

Pine Grove Area School District



**Board of School Directors Public Meeting Thursday, June 16, 2022, 5:30 PM
Committee of the Whole Meeting, 6:30 PM Regular Board Meeting in the Middle
School Library.**

**The Regular Board Meeting will begin no later than 10 minutes beyond the close of
the Committee of the Whole Meeting and not before 6:30 pm.**

**Mr. Dave Lukasewicz Mr. Heath W. Renninger
Board President Superintendent**

Dave Lukasewicz called the Committee of the Whole Meeting to order at 5:30 pm.

In attendance: Heath Renninger, Dave Lukasewicz, Randy Stump, Genavieve Moyer, Jodie Dermo, Vince Hoover, Melissa Mekosh, Mike Janicelli, Rich Dunkerberger, Jill Hlavaty, Scott Dimon, Todd Lenge, Sandy Burns, Dave Frew, Lauren Potter, Donald E. Brown, Jr., J.T. Herber, Henry Snyder, Mason Kroh and mom. Madyson-Lee Wolfgang, Sascha Primeau and Ky Wagner.

- Rich Dunkelberger explained how the Student Representative is chosen in the high school and then brought to the Board. Mason Kroh, a senior then explained why he would like to be on the school board as the student representative. Mason talked about what courses he takes in the high school, his extra-curricular activities and what he would like to do after he graduates. D. Frew made a motion to put Mr. Kroh on the agenda tonight for a vote, seconded by J. T. Herber. **Vote was Unanimous**
- Madyson-Lee Wolfgang and Ky Wagner asked the Board about taking a trip to Pearl Harbor in December for the Pearl Harbor parade. After much discussion the Board suggested to keep planning but we need to hire a new commander for the JROTC before the trip can be approved.
- Vince Hoover talked to the Board about the proposed Pine Grove Area School District Comprehensive Plan which will be posted on the district website on July 15, 2022 for 28-day public review.
- Dave Frew announced that the budget is \$27,733.082 and balanced. There is no tax increase. He will be making a motion tonight to adopt this budget.
- Heath talked about asking Coal Region Consulting on an as needed basis for armed and unarmed security. It is on the agenda to be voted on tonight.
- Heath explained that season passes have not been updated in many year so we have on tonight's agenda to increase the extra-curricular season passes and game admissions.

The meeting adjourned at 6:36 pm.

1. **CALL TO ORDER** – Board President Dave Lukasewicz called the meeting to order at 6:44 pm.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
 Donald E. Brown, Jr. ~~Amanda Daubert~~ Dave Frew J.T. Herber
 Genavieve Moyer Sascha Primeau Lauren Potter Randy Stump
 Dave Lukasewicz

In attendance: Heath Renninger, Genavieve Moyer, Jodie Dermo, Vince Hoover, Melissa Mekosh, Mike Janicelli, Rich Dunkerberger, Jill Hlavaty, Scott Dimon, Todd Lengle, Sandy Burns, Henry Snyder, Mason Kroh and mother.

4. **SUPERINTENDENT’S REPORT** – NO REPORT
5. **PUBLIC COMMENTS**
6. **APPROVAL OF MINUTES**
 - A. R. Stump made a motion, seconded by G. Moyer to approve the May 19, 2022 Board Meeting Minutes. **Vote was Unanimous**
7. **BOARD BUSINESS**
 - A. R. Stump made a motion, seconded by J.T. Herber to approve Mason Kroh as the Student Representative for the 2022-2023 school year. **Vote was Unanimous**
 - B. D. Brown made a motion, seconded by J.T. Herber to appoint Dave Lukasewicz as the School Board PSBA Delegate to attend the Legislative Assembly in November, 2022. **Vote was Unanimous**
 - C. G. Moyer made a motion, seconded by G. Moyer to ratify appointing Dave Frew to the office of School Board Treasurer for the fiscal year 2022-2023. **Vote was Unanimous**
 - D. R. Stump made a motion, seconded by D. Brown to authorize the Superintendent to hire from this meeting until the scheduled start of the August 18, 2022 School Board Meeting. **Vote was Unanimous**
8. **BUILDINGS & GROUNDS** *(Dave Frew, Chairperson)*
 - A. D. Frew made a motion, seconded by D. Brown to approve the Pine Grove Area School District Emergency Operations Plans Rev6-16-22 effective for 2022-2023 school year with the deletion of the word “Influenza.” **Vote was Unanimous**
 - B. D Frew made a motion, seconded by R. Stump to approve the Pine Grove Area School District Comprehensive School Threat Assessment Guidelines Rev6-16-22 effective for 2022-2023 school year. **Vote was Unanimous**

9. CURRICULUM (Dave Lukasewicz, Chairperson)

- A. D. Frew made a motion, seconded by G. Moyer to ratify the list of Pine Grove Area School District 2022 graduates. **Vote was Unanimous**
- B. G. Moyer made a motion, seconded by L. Potter to approve the Letter of Agreement for the Provision of Elementary Student Assistance Program Service between the Pine Grove Area School District and Child and Family Support Services for the 2022-2023 school year. **Vote was Unanimous**
- C. G. Moyer made a motion, seconded by R. Stump to approve the Letter of Agreement for the Provision of Student Assistant Program Service between the Pine Grove Area School District and Child and Family Support Services for the 2022-2023 school year. **Vote was Unanimous**
- D. D. Brown made a motion, seconded by R. Stump to approve the Emergency Instructional Time Template Application. **Vote was Unanimous**
- E. D. Brown made a motion, seconded by S. Primeau to approve the Travel Club Field Trip to MA and RI in April of 2023. **Vote was Unanimous**

Informational: The proposed Pine Grove Area School District Comprehensive Plan will be posted on the district website on July 15, 2022 for 28-day public review. The Special Education Plan will also be posted on the website on June 16, 2022 before submission to PDE by July 30, 2022.

10. FINANCE/AUDIT (Dave Frew- Chairperson)

- A. D. Frew made a motion, seconded by R. Stump to adopt the resolution for the Levy of School District taxes for the year 2022-2023. The tax rates remain the same as the 2021-2022 year. Tax rate for general purposes, the sum of 41.75 mill on real property on each dollar of assessed valuation. **Roll Call Vote, 8 yes, 0 no**

<u>Revenues</u>	<u>Expenditures</u>
\$27,733,082	\$27,733,082

- B. D. Frew made a motion, seconded by G. Moyer to adopt the resolution for the 2022-2023 General Fund Budget. **Roll Call Vote, 8 yes, 0 no**
- C. D. Frew made a motion, seconded by D. Brown to request a \$250.00 tax levy on the occupation of individuals living within the district. **Vote was Unanimous**
- D. D. Frew made a motion, seconded by G. Moyer to request a 1% tax levy on earned income under Act 511 (to be shared with component municipalities). A 1% levy on transfer of real estate under Act 511 (to be shared with municipalities).
Vote was Unanimous
- E. D. Frew made a motion, seconded by L. Potter to request a \$10.00 tax levied on the privilege of engaging in an occupation within the Pine Grove Area School District.
Vote was Unanimous

- F. D. Frew made a motion, seconded by G. Moyer to adopt the 2022-2023 Homestead and Farmstead Exclusion Resolution. **Vote was Unanimous**
- G. D. Frew made a motion, seconded by G. Moyer to approve the bills for payment. **Vote was Unanimous**
- H. D. Frew made a motion, seconded by L. Potter to approve the Treasurer's Report. **Vote was Unanimous**
- I. D. Frew made a motion, seconded by L. Potter to approve the 2021 tax exemptions as found in the Board Packet. **Vote was Unanimous**
- J. D. Frew made a motion, seconded by G. Moyer to approve the Disposition of Assets as found in the Board Packet. **Vote was Unanimous**
- K. D. Frew made a motion, seconded by D. Brown to approve the 2022-2023 rates for the Berks County Schools Health and Welfare Trust: Single - \$737.78 per month; Two-Party - \$1,571.47 per month; Family - \$2,139.59 per month. These rates are an increase of 1.5% over the 2021-2022 year. **Vote was Unanimous**
- L. D. Frew made a motion, seconded by G. Moyer to approve the 2022-2023 rates for the Schuylkill County Schools Health and Welfare Trust: Dental – decrease of 2.06-2.07% over last year. Single - \$30.92; Husband and Wife - \$61.84; Parent and Child - \$61.84; Parent and Children - \$77.30; Family - \$77.30; Composite - \$59.79; Vision – increase of 0.52% over last year. Single – \$7.70; Husband and Wife \$15.40; Parent and Child - \$15.40; Parent and Children - \$19.25; Family - \$19.25; Composite - \$14.81. **Vote was Unanimous**
- M. D. Frew made a motion, seconded by G. Moyer to authorize the Business Administrator to make the necessary budgetary transfers for the 2021-2022 school year expenditures to avoid budgetary line item categorical over-under expenditures resulting from local audit reclassifications. This blanket authorization is restricted to those transfers required as a result of local audit reclassifications and will be reported as required at subsequent school board meetings in accordance with the directives received from the Auditor General's Office. **Vote was Unanimous**
- N. D. Frew made a motion, seconded L. Potter to approve the service agreement with Rodney Zechman to maintain the shop equipment in the high school and middle school. This will not exceed \$1,600 quarterly. **Vote was Unanimous**
- O. D. Frew made a motion, seconded S. Primeau to contract with Thomas Piano Service to tune the 6 pianos in the district. The cost is \$95.00 for multiple piano tuning and \$120.00 for Single. **Vote was Unanimous**
- P. D. Frew made a motion, seconded by D Brown to contract with Coal Region Consulting and Investigations LLC, Pottsville, PA on an as needed basis for supplemental armed/unarmed security services and investigations for extra-curricular athletic events. **Vote was Unanimous**

Q. D. Frew made a motion, seconded by S. Primeau to approve the following admission rates for the 2022/2023 extracurricular season: **Vote was Unanimous**

	Season Pass	\$150	Family
		\$ 90	Single Adult
		\$ 30	Student
Per Game		\$ 6	Adult Varsity Football
		\$ 5	Adult All Other Varsity Sports
		\$ 3	Students Varsity Football
		\$ 2	Students All other Varsity Sports
		\$ 3	Adult JV & JH Sports
		\$ 1	Students JV & JH Sports

R. D. Frew made a motion, seconded by L. Potter to contract with ProCare Therapy for a part-time Speech Language Pathologist, for 15 hours a week at a rate of \$75.00 per hour for the 22/23 school year. **Vote was Unanimous**

S. D. Frew made a motion, seconded by G. Moyer to approve the Agreement for Participation in the Child Nutrition Program between the Pine Grove Area School District, the Schuylkill Intermediate Unit 29 and the Schuylkill County AVTS Operating Agency. **Vote was Unanimous**

11. EXTRA-CURRICULAR (*Randy Stump, Chairperson*)

A. R. Stump made a motion, seconded by D. Brown to hire Holly Lyons and Alexa Kolb as the first assistant volleyball coaches for the 2022-2023 season at a split stipend of \$1,365 each. **Vote was Unanimous**

B. R. Stump made a motion, seconded by D. Brown to hire Lynne Delinko as Head Cross Country Coach for the 2022-2023 season at a stipend of \$2,730.
Vote was Unanimous

12. PERSONNEL (*David Lukasewicz, Chairperson*)

A. R. Stump made a motion, seconded by J.T. Herber to approve the letter of resignation from Brad Fessler from his position as Technology Education Teacher at the high school effective the end of the 2021/2022 school year.

Vote was Unanimous

B. G. Moyer made a motion, seconded by R. Stump to approve the letter of resignation from Michael Stefanchik from his position as Senior Army Instructor for the high school JROTC program effective June 30, 2022. **Vote was Unanimous**

C. D. Brown made a motion, seconded by R. Stump to approve the letter of resignation from Amy Langkam from her position as paraprofessional in the Pine Grove Area High School, effective June 2, 2022. **Vote was Unanimous**

D. G. Moyer made a motion, seconded by R. Stump to hire Abigail Swanson as a temporary professional employee beginning with the 2022-23 school year. Abigail will be paid Bachelor's, Step 1 for a salary of \$43,290, and all benefits in accordance with the professional staff contract. She will teach 7th Grade Reading.

Vote was Unanimous

- E. R. Stump made a motion, seconded by D. Frew to hire Jacquelyn Butz as a professional employee beginning with the 2022-23 school year. Jacquelyn will be paid Bachelor's +15, Step 6 for a salary of \$48,430, and all benefits in accordance with the professional staff contract. Jacquelyn will be the Special Education Life Skills Teacher in the Middle School. **Vote was Unanimous**
- F. R. Stump made a motion, seconded by D. Brown to hire Casey Clauser as a temporary professional beginning the 2022-23 school year. Casey will be paid Bachelor's - Step 1 with a salary of \$43,290, and all benefits in accordance with the professional staff contract for the 2022-23 school year. He will be the High School Health & Physical Education teacher. **Vote was Unanimous**
- G. J.T. Herber made a motion, seconded by R. Stump to pay the following teachers the contractual rate of \$27.00 per hour as instructors for the Summer Scholars Program. Jamie Hitz, Abe Hitz, Robert Frankford, Sue Kuchinsky, Christine Vantries. This will be funded out of the ARP ESSER Grant. **Vote was Unanimous**
- H. J.T. Herber made a motion, seconded by S. Primeau to add Dawn Tucker to the list of instructors for the Summer Scholars Program for the Summer of 2022. She will be paid \$27.00 per hour. **Vote was Unanimous**
- I. J.T. Herber made a motion, seconded by S. Primeau to pay Joelle Bretz, Pamela Rhein and Nina Purcell their paraprofessional rate to help with the Summer Scholars Program. This will be funded out of the ARP ESSER Grant. **Vote was Unanimous**
- J. G. Moyer made a motion, seconded by S. Primeau to pay Jason Albon and Tara Zulick the contractual rate of \$27.00 per hour to assist with the Credit Recovery Summer School from June 21 to July 28, 2022. This will be funded out of the ARP ESSER Grant. **Vote was Unanimous**
- K. G. Moyer made a motion, seconded by S. Primeau to pay the following professional staff the contractual rate of \$27.00 per hour to teach ESY for Summer 2022: Mary Jo Nabholz, Crystal Hallick, Michele Hinderliter, Suzanne Dubbs, Katie Wolfgang, Kayle O'Neill (Substitute) and Selina Daubert (Substitute). **Vote was Unanimous**
- L. G. Moyer made a motion, seconded by S. Primeau to hire Vicki Martinez and Jennifer Hall to teach the Extended School Year Program from June 21st thru July 28th, 2022 on Tuesdays, Wednesdays and Thursdays from 8:30 am to 12:30 pm at the rate of \$27.00 per hour. **Vote was Unanimous**
- M. D. Brown made a motion, seconded by L. Potter to pay the following paraprofessionals their negotiated rate to help with the ESY Program for Summer 2022: Sarah Gibson, Brenda Lengel, Nina Purcell, Nicole Shoener-Witherow, Amber Moyer, Joelle Bretz, Tasha Byerly, Pamela Rhein, Brandy Sonoski, Cathy Brown (Substitute). **Vote was Unanimous**
- N. D. Brown made a motion, seconded by G. Moyer to approve the Social Worker and Crisis Intervention Counselor job descriptions as found in the Board Packet. **Vote was Unanimous**

- O. G. Moyer made a motion, seconded by S. Primeau to approve the following mentors for new hires, they each will receive a stipend of \$400 when completed. Caitlin Albon for Abigail Swanson and Emily Daubert for Casey Clauser, **Vote was Unanimous**
- P. D. Frew made a motion, seconded by R. Stump to ratify adding Jenny Fessler and Yvonne Thompson to the list of school volunteers. **Vote was Unanimous**

13. **POLICY-** (*J.T. Herber, Chairperson*)

- A. J.T. Herber made a motion, seconded by S. Primeau to approve the first reading of Policy 816 “District Social Media.” **Vote was Unanimous**
- B. J.T. Herber made a motion, seconded by G. Moyer to approve the first reading of Policy 824 “Maintaining Professional/Adult Student Boundaries.”
Vote was Unanimous
- C. J.T. Herber made a motion, seconded by R. Stump to approve the first reading of the revisions to Policy 317 “Conduct/Disciplinary Procedures.”
Vote was Unanimous
- D. J.T. Herber made a motion, seconded by S. Primeau to approve the first reading of the revisions to Policy 319 “Outside Activities.” **Vote was Unanimous**
- E. J.T. Herber made a motion, seconded by L. Potter to approve the first reading of the revisions to Policy 320 “Freedom of Speech in Non-Instructional Settings.”
Vote was Unanimous

14. **TRANSPORTATION-** (*Dave Lukasewicz, Chairperson*)
No Report

15. **TECHNOLOGY** – (*Donald E. Brown, Jr., Chairperson*)

- A. D. Brown made a motion, seconded by L. Potter to continue the contract with Frazier for the copiers in the district office and the school offices. The contract will be for 5 years. **Vote was Unanimous**
- B. D. Brown made a motion, seconded by G. Moyer to purchase 23 IMACS, 20 for the high school IMAC lab and 3 for the Broadcasting Studio at a cost of \$54,073. They will be purchased out of ESSER Funding and with PEPPM pricing. **Vote was Unanimous**
- C. D. Brown made a motion, seconded by R. Stump to purchase 50 Model #3520 Dell Latitudes at a price of \$38,445.50 to replace the Middle School Faculty laptops which are Lenovo and are currently in year 5. They will be purchased with ESSER Funding and come with a 1-year warranty with PEPPM pricing. **Vote was Unanimous**

- D. D. Brown made a motion, seconded by S. Primeau to purchase 54 Model #3520 Dell Latitudes at a price of \$40,125.79 to replace the Elementary School Faculty laptops which are Lenovo and are currently in year 6. They will be purchased through the Technology Department Budget and come with a 1-year warranty with Co-Stars pricing. **Vote was Unanimous**
- E. D. Brown made a motion, seconded by G. Moyer to update Timeclock Plus annual support for software and hardware at a cost of \$12,812.06. This is the Timeclock system used by the support staff. **Vote was Unanimous**
- F. D. Brown made a motion, seconded by G. Moyer to purchase 20 Model 3420 Latitudes for Mr. Mack’s classroom in the high school. This is updating the lab for software Audocad 2022, VCarve Pro 9.5 and CNC software at a cost of \$13,732. **Vote was Unanimous**

16. **SCHUYLKILL INTERMEDIATE UNIT REPORT** - *(Dave Frew, Representative)*
No Report

17. **PUBLIC COMMENTS**

18. **ADJOURNMENT** - On a motion by D. Brown, seconded by J.T. Herber the Board adjourned the meeting into an Executive Session which is required under Section 1309-B of the PA Public School Code in order for the School Safety and Security Coordinator to report on current Safety and Security practices and discuss strategies for improvement. The Board will also discuss a legal issue.

Joanne Brindle
Board Secretary