

The regular meeting of the South Harrison Township Board of Education was held on the above date and was called to order at 7:34 P.M. by Board President, Debbie Cunningham. The meeting was held in the media center of the South Harrison Elementary School at 904 Mullica Hill Road, Harrisonville, NJ. This was followed by the flag salute and reading of the Open Public Meetings statement.

Open Meeting Statement: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the Public Bodies at which any business affecting their interest is discussed or acted upon in accordance with the provision by having the date, time and place whereof posted in the South Jersey Times, the Harrisonville Post Office and with the Township Clerk.

Roll Call: Present: Toni Buckley, Michael Finnan, Janice Huggins, Ken White and Debbie Cunningham

Absent: Michael Brennan, Jonathan Feinbaum, Heidi Lerch, and Jim McShea.

Others present: Dr. Lavender, Mrs. Wechter, and Mrs. DiStefano.

Introductions- Dr. Lavender introduced Kingsway Staff who are working with us under our shared services agreements for Curriculum, Technology and Food Services.

Correspondence- Thank you from SHEA for Teachers Appreciation Week Messages/Verizon Gift Cards.

Minutes

Motion by Mrs. Buckley and second by Mr. Finnan to approve the following minutes:

1. BE IT RESOLVED to approve the minutes from the Regular Meeting of June 25, 2013.
2. BE IT RESOLVED to approve the minutes from the Closed Session Meeting of June 25, 2013.

Roll Call Vote	Yes (3)	No (0)	Abstain (2) - Ms. Huggins
Motion Failed			Mr. White

Recognition of Visitors for Agenda Questions- None

Superintendent's Recommendations

Administrative

Motion by Mr. Finnan and second by Ms. Huggins that the Board of Education approve the Superintendent's Recommendations 1-33.

1. BE IT RESOLVED to approve a contract with Creamy Acres for Basin mowing from June-October and Detention Basin Maintenance for 2013-2014. Cost of \$1,250.00.
2. BE IT RESOLVED to approve with CM3 Building Solutions a Service Agreement for HVAC Maintenance and service for 2013-2014 in the amount of \$18,516.00
3. BE IT RESOLVED to approve a maintenance agreement with RFP Solutions, Inc. for the Telecommunications System for 2013-2014 at a cost of \$4,270.32.
4. BE IT RESOLVED to approve the tuition contracts for the 2013-2014 school year for three students, M.S, S.A, and R.H attending the Mantua Township School District. The tuition rate per student is \$22,000.00. The tuition rate for two students for the 2013-2014 extended school year is \$3,800.00 per student.
5. BE IT RESOLVED to approve a joint transportation agreement with the Harrison Township School District to provide transportation for our pre school students for the 2013-2014 school year at a cost of \$51,070.00
6. BE IT RESOLVED to approve the Joint Purchasing Agreement through the PennsGrove-Carneys Point Regional School District for the 2013-2014 school year. To the following low bidders:
 - Baked Goods-Bimbo Foods, Inc. & Deluxe Bakery.
 - Ice Cream-Hy- Point Dairy Farms, Inc. & Jack & Jill Ice Cream Company
 - Milk, Juice & Dairy-Hy-point Dairy Farms, Inc.
7. BE IT RESOLVED to approve a child nutrition program consolidation agreement with the Kingsway Regional School District for the 2013-2014 school year.
8. BE IT RESOLVED to approve to submit the 2013-2014 NCLB grant application allocation: Title I-\$8,164 and Title IIa-\$5,399.
9. BE IT RESOLVED to approve to submit the 2013-2014 IDEA grant application allocation: Basic-\$58,998 and Preschool-\$2,615.
10. BE IT RESOLVED to approve a Preventive Maintenance Agreement with DCD Fire & Security, Inc. for the 2013-2014 school years at an annual cost of \$875.00. (This replaces the agreement with Siemens).
11. BE IT RESOLVED to approve the 2013-2014 Student Handbook.
12. BE IT RESOLVED to approve Resolution #22 authorizing the submission of project documents for various projects at the South Harrison Township School.
13. BE IT RESOLVED to accept \$175.00 donation from the South Harrison Soccer Club to be used for the physical education program.

- 14. BE IT RESOLVED to approve Christopher Plunkett to shadow Kate Guzzetti our OT Consultant for six Tuesdays starting September 10, 2013 to complete his Level 1 Fieldwork requirements.
- 15. BE IT RESOLVED to approve a walking field trip for fourth grade to Stewart Park in Harrisonville on October 9, 2013 with a raindate of October 10, 2013.
- 16. BE IT RESOLVED to accept the bids and award the contract for student transportation to BR Williams for the 2013- 2014 school year in the amount of \$145,994.60.

SH1	\$29,198.92	SH2	\$29,198.92
SH3	\$29,198.92	SH4	\$29,198.92
SH5	\$29,198.92		
- 17. BE IT RESOLVED to accept the bid and award the contract for student transportation to BR Williams for the 2013-2014 school year in the amount of \$2,150.00.

SH6 Field Trips	\$2,150.00
-----------------	------------
- 18. BE IT RESOLVED to approve out of district student. T.V to attend the 2013-2014 ESY Program at Logan Township School District at a cost of \$1,235.00
- 19. BE IT RESOLVED to approve the tuition contracts for the 2013-2014 school year for two students RP and MP attending the Greenwich Township School District. The tuition rate per student is \$33,000.00. The tuition rate for these two students for the 2013-2014 extended school year is \$1,200.00 per student.
- 20. BE IT RESOLVED to approve the following school lunch prices for the 2013-2014 school year.

Student Lunches:	\$2.75
Adult Lunches:	\$3.50
Milk:	\$.50
Reduced Lunch:	\$.40
- 21. BE IT RESOLVED to approve GCSSSD to transport out of district students at the following rates:

S4463	Mantua Township	\$99.26/Diem
S4502	Greenwich Township	\$243.64/Diem

Policy-None

Personnel

- 22. BE IT RESOLVED to ratify and affirm Gail Bram to attend Smart Board Boot Camp on August 15 & 16, 2013 at the EIRC Training Center in Mullica Hill, NJ at a cost of \$175.00.
- 23. BE IT RESOLVED to approve Marcey Tabar as a Paraprofessional for the 2013-2014 school year at a salary of \$16,500 with no benefits.
- 24. BE IT RESOLVED to approve to pay a portion of the following 12-13 salaries out of the NCLB FY13 Grant.

Dolores Kurek	NCLB Title I	\$6,500.00
Linda Caltabiano	NCLB Title IIA	\$5,300.00

25. BE IT RESOLVED to approve to increase Rachel Wilkins from 3 days per week to 5 days per week as a one to one aide in Mantua at a salary of \$11,585.00.
26. BE IT RESOLVED to accept with regret the resignation of Cynthia Fischer as an aide for the 2013-2014 school year.
27. BE IT RESOLVED to approve Beverly Donofrio to attend 2013 NJ Science Convention on October 15 & 16, 2013 in Princeton, NJ at a cost of \$280.00.
28. BE IT RESOLVED to extend a child rearing unpaid leave of absence for Christine Murray for the remainder of the 2013-2014 school year until June 30, 2014.
29. BE IT RESOLVED to extend Lauren Savas as the long term substitute for third grade replacing Christine Murray for the remainder of the 2013-2014 school year until June 30, 2014.
30. BE IT RESOLVED to approve the Substitute Approval List for the 2013-2014 school year and rates per attached list.
31. BE IT RESOLVED to accept with regret the letter from Heidi Wagner resigning from her positions as Intervention & Referral Services Committee Member & Coordinator, Harassment, Intimidation and Bullying School Coordinator and also Detention Monitor.
32. BE IT RESOLVED to appoint Cheryl Burr as the HIB Coordinator.
33. BE IT RESOLVED to accept with regret the resignation of Don Dunner effective October 21, 2013.

Roll Call: Yes (5) No (0) Abstain (0)
Motion Carried

Mrs. Buckley asked about the out of district students. Mrs. Wechter explained their placement and that they are existing students.

Mr. White asked what was happening with the ROD Grants and did they include any projects concerning the mold issues. Mrs. Wechter explained why we needed the enclosed Resolution for the various projects and what the projects could include.

Mrs. Cunningham asked if our sub list is sufficient this year. Dr. Lavender spoke about expanding the application process through Kingsway so South Harrison could have a greater outreach to applicants.

There was discussion on the benefits of the shared services in place and expanding to include other areas.

Mrs. Buckley asked about the grants we are applying for. Mrs. Wechter and Dr. Lavender explained what the grants could be used for.

Tuition-None

Buildings and Grounds

Motion by Mr. White and second by Mr. Finnan that the Board of Education approve the Superintendent's Recommendation 34.

- 34. BE IT RESOLVED to approve Use of Facilities for the Harrisonville Ruritans to hold a Pancake Breakfast on December 14, 2013 from 6:00am-12:00pm.

Roll Call: Yes (5) No (0) Abstain (0)
Motion Carried

Financial

Motion by Mrs. Buckley and second by Mr. Finnan that the Board of Education approve the Superintendent's Financial Recommendations #1-3.

- 1. BE IT RESOLVED to approve budget transfers for May 1, 2013 through May 31, 2013 June 1, 2013 through June 30, 2013.
- 2. BE IT RESOLVED to approve the following:
 - 1. Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the months of May & June, 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C.6A:23-A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 - 2. Treasurer's Reports in accordance with 18A:17-36 and 18A:17-9 for the months of May & June, 2013. The Treasurer's Report and Secretary's Report are in agreement for the months of May & June 2013.
 - 3. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
 - 4. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations Section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- 3. BE IT RESOLVED to approve the following bill lists:

P66	Payroll Agency Account	\$ 8,190.40
P67	Warrant Account	\$ 126.10
P68	Payroll/Agency	\$110,847.68
P01	Warrant Account	\$ 85,008.30
P02	Payroll/Agency/Warrant	\$283,303.86
P03	Warrant Account	\$130,054.67
P04	Warrant Account	\$ 57,087.58

South Harrison Township Board of Education

**Regular Meeting Minutes
August 27, 2013**

P05	Warrant Account	\$ 34,906.00
P06	Payroll/Agency	\$ 16,506.88
P07	Payroll/Agency	\$ 16,506.88
P08	Warrant Account	\$ 39,998.32

Roll Call: Yes (5) No (0) Abstain (0)
Motion Carried

Discussion Items – Information Only

- A. NJSBA Convention in October
- B. October Board Meeting- Need to reschedule due to convention.
- C. Update on Shared Services-previously discussed.
- D. Strategic Plan Update- Dr. Lavender spoke about the status of the draft of our plan.

Discussion Items – Follow Up - None

Discussion Items – Action Required - None

Visitor Comments – Mrs. Donofrio commented on how pleased she was with the Landscaping done in the secret garden. Dr. Lavender commented that the outside of the school also looks good.

Closed Session- None

Adjournment

Motion by Mr. White and second by Mrs. Buckley to adjourn the meeting at 8:50pm.
Motion Carried

Respectfully submitted,
Linda M DiStefano

Board Secretary