

**SOUTH HARRISON SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES**

Regular Meeting
August 17, 2015
7:00 p.m. Cafeteria

A. Call to Order

Meeting called to order at 7:03 p.m. by President Cunningham.

B. Pledge of Allegiance

C. Statement of Open Public Meeting Compliance

Pursuant to the Open Public Meetings Act, Chapter 231, Public Laws of 1975, this meeting has been duly advertised in the South Jersey Times, issue of August 7, 2015. All municipal clerks of the townships and boroughs within the Regional School District have been duly notified and the requirements of posting of notices have been met.

D. Roll Call

Members Present

Janet Brown, Deborah Cunningham, Carole English, Janice Huggins, Jim McShea, Joseph Talbot, Mr. Jason Schimpf, School Business Administrator/Board Secretary, Mrs. Patricia Calandro, Chief Academic Officer and Dr. James Lavender, Superintendent.

Members Absent

Michael Brennan, Toni Buckley, Ron Reilly

E. Student Recognition

F. Presentations

G. Public Participation

H. Executive Session

I. Approval of Minutes

Motion by McShea, second by Talbot, that the Board of Education approve the following:

	<u>Date</u>	<u>Type of Meeting</u>
<u>I-1</u>	6/23/2015	Regular Meeting
<u>I-2</u>	6/23/2015	Executive Session

Motion carried unanimously

J. Correspondence

Motion by English, second by Huggins, that the South Harrison Board of Education approve the Superintendent's Recommendations as amended K-1 – K-2, L-1 – L-10, and N-1 – N-8.

K. Personnel

K-1 Appointments, Separation, Leaves of Absence & Substitutes

Resolved that the following personnel recommendations be approved, as recommended by the Superintendent of Schools:

Name	Position/ Position Code	Department (Location)	Guide/Step Salary	Reason	Term of Contract/ Effective Date
Courtney Casey	School Psychologist	South Harrison	\$52,067 MA/1	Replace Kathryn Fransko	09/01/2015 to 06/30/2016
Jessica Lourie	Science Teacher	South Harrison	\$52,067 MA/1	Replace Robert Rosenheim	09/01/2015 to 06/30/2016
Laura Hoffman	Teacher Aide	South Harrison	\$11,513	Reappointment	09/01/2015 to 06/30/2016
Mary Clark	Teacher Aide	South Harrison	\$13,595	Reappointment	09/01/2015 to 06/30/2016
Valerie Palmer	Teacher Aide	South Harrison	\$16,210	Reappointment	09/01/2015 to 06/30/2016
Cheryl Bradway	Teacher Aide	South Harrison	Resignation	Voluntary	09/01/2015 to 06/30/2016
Heidi Wagner	Head Teacher	South Harrison	\$1,333.00	Reappointment	09/01/2015 to 06/30/2016
Carolyn Olsen	Detention Monitor	South Harrison	\$30.00 per hour	Reappointment	09/01/2015 to 06/30/2016
Krista Travelini	RTI Summer Work	South Harrison	4 hrs. @ \$30.00 per hour	Reappointment	09/01/2015 to 06/30/2016
Gail Bramm and Tim Narcisi	Student Council	Grades 4 thru 6	Split \$1,333.00	Reappointment	09/01/2015 to 06/30/2016
Gail Bramm and Kathryn Tranz	Newspaper Club	Grade 6	Split \$1,333.00	Reappointment	09/01/2015 to 06/30/2016
Tim Narcisi	STOKES Coordinator	South Harrison	\$500.00	Reappointment	09/01/2015 to 06/30/2016
Michele LaMalfa	STOKES Fundraising Coordinator	South Harrison	\$500.00	Reappointment	09/01/2015 to 06/30/2016

K-2 Co-Curricular Work, Volunteers, Practicum Students, Change of Status

Resolved that the following personnel recommendations be approved, as recommended by the Superintendent of Schools:

Name	Position/ Assigned Staff	Department (Location)	Compens./ Correction / College	Reason	Effective Date
Laura Kruger	Speech Therapist Intern	South Harrison	Intern/Villanova Graduate Student	Working with GCSSSD	09/01/2015

L. General Administration

L-1 Discussion Items

- Administrative Retreat
- Administrator/District Goals
- Board Retreat/Goal Setting
- Opening Week
- Shared Services Update
- Weekly Updates

L-2 Enrollment Report as of June 30, 2015:

A. Enrollment Summary

Grade Level	Current Totals	Prior Month Totals	June 30, 2015
PK3	7	9	9
PK4	14	9	9
K	48	44	44
1	43	48	48
2	50	49	49
3	50	57	57
4	57	62	62
5	61	53	53
6	53	56	56
Resident Students	357	362	362
Choice Students	26	25	25
District Total	383	387	387

B. Attendance Summary

2014 - 2015 Monthly Average % of Students in Attendance											
Grade Level	Sept %	Oct %	Nov %	Dec %	Jan %	Feb %	March %	April %	May %	June %	2014-2015 Current YTD Avg. %
Pre-K 3	99.00	96.00	95.00	99.0	98.0	95.0	91.0	97.0	98.0	97.0	96.5
Pre-K 4	63.00	65.00	68.00	97.0	96.0	97.0	94.0	94.0	89.0	94.8	85.8
K	92.00	90.00	87.00	93.0	97.0	94.0	91.0	95.0	96.0	98.1	93.3
Average Pre-K & K	84.67	83.67	83.33	96.3	97.0	95.3	92.0	95.3	94.3	96.6	91.9
1	95.00	96.00	95.00	96.0	96.0	95.0	93.0	94.0	97.0	97.7	95.5
2	95.00	94.00	93.00	97.0	97.0	94.0	96.0	93.0	96.0	96.5	95.2
3	98.00	97.00	96.00	95.0	96.0	93.0	94.0	93.0	97.0	97.6	95.7
4	97.00	96.00	96.00	96.0	96.0	94.0	95.0	91.0	98.0	97.4	95.6

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5	94.00	94.00	93.00	96.0	96.0	95.0	95.0	92.0	96.0	96.5	94.8
6	94.00	93.00	94.00	96.0	95.0	95.0	94.0	93.0	95.0	97.7	94.7
Average 1 – 6	95.50	95.00	94.50	96.0	96.0	94.3	94.5	92.7	96.5	97.2	95.2
Overall District Average	90.1	89.3	88.9	96.2	96.5	94.8	93.3	94.0	95.4	96.9	93.5

L-3 Emergency Drills/Calls

School / Date	Time	Drill Description
South Harrison-6/11/15	3:08-3:11	Precautionary Drill
South Harrison-6/19/15	8:53-8:56	Fire Drill

L-4 Student Discipline, Violence/Vandalism, HIB as of June 30, 2015:

Infraction Reports	No. of Incidents this Month	2014-15 Total-To-Date
Detentions	1	9
Suspensions	0	2
Violence, Vandalism, Substance Abuse	0	0
Harassment/Intimidation/Bullying (Confirmed)	0	1

L-5 Educational Field Trips/Assemblies**L-6 Use of Facilities****L-7 Programs/Other:**

- A. BE IT RESOLVED, to approve a tuition contract(s) with Mantua Township Public Schools for the 2015-2016 School Year at a cost of \$\$23,000 each for students #22146, #12021, and #9088.
- B. BE IT RESOLVED, to approve the 2015 NJ Quality Single Accountability Continuum (QSAC) District Improvement Plan (DIP).

L-8 Policy:**L-9 Collective Bargaining**

BE IT RESOLVED that the Addendum to the Collective Bargaining Agreement between the South Harrison Education Association and the South Harrison Twp. Elementary School Board of Education, addressing longevity, be approved, for the period of July 1, 2014 through June 30, 2017, as recommended by the Superintendent of Schools, and that the Board President and Secretary be authorized to execute a copy of the Addendum, and that a copy of such Addendum be part of the minutes on file in the Board Secretary's Office.

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education authorize the submission of a Renewal Application for Temporary Instructional Space for the 2015-16 school year for the use of a modular classroom to house the preschool disabled program.

M. Curriculum and Instruction

N. Finance

N-1 BE IT RESOLVED to approve budget transfers from May 1, 2015 through June 30, 2015.

N-2 BE IT RESOLVED to approve the following:

- A. Approval of Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of May and June 2015. The Cash Reconciliation Report and Secretary’s Report are in agreement for the month of April 2015.
- B. Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of May and June 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

N-3 BE IT RESOLVED to approve the following bill lists:

Date	Amount	Type
7/17/2015	\$8,814.90	Payroll Agency
7/17/2015	\$84.70	Payroll Agency
8/14/2015	\$29,760.00	Bill List
8/7/2015	\$127,471.54	Bill List
8/12/2015	\$98,355.51	Bill List
8/14/2015	\$653.94	Payroll Agency
8/14/2015	\$2,7014.65	Payroll Agency

N-4 BE IT RESOLVED, that the South Harrison School District Board of Education approve the agreement with Kate Guzzetti to provide occupational therapist services and occupational therapy student evaluations for the Child Study Team beginning July 1, 2015 through June 30, 2016 at a cost of \$70.00 per hour and \$200.00 per evaluation.

N-5 BE IT RESOLVED, that the South Harrison School District Board of Education approve the Agreement for Local Education Agencies Consolidation of School Nutrition Programs with Kingsway Regional School District for the 2015-2016 School Year.

N-6 BE IT RESOLVED, that the South Harrison School District Board of Education approve the Shared Services agreements with Kingsway Regional School District for the 2015-2016 School Year per the agreement(s):

Shared Service	2015-2016 Cost
Curriculum	\$60,000
Facility Maintenance	\$60,000
Information Technology	\$35,000
Child Study Team	\$16,000

N-7 BE IT RESOLVED, that the South Harrison School District Board of Education approve the professional appointment for Continuing Agent Services with Phoenix Advisors, LLC at an annual cost of \$650 for the period beginning July 1, 2015 and ending June 30, 2016.

N-8 BE IT RESOLVED, that the South Harrison School District Board of Education accept a donation of \$3,000 from SHAEE to sponsor a Literacy Initiative to purchase.
Motion carried by the following roll call vote:

YES	NO	ABSTAIN
Cunningham		
Brown		
English		
Huggins		
McShea		
Talbot		

O. Public Participation

P. Old Business

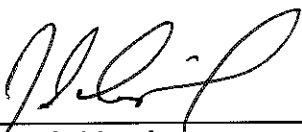
Q. New Business

R. Adjournment of Meeting

Motion by McShea, second by Huggins, that the Board of Education adjourn the meeting at 7:32 p.m.

Motion carried unanimously

Respectfully Submitted,



Jason Schimpf
School Business Administrator/Board Secretary