

Pine Grove Area School District



Regular Board Meeting Minutes
Thursday, February 15, 2024
6:30 PM
Middle School Library

Mr. Dave Lukasewicz
Board President

Mr. Heath W. Renninger
Superintendent

1. **CALL TO ORDER** – Meeting was called to order by Board President Dave Lukasewicz at 6:50 pm.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

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|----------------------|----------------------------------|----------------------|-------------|
| Donald E. Brown, Jr. | Amanda Daubert | Dave Frew | J.T. Herber |
| Genavieve Moyer | Sascha Primeau | Lauren Potter | Randy Stump |
| Dave Lukasewicz | Keily Chavez Zunun, Student Rep. | | |

Others in Attendance: Heath Renninger, J.T. Herber, Dave Lukasewicz, Lauren Potter, Amanda Daubert, Genavieve Moyer, Randy Stump, Donald E. Brown, Jr., Joanne Brindle, Jodie Dermo, Mike Janicelli, Rich Dunkelberger, Corey Mentzer, Bill Kimber, Todd Lingle, Henry Snyder, Kim Pribilla, Sandy Burns, Steph Ziegmont, Scott Dimon, Kerri Clauser, Attorney Nick Quinn, Jordyn Zerbe and parent, Samantha Scheibly, parents, brother and boyfriend, Geanna Lemke with parents and Shane Burke with Aunt.

4. **SUPERINTENDENT'S REPORT**

Dave Lukasewicz, Mike Janicelli and Heath Renninger honored the February Seniors of the Month – Jordyn Zerbe and Samantha Scheibly.

Dave Lukasewicz, Rich Dunkelberger and Heath Renninger honored the February 8th Graders of the Month – Geanna Lemke and Shane Burke

5. **PUBLIC COMMENTS**

6. **APPROVAL OF MINUTES**

A. On a motion by G. Moyer, seconded by A. Daubert the Board approved the January 16, 2024 COW Meeting Minutes and January 18, 2024 Board Meeting Minutes. **Vote was Unanimous**

7. **BUILDING & GROUNDS-** (Dave, Frew, Chairperson)

A. On a motion by D. Brown, seconded by A. Daubert the Board approved to contract professional services with Mountain Environmental and Radon Services LLC to oversee the High School Auditorium selective abatement project Not to Exceed \$9,800.00. The cost includes lab work and required documentation and will be taken from the Capital Projects Fund.

Vote was Unanimous

8. **CURRICULUM** – (*Genavieve Moyer, Chairperson*)

- A. On a motion by G. Moyer, seconded by A. Daubert the Board approved the 2024-2025 School Year Calendar. **Roll Call Vote, 5 yes, 2 no (Brown and Herber)**
- B. On a motion by G. Moyer, seconded by R. Stump the Board approved the 2024-2025 High School Course of Studies Guide. **Vote was Unanimous**

9. **FINANCE/AUDIT** – (*Dave Frew, Chairperson*)

J.T. Herber made a motion to approve Items A through F.

Roll Call Vote, 6 yes, 0 no, 1 abstention (Herber, Item D)

- A. Approval of the bills for payment.
- B. Approval of the Treasurer’s Report.
- C. Approval of the Memorandum of Understanding between the Pine Grove Area School District and the Pine Grove Area Education Association to change the name of a non-athletic extracurricular position from Odyssey of the Mind to the Knex Challenge.
- D. Approval of the Memorandum of Understanding between the Pine Grove Area School District and the Pine Grove Area Education Association concerning Tuition Reimbursement for the 2023-2024 school year.
- E. Approval of the revised 2024-2025 Budget Timeline as found in the Board Packet.
- F. Approval for the FBLA students to participate in the Volunteer Income Tax Assistance (VITA) program. The VITA program provides free tax help and preparation to people with low-to-moderate incomes. The students will gain valuable resume experience and are also protected under the Volunteer Protection Act while participating in the VITA program.
- G. J.T. Herber made a motion, seconded by A. Daubert to approve the 2024-2025 Schuylkill County Intermediate Unit 29 Administrative and Program Budget. **Vote was Unanimous**
- H. J.T. Herbert made a motion, seconded by G. Moyer to approve the 2024-2025 Schuylkill Technology Center Budget. **Vote was Unanimous**

10. **EXTRA-CURRICULAR** – (*Randy Stump, Chairperson*)

On a motion by R. Stump, seconded by A. Daubert the Board approved Items A through D. **Vote was Unanimous**

- A. Approval of the following softball assistants for the 2024 season:
 - Edward Kreiser at a stipend of \$3,150.00
 - Caitlyn Becher at a split stipend of \$1,000
 - Joe Barra at a split stipend of \$1,000
 - Scott Delinko at a split stipend of \$1,500
 - Mark Hindman at a split stipend of \$1,500

- B. Approval of the following baseball assistants for the 2024 season:
 - Joe Drumheller at a split stipend of \$1,500
 - Steve Zimmerman, Jr. at a split stipend of \$1,500
 - Jacob Leininger at a split stipend of \$1,000
 - Todd Lengle at a split stipend of \$1,000
 - Volunteers: Jordan Lehman and Robert McDonald (pending receipt of clearances)
- C. Approval of the following track and field assistants for the 2024 season:
 - Gerald Salen at a split stipend of \$1,575
 - Jacob Herring at a split stipend of \$1,500
 - Kris Wilde at a split stipend of \$1,500
 - Emily Daubert at a split stipend of \$1,500
- D. Approval of the following volunteer chaperones for the softball trip to South Carolina: Jennifer Zimmerman, Theresa Leffler, Katie Dinger and Jean Kreiser.

12. **PERSONNEL** – *(Dave Lukasewicz, Chairperson)*

On a motion by A. Daubert, seconded by G. Moyer the Board approved Items A through K. **Vote was Unanimous**

- A. Approval of the Payroll Specialist Job Description as found in the Board Packet.
- B. Approval to hire Denise Felty as a Payroll Specialist. Denise will be paid \$45,000 pro-rated and will follow the newly created Payroll Specialist Employment Contract.
- C. Approval of the Dean of Students Job Description as found in the Board Packet.
- D. Approval of the Administrative Compensation Plan MOU dated 2/16/2024 to add a Dean of Students (10-month position) to the Plan.
- E. Approval of Kerri Clauser as the Dean of Students. Kerri will be paid \$65,400 pro-rated and any benefits in accordance with the administrative contract.
- F. Approval to hire Dillon Kintzel as a temporary professional beginning with the 2024-2025 school year. Dillon will be paid Bachelors Step 2 for a salary of \$47,890 and all benefits in accordance with the professional staff contract. He will teach Business in the high school.
- G. Approval of the letter of resignation from Rebecca Pugh from her position as General Music and Chorus in the Middle School.
- H. Approval to fill the following open advisor positions:
 - Renee Hughes – Junior Class Advisor/Prom Coordinator at a pro-rated stipend of \$615.50.
 - Dan Blydenburgh – Sophomore Class Advisor at a pro-rated stipend of \$391.30
 - Melissa Aungst – High School Envirothon Coach at a pro-rated stipend of \$273.00
 - Casey Clauser – Varsity Club Advisor at a pro-rated stipend of \$287.95.
 - Laura Mechling – High School Art Club Advisor at a pro-rated stipend of \$287.95.

Kristi Robinson – Assistant High School Drama Director at a stipend of \$1,017.45.

Dawn Tucker – Assistant Middle School Drama Director at a stipend of \$684.00

- I. Approval to ratify granting Intermittent FMLA leave to employee # 99802 from now until the end of the school year.
- J. Approval to ratify granting FMLA leave to employee #92791 starting on Feb. 6, 2024.
- K. Approval of the following volunteers: Shawn Pokrop (Open Door Volunteer), Janine Mehta, Lindsey Zweizig, Ashley Motter, Samantha Lehman, Caitlin Hummel, Amber Klinger, Kyrstin Wessner, Sierra Wilson, Courtney Moon, Cynthia Krill, Karissa Levan, Rachel Joseph, Breanna Lucas, Jaimie Leininger, Kim Pribilla, Julianna McMullen, Emily Brown, Jessica Enge.

13. **POLICY**- (*J.T. Herber, Chairperson*)

14. **TRANSPORTATION** – (*Lauren Potter, Chairperson*)

15. **TECHNOLOGY** – (*Donald E. Brown, Jr., Chairperson*)

- A. D. Brown made a motion, seconded by R. Stump to move forward with the Dual Authentication outlined in the Statement of Work as found in the board packet.

Vote was Unanimous

16. **STUDENT REPRESENTATIVE** - (*Keily Chavez Zunun*)

Keily reported on what's happening in all three buildings and the sports teams.

17. **SCHUYLKILL INTERMEDIATE UNIT REPORT** – (*Dave Frew, Representative*)

In Mr. Frew's absence, Heath reported that the IU is holding interviews for the Executive Director.

18. **PUBLIC COMMENTS** – William representing the Little Cardinals asked the Board if they could use the sports fields for practicing. They were told to fill out a facilities request form and they would be put on the schedule to use any open fields.

19. **ADJOURNMENT** – On a motion by D. Brown, seconded by R. Stump the meeting adjourned into an executive session for legal/personnel reasons at 7:13 pm.


Joanne Brindle, Board Secretary