

The special meeting of the South Harrison Township Board of Education was held on the above date and was called to order at 7:32 P.M. by Board President, Debbie Cunningham. The meeting was held in the media center of the South Harrison Elementary School at 904 Mullica Hill Road, Harrisonville, NJ. This was followed by the flag salute and reading of the Open Public Meetings statement.

**Open Meeting Statement:** The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the Public Bodies at which any business affecting their interest is discussed or acted upon in accordance with the provision by having the date, time and place whereof posted in the South Jersey Times, the Harrisonville Post Office and with the Township Clerk.

**Roll Call:** Present: Carole English, Michael Finnan, Janice Huggins, Jim McShea (arrived 7:40), Joseph Talbot, Ken White and Debbie Cunningham.

Absent: Michael Brennan and Toni Buckley.

Others present: Dr. Lavender, Mrs. Wechter, Mr. Mumbower, Ms. Calandro and Mrs. DiStefano.

**Student Recognition – None**

**Presentations - None**

**Recognition of Visitors for Agenda Questions- None**

**Minutes**

Motion by Mr. Talbot and second by Mr. Finnan to approve the following minutes:

- I-1 June 24, 2014 Regular
- I-2 June 24, 2014 Executive #1
- I-3 June 24, 2014 Executive #2
- I-4 July 24, 2014 Regular
- I-5 August 7, 2014 Special

Roll Call Vote:

I-1	I-2	I-3	I-4	
Yes (6)			No (0)	Abstain (0)
I-5			No (0)	Abstain (2) – Mrs. English Mr. White
Yes (4)				

Motion Passed

**Correspondence - None**

**Superintendent's Recommendations  
Personnel**

Motion by Mr. Finnan and second by Mr. Talbot that the Board of Education approve the Superintendent's Recommendations K-1, K-2 and K-3.

K-1 Appointments, Separation, Leaves of Absence & Substitutes

Resolved that the following personnel recommendations be approved, as recommended by the Superintendent of Schools: *(Note: \*based on 2013-14 Salary Guides)*

Name	Position/ Position Code	Department (Location)	Guide/Step Salary	Reason	Term of Contract/ Effective Date
Kelly Fithian	School Psychologist	District		Resignation	6/30/14
Marcey Tabor	1:1 Aide	Grade K		Resignation	6/30/14
Kathryn Fransko	School Psychologist	District	MA/5 \$53,720	Replacing Kelly Fithian (Resignation)	09/02/14 to 06/30/15
Maureen Geist	1:1 Aide P/T	Grade 1	\$14,596	Replacing Marcey Tabor (Resignation)	09/02/14 to 06/30/15
Sarah Sobeck	Teacher	SPED	BA/3 \$47,633	New position	09/02/14 to 06/30/15
Diane Iriarte	LTS-Teacher of Spanish	South Harrison	\$100/per day	Replacing Susan Lafferty	09/02/14 to 10/31/14
Samantha Michielli	Teacher	Grade 5	MA/10 \$53,723	Correction	09/01/14 to 6/30/15

K-2 Substitutes

Resolved that the following personnel recommendations be approved, as recommended by the Superintendent of Schools: *(Note: \*based on current rates)*

Name	Position	Term of Contract/ Effective Date
Jane Bailey	Nurse	9/1/14-6/30/15
Catherine Carchidi-DuBois	Nurse	9/1/14-6/30/15
Kristen Cervantes	Teacher	9/1/14-6/30/15
Barbara Collins	Teacher	9/1/14-6/30/15
Diane DePalma	Teacher	9/1/14-6/30/15
Mary Doleshal	Playground	9/1/14-6/30/15
Karen Fluck	Teacher	9/1/14-6/30/15
Tonya Foster	Teacher	9/1/14-6/30/15

Name	Position	Term of Contract/ Effective Date
Maureen Geist	Teacher	9/1/14-6/30/15
Carleigh Gorman	Teacher	9/1/14-6/30/15
Diane Hall	Classroom Aide	9/1/14-6/30/15
Laura Hirst	Teacher	9/1/14-6/30/15
Alexandria Ivoll	Teacher	9/1/14-6/30/15
Eileen McCarthy	Teacher	9/1/14-6/30/15
Jennifer Mathis	Teacher	9/1/14-6/30/15
Edward Menold	Teacher	9/1/14-6/30/15
Kimberly Mittelstadt	Nurse	9/1/14-6/30/15
Erica Previti	Teacher	9/1/14-6/30/15
Dorothy Shulman	Teacher	9/1/14-6/30/15
Elizabeth Spinner	Teacher	9/1/14-6/30/15
Catherine Stewart	Teacher	9/1/14-6/30/15
Jessica Stranix	Teacher	9/1/14-6/30/15
Jacqueline Sullivan	Teacher	9/1/14-6/30/15
Lauren Evans (Pending Completion of paperwork)	Teacher	9/1/14-6/30/15
Rachael Wilkins	Teacher	9/1/14-6/30/15

K-3 Co-Curricular Work, Volunteers, Practicum Students, Change of Status  
Resolved that the following personnel recommendations be approved, as recommended by the Superintendent of Schools:

Name	Position/ Assigned Staff	Department (Location)	Compens./ Correction / College	Reason	Effective Date
Marguerite Paolone	Teacher	ELA Grade 5&6	25.00/hr.	Curriculum Writing additional 5.0 Hours	7/1/14-8/30/14
Samantha Michielle	Teacher	Math Grade 5	25.00/hr.	Curriculum Writing additional 5.0 hours	7/1/14-8/30/14
Amanda Grabas	Teacher	ELA Grade4	25.00/hr.	Curriculum Writing additional 5.0 hours	7/1/14-8/30/14

Name	Position/ Assigned Staff	Department (Location)	Compens./ Correction / College	Reason	Effective Date
Michele LaMalfa	Teacher	Math Grade 6	25.00/hr.	Curriculum Writing additional 5.0 hours	7/1/14-8/30/14
Kathleen Mitchell	Volunteer	K-6	None	Volunteer	9/1/13 – 6/30/15

Roll Call Vote: (6) Yes (0) No (0) Abstain  
Motions Passed

**L. General Administration**

Discussion Items – Dr. Lavender gave brief update on school opening & in-services.

Enrollment Report as of August 21, 2014:

Grade Level	Current Totals	Prior Month Totals	June 30, 2014
PK3	4		6
PK4	9		12
K	41		46
1	45		50
2	51		53
3	53		62
4	62		52
5	53		52
6	53		45
<b>Resident Students</b>	<b>344</b>		<b>351</b>
<b>Choice Students</b>	<b>27</b>		<b>27</b>
<b>District Total</b>	<b>371</b>		<b>378</b>

Motion by Mrs. English and second by Mr. Finnan that the Board of Education approve the Superintendent’s Recommendations L through N.

L-6 Programs/Other:

- A. BE IT RESOLVED to approve student transportation contract renewals for the 2014-2015 school year with BR Williams in the amount of \$145,994.60.  
SH1 \$29,198.92 SH2 \$29,198.92 SH3 \$29,198.92  
SH4 \$29,198.92 SH5 \$29,198.92
- B. BE IT RESOLVED to approve student transportation contract renewal for the 2014-2015 school year with BR Williams for field trips.  
SH6 Field Trips \$2,150.00
- C. BE IT RESOLVED to approve student transportation renewals for the 2014-2015 school year with Holcomb Bus Service in the amount of \$35,858.74.

SH7 \$18,115.09 SH8 \$17,743.65

- D. BE IT RESOLVED to approve a special education contract with Mantua Township for the extended school year program July 7-August 7, 2014 at a cost of \$6,400.00 for two students: ID#1075858817 ID#6485664807
- E. BE IT RESOLVED to approve a shared services agreement with Kingsway Regional Board of Education for Child Study Team Services from July 21, 2014 through September 30, 2014 at a rate of \$40.00 per hour not to exceed 100 hours.
- F. BE IT RESOLVED to approve a contract with Strauss Esmay at a cost of \$6,000 to update South Harrison Township Board of Education's Bylaw, Policy & Regulation Manuals.
- G. BE IT RESOLVED to approve an Interlocal Service Agreement with Pittsgrove Township Schools for GCA Custodial Services from July 1, 2014 through November 30, 2014 at a cost of \$65,731.76.
- H. BE IT RESOLVED to approve a service maintenance contract with RFP Solutions for the telecommunication system from September 1, 2014 through August 31, 2015 at a cost of \$4,270.32.
- I. BE IT RESOLVED to have antiquated computers approved for recycling as per list submitted by technology.
- J. BE IT RESOLVED to accept the Musicplay Grant in the amount of \$760.00 to be applied to the Musicplay digital package no later than June 30, 2015.
- K. BE IT RESOLVED to approve out of district student, ID#6776009030 to attend the 2014-2015 ESY Program at Logan Township School District at a cost of \$1,195.00.
- L. BE IT RESOLVED to approve a joint transportation agreement with the Harrison Township School District to provide transportation for our pre-school students for the 2014-2015 school year at a cost of \$51,700.00.
- M. BE IT RESOLVED to approve the ELS Three-Year Program Plan for School Years 2014-2017.
- N. BE IT RESOLVED to approve the Job Description for Curriculum Lead position.

L-7 Use of Facilities:

Resolved that the following use of facilities requests be approved, as recommended by the Superintendent of Schools:

Group	Event	Date(s)	Days	Time	Comments
Swedesboro-Woolwich Basketball	Practice/Games	Nov.2014-Mar 2015	Wednesday Thursday Saturday	6:30-9:30 8:00-Noon	
South Harrison Girl Scouts	Meetings	Sept.2014-May 2015	Friday	3:00-5:00	
Stokes Committee	Car Wash Hoagie Sale	Sept 20, 2014	Saturday	1:00-4:00	On Available Dates

Group	Event	Date(s)	Days	Time	Comments
SH Men's Basketball	Practice	Sept 2014- June 2015	Tuesdays Thursdays	8:00-10:00	

**M. Financial**

N-1 BE IT RESOLVED to approve budget transfers from May 1, 2014 through June 30, 2014.

N-2 BE IT RESOLVED to approve the following:

- A. Approval of Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the months of May and June 2014. The Cash Reconciliation Report and Secretary's Report are in agreement for the months of May and June 2014
- B. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the months of May and June 2014. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment N-2.2)**
- C. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

N-3 BE IT RESOLVED to approve the following bill lists:

P063	Warrant Account	\$ 85.00
P064	Payroll/Agency/Warrant	\$ 8,910.83
P065	Payroll/Agency Account	\$116,521.00
P066	Payroll/Agency Account	\$117,197.49
P001	Payroll/Agency/Warrant	\$275,675.72
P002	Warrant Account	\$ 83,082.85
	Handchecks Warrant Account	\$ 89,305.23

**O Policy**

**FIRST READING FOR REVISION AND/OR ADOPTION.** The following policies and regulations are recommended for FIRST reading for revision and/or adoption.

- Policy 0141** – Board Member Number and Term (Revised)
- Policy 0143** – Board Member Election and Appointment (Revised)
- Policy 1581** – Victim of Domestic or Sexual Violence Leave (M) (New)
- Policy 3125** – Employment of Teaching Staff Members (M) (Revised)
- Policy 3230** – Outside Activities (Revised)
- Policy 3240** – Professional Development for Teachers and School Leaders (M) (Revised)
- Regulation 3240** – Professional Development for Teachers and School Leaders (Revised)
- Policy 4125** – Employment of Support Staff Members (M) (Revised)
- Policy 4230** – Outside Activities (Revised)
- Policy 6511** – Direct Deposit (New)
- Policy 8507** – Breakfast Offer Versus Serve (OVS) (NEW)
- Policy 8508** – Lunch Offer Versus Serve (OVS) (New)

**Policy Alert No. 203** (Attachment O.2)

- Policy and Regulation 2412** – Home Instruction Due to Health Condition (M) (Revised)
- Policy and Regulation 2417** – Student Intervention and Referral Services (M) (Revised)
- Policy and Regulation 2481** – Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition (M) (Revised)
- Policy 3283** – Electronic Communications Between Teaching Staff Members and Students (M) (New)
- Policy 4283** – Electronic Communications Between Support Staff Members and Students (M) (New)
- Policy and Regulation 5200** – Attendance (M) (Revised)
- Policy and Regulation 5610** – Suspension (M) (Revised)
- Policy and Regulation 5611** – Removal of Students for Firearms Offenses (M) (Revised)
- Policy 5612** – Assaults on District Board of Education Members or Employees (M) (Revised)
- Regulation 5612** - Assaults on District Board of Education Members or Employees (M) (New)
- Policy and Regulation 5613** – Removal of Students for Assaults with Weapons Offenses (M) (New)
- Policy 5620** – Expulsion (Revised)
- Policy and Regulation 8462** – Reporting Potentially Missing or Abused Children (M) (Revised)

Roll Call Vote:           (7) Yes           (0) No           (0) Abstain

**Executive Session**

Motion by Mr. McShea, second by Mr. White that the South Harrison Township Elementary School District Board of Education desires to hold a closed Executive Conference Session at 8:10 p.m. prevailing time, for approximately 30 minutes as follows:

Item    Discussion Item(s)\* (Agenda to extent known)

1. Negotiations

Roll Call Vote:        (6) Yes            (0) No            (0) Abstain

Motion Carried

Mr. McShea left the meeting at 8:10.

**Open Session**

Motion by Mr. White and second by Mrs. English that the Board of Education resume open session at 8:40pm. Motion Carried.

Motion by Mr. White and second by Mr. Finnan to approve the negotiated agreement between the South Harrison Township Board of Education and the South Harrison Education Association effective July 1, 2014 through June 30, 2017.

Roll Call:        Yes (6)            No (0)            Abstain (0)

Motion Carried

**Adjournment**

Motion by Mr. White and second by Mrs. English to adjourn the meeting at 8:40pm.

Motion Carried

Respectfully submitted,  
Linda M DiStefano

Board Secretary