Business Administrator/Board Secretary