International School of Tanganyika

Challenge | Support | Inspire

Title	Nurse	**Category** (cf Policy 5.101)	Teacher Assistance
Reports to:	Principal	**Department:**	Secondary School
Job Holder		**Start date:**	1 August 2025

IST Mission
Challenge, support, and inspire all learners to become accountable citizens who find their own paths and thrive in a dynamic world.

IST Vision
IST is a pioneering International Baccalaureate Continuum school that ignites a life-long passion for learning.

We are a diverse and vibrant community that values student agency and cultivates local and global partnerships, in an open and adaptive learning environment.

IST fosters exploration, collaboration, and authentic experiences that develop resilient and compassionate individuals.

Core Values

- Respect
- Service
- Well-being
- Belonging
- Growth

Mission Impacts

- An accountable citizen recognizes their impact and responsibility to their communities. They are equipped with knowledge, empathy, and ethical commitment. They embody the school's values and contribute positively to society.
- Learners will collaborate with mentors and are empowered to explore diverse opportunities that extend and enrich the curriculum.
- Learners are self-driven, curious, and confident. They are creative and imaginative thinkers who can develop solutions, seize opportunities, and adapt in the face of adversity.

Strategies

In order to support our mission, vision, and values, IST will:

Strategy 1 - Leveraging Community
Leverage the IST community and local and global partners.

Strategy 2 - Professional Growth
Attract, develop, and retain exceptional professionals who embody IST's mission, vision, and values.

Strategy 3 - Innovation & Learning
Explore, create, and implement innovations in the educational ecosystem in support of learner agency, academic rigor, and the pursuit of excellence.

Strategy 4 - Future Focus

Implement transformative approaches to resource management focused on environmental responsibility and efficiency, financial viability, and institutional continuity.

Summary of the Role

Reporting to the Secondary School Principal and working closely with the designated Vice Principal, the Secondary School Nurse will be responsible for the medical, health, and safety support of the secondary students.

Preferred Qualifications and Experience

(a) Experience: 5+ years' nursing experience in basic care and nursing accidents in a school setting and a knowledge and understanding of injuries.
(b) Must have a Diploma in Nursing. Bachelor's Degrees are preferred.

Professional Competencies:

(a) Excellent communication skills in spoken and written form
(b) Ability to listen well and understand others needs and perspectives
(c) Sound decision making, solutions focused, knowledge of child protection and health and safety
(d) Highly effective relationship developer with a variety of stakeholders
(e) Ability to work closely with children, teachers and non-teaching staff in order to provide the highest levels of care.

Personal Attributes:

(a) Collaborative team player, empathetic listener
(b) Integrity and confidentiality
(c) Strategic thinker, able to convert vision into action
(d) Internationally minded, emotional intelligence
(e) Intercultural awareness, creative, persuasive
(f) Flexible and capable of managing growth and instilling high standards
(g) Adept in multilingual settings, spirited, pioneering, professional, and nurturing

Responsibilities

The primary responsibilities of Nurse at Secondary School will be:

(a) Organising childcare during new staff orientation week.
(b) Providing first aid, emergency care, and treatment as necessary.
(c) Responsible for the maintenance of Secondary Campus First Aid Kits.
(d) The ability to carry out eye and ear tests.
(e) Keeping up to date and accurate records of student's medical/health issues.
(f) Maintaining all school medical records accurately, confidentially, and safely.
(g) Administering medications under the secondary school set guidance.
(h) Maintaining the medical stock of medication and school first aid kits in the nurse's room and being responsible for the hygiene and tidiness of this area.

Perform any other duties as designated by the Secondary School Principal

Particulars of the Search

Prospective Nurse should be based in Tanzania and need to apply formally. Applicants should submit a letter (in English) describing her/his fit and interest in the position, along with an up-to-date Curriculum Vitae. The names, addresses and contact details of three (3) referees. Applications and enquiries should be directed to staffrecruitment@istafrica.com not later than Friday May 3rd, 2025 at 15h00.