



**Wednesday, April 23, 2025  
Board of Trustees Study Session Meeting - 6:00pm**

**EDUCATING EVERY CHILD FOR SUCCESS**

**REDWOOD CITY SCHOOL DISTRICT  
750 Bradford Street  
Redwood City, CA 94063**

**For anyone who would like to access the Board of Trustees Study Session virtually, please join the RCSD School Board using the Zoom link below:**

**TELECONFERENCE MEETING  
<https://rcsdk8-net.zoom.us/j/82510945500>**

**Phone one-tap: US: +16694449171,,82510945500# or +16699006833,,82510945500#**

**Dial: US : +1 669 444 9171 or +1 669 900 6833 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 719 359 4580 or +1 507 473 4847 or +1 564 217 2000 or +1 646 931 3860 or +1 689 278 1000 or +1 929 436 2866 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 360 209 5623 or +1 386 347 5053**

**Webinar ID: 825 1094 5500**

**If you are joining the meeting via Zoom and require Spanish interpretation please call: 978-990-5137 and press 8377041# for the password.**

**Si se une a la reunión a través de Zoom y necesita interpretación al español, llame por teléfono al: 978-990-5137 y presione 8377041# para la contraseña.**

**MESSAGE FOR VIRTUAL ATTENDEES**

**The Board invites the public to join the open session portion of the meeting and offer public comment via Zoom. Additionally, the meeting will be recorded and staff will be available to receive real-time comments via the links below. Comments received during the open session of the meeting will be shared publicly during the meeting:**

**ENGLISH  
<https://forms.gle/EAYNwfB2xLir6d4H9>**

**SPANISH  
<https://forms.gle/qjfjpWeCup2ak1wq9>**

**If you are joining the meeting in person and require Spanish interpretation, please request a transmitter located in the back of the room.**

**Si asiste a la reunión en persona y necesita interpretación al español, solicite un transmisor situado al fondo de la sala.**

**The virtual meeting will be recorded and the video will be posted within 24 hours after the conclusion of the meeting.**

**If you need special assistance or a modification due to a disability (including auxiliary aids or services) to participate in this meeting, please contact Evelyn Campos at [ecampos@rcsdk8.net](mailto:ecampos@rcsdk8.net) at least 48 hours in advance of the meeting and we will make our best efforts to accommodate.**

## MESSAGE FOR IN-PERSON ATTENDEES

**TRANSLATIONS:** Spanish translation of the meeting shall be provided to anyone who so desires. Please advise the secretary seated next to the Superintendent at the dais.

**SPEAKING AT BOARD MEETINGS:** The public is encouraged to speak to the Board on issues of concern whether or not the issue(s) is/are on the agenda. To address the Board, please complete a Speakers Card (available at the entrance) and give it to the secretary. If you wish to speak to the Board on a subject listed on the Agenda, you will be called to the podium at the time that item is being considered by the Board. If the item is not on the agenda, you will be called to the podium during Oral Communication. Public comments are limited to 3 minutes per person per topic unless otherwise noted.

**CHANGES OR ADDITIONS TO THE AGENDA:** Consent Items are voted on simultaneously with one motion and are not debated or discussed by the Board. The action indicated on each item is deemed to have been considered in full and action will be taken as worded in the item. If a Board Member or the Superintendent so requests, any item can be moved in order or removed entirely from the Agenda. If you want to discuss an item, please let us know with a Speakers Card before we change the Agenda, so we can keep it out of Consent Items.

**ELECTRONIC DEVICES:** Please turn the sound off on all cell phones, pagers and other electronic devices, to avoid disrupting these proceedings.

**ONLINE BOARD PACKETS:** As of March 2011 we no longer produce printed board packets. Any member of the public may access board documents at: <https://go.boarddocs.com/ca/redwood/Board.nsf/Public>. If you would like to follow along during the meeting and you are inside the board room, you may utilize our Wi-Fi network: rcsdguest(no password required).

### **1. Call to Order - 1 min**

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<b>Subject</b>	<b>1.1 Roll Call</b>
Meeting	Apr 23, 2025 - Board of Trustees Study Session Meeting - 6:00pm
Category	1. Call to Order - 1 min
Access	Public
Type	Procedural

### **2. Welcome - 1 min**

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<b>Subject</b>	<b>2.1 Welcome by the School Board President Mike Wells</b>
Meeting	Apr 23, 2025 - Board of Trustees Study Session Meeting - 6:00pm
Category	2. Welcome - 1 min
Access	Public
Type	Procedural

### **3. Changes to the Agenda - 1 min**

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<b>Subject</b>	<b>3.1 Additions, Deletions, or Modifications to the Agenda</b>
Meeting	Apr 23, 2025 - Board of Trustees Study Session Meeting - 6:00pm
Category	3. Changes to the Agenda - 1 min

Access Public  
Type Discussion

#### **4. Approval of Agenda (Action Required) - 1 min**

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**Subject** 4.1 Approval of Agenda  
Meeting Apr 23, 2025 - Board of Trustees Study Session Meeting - 6:00pm  
Category 4. Approval of Agenda (Action Required) - 1 min  
Access Public  
Type Action  
Recommended Action Motion to approve the agenda as submitted or amended.

#### **5. Oral Communication**

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**Subject** **5.1 If you have public comment related to the Study Session Board Meeting item, please post it on the links available under Public Content prior to the Study Session Board Meeting or immediately upon the meeting opening.**  
Meeting Apr 23, 2025 - Board of Trustees Study Session Meeting - 6:00pm  
Category 5. Oral Communication  
Access Public  
Type Information

Public Comment Links:

English:  
<https://forms.gle/EAYNwfB2xLir6d4H9>

Spanish:  
<https://forms.gle/qjfjpWeCup2ak1wq9>

#### **6. Discussion Items - 2 hrs**

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**Subject** **6.1 Review and Discussion of the Draft Facilities Master Plan**  
Meeting Apr 23, 2025 - Board of Trustees Study Session Meeting - 6:00pm  
Category 6. Discussion Items - 2 hrs  
Access Public  
Type Discussion

**Rationale:**

Since June 2024, the District has undertaken a comprehensive Facilities Master Planning (FMP) process to assess the physical condition, educational adequacy, and long-term capacity needs of its facilities. The purpose of the FMP is to inform capital planning decisions by establishing a data-driven, prioritized roadmap for facilities investments over the next 8 to 10 years. This process has been guided by an integrated planning framework that includes:

- **Facility Condition Assessments (FCA):**  
Detailed evaluations of infrastructure systems, building components, and site conditions across all 15 school campuses and support facilities.
- **Demographic and Enrollment Projections:**  
Enrollment forecasts through 2030 were developed in collaboration with a demographer to evaluate space needs and inform long-range capacity planning.
- **Educational Adequacy Reviews:**  
Analysis of existing learning environments against the District’s Educational Specifications and 21st-century instructional models, including factors such as classroom configuration, technology readiness, and support spaces.
- **Stakeholder Engagement:**  
Structured input gathered through community town halls, school site committee meetings, stakeholder interviews, staff surveys, and site walkthroughs, ensuring the plan reflects local priorities and programmatic needs.
- **Financial Alignment:**  
Coordination of project planning with available and anticipated funding sources, including Measure S bond funds, state facility program eligibility, and local developer fees.

The resulting draft FMP serves as a strategic framework to guide project prioritization, inform capital allocation, and support the implementation of equitable and future-ready facilities across the District.

### **Purpose of the Study Session:**

The study session provides the Board with an opportunity to review and provide feedback on major elements of the Draft FMP before it is finalized.

Topics for discussion will include:

- **Summary of Key Findings:**
  - Current facility conditions and identified deficiencies
  - District-wide facilities needs compared to available funding
- **Community and Stakeholder Input Summary:**
  - Key themes and priorities raised during outreach
  - Summary of feedback by stakeholder group
- **Project Prioritization Criteria:**
  - Review of Indicators of Quality (IoQ) rubric and sample project scores for input and alignment with feedback and priorities
  - Input on areas of highest need across the District
- **Review of Draft FMP sections:**
  - High-Level review of each school site's FMP section
  - Estimated costs and potential phasing strategies
  - Board questions and feedback

### **Next Steps:**

- Incorporate Board feedback into the Draft Facilities Master Plan
- Finalize the FMP for anticipated Board adoption at the May 14 regular meeting
- Begin developing implementation strategies, timelines, and project delivery plans

**Financial Impact:**

There is no immediate financial impact. However, the Facilities Master Plan will guide the prioritization and allocation of funds from Measure S and other local and state capital resources.

Due to the file size limitation of BoardDocs, the DRAFT FMP can be accessed through this link: <https://bit.ly/rcsd-fmp25>

Submission for Approval

Prepared by: Rick Edson, CBO; Martin Cervantes, Interim Bond Director; Quattrocci Kwok Architects (Aaron Jobson, John Dybczak, and Ector Mojica); VPCS, Bond Program Managers (Nick Olsen and Eric Van Pelt)

Approved by: John Baker, Superintendent

**7. Adjournment (Action Required) - 1 min**

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<b>Subject</b>	<b>7.1 Adjourn the Meeting</b>
Meeting	Apr 23, 2025 - Board of Trustees Study Session Meeting - 6:00pm
Category	7. Adjournment (Action Required) - 1 min
Access	Public
Type	Action
Recommended Action	Motion to adjourn the meeting.