

Pasadena Unified School District
CIS Academy
School Site Council
April 2, 2025
4 P.M.

MINUTES

The meeting was held virtually

- I. Welcome / Call to Order/ Bienvenida / Llamada al Orden** Ms. Reynoso, Chair
The meeting was called to order at 4:05 p.m.
- II. Flag Salute/Saludo a la Bandera** Member
- III. Public Comment/Comentarios del Público**
None
- IV. Roll Call** Ms. Kobey, Secretary
SSC Members Present: Larry Torres, Karen Kobey, Andrea Reynoso, Natalie Moroyoqui, Kayla Winston
Other Guests Present: (none)
- V. Minutes/Llamada al Orden Acta (Action Item)** Ms. Kobey, Secretary
- VI. Principal's Update** Mr. Torres, Principal
Community Schools Grant
The application for the grant was finalized; it is a 5-year grant from the county to create partnerships with the community. Rose City uses their money to pay for Community Assistant. We are thinking of having someone run student activities—we can design what that person does. We should hear about the grant this month or early May.

Safety Plan

The Safety Plan was submitted to school board; district has Doc Tracker with template in program. Torres downloaded it and gave Curtin access and she did some modifications (which we saw previously), but then Torres couldn't re-upload it. He had to take it section by section; he changed dates that were outdated and took out PHS stuff. He will share that updated document with us.

Ms. Kobey suggested looking at a few Safety Plans from other school sites before next meeting.

Mr. Torres recommended looking at more grade-span schools (Marshall, Blair, McKinley) rather than a stand-alone middle school.

Ms. Reynoso suggested we take a look at them before next meeting. We can look at span schools.

Ms. Kobey suggested also adding in Rose City to the 3 grade-span schools that Torres suggested.

Mr. Torres suggested everyone take a look at 1 school each: Ms. Reynoso volunteered to look at Blair's Safety Plan; Ms. Moroyoqui and Mr. Torres volunteered to look at Rose City's Safety Plan; Kayla Winston volunteered to look at McKinley's Safety Plan; and Ms. Kobey volunteered to look at Marshall's Safety Plan. We will focus on the beginning of the Safety Plans—the information on the school site along with their goals and action items.

VII. Unfinished Business (Action Item)

VIII. Presentations/Discussions

- SPSA

Mr. Torres, Principal

Current SPSA is now posted on CIS website. When making changes for next year's SPSA, we would like it to also align with most recent WASC report.

Ms. Kobey requested data to check on the progress of current SPSA goals, as a place to start.

Mr. Torres would like for us to review English, Math, and engagement areas/goals on SPSA to see if money was allocated appropriately. He suggested having CAP Counselor come and report on her program at next meeting. He can also ask CTE teacher to come share about her program at next meeting.

- Budget allocations

Reviewed information provided with today's meeting agenda. Mr. Torres said district didn't end up covering 30% of CTE teacher salary as discussed/voted when we approved last spring's budget. He also said district isn't covering Acellus anymore and that our site budget paid for it this year, though it wasn't part of the original plan and budget vote for

this year. Most likely, we will have to pay for Acellus again in coming years.

IX. New Business (Action Items)

Seating of new member

Spending allocations

Proposed new meeting date

X. Agenda Recommendations (Action Item)

Ms. Reynoso, Chair

XI. Announcements

Mr. Torres: tried to get quote to purchase hotspots from district; didn't get a response (he's tried multiple times). District doesn't want to give substitute teachers devices or one to CIS for parents to use to sign the master agreement/enroll.

XII. Adjournment (Action Item)

Ms. Reynoso, Chair

Meeting ended at 4:42 p.m.

☐ Next Meeting: April 23, 2025

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