

**ABERDEEN SCHOOL DISTRICT NO. 5
ABERDEEN, WASHINGTON**

Regular Meeting of the Board of Directors
Robert Gray Elementary School
April 15, 2025

5:30 p.m. Regular Meeting Call to Order

Flag Salute

Public Hearing – 2024-2025 Budget Extension and the intent to issue Limited General Obligation Bonds.

Consent Agenda

1. Minutes
2. Accounts Payable
3. Correspondence

Comments from Board Members

Comments from Student Representatives

Comments from the Public

Comment on agenda items is welcome at this time. Please sign up on the sheet provided at the entrance to the meeting and specify the agenda item you wish to address. Please limit your comments to three minutes. Comment on all matters is welcome via email to schoolboard@asd5.org.

Presentations

1. [Robert Gray Annual Report](#)

Old Business

1. [Policy 3207 Prohibition of HIB](#)

Superintendents' Report

1. 2025-2026 Budget Planning
2. [Resolution 2025-01 Reduction in Force](#)
3. Seismic Schools Update

Financial Services

1. [Fiscal Status Report](#)
2. [Resolution 2025-02 Limited General Obligation Bonds](#)
3. [Resolution 2025-03 Capital Budget Extension](#)
4. [Resolution 2025-04 Debt Service Fund Budget Extension](#)

Board Meeting Agenda
April 15, 2025

New Business

1. [Policy 3124 Removal-Release of Students](#)
2. [Policy 3126 Child Custody](#)
3. [Policy 4200 Safe and Orderly Learning Environment](#)
4. Next Meeting

Executive Session / Closed Session

1. [Personnel Report](#)

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5
BOARD INFORMATION AND BACKGROUND
April 15, 2025

5:30 p.m. Regular Meeting Call to Order

Flag Salute

Public Hearing – A public hearing for the purpose of accepting public comment on the 2024-2025 Budget Extension and the intent to issue Limited General Obligation Bonds.

Consent Agenda – [Enclosure 1](#)

1. Minutes – The minutes from the regular meeting on March 18, 2025, are enclosed for your review and approval.
2. Accounts Payable – The payroll and accounts payable for March are enclosed for your review and approval.
3. Correspondence – Correspondence from the Grays Harbor Community Foundation regarding a \$66,500 disbursement from the Marian J. Weatherwax Fund.

Comments from the Board

Comments from Student Representatives

Comments from the Public

The Board welcomes public comment on agenda items at this time. Please sign up on the sheet provided at the entrance to the meeting and indicate the agenda item you wish to address. Please limit your comments to three minutes. Written public comment on both agenda and non-agenda matters is also welcome via email. Comments should be submitted to schoolboard@asd5.org before noon on the day of the meeting and will be included in the public record.

Individual student matters or complaints against employees should not be brought forward at a public meeting. The Superintendent's Office or board president should be contacted directly.

Presentations

1. Robert Gray Annual Report – Principal Dan Olson will present the annual report and school improvement plan for Robert Gray Elementary School. [Enclosure 2](#)

Old Business

1. Policy 3207 Prohibition of HIB – A required up to Policy 3207 – Prohibition of Harassment, Intimidation, and Bullying of Students – is presented for second reading and adoption. [Enclosure 3](#)

Superintendents' Report

1. Budget Planning – Superintendents Green and Sandstrom will provide an update on budget planning for the 2025-2026 school year.
2. Resolution 2025-01 Reduction in Force – Superintendents Lynn Green and Traci Sandstrom will present a recommendation to plan for reduced educational programs in 2025-2026 due to uncertain state funding and forecasts showing that increased costs will exceed anticipated revenues. [Enclosure 4](#)
3. Seismic Schools Update – Superintendents Green and Sandstrom will provide an update on planning for new schools under the Seismic School Safety Grant Program.

Financial Services

1. Fiscal Status Report – Executive Director of Business and Operations Elyssa Louderback will present the Fiscal Status Report for February. [Enclosure 5](#)
2. Resolution 2025-02 Limited General Obligation Bonds – A resolution authorizing issuance of \$3.52 million in Limited General Obligation Bonds for land acquisition. [Enclosure 6](#)
3. Resolution 2025-03 Capital Budget Extension – A resolution increasing the budget in the Capital Projects Fund for additional phases of the seismic schools grant and land acquisition. [Enclosure 7](#)
4. Resolution 2025-04 Debt Service Fund Budget Extension – A resolution increasing the budget in the Debt Service Fund to account for additional interest payments. [Enclosure 8](#)

New Business

1. Policy 3124 Removal-Release of Students – An update for the policy and procedures governing release of students during the school day. This update combines policies 3440 (Removal) and 3441 (Release). [Enclosure 9](#)
2. Policy 3126 Child Custody – An update and new number for the policy governing how schools manage guardian access to student records is enclosed for first reading. [Enclosure 10](#)
3. Policy 4200 Safe and Orderly Learning Environment – An update recognizing state law allows for exceptions to the start of the school day. [Enclosure 11](#)
4. Next Meeting – The next regular meeting of the Board is scheduled for 5:30 p.m. Tuesday, May 6, 2025, in the Community Room at Aberdeen High School.

Executive Session / Closed Session

At this time the meeting will recess for an executive session expected to last 20 minutes under RCW 42.30.110 (b) and (g): To consider the selection of a site or the acquisition

Board Information

April 15, 2025

of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price and to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

1. Personnel Report [Enclosure 12](#)

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5
GRAYS HARBOR COUNTY, WASHINGTON

NOTICE OF 2024-25 BUDGET EXTENSION AND PUBLIC HEARING

NOTICE OF INTENT TO ISSUE A LIMITED GENERAL OBLIGATION BOND AND PUBLIC
HEARING

NOTICE IS HEREBY GIVEN that the Board of Directors (“Board”) of Aberdeen School District No. 5, Grays Harbor County, Washington (“District”): (1) will consider adoption of a budget extension to increase the District’s 2024-25 Capital Projects Fund and Debt Service Fund appropriations (“2024-25 Budget Extension”) and will hold a public hearing for the purpose of hearing comments from the public on the proposed 2024-25 Budget Extension; and (2) intends to issue a nonvoted limited general obligation bond (“Bond”) pursuant to RCW 28A.530.080 and will hold a public hearing for the purpose of hearing comments from the public on the proposed issuance of the Bond. The public hearings will be conducted during the regular Board meeting on April 15, 2025, starting at 5:30 P.M., or as soon thereafter as possible, in the library at Robert Gray Elementary, 1516 North B Street, Aberdeen, WA 98520. Any person wishing to be heard on the proposed 2024-25 Budget Extension or the proposed issuance of the Bond should appear at the respective public hearings and present their views. Alternatively, or in addition, such interested persons may submit their views in writing and deliver them to: Elyssa Louderback, Executive Director of Business and Operations via email at elouderback@asd5.org, or regular mail, 216 N G St, Aberdeen, WA 98520, by April 14, 2025. The President of the Board of Directors (or other designee) will read up to the first three (3) minutes of each person’s written comments at the public hearing, and each submission will be entered into the record in its entirety.

The proposed Bond will be issued as a limited general obligation bond; will be in the principal amount of not to exceed \$3,520,000; will be dated its date of delivery; will be issued only in fully registered form; will bear interest at the rate(s) to be determined based on market conditions; will mature within three (3) years of the date of issue; may be subject to prepayment prior to maturity of the Bond; will be issued and sold in such manner and at such time as will be required for the purpose for which the Bond is to be issued; and will include other related terms and conditions, all as determined necessary and advisable by the Board. The exact date, form, terms, price, interest rate(s), maturity date, purchaser and repayment schedule of the Bond will be hereafter fixed by resolution of the Board. The proceeds of the Bond will be used to pay costs to: (a) acquire land; and (b) carry out other purposes authorized by RCW 28A.530.080. The principal of and interest on the Bond will be paid from money from the District’s Capital Projects Fund and General Fund, and from other legally available money of the District. Proceeds from a school seismic safety grant and tax proceeds received from the District’s Capital Levy for Safety, Security, Infrastructure and Technology Improvements, approved by the voters on February 13, 2024, may be used for Bond repayment.

ABERDEEN SCHOOL DISTRICT NO. 5
GRAYS HARBOR COUNTY, WASHINGTON

/s/ Lynn Green
Co-Superintendent and Secretary to
the Board of Directors

/s/ Traci Sandstrom
Co-Superintendent and Secretary to
the Board of Directors

Publish: April 1, 2025
April 8, 2025

ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Regular Meeting of the
Board of Directors – March 18, 2025

President Jennifer Durney convened the regular meeting of the Aberdeen School District Board of Directors at 5:30 p.m. Tuesday, March 18, 2025, at McDermoth Elementary School. In attendance were Directors Jessica Jurasin, Annica Mizin, Suzy Ritter and Jeremy Wright, along with Superintendents Lynn Green and Traci Sandstrom and 13 patrons and staff.

CALL TO ORDER

A work-study for discussion of the district mission, vision, values and goals embedded in the Portrait of a Graduate preceded the meeting.

The meeting began with the flag salute.

On a motion by Director Ritter and seconded by Vice President Wright, the Board approved the consent agenda, which included the minutes from the regular meeting on March 4, 2025; February payroll vouchers 837677 through 837710 totaling \$4,141,199.85; General Fund vouchers 837829, 837737 through 837828, 837712 and 837527 totaling \$1,069,083.76 and ASB Fund vouchers 837830, 837717 through 837736, 837713 and 837711 totaling \$53,895.33.

CONSENT AGENDA

President Durney offered comment on the work-study before the meeting, with board members agreeing it was a worthwhile and productive discussion.

COMMENTS FROM
THE BOARD

Director Jurasin commented that she has continued to follow the board's priority legislation and has reached out to area lawmakers.

Director Mizin provided an overview of amendments coming before the WIAA representative assembly and commented that she is hopeful the WIAA will make decisions that maintain a safe and fair level of competition for all athletes.

Principal Mindi Hammill presented the McDermoth Elementary School annual report and school improvement plan for 2024-25.

MCDERMOTH
ANNUAL REPORT

Superintendents Lynn Green and Traci Sandstrom provided an update on budget planning for 2025-2026. They noted that the budget is being drafted based on a forecasted 1 percent reduction in enrollment. They reported that every effort is being made to avoid a Reduction in Force but a decision on whether that will be necessary is dependent upon budget decisions currently under discussion in the Legislature.

SUPERINTENDENTS'
REPORTS

BUDGET PLANNING

Superintendents Green and Sandstrom provided an update on planning for four new schools through the Seismic School Safety Planning Grant process. The Harbor Learning Center had its second meeting of the Design Advisory Committee, and staff from Stevens, A.J. West, and McDermoth elementary schools have developed a team as they enter Phase II and will be going on site visits soon.

SEISMIC SCHOOL
SAFETY PLANNING

Executive Director of Business and Operations Elyssa Louderback presented the Fiscal Status Report for February. With 50 percent of the fiscal year elapsed the district has received 45.6 percent of anticipated revenue and is at 49.24 percent of anticipated expenditures. Under enrollment, she reported the average annual enrollment of 3,086.57 FTE is trending 1.57 FTE above budget. She reported fund balances of \$2,074,520.42 in the General Fund, \$262,377.26 in the Capital Projects Fund, \$743,464.08 in the Debt Service Fund, \$340,431.61 in the Associated Student Body Fund and \$348,828.97 in the Transportation Vehicle Fund.

FISCAL STATUS
REPORT

Following a presentation by Superintendent Sandstrom, the board received for first reading an update to Policy 3207 – Prohibition of Harassment, Intimidation and Bullying, and its procedures.

POLICY 3207
PROHIBITION OF
HIB

Following a presentation by Superintendent Sandstrom, and on a motion by Director Ritter and seconded by Director Jurasin, the board approved an agreement with Grays Harbor College for teachers in the Bachelor of Applied Science – Teacher Education (BAS-TE) Program to be placed in the district.

GHC MOU

Following a presentation by Superintendent Green, and on a motion by Vice President Wright and seconded by Director Mizin, the board approved renewal of the agreement with Multi-Sport 360 allowing Aberdeen athletes to participate at the Montesano facility.

MULTI-SPORT 360

Following a presentation by Special Education Director Rick Bates, and on a motion by Director Jurasin and seconded by Director Ritter, the board approved a list of current special education providers to provide special services in 2025-2026 whose rates are being updated.

SPECIAL
EDUCATION
VENDORS

President Durney announced that the next regular meeting is scheduled for 5:30 p.m. Tuesday, April 15, at Robert Gray Elementary School.

NEXT MEETING

At 6:03 p.m., President Durney recessed the meeting for an executive session expected to last 15 minutes under RCW 42.30.110 (b) and (g) (to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price and to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee). The meeting reconvened in regular session at 6:18 p.m.

EXECUTIVE
SESSION

On a motion by Director Jurasin and seconded by Director Ritter, the board approved the Personnel Report.

PERSONNEL
REPORT

Under classified matters, the Board approved the hiring of Elizabeth Tucker-Jardot as a Food Service worker at A.J. West Elementary School effective March 13; approved a change of assignment for Justin Zelepuza from para-educator at

the Hopkins Building to A.J. West Elementary School effective March 10; approved leaves of absence for Armando Monahan, an MTSS assistant at Miller Junior High School, effective March 10 to June 11 and for Robert Veach, a para-educator at Central Park Elementary School, effective March 6 to March 17; accepted resignations from Abby Billie as a para-educator for the District effective Feb. 18 and from Helen Brougher as an LPN for the District effective March 17; approved the hiring of Larry Fleming as the head coach and Luis Soto as assistant coach for Boys' Soccer at Aberdeen High School effective March 3 and Ashley Kohlmeier as the head coach for Girls' Tennis at Aberdeen High School effective April 7, and accepted resignations from Alexis Garcia as assistant coach for Boys' Soccer at Aberdeen High School effective March 4 and from Romeo Sanchez as assistant coach for Boys' Soccer at Miller Junior High School effective March 14.

There being no further business, the regular meeting was adjourned at 6:19 p.m.

CERTIFICATED

CLASSIFIED

ADJOURN

Lynn Green, Secretary

Jennifer Durney, President

Traci Sandstrom, Secretary

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 15, 2025, the board, by a _____ vote, approves payments, totaling \$2,115,162.75. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:
Warrant Numbers 837833 through 837863, totaling \$2,115,162.75

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
837833	1st Security Bank-Child Suppo	03/31/2025	1,060.00
837834	Aberdeen High School-AHS Schol	03/31/2025	70.00
837835	Aberdeen Sch Dist Kitchen Fund	03/31/2025	22.00
837836	Aberdeen Sd #5 Revolving Fund	03/31/2025	2,300.00
837837	Aberdeen School District-SERS	03/31/2025	169,917.42
837838	Aberdeen School District-TRS	03/31/2025	353,525.96
837839	Aberdeen School District Defer	03/31/2025	23,911.00
837840	AUTOMATED ACCOUNTS	03/31/2025	55.60
837841	Bank Of The Pacific	03/31/2025	752,349.35
837842	Cnty/city Mun Ees	03/31/2025	3,695.27
837843	Dynamic Collectors	03/31/2025	2,614.90
837844	E.S.D.#113 Unemployment Coop	03/31/2025	18,080.44
837845	Ed.Serv.Dist.#113	03/31/2025	32,629.27
837846	Employment Security	03/31/2025	28,679.30
837847	EMPLOYMENT SECURITY DEPT LTC	03/31/2025	10,340.48
837848	First Choice Health	03/31/2025	1,303.50
837849	GESA	03/31/2025	5,735.00
837850	HCA-SEBB BENEFITS-600D01	03/31/2025	635,243.00
837851	HCA-SEBB FLEX SPEND-600D01	03/31/2025	4,331.71
837852	Legal Shield	03/31/2025	63.80
837853	Pse Of Wa	03/31/2025	7,007.19
837854	The Standard Insurance Company	03/31/2025	5,701.55
837855	Tsa Consulting Group Inc	03/31/2025	11,947.00
837856	Twin Star Credit Union	03/31/2025	280.00
837857	Twin Star Scholarship Acct	03/31/2025	64.00
837858	Twinstar Pse Local Dues	03/31/2025	64.00
837859	United Way	03/31/2025	254.38
837860	Veba Contributions-Y1286.001	03/31/2025	19,459.56
837861	Wa State School Ret Assn	03/31/2025	63.00
837862	Wea Chinook	03/31/2025	232.53
837863	Wea Payroll Deductions	03/31/2025	24,161.54

Check Nbr	Vendor Name	Check Date	Check Amount
31	Computer	Check(s) For a Total of	2,115,162.75

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 15, 2025, the board, by a _____ vote, approves payments, totaling \$2,170,258.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:
Warrant Numbers 837831 through 837832, totaling \$2,170,258.00

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
837831	PAYROLL WARRANT	03/31/2025	970.76
837832	1ST SECURITY BANK PAYROLL/PERS	03/28/2025	2,169,287.24
2	Computer	Check(s) For a Total of	2,170,258.00



Grays Harbor Community Foundation

P.O. Box 615, 705 J Street, Hoquiam WA 98550 | Phone: (360) 532-1600 | E-mail: info@gh-cf.org

Board of Directors

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Molly Bold
Vice Chair

George Donovan
Secretary

Mike Stoney
Treasurer

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Dr. Edward Brewster
David Burnett

Judith Davis

Lynn Green

Tim Martin

Wes Peterson

Tom Quigg

Mike Sand

Mark Stensager

Bill Stewart

Richard Vroman

Maryann Welch

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Stan Pinnick

Randy Rust

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Eric Potts

Executive Director

Jessica Hoover

Senior Program Officer

Valerie Piper

Finance & Accounting Officer

Lyndsie Winter

Operations & Program Assistant

March 10, 2025

Aberdeen School District

Attn: Traci Sandstrom

216 N G St.

Aberdeen, WA 98520

Dear Traci,

On behalf of the Marian J. Weatherwax Fund, I am pleased to enclose a check for \$66,500.00, designated for the Aberdeen School District. This annual distribution reflects our ongoing commitment to supporting your vital work in the community.

Marian J. Weatherwax deeply believed in the mission of your organization and the essential role it plays in strengthening Grays Harbor. Thanks to the generosity of donors like Mrs. Weatherwax, we continue to make a meaningful and lasting impact on the community.

Please don't hesitate to reach out if you have any questions or need further information.

Sincerely,


Eric Potts
Executive Director

JP 3/17/25

**Board, School** <schoolboard@asd5.org>

Union/ Leadership Relations

1 message

Carrie Erwin <copresidentA@aberdeenea.org>
To: "schoolboard@asd5.org" <schoolboard@asd5.org>

Tue, Mar 18, 2025 at 7:20 PM

Hi,

I am sending this from my AEA email as part of my duty as a Co-President of the AEA. I am in my second year in this position. Part of what I get to do is work with HR and other district leadership, especially our Co-Superintendents, to improve things for the certificated staff. I have a Level 5 assigned to me from WEA Chinook, and his name is Dan Cuomo. Dan has been involved with us for several years. During my time as co-president, Dan has talked about how much he likes working with Christy in HR. I agree. Christi is always willing to truly listen and have great conversations with the AEA. Dan has not been a fan of our previous Superintendents. Last week, Dan helped me with a small issue that I had him get involved with so we could be sure to avoid any issues at a later date. After working with Christi, Lynn, and Traci, here is what he emailed me: 'You should give props to Tracie, Lynn, and Christi, in the next Lbr/Mgt meeting. They are sincerely trying to do the right thing. That counts for a lot.'

I agree with him that they all are doing a great job and care about the staff. It is true it means a lot to all of us and I thought I should let you know what someone at the state union level is saying about our leaders. They all deserve credit for this. At our contract maintenance meetings, we have had some of the best conversations together that have benefited staff without creating costs to the district.

Thanks for reading this. I just wanted all of you to know my perspective. I shared Dan's comments with all three of them and wanted to share it with you, also.

Carrie Erwin



Robert Gray Elementary

Be Respectful, Be Responsible,

Be Safe, Be a Learner

Demographics

Robert Gray Elementary 2024-25

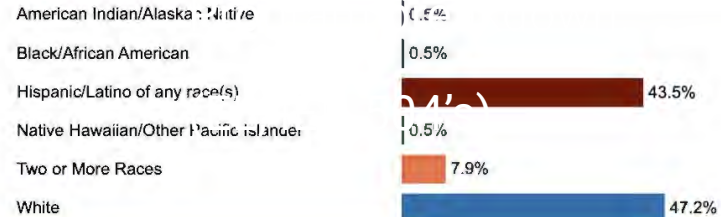
Total Student Enrollment

216

Gender



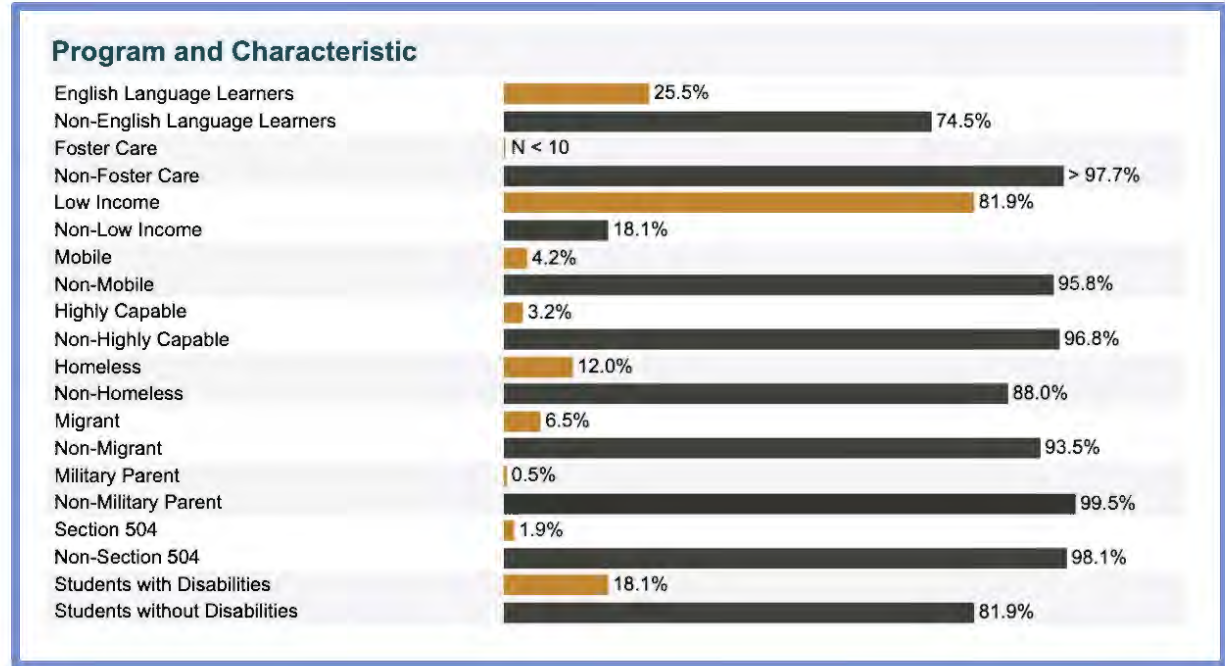
Race/Ethnicity



Demographics

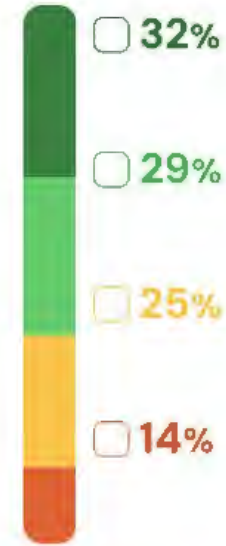
Program breakdown:

(EL, IEP, 504's)



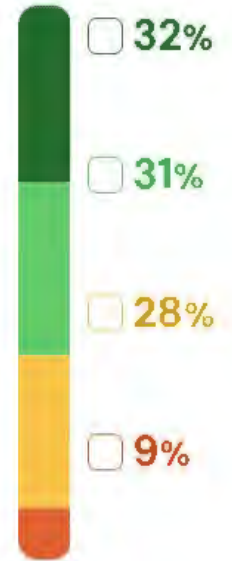
Attendance Data - Panorama

Attendance ⓘ



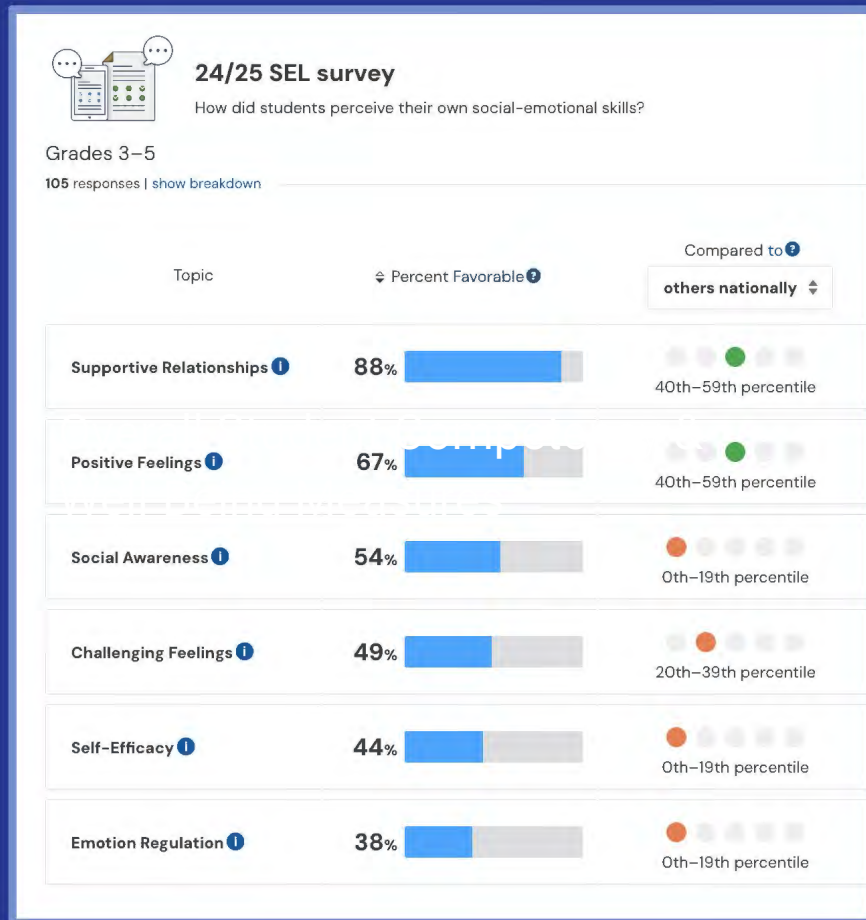
23-24

Attendance ⓘ



24-25

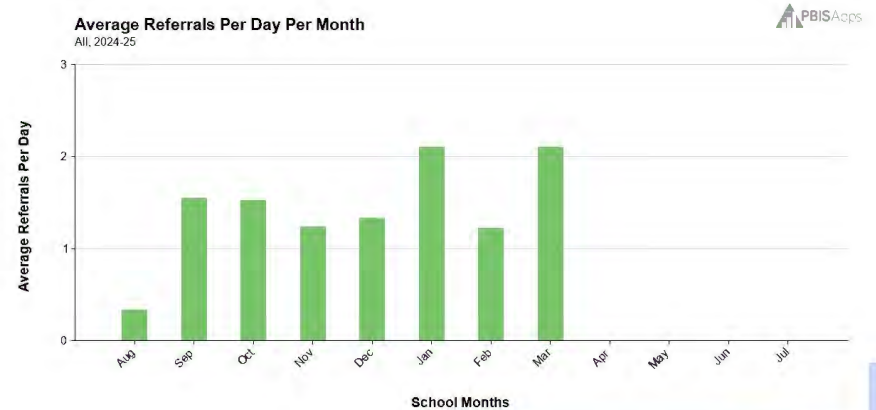
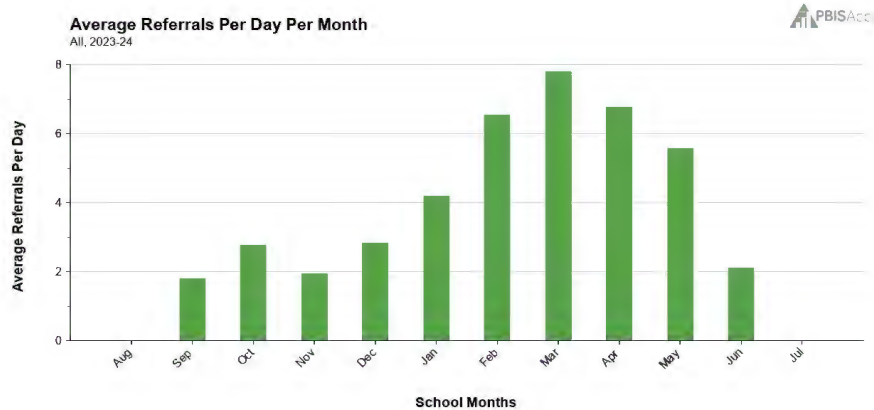
Social-Emotional Learning Data - Panorama



Discipline Data - SWIS

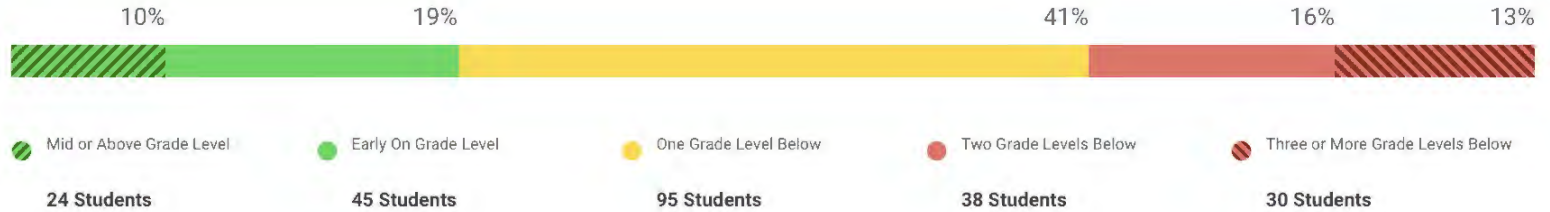
Average Referrals Per Day Per Month

Comparison - last year to this year

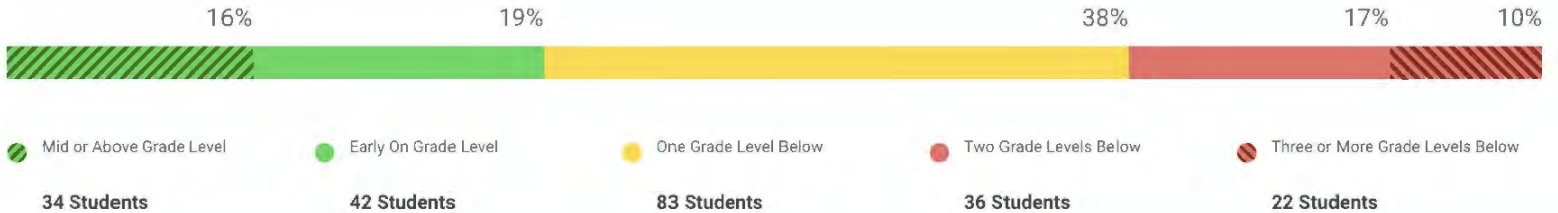


iReady Reading Comparison

Winter
23-24

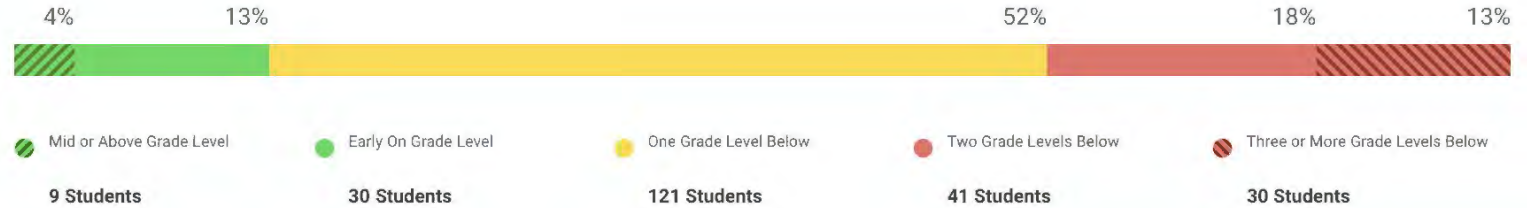


Winter
24-25



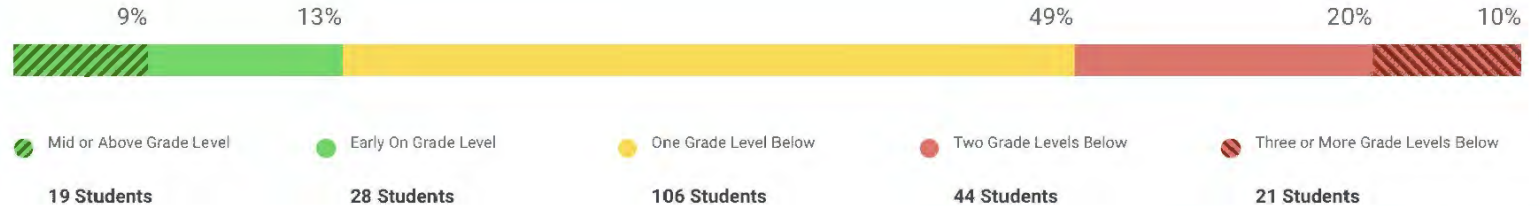
iReady Math Comparison

Winter
23-24



[The Mapping Between 5-Level and 3-Level Placements](#)

Winter
24-25

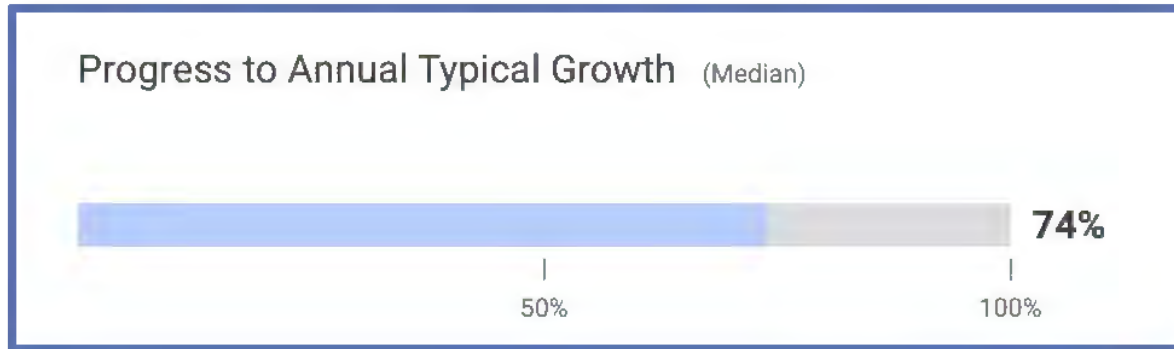


[The Mapping Between 5-Level and 3-Level Placements](#)

School Improvement Goals

SY 2024–2025 SMARTIE GOAL #1:

BY JUNE 2025, EACH GRADE LEVEL (K, 1ST, 2ND, 3RD, 4TH, AND 5TH) WILL MEET OR EXCEED 100% TYPICAL GROWTH IN READING, AS MEASURED BY IREADY DIAGNOSTIC ASSESSMENTS, INCLUDING 100% TYPICAL GROWTH FOR STUDENTS WITH DISABILITIES (SWD), MULTILINGUAL LEARNERS (MLLS) AND HISPANIC/LATINO STUDENT GROUPS.



Interventions:

- Implement a pull-out or walk-to-intervention for Literacy at each grade level. Reading interventions, EL services, and resource services are provided during this block. ALL students below grade level in foundational skills will receive an accelerated intervention.
- All classroom teachers, including EL teacher, and Resource teacher and one paraprofessional will receive “Science of Reading” professional development to increase understanding of how students learn to read that is research-based and exemplifies explicit instruction.

How are we doing on our SIP goals so far?

Overall School progress toward SIP Reading goal:

- Robert Gray progress ELA 74%

Students with Disabilities:

- 94%

Multilingual Learners (MLL):

- 66%

Hispanic/Latino students:

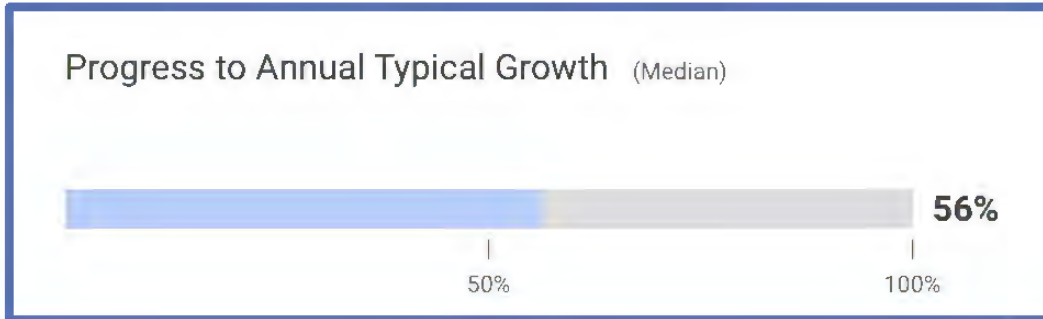
- 74.1%



School Improvement Goals

SY 2024–2025 SMARTIE GOAL #2:

BY JUNE 2025, EACH GRADE LEVEL (K, 1ST, 2ND, 3RD, 4TH, AND 5TH) WILL MEET OR EXCEED 100% TYPICAL GROWTH IN MATH, AS MEASURED BY IREADY DIAGNOSTIC ASSESSMENTS, INCLUDING 100% TYPICAL GROWTH FOR STUDENTS WITH DISABILITIES (SWD), MULTILINGUAL LEARNERS (MLLS) AND HISPANIC/LATINO STUDENT GROUPS.



Interventions:

- Implement a Multi-Tiered System of Supports that includes Data-Based Decision Making during grade level Data Action Meetings.
- Implement the Bridges Math Intervention Curriculum as a targeted math intervention for small-group instruction during Math intervention blocks for 3rd-5th grade.
- Implement Bridges Number Corner in Kindergarten, 1st Grade, and 2nd Grade

How are we doing on our SIP goals so far?

Overall School progress toward SIP Math goal:

- Robert Gray progress Math 56%

Students with Disabilities:

- 63%

Multilingual Learners (MLL):

- 52%

Hispanic/Latino students:


- 53%



School Improvement Goals

SY 2024–2025 SMARTIE Goal #3: Robert Gray Elementary will have less than 400 Behavior Referrals at the conclusion of the 2024–2025 school year as measured by SWIS. Data will be reviewed for students in regards to hispanic/latino, SWDs, and Multilingual learners to ensure that behavior incidents are evenly distributed among all subgroups and categories as compared to 2023–2024 of 781 behavior referrals.

Interventions:

- Develop a calendar of PBIS preventative practices activities to implement (Recess Rodeo, 20 Rules in 20 Days (beginning of year, after winter break, and after spring break), Teaching Common Area Expectations, etc.)
 - Implementation of the Robert Gray Store and Blue Ships (Token Economy and School Store)
 - Create a positive inclusive environment on the playground for all students to participate and engage in active play and to support social-emotional well-being by implementing Playworks.
 - Post culturally appropriate signage on the playground for rules for behavior expectations and games. (in progress)
- 

How are we doing on our SIP goals? (last year)

Main Data

Year	Month	Days Count	Referral Count	Referrals/School Day
2023	August	2	0	0.00
2023	September	20	36	1.80
2023	October	22	61	2.77
2023	November	18	35	1.94
2023	December	11	31	2.82
2024	January	21	88	4.19
2024	February	19	124	6.53
2024	March	20	156	7.80
2024	April	17	115	6.76
2024	May	21	117	5.57
2024	June	9	19	2.11
2024	July	0	0	0.00
Totals:		180	782	3.52

How are we doing on our SIP goals? (this year)

Main Data

Year	Month	Days Count	Referral Count	Referrals/School Day
2024	August	3	1	0.33
2024	September	20	31	1.55
2024	October	23	35	1.52
2024	November	17	21	1.24
2024	December	15	20	1.33
2025	January	19	40	2.11
2025	February	18	22	1.22
2025	March	20	42	2.10
2025	April	17	0	0.00
2025	May	20	0	0.00
2025	June	8	0	0.00
2025	July	0	0	0.00
Totals:		180	212	0.95

Student, Family and Community Engagement

New Playground Equipment (Big Toy)

Attendance Bingo

100 Positive Referrals

Ketchup Club

Career Day



Celebrations!

Cooperation Celebration



Pacific Science Center



2nd Grade Balloon Parade



Celebrations

Veterans Day Program



Missoula Children's Theater



Winter Glee Club Prog.





Aberdeen
School District

*Our Children,
Our Schools,
Our Future*

Budget Update

April 15, 2025

Updates on Legislative Status

- Anticipated 2.5% IPD pending final legislative decisions
- MSOC status - Senate proposal is more favorable to districts; neither proposal keeps up with full inflationary factor
- Special education - Senate proposal would more fully fund special education

Other Budget Unknowns

- Insurance rate increases
- Utility rates unknown
- Other inflationary impacts (fuel, food, repair costs, etc.)
- Federal grant revenue forecasts and budget impacts are unclear
- Bargaining impacts to be determined
- Enrollment of 3,020 fte (1% reduction from actual 2024-25 AAFTE)

2025 - 2026 Priorities

We are committed to and working diligently on the following budget priorities. We also recognize that some may not be feasible within the forecasted budget.

- Return PE and music specialist time at the elementary schools (restoring previous year's elementary start times)
- Maintain a 5% minimum fund balance
- Maximize all available grant resources
- Meet the *district average* class size in grades K-3 of 17
- Meet the class size language in the CBA
- To avoid or minimize Reductions in Force

Questions?

PROHIBITION OF HARASSMENT, INTIMIDATION AND BULLYING OF STUDENTS

The district is committed to a safe and civil educational environment ~~for all students, employees, parents/legal guardians, volunteers and patrons~~ that is free from the harassment, intimidation or bullying of any student. As defined in Chapter 28A.600 RCW (Students), “Harassment, intimidation or bullying” means any intentionally electronic, written, verbal, message or image — including those that are electronically transmitted — verbal, or physical act, including but not limited to one shown to be motivated by ~~race, color, religion, ancestry, national origin, gender, sexual orientation including gender expression or identity, mental or physical disability or other distinguishing characteristics,~~ any characteristic in RCW 28A.640.010 and RCW 28A.642.010, or other distinguishing characteristics, when an the act:

- Physically harms a student or damages the student’s property;
- Has the effect of substantially interfering with a student’s education;
- Is so severe, persistent or pervasive that it creates an intimidating or threatening educational environment; or
- Has the effect of substantially disrupting the orderly operation of the school.

Nothing in this section requires the affected student to actually possess a characteristic that is a basis for the harassment, intimidation or bullying.

“Other distinguishing characteristics” can include but are not limited to: physical appearance, clothing or other apparel, socioeconomic status and weight.

“Intentional acts” refers to the individual’s choice to engage in the act rather than the ultimate impact of the action(s).

This policy and accompanying procedure do not govern harassment, intimidation, or bullying of an employee, volunteer, parent/legal guardian, or community member.

Behaviors/Expressions

This policy recognizes that “harassment,” “intimidation,” and “bullying” are separate but related behaviors toward a student. Each must be addressed appropriately. The accompanying procedure differentiates the three behaviors, however, this differentiation should not be considered part of the legal definition of these behaviors.

Harassment, intimidation or bullying can take many forms including, but not limited to, slurs, rumors, jokes, innuendoes, demeaning comments, drawings, cartoons, pranks, gestures, physical attacks, threats or other written, oral, physical or electronically transmitted messages or images directed toward a student.

This policy is not intended to prohibit expression of religious, philosophical, or political views, provided that the expression does not substantially disrupt the educational environment. Many behaviors that do not rise to the level of harassment, intimidation or

bullying may still be prohibited by other district policies or building, classroom or program rules.

Training

This policy is a component of the district's responsibility to create and maintain a safe, civil, respectful and inclusive learning community for students and shall be implemented in conjunction with comprehensive training of staff and volunteers.

Prevention

The district will provide students with strategies aimed at preventing harassment, intimidation and bullying toward students. In its efforts to train students, the district will seek partnerships with families, law enforcement and other community agencies.

Interventions

Interventions are designed to remediate the impact on the targeted student(s) and others impacted by the violation, to change the behavior of the perpetrator, and to encourage a positive school climate. The district will consider the frequency of incidents, developmental age of the student, and severity of the conduct in determining intervention strategies. Interventions will range from counseling, correcting behavior and discipline, to law enforcement referrals.

Students with Individual Education Plans or Section 504 Plans

If allegations are proven that a student with an Individual Education Plan (IEP) or Section 504 Plan has been the aggressor or target of harassment, intimidation or bullying, the school will convene the student's IEP or Section 504 team to determine whether the incident had an impact on the student's ability to receive a free, appropriate public education (FAPE). The meeting should occur regardless of whether the harassment, intimidation, or bullying incident was based on the student's disability. During the meeting, the team will evaluate issues such as the student's academic performance, behavioral issues, attendance, and participation in extracurricular activities. If a determination is made that the student is not receiving a FAPE as a result of the harassment, intimidation, or bullying incident, the district will provide additional services and supports as deemed necessary, such as counseling, monitoring and/or reevaluation or revision of the student's IEP or Section 504 plan, to ensure the student receives a FAPE.

Retaliation/False Allegations

Retaliation is prohibited and will result in appropriate discipline. It is a violation of this policy to threaten or harm ~~someone~~ a student for reporting harassment, intimidation, or bullying, being identified as a targeted student, or participating in an investigation.

It is also a violation of district policy to knowingly report false allegations of harassment, intimidation, and bullying. Students or employees who knowingly report or corroborate false allegations will be subject to appropriate discipline. However, students or employees will not be disciplined for making a report in good faith. ~~will not be disciplined for making a report in good faith. However, persons found to knowingly report or corroborate false allegations will be subject to appropriate discipline.~~

Compliance Officer

The superintendent will appoint a compliance officer as the primary district contact to receive copies of all formal and informal complaints and oversee ~~ensure~~ policy implementation. The name and contact information for the compliance officer will be communicated throughout the district. The district compliance officer will participate in at least one mandatory training opportunity offered by OSPI.

The superintendent is authorized to direct the implementation of procedures addressing the elements of this policy.

Cross References:	Policy 2161	Special Education and Related Services for Eligible Students
	Policy 3200	Rights and Responsibilities
	Policy 3205	Sexual Harassment of Students Prohibited
	Policy 3210	Nondiscrimination
	Policy 3211	Gender Inclusive Schools
	Policy 3240	Student Conduct
	Policy 3241	Classroom Management, Corrective Action and Punishment
	Policy 6590	Sexual Harassment
Legal Reference:	RCW 28A.300.285	Harassment, intimidation and bullying prevention policies

Adopted: 08/19/03
Revised: 12/18/07; 06/21/11; _____

Prohibition of Harassment, Intimidation, and Bullying of Students

A. Introduction

The Aberdeen School District strives to provide students with optimal conditions for learning by maintaining a school environment where everyone student is treated with respect and ~~no one is~~ students are not physically or emotionally harmed.

In order to ensure respect, ~~and prevent harm,~~ and improve school climate, it is a violation of district policy for a student to be harassed, intimidated, or bullied by others students in the school community, at school sponsored events, or when such actions create a substantial disruption to the educational process. ~~The school community includes all students, school employees, school board members, contractors, unpaid volunteers, families, patrons, and other visitors.~~ Student(s) will not be harassed because of their race, color, religion, ancestry, national origin, gender, sexual orientation, ~~including~~ gender expression, ~~or~~ gender identity, mental or physical disability, or other distinguishing characteristics.

Any school staff who observes, overhears, or otherwise witnesses harassment, intimidation or bullying of a student or to whom such actions have been reported must take prompt and appropriate action to stop the harassment, intimidation, or bullying, ~~and to prevent its recurrence,~~ and report it to the building level administrator and/or district HIB Compliance Officer.

B. Definitions

Aggressor is a student, ~~staff member, or other member of the school community who engages in the harassment, intimidation or bullying of a~~ harasses, intimidates, or bullies another student.

Harassment, intimidation or bullying is an intentional electronic, written, verbal, or physical act that:

1. Physically harms a student or damages the student's property;
2. Has the effect of substantially interfering with a student's education;
3. Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment; or
4. Has the effect of substantially disrupting the orderly operation of the school.

Conduct that is "substantially interfering with a student's education" will be determined by considering a targeted student's grades, attendance, demeanor, interaction with peers, participation in activities, and other indicators.

Conduct that may rise to the level of harassment, intimidation and bullying may take many forms, including, but not limited to: slurs, rumors, jokes, innuendoes, demeaning comments, drawings, cartoons, pranks, ostracism, physical attacks or threats, gestures, or acts relating to an individual or group whether electronic, written, oral, or physically transmitted messages or images. There is no requirement that the targeted student actually possess the

characteristic that is the basis for the harassment, intimidation or bullying.

This procedure does not govern harassment, intimidation, or bullying toward or by an employee, volunteer, parent/legal guardian, or community member.

Incident Reporting Forms may be used by students, families, or staff to report incidents of harassment, intimidation or bullying. A sample form is provided on the Office of Superintendent of Public Instruction's (OSPI) School Safety Center website: www.k12.wa.us/SafetyCenter/BullyingHarassment/default.aspx.

Retaliation is when an aggressor harasses, intimidates, or bullies a student who has reported incidents of bullying occurs when a student is intimidated, threatened, coerced, or discriminated against for reporting harassment, intimidation, or bullying, participating in an investigation, or being identified as a targeted student.

Staff includes, but is not limited to, educators, administrators, counselors, school nurses, cafeteria workers, custodians, bus drivers, athletic coaches, advisors to extracurricular activities, classified staff, substitute and temporary teachers, volunteers, or paraprofessionals (both employees and contractors).

Targeted Student is a student against whom harassment, intimidation or bullying has allegedly been perpetrated.

Complainant means the person who has reported the harassment, intimidation, or bullying.

B. Behaviors / Expressions

"Harassment," "intimidation," and "bullying" are separate but related behaviors directed toward students. Although this procedure defines the three behaviors, this differentiation should not be considered part of the legal definition of these behaviors. RCW 28A.600.477 presents HIB as a broad and inclusive term and it is not meant to place undue emphasis on whether the behavior is "harassment," or "intimidation," or "bullying."

Harassment refers to any malicious act, which causes harm to any student's physical well-being. It can be discriminatory harassment, malicious harassment, or sexual harassment. Intimidation refers to implied or overt threats of physical violence toward a student. Bullying refers to unwanted aggressive behavior(s) by a student or group of students toward another student and that involves an observed or perceived power imbalance and is repeated multiple times or is highly likely to be repeated. Bullying may inflict harm on the targeted student including physical or educational harm. Bullying can also occur through technology and is called electronic bullying or cyberbullying.

It is considered a violation of the state HIB law if any of the above behaviors are occurring.

D. C. Relationship to Other Laws

This procedure applies only to conduct toward students as reflected in RCW 28A.300.285—Harassment, Intimidation and Bullying prevention 28A.600.477 – Prohibition of Harassment, Intimidation and Bullying. There are other laws and procedures to address related issues such as sexual harassment or discrimination.

At least four Washington laws may apply to harassment or discrimination:

- RCW 28A.600.477 – Prohibition Harassment, Intimidation and Bullying
- ~~RCW 28A.300.285 – Harassment, Intimidation and Bullying~~
- RCW 28A.640.020 – Sexual Harassment Equality
- RCW 28A.642 – Prohibition of Discrimination in Public Schools
- RCW 49.60.010 – The Law Against Discrimination

The district will ensure its compliance with all state laws regarding harassment, intimidation or bullying of a student. Nothing in this procedure prevents a student, parent/guardian, school or district from taking action to remediate harassment or discrimination based on a ~~person's gender or~~ student's membership in a legally protected class under local, state, or federal law.

DE. Prevention

1. Dissemination

In each school and on the district's website, the district will prominently post information as provided by OSPI, on reporting harassment, intimidation and bullying; the name and contact information for making a report to a school administrator; and the name and contact information for the district HIB Compliance Officer. The district's policy and procedure will be available in each school in a language that families can understand.

2. Annually, the superintendent will ensure that a ~~statement~~ language provided by OSPI summarizing the policy and procedure is provided in student, staff, volunteer, and parent handbooks, is available in school and district offices and/or hallways, ~~or~~ and is posted on the district's website.

Additional distribution of the policy and procedure is subject to the requirements of Washington Administrative Code ~~392-400-226~~ 392-405.

3. Education

Annually students will receive age-appropriate information on the recognition and prevention of harassment, intimidation or bullying at student orientation sessions and on other appropriate occasions. The information will include a copy of the Incident Reporting Form or a link to a web-based form.

4. Training

The district HIB Compliance Officer will participate in at least one mandatory training opportunity offered by OSPI. As feasible, the district's HIB Compliance Officer will attend annual training as a refresher course, particularly in the event that changes to the HIB law or process occur. Staff will receive annual training on the school district's policy and procedure, including staff roles and responsibilities, ~~how to monitor common areas~~ and the use of the district's Incident Reporting Form.

5. Prevention Strategies

The district will implement a range of prevention strategies including individual, classroom, school, and district-level approaches.

Whenever possible, the district will implement evidence-based prevention programs that are designed to increase social competency, improve school climate, and eliminate harassment, intimidation and bullying in schools.

E. F. Compliance Officer

The district compliance officer will:

1. Serve as the district's primary contact for harassment, intimidation and bullying of a student. If any district staff member receives allegations in a written report of harassment, intimidation, or bullying that indicate a potential violation of Policy 3207, that staff member must promptly notify the district compliance officer.
2. Provide support and assistance to the principal or designee in resolving complaints.
3. Receive copies of all Incident Reporting Forms, discipline Referral Forms, and letters to parents providing the outcomes of investigations.
4. Communicate with the school district's designated civil rights compliance coordinator. If a written report of harassment, intimidation, or bullying of a student indicates a potential violation of the district's nondiscrimination policy (Policy 3210), or if during the course of an investigation, the district becomes aware of a potential violation of the district's nondiscrimination policy, the compliance officer must promptly notify the district's civil rights compliance coordinator. At that time, the compliance officers must promptly notify the complainant that their complaint will proceed under both this policy / procedure and the nondiscrimination policy / procedure. The investigation and response timeline for the nondiscrimination procedure begin when the school district knows or should have known that a written report or investigation or harassment, intimidation, or bullying involves a potential violation of the district's nondiscrimination policy.
5. Be familiar with the use of the student information system. The compliance officer may use this information to identify patterns of behavior and areas of concern.
6. Ensure implementation of the policy and procedure by overseeing the investigative processes, including ensuring that investigations are prompt, impartial, and thorough.
7. Assess the training needs of staff and students to ensure successful implementation throughout the district, and ensure staff receive annual fall training.

8. Provide the OSPI School Safety Center with notification of policy or procedure updates or changes on an annual basis.
9. In cases where, despite school efforts, a targeted student experiences harassment, intimidation or bullying that threatens the student's health and safety, the compliance officer will facilitate a meeting between district staff and the child's parents/guardians to develop a safety plan to protect the student. A sample student safety plan is available on the OSPI website: www.k12.wa.us/SafetyCenter/default.aspx.
10. The district will provide updated names and contact information to OSPI after a change of the district's HIB Compliance Officer.

F. G. Staff Intervention

All staff members shall intervene and report when witnessing or receiving reports of harassment, intimidation or bullying of a student. ~~Minor incidents that do not~~ staff are able to resolve immediately, or incidents that do not meet the definition of harassment, intimidation or bullying, or conduct not directed toward a student may require no further action under this procedure.

G. H. Filing an Incident Reporting Form

Incident Reporting Forms may be used by students, families, or staff to report incidents of harassment, intimidation or bullying of a student. A sample form is provided on the Office of Superintendent of Public Instruction's (OSPI) School Safety Center website: www.k12.wa.us/SafetyCenter/BullyingHarassment/default.aspx

Any student who believes he or she has been the target of unresolved, severe, or persistent harassment, intimidation or bullying, or any other person in the school community who observes or receives notice that a student has or may have been the target of unresolved, severe, or persistent harassment, intimidation or bullying may report incidents verbally or in writing to any staff member.

The district must provide an incident report form to students, families, or staff, if requested.

H. I. Addressing Harassment, Intimidation, or Bullying – Reports

Step 1: Filing an Incident Reporting Form

In order to protect a targeted student from retaliation, a student need not reveal ~~his~~ their identity on an Incident Reporting Form. The form may be filed anonymously, confidentially, or the student may choose to disclose ~~his or her~~ their identity (non-confidential).

Status of Reporter

1. Anonymous

Individuals may file a report without revealing their identity. No disciplinary action will be taken against an alleged aggressor based solely on an anonymous report. Schools may identify complaint boxes or develop other methods for receiving anonymous, unsigned reports. Possible responses to an anonymous report include enhanced monitoring of specific locations at certain times of day or increased

monitoring of specific students or staff. (Example: An unsigned Incident Reporting Form dropped on a teacher's desk led to the increased monitoring of the boys' locker room in 5th period.)

2. Confidential

Individuals may ask that their identities be kept secret from the accused and other students. Like anonymous reports, no disciplinary action will be taken against an alleged aggressor based solely on a confidential report. (Example: A student tells a playground supervisor about a classmate being bullied but asks that nobody know who reported the incident. The supervisor says, "I won't be able to punish the bullies unless you or someone else who saw it is willing to let me use their names, but I can start hanging out near the basketball court, if that would help.")

3. Non-confidential

Individuals may agree to file a report non-confidentially. Complainants agreeing to make their complaint non-confidential will be informed that due process requirements may require that the district release all of the information that it has regarding the complaint to any individuals involved in the incident, but that even then, information will still be restricted to those with a need to know, both during and after the investigation. The district will, however, fully implement the anti-retaliation provision of this policy and procedure to protect complainants and witnesses.

Step 2: Receiving an Incident Reporting Form

All staff are responsible for receiving oral and written reports. Whenever possible staff who initially receive an oral or written report of harassment, intimidation or bullying of a student shall attempt to resolve the incident immediately. If the incident is resolved to the satisfaction of the parties involved, ~~or~~ if the incident does not meet the definition of harassment, intimidation or bullying, or if the conduct is not directed toward a student, no further action may be necessary under this procedure. If the parties involved are not satisfied with the attempt to resolve the situation, the staff member will notify the HIB Compliance Officer, the parties will be provided with a HIB Incident Report form, and given the opportunity to complete the form, thereby initiating the process for an official HIB investigation.

All reports of unresolved, severe, or persistent harassment, intimidation or bullying of a student will be recorded on a district Incident Reporting Form and submitted to the principal or designee, unless the principal or designee is the subject of the complaint. Once recorded, the principal or designee must communicate with the district HIB Compliance Officer regarding the complaints.

Step 3: Investigations of Unresolved, Severe, or Persistent Harassment, Intimidation and Bullying

All reports of unresolved, severe, or persistent harassment, intimidation or bullying of a student will be investigated with reasonable promptness. Any student may have a trusted adult with them throughout the report and investigation process.

1. Upon receipt of the Incident Reporting Form that alleges unresolved, severe, or persistent harassment, intimidation or bullying of a student, the school or district designee will begin the investigation. If there is potential for clear and immediate physical harm to the complainant, the district will immediately contact law enforcement and inform the parent/guardian.
2. For allegations involving a staff member the Human Resources Department must be involved so union representatives can be notified. These allegations will not be handled under the processes in 3207 and 3207P. Human Resources Departments must include consideration of policy and procedure 3210 – Nondiscrimination of Students, policy and procedure 5010 – Nondiscrimination and Affirmative Action, and other applicable policies and laws, including WAC 392-190-0555. The Human Resources Departments should work with their legal services to determine the appropriate complaint process and response.
3. During the course of the investigation, the district will take reasonable measures to ensure that no further incidents of harassment, intimidation or bullying occur between the complainant, targeted student, and or the alleged aggressor. If necessary, the district will implement a safety plan for the student(s) involved. The plan may include changing seating arrangements for the complainant, targeted student and/or the alleged aggressor in the classroom, at lunch, or on the bus; identifying a staff member who will act as a safe person for the complainant; altering the alleged aggressor's schedule and access to the complainant, and other measures.

If, during the course of an investigation, the district employee conducting the investigation becomes aware of a potential violation of the district's nondiscrimination policy [Policy 3210], the investigator will promptly notify the district's civil rights compliance officer. Upon receipt of this information, the civil rights compliance officer must notify the complainant that their complaint will proceed under the discrimination complaint procedure in WAC 392-190-065 through WAC 392-190-075 as well as the HIB complaint procedure. The notice must be provided in a language that the complainant can understand. The investigation and response timeline for the discrimination complaint procedure will follow that set forth in WAC 392-190-065 and begins when the district knows or should have known that a written report of harassment, intimidation or bullying involves allegations of a violation of the district's nondiscrimination policy.

4. Within two (2) school days after receiving the Incident Reporting Form, the school designee will notify the families of the students involved that a complaint was received and direct the families to the district's policy and procedure on harassment, intimidation and bullying.
5. In rare cases, where after consultation with the student and appropriate staff (such as a psychologist, counselor, or social worker) the district has evidence that it would threaten the health and safety of the complainant or the alleged aggressor to involve

- his or her parent/guardian, the district may initially refrain from contacting the parent/guardian in its investigation of harassment, intimidation and bullying of a student. If professional school personnel suspect that a student is subject to abuse and neglect, they must follow district policy for reporting suspected cases to Child Protective Services.
6. The investigation shall include, at a minimum:
 - a. An interview with the complainant;
 - b. An interview with the targeted student, if different than the complainant;
 - c. An interview with the alleged aggressor;
 - d. A review of any previous complaints involving ~~either~~ the complainant, the targeted student, or the alleged aggressor; and
 - e. Interviews with other students or staff members who may have knowledge of the alleged incident.
 7. The principal or designee may determine that other steps must be taken before the investigation is complete.
 8. The investigation will be completed as soon as practicable but generally no later than five (5) school days from the initial complaint or report. If more time is needed to complete an investigation, the district will provide the parent/guardian and/or the student with weekly updates.
 9. No later than two (2) school days after the investigation has been completed and submitted to the compliance officer, the principal or designee shall respond in writing or in person to the parent/guardian of the complainant and the alleged aggressor stating:
 - a. The results of the investigation;
 - b. Whether the allegations were found to be factual;
 - c. Whether there was a violation of policy; and
 - d. The process for the complainant to file an appeal if the complainant disagrees with results.

Because of the legal requirement regarding the confidentiality of student records, the principal or designee may not be able to report specific information to the targeted student's parent/guardian about any disciplinary action taken unless it involves a directive that the targeted student must be aware of in order to report violations.

If a district chooses to contact the parent/guardian by letter, the letter will be mailed to the parent/guardian of the complainant and alleged aggressor by United States Postal Service with return receipt requested unless it is determined, after consultation with the student and appropriate staff (psychologist, counselor, social worker) that it could endanger the complainant or the alleged aggressor to involve his or her family. If professional school personnel suspect that a student is subject to abuse or neglect, as mandatory reporters they must follow district policy for reporting suspected cases to

Child Protective Services.

If the incident cannot be resolved at the school level, the principal or designee shall request assistance from the district.

Step 4: Corrective Measures for the Aggressor

After completion of the investigation, the school or district designee will institute any corrective measures necessary. Corrective measures will be instituted as quickly as possible, but in no event more than five (5) school days after contact has been made to the families or guardians regarding the outcome of the investigation. Corrective measures that involve student discipline will be implemented according to district Policy 3241, Classroom Management, Corrective Actions or Punishment. If the accused aggressor is appealing the imposition of discipline, the district may be prevented by due process considerations or a lawful order from imposing the discipline until the appeal process is concluded.

If in an investigation a principal or principal's designee found that a student knowingly made a false allegation of harassment, intimidation or bullying, that student may be subject to corrective measures, including discipline.

Step 5: Targeted Student's Complainant's Right to Appeal

1. If the complainant or parent/guardian is dissatisfied with the results of the investigation, they may appeal to the superintendent or his or her designee by filing a written notice of appeal within five (5) school days of receiving the written decision. The superintendent or his or her designee will review the investigative report and issue a written decision on the merits of the appeal within five (5) school days of receiving the notice of appeal.
2. If the targeted student complainant remains dissatisfied after the initial appeal to the superintendent, the student may appeal to the school board by filing a written notice of appeal with the secretary of the school board on or before the fifth (5) school day following the date upon which the complainant received the superintendent's written decision.
3. An appeal before the school board or disciplinary appeal council must be heard on or before the tenth (10th) school day following the filing of the written notice of appeal to the school board. The school board or disciplinary appeal council will review the record and render a written decision on the merits of the appeal on or before the fifth (5th) school day following the termination of the hearing, and shall provide a copy to all parties involved. The board or council's decision will be the final district decision.

Step 6: Discipline/Corrective Action

The district will take prompt and equitable corrective measures within its authority on findings of harassment, intimidation or bullying of a student. Depending on the severity

of the conduct, corrective measures may include counseling, education, discipline, and/or referral to law enforcement.

Corrective measures for a student who commits an act of harassment, intimidation or bullying will be varied and graded according to the nature of the behavior, the developmental age of the student, or the student's history of problem behaviors and performance. Corrective measures that involve student discipline will be implemented according to district Policy **and Procedure** 3241, **Student Discipline** ~~Classroom Management, Corrective Actions or Punishment~~.

If the conduct was of a public nature or involved groups of students or bystanders, the district should strongly consider schoolwide training or other activities to address the incident.

If staff have been found to be in violation of this policy and procedure **by not reporting harassment, intimidation, or bullying or not preventing retaliation**, school districts may impose employment disciplinary action, up to and including termination. If a certificated educator is found to have committed a violation of WAC 181-87, commonly called the Code of Conduct for Professional Educators, OSPI's Office of Professional Practices may propose disciplinary action on a certificate, up to and including revocation. Contractor violations of this policy may include the loss of contracts.

Step 7: Support for the Targeted Student

Students ~~Persons~~ found to have been subjected to harassment, intimidation or bullying will have appropriate district support services made available to them, and the adverse impact of the harassment on the student shall be addressed and remedied as appropriate.

I. Immunity/Retaliation

No school employee, student, or volunteer may engage in reprisal or retaliation against a targeted student, witness, or other person who brings forward information about an alleged act of harassment, intimidation or bullying **of a student**. Retaliation is prohibited and will result in appropriate discipline.

J. Other Resources

Students and families should use the district's complaint and appeal procedures as a first response to allegations of harassment, intimidation and bullying **of a student**. However, nothing in this procedure prevents a student, parent/guardian, school, or district from taking action to remediate discrimination or harassment based on a person's membership in a legally protected class under local, state or federal law. A harassment, intimidation or bullying complaint may also be reported to the following state or federal agencies:

K. For questions or more information, students and families can reach out to the following state or federal agencies:

- OSPI Equity and Civil Rights Office
360.725.6162

- Email: equity@k12.wa.us
www.k12.wa.us/policy-funding/equity-and-civil-rights
- Washington State Human Rights Commission
800.233.3247
www.hum.wa.gov/index.html
 - Office for Civil Rights, U.S. Department of Education, Region IX
206.607.1600
Email: OCR.Seattle@ed.gov
www.ed.gov/about/offices/list/ocr/index.html
 - Department of Justice Community Relations Service
877.292.3804
www.justice.gov/crt/
 - Office of the Education Ombudsman
866.297-2597
Email: OEInfo@gov.wa.gov
~~www.governor.wa.gov/oeo/default.asp~~
<http://oeo.wa.gov/>
 - OSPI Safety Center
360.725-6044 **6068**
www.k12.wa.us/SafetyCenter/BullyingHarassment/default.aspx

K.L. Other District Policies and Procedures

Nothing in this policy or procedure is intended to prohibit discipline or remedial action for inappropriate behaviors that do not rise to the level of harassment, intimidation or bullying as defined herein, but which are, or may be, prohibited by other district or school rules.

RESOLUTION NO. 2025-01

Authorizing Reduced Educational Plan and Reduction in Force

WHEREAS, the Aberdeen School District is anticipating that increases in expenditures due to contractual commitments, inflation and other factors, including declining enrollment, will exceed anticipated revenues and have an adverse impact on the District's ability to maintain current educational programs, operations and staffing; and

WHEREAS, the Aberdeen School District is currently projecting that expenditures for 2025-2026 will need to be reduced by \$3,000,000.00; and

WHEREAS, in order to reduce District expenditures to the level of reasonably anticipated revenues, it is necessary to make certain reductions in the District's educational program, including reductions in administrative, certificated and classified staffing for the 2025-2026 school year;

NOW, THEREFORE, BE IT RESOLVED by the Aberdeen School District No. 5 Board of Directors that:

1. The Superintendents are directed to develop a reduced educational program for 2025-2026 and to develop a quality comprehensive program utilizing anticipated reduced revenues;
2. The Superintendents are directed to prepare a 2025-2026 operating budget that reduces expenditures to the level of reasonably anticipated revenues;
3. The Superintendents are directed to take such action as may be required by law and collective bargaining agreements to notify administrative, certificated and classified employees who will be affected by reductions in positions; and
4. The Superintendents are authorized to make such other plans to implement the reduced educational program as are necessary to comply with the legal obligations of the District.
5. The Superintendents are to return all employment recommendations for lay-off and/or furlough to the Board for final action.

ADOPTED by the Board of Directors of Aberdeen School District No. 5, Grays Harbor County, Washington, at a regular meeting thereof held on the 15th day of April, 2025.

ABERDEEN SCHOOL DISTRICT NO. 5,
GRAYS HARBOR COUNTY, WASHINGTON

Jennifer Durney, President

Jeremy Wright, Vice President

Jessica Jurasin, Director

ATTEST:

Lynn Green, Secretary to the Board

Annica Mizin, Director

Traci Sandstrom, Secretary to the Board

Suzy Ritter, Director



*Our Children,
Our Schools,
Our Future*

TO: Lynn Green and Traci Sandstrom, Superintendents
 FROM: Elyssa Louderback, Executive Director of Business & Operations
 SUBJECT: Monthly Budget Report for March, 2025
 DATE: April 15, 2025

GENERAL FUND SUMMARY:

Revenue--Receipts were \$ 5,507,245.46.

Expenditures-- Expenditures were made in the total of \$ 5,346,136.00. Expenditures for staff salary and benefits account for 80.16% of all expenditures for the month and 80.07% of year to date total expenditures.

Fund Balance— Current month ending fund balance is \$ 2,235,629.88. We had a positive cash flow of \$ 161,109.46 for the month. We will continue to manage our cash flow and make adjustments as needed through the end of the year.

Additional General Fund Information

Revenue by Major Category:

<u>Revenue Source</u>	<u>Budgeted</u>	<u>Actual YTD</u>	<u>% Actual</u>	<u>Largely Comprised of:</u>
Local Taxes	\$ 5,579,124	\$ 2,683,619	48.10%	Prop taxes - received Oct/Nov and April/May
Local Nontax	\$ 397,010	\$ 351,082	88.43%	Donations, Traffic Safety, Food Service, Misc
State, General	\$ 33,580,700	\$ 18,758,088	55.86%	Apportionment and LEA
State, Special	\$ 14,497,538	\$ 8,404,361	57.97%	Spec Ed, Detention, LAP, Bilingual, Hi Cap, Transport
Federal, General	\$ 45,000	\$ -	0.00%	Federal Forest; deducted from apportionment
Federal, Special	\$ 6,843,748	\$ 3,069,469	44.85%	Food Service, Fed Grants (Title I, Title 2, ESSER, etc)
Other Districts	\$ 226,867	\$ 125,214	55.19%	Non high payments from Cosmopolis SD
Other Agencies	\$ 29,000	\$ 46,218	159.37%	Private Foundations, ESD 113
Other Fin Sources	\$ -	\$ -		
Totals	\$ 61,198,987	\$ 33,438,051	54.64%	
			58.33%	% of fiscal year elapsed

General Fund Expenditures by Activity: (The budget is an estimate and actual expenditures may be less or more than the estimates. Line item expenditures may exceed the estimated budget as long as total expenditures do not exceed the overall budget.)

Board of Directors	\$ 99,000	\$ 31,711	32.03%	Dues, audits, elections, legal svcs, travel, etc
Superintendent's Office	\$ 449,866	\$ 255,323	56.76%	General Admin/ Supt Office
Business Office	\$ 698,521	\$ 374,179	53.57%	Fiscal operations
Human Resources	\$ 449,997	\$ 255,316	56.74%	Personnel & recruitment, labor relations
Public Relations	\$ 50,250	\$ 5,072	10.09%	Educational/admin info to public
Supervision of Instruction	\$ 1,448,318	\$ 869,644	60.05%	includes secretarial support
Learning Resources	\$ 229,969	\$ 160,504	69.79%	Library resources & staffing
Principal's Office	\$ 3,366,069	\$ 2,023,985	60.13%	includes Secretarial support
Guidance/Counseling	\$ 2,339,697	\$ 1,287,497	55.03%	Counselors/support services
Pupil Management	\$ 4,000	\$ 15,678	100.00%	Bus & playground management, Safety, etc
Health Services	\$ 3,050,486	\$ 1,869,744	61.29%	Health including: nursing, OT/PT/SLP, etc
Teaching	\$ 35,709,198	\$ 19,458,557	54.49%	classroom teachers/para support
Extra-curricular	\$ 1,470,719	\$ 903,616	61.44%	Coaching, advising, ASB supervision
Payments to other districts	\$ 701,000	\$ 104,289	0.00%	CTE/Skills Center fees/pmts to other schools
Instructional Prof Dev	\$ 1,210,682	\$ 805,082	66.50%	Prof development; instructional staff
Instructional Technology	\$ 91,631	\$ 354,285	386.64%	classroom technology
Curriculum	\$ 974,495	\$ 570,502	58.54%	District materials adoptions/purchases; staff
Food Services	\$ 2,953,399	\$ 1,796,643	60.83%	Mgmt of food service for district
Transportation	\$ 1,325,881	\$ 815,644	61.52%	Co-op payments, fuel, insurance
Maint & Operations	\$ 3,660,050	\$ 2,226,022	60.82%	cust/maint/grounds, security, warehouse
Other Services	\$ 2,920,171	\$ 2,329,602	79.78%	Insurance, utilities, tech, print, motor pool, Erat
Transfers	\$ (261,250)	\$ (174,503)	66.80%	in district use of buses, vehicles, food service
Interfund Transfers	\$ -	\$ -	0.00%	Transfers (to Cap Proj/ Debt Service)
Totals	\$ 62,942,149	\$ 36,338,394	57.73%	
			58.33%	% of fiscal year elapsed

CAPITAL PROJECTS FUND SUMMARY:

Revenue – Total receipts were \$ \$380,178.05 and consist of grants, rental fees and interest.

Expenditures —Expenditures were made in the amount of \$ 201,635.62 for the month.

Fund Balance — Current monthly ending fund balance is \$ 440,919.69.

DEBT SERVICE FUND SUMMARY:

Revenue -- Total receipts were \$ 9,766.38 and consists of tax payments and transfers.

Expenditures — There were no expenditures for the month.

Fund Balance — Current month ending fund balance is \$ 753,230.46. Funds in this account are held for bond principal and interest payments.

ASSOCIATED STUDENT BODY FUND SUMMARY:

Revenue — There was \$ 33,297.15 revenue for the month.

Expenditures -- Expenditures total 48% of the budgeted expenditures for this fiscal year.

Fund Balance — Current month ending fund balance is \$ 319,829.53.

TRANSPORTATION VEHICLE FUND SUMMARY:

Revenue – There was \$ 1,060.43 revenue for the month and consisted of interest and depreciation.

Expenditures — There were no expenditures for the month.

Fund Balance — Current month ending fund balance is \$ 349,889.40.

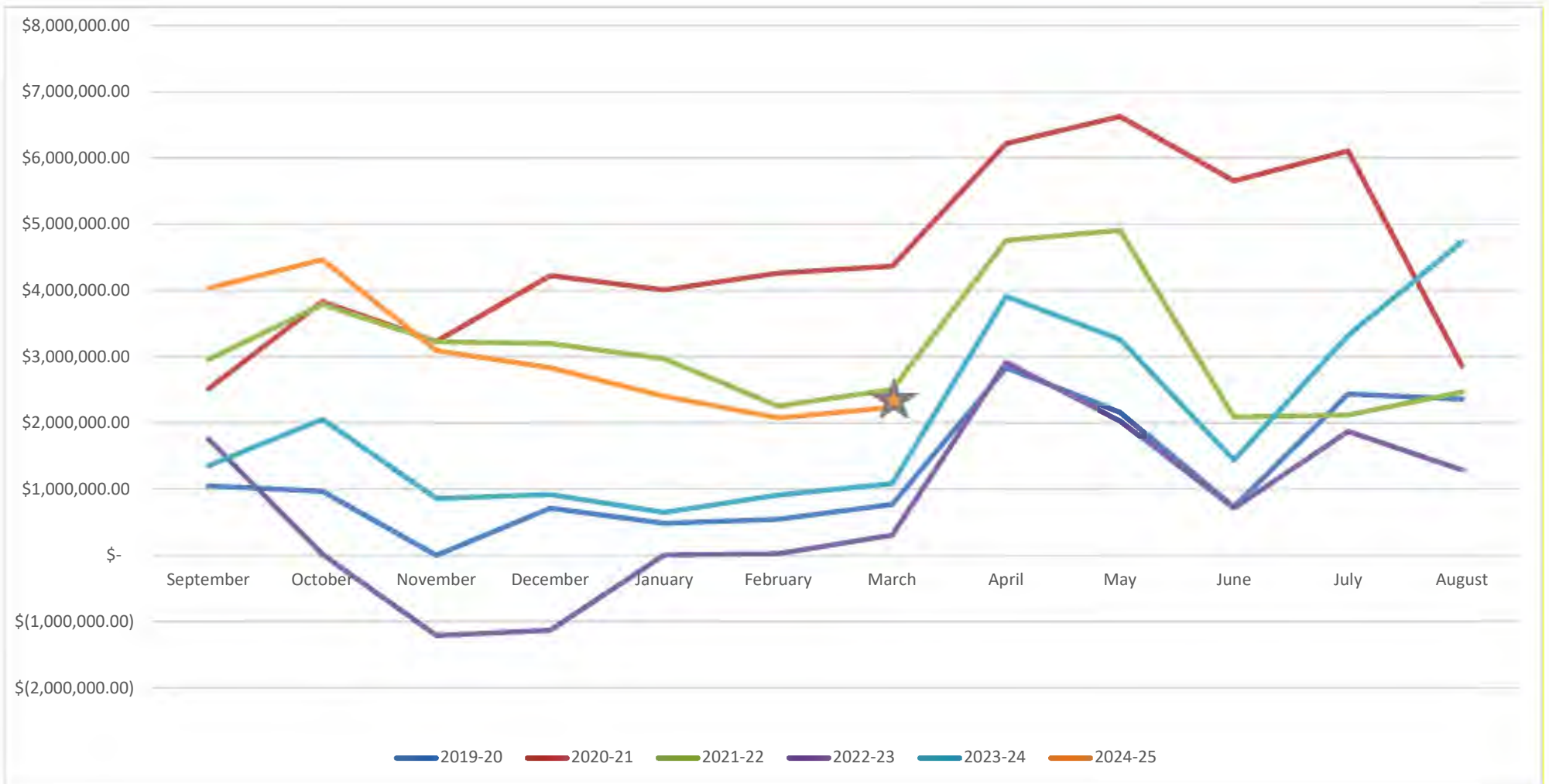
SUMMARY OF BUDGET EXPENDITURE CAPACITY

Budget Capacity as of March, 2025:

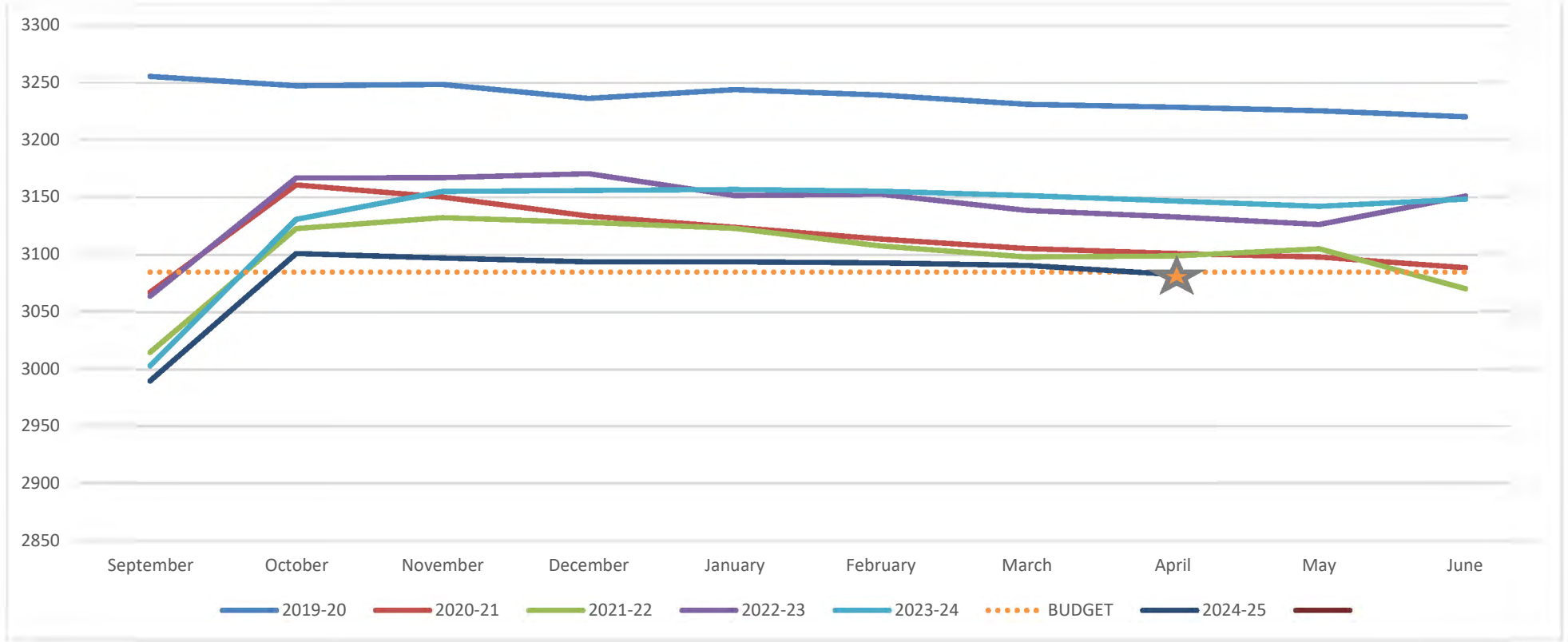
Fund	Budget	Expenditures YTD	Balance	% Expenditures	% Remaining
General	\$ 62,942,149	\$ 36,338,108	\$ 26,604,041	57.73%	42.27%
Capital Projects	\$ 6,300,000	\$ 1,155,080	\$ 5,144,920	18.33%	81.67%
Debt Service	\$ 295,000	\$ 268,086	\$ 26,914	90.88%	9.12%
ASB	\$ 540,797	\$ 258,907	\$ 281,890	47.88%	52.12%
Trans Vehicle	\$ 200,000	\$ -	\$ 200,000	0.00%	100.00%

GENERAL FUND FUND BALANCE TRENDS

End of March, 2025



ENROLLMENT TRENDS as of April, 2025



AAFTE	Grades K – 5	Gr. 6 – 8	HS	Subtotal	Run Start/ Open Door	+/- (Budget)
2024-25 Budget	1,231	728	983	2,942	143	3,085
2024-25 Actual	1,209.29	696.94	1,015.85	2,922.07	155.99	- 6.94 (3,078.06)
2023-24 Actual	1,276.92	720.04	990.32 *	2,987.30	161.22 *	+ 78.52 (3,070)
2022-23 Actual	1,292.06	759.62	982.59	3,034.27	127.93	+ 77.20 (3,085)
2021-22 Actual	1,299.38	775.67	963.66	3,038.71	75.13	+ 13.84 (3,100)
2020-21 Actual	1,287.98	777.52	943.61	3,015.97	85.44	+ 1.41 (3,100)
2019-20 Actual	1,445.35	805.48	980.66	3,231.49	98.98	+ 40.47 (3,290)

* Includes summer school enrollment

10--General Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2024 (September 1, 2024 - August 31, 2025)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of March, 2025

	ANNUAL	ACTUAL	ACTUAL			
<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>BUDGET</u>	<u>FOR MONTH</u>	<u>FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 LOCAL TAXES	5,579,124	527,226.07	2,683,619.07		2,895,504.93	48.10
2000 LOCAL SUPPORT NONTAX	397,010	127,059.21	351,081.78		45,928.22	88.43
3000 STATE, GENERAL PURPOSE	33,580,700	2,966,295.32	18,758,087.66		14,822,612.34	55.86
4000 STATE, SPECIAL PURPOSE	14,497,538	1,381,250.05	8,404,361.24		6,093,176.76	57.97
5000 FEDERAL, GENERAL PURPOSE	45,000	.00	.00		45,000.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	6,843,748	501,070.41	3,069,469.27		3,774,278.73	44.85
7000 REVENUES FR OTH SCH DIST	226,867	138.50	125,214.38		101,652.62	55.19
8000 OTHER AGENCIES AND ASSOCIATES	29,000	4,205.90	46,217.67		17,217.67-	159.37
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	61,198,987	5,507,245.46	33,438,051.07		27,760,935.93	54.64
<u>B. EXPENDITURES</u>						
00 Regular Instruction	26,618,322	2,402,377.91	15,171,860.08	97,292.38	11,349,169.54	57.36
10 Federal Stimulus	0	.00	2,257.36	5,454.00-	3,196.64	0.00
20 Special Ed Instruction	9,924,586	861,336.12	5,822,958.80	973,377.76	3,128,249.44	68.48
30 Voc. Ed Instruction	2,979,151	253,891.59	1,833,222.48	13,818.64	1,132,109.88	62.00
40 Skills Center Instruction	257,644	34,816.95	227,456.37	381.73	29,805.90	88.43
50+60 Compensatory Ed Instruct.	6,817,224	519,363.12	3,478,981.76	107,796.30	3,230,445.94	52.61
70 Other Instructional Pgms	836,437	64,814.98	454,750.16	13,295.04	368,391.80	55.96
80 Community Services	2,491,900	243,938.47	1,410,381.52	9,328.32	1,072,190.16	56.97
90 Support Services	13,016,885	965,596.86	7,936,239.14	122,130.23	4,958,515.63	61.91
<u>Total EXPENDITURES</u>	62,942,149	5,346,136.00	36,338,107.67	1,331,966.40	25,272,074.93	59.85
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	1,743,162-	161,109.46	2,900,056.60-		1,156,894.60-	66.37
<u>F. TOTAL BEGINNING FUND BALANCE</u>	4,889,319		5,135,686.48			
<u>G. GLS 896, 897, 898 ACCOUNTING</u>	XXXXXXXXXX		.00			
<u>CHANGES AND ERROR CORRECTIONS (+OR-)</u>						
<u>H. TOTAL ENDING FUND BALANCE</u>	3,146,157		2,235,629.88			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	14,070.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	420,331	676,579.59
G/L 823 Restricted for Carryover of Tra	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	81,543	102,021.00
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	14,070	.00
G/L 872 Committed to Econmc Stabilizatn	0	.00
G/L 873 Committed to Depreciation Sub-F	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	538,204-	1,718,156.49-
G/L 891 Unassigned Min Fnd Bal Policy	3,168,417	3,161,115.78
<u>TOTAL</u>	3,146,157	2,235,629.88

20--Capital Projects-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2024 (September 1, 2024 - August 31, 2025)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of March, 2025

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	1,302,008	188,529.60	209,877.00		1,092,131.00	16.12
2000 Local Support Nontax	19,500	2,992.83	17,887.83		1,612.17	91.73
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	4,800,000	188,655.62	948,834.10		3,851,165.90	19.77
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	6,121,508	380,178.05	1,176,598.93		4,944,909.07	19.22
B. EXPENDITURES						
10 Sites	0	.00	197,109.45	8,950.29	206,059.74-	0.00
20 Buildings	6,300,000	188,655.62	894,672.66	0.00	5,405,327.34	14.20
30 Equipment	0	.00	.00	0.00	.00	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	12,980.00	63,298.00	0.00	63,298.00-	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	6,300,000	201,635.62	1,155,080.11	8,950.29	5,135,969.60	18.48
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN. SOURCES						
OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)	178,492-	178,542.43	21,518.82		200,010.82	112.06-
F. TOTAL BEGINNING FUND BALANCE	343,731		419,400.87			
G. GLS 896, 897, 898 ACCOUNTING	XXXXXXXX		.00			
CHANGES AND ERROR CORRECTIONS (+OR-)						
H. TOTAL ENDING FUND BALANCE	165,239		440,919.69			
(E+F + OR - G)						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	0	74,098.00-
G/L 863 Restricted from State Proceeds	0	184,784.96-
G/L 864 Restricted from Fed Proceeds	111,714	.00
G/L 865 Restricted from Other Proceeds	5,300,000-	133,672.50-
G/L 866 Restrictd from Impact Proceeds	0	.00
G/L 867 Restricted from Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	5,353,525	833,475.15
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	165,239	440,919.69

30--Debt Service Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2024 (September 1, 2024 - August 31, 2025)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of March, 2025

	ANNUAL	ACTUAL	ACTUAL			
<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>BUDGET</u>	<u>FOR MONTH</u>	<u>FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	0	7,312.49	22,687.03		22,687.03-	0.00
2000 Local Support Nontax	25,000	2,453.89	24,157.74		842.26	96.63
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	25,000	9,766.38	46,844.77		21,844.77-	187.38
<u>B. EXPENDITURES</u>						
Matured Bond Expenditures	250,000	.00	250,000.00	0.00	.00	100.00
Interest On Bonds	44,100	.00	18,086.25	0.00	26,013.75	41.01
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	900	.00	.00	0.00	900.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	295,000	.00	268,086.25	0.00	26,913.75	90.88
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXPENDITURES (A-B-C-D)</u>	270,000-	9,766.38	221,241.48-		48,758.52	18.06-
<u>F. TOTAL BEGINNING FUND BALANCE</u>	969,260		974,471.94			
<u>G. GLS 896, 897, 898 ACCOUNTING</u>	XXXXXXXXX		.00			
<u>CHANGES AND ERROR CORRECTIONS (+OR-)</u>						
<u>H. TOTAL ENDING FUND BALANCE</u>	699,260		753,230.46			
<u>(E+F + OR - G)</u>						
<u>I. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	699,260		753,230.46			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	699,260		753,230.46			

40--Associated Student Body Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2024 (September 1, 2024 - August 31, 2025)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of March, 2025

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES						
1000 General Student Body	68,425	18,719.19	68,516.42		91.42-	100.13
2000 Athletics	124,750	4,290.34	97,892.51		26,857.49	78.47
3000 Classes	2,500	.00	250.00		2,250.00	10.00
4000 Clubs	168,570	10,287.62	43,762.12		124,807.88	25.96
6000 Private Moneys	80,700	.00	74,964.68		5,735.32	92.89
<u>Total REVENUES</u>	444,945	33,297.15	285,385.73		159,559.27	64.14
B. EXPENDITURES						
1000 General Student Body	32,646	6,807.85	31,983.72	1,305.03	642.75-	101.97
2000 Athletics	248,971	30,162.88	106,319.14	14,063.75	128,588.11	48.35
3000 Classes	2,500	.00	.00	0.00	2,500.00	0.00
4000 Clubs	175,890	16,719.50	45,397.28	976.75	129,515.97	26.37
6000 Private Moneys	80,790	209.00	75,207.11	0.00	5,582.89	93.09
<u>Total EXPENDITURES</u>	540,797	53,899.23	258,907.25	16,345.53	265,544.22	50.90
C. EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (A-B)						
	95,852-	20,602.08-	26,478.48		122,330.48	127.62-
D. TOTAL BEGINNING FUND BALANCE						
	280,036		293,351.05			
E. GLS 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)						
			.00			
F. TOTAL ENDING FUND BALANCE C+D + OR - E)						
	184,184		319,829.53			
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	7,500		7,500.00			
G/L 819 Restricted for Fund Purposes	176,684		312,329.53			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	184,184		319,829.53			

90--Transportation Vehicle Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2024 (September 1, 2024 - August 31, 2025)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of March, 2025

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	15,000	1,060.43	5,119.70		9,880.30	34.13
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	368,914	.00	.00		368,914.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>A. TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	<u>383,914</u>	<u>1,060.43</u>	<u>5,119.70</u>		<u>378,794.30</u>	<u>1.33</u>
<u>B. 9900 TRANSFERS IN FROM GF</u>	<u>0</u>	<u>.00</u>	<u>.00</u>		<u>.00</u>	<u>0.00</u>
<u>C. Total REV./OTHER FIN. SOURCES</u>	<u>383,914</u>	<u>1,060.43</u>	<u>5,119.70</u>		<u>378,794.30</u>	<u>1.33</u>
<u>D. EXPENDITURES</u>						
Type 30 Equipment	200,000	.00	.00	342,200.26	142,200.26-	171.10
Type 40 Energy	0	.00	.00	0.00	.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>200,000</u>	<u>.00</u>	<u>.00</u>	<u>342,200.26</u>	<u>142,200.26-</u>	<u>171.10</u>
<u>E. OTHER FIN. USES TRANS. OUT (GL 536)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>F. OTHER FINANCING USES (GL 535)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	<u>183,914</u>	<u>1,060.43</u>	<u>5,119.70</u>		<u>178,794.30-</u>	<u>97.22-</u>
<u>H. TOTAL BEGINNING FUND BALANCE</u>	<u>289,788</u>		<u>344,769.70</u>			
<u>I. GLS 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)</u>	<u>XXXXXXXXX</u>		<u>.00</u>			
<u>J. TOTAL ENDING FUND BALANCE (G+H + OR - I)</u>	<u>473,702</u>		<u>349,889.40</u>			

K. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 819 Restricted for Fund Purposes	473,702	349,889.40
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restricted For Arbitrage Rebate	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 889 Assigned to Fund Purposes	0	.00
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	473,702	349,889.40

***** End of report *****

ABERDEEN SCHOOL DISTRICT NO. 5
GRAYS HARBOR COUNTY, WASHINGTON

RESOLUTION NO. 2025-02

A RESOLUTION of the Board of Directors of Aberdeen School District No. 5, Grays Harbor County, Washington, relating to contracting indebtedness; providing for the issuance of its \$3,520,000 principal amount Limited General Obligation Bond, 2025 (Taxable) for the purpose of paying costs of acquiring land and carrying out other purposes authorized by RCW 28A.530.080; fixing the date, interest rate, form, maturity, terms and covenants of such bond; providing for the registration and authentication of such bond; establishing a limited general obligation bond redemption account for payment of the bond; approving the sale and providing for the delivery of the bond to Grays Harbor County, Washington; and providing for related matters.

ADOPTED: April 15, 2025

This document prepared by:

*FOSTER GARVEY P.C.
1111 Third Avenue, Suite 3000
Seattle, Washington 98101
(206) 447-6264*

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** The cover page, table of contents and section headings of this resolution are for convenience of reference only, and shall not be used to resolve any question of interpretation of this resolution.*

ABERDEEN SCHOOL DISTRICT NO. 5
GRAYS HARBOR COUNTY, WASHINGTON

RESOLUTION NO. 2025-02

A RESOLUTION of the Board of Directors of Aberdeen School District No. 5, Grays Harbor County, Washington, relating to contracting indebtedness; providing for the issuance of its \$3,520,000 principal amount Limited General Obligation Bond, 2025 (Taxable) for the purpose of paying costs of acquiring land and carrying out other purposes authorized by RCW 28A.530.080; fixing the date, interest rate, form, maturity, terms and covenants of such bond; providing for the registration and authentication of such bond; establishing a limited general obligation bond redemption account for payment of the bond; approving the sale and providing for the delivery of the bond to Grays Harbor County, Washington; and providing for related matters.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF ABERDEEN SCHOOL DISTRICT NO. 5, GRAYS HARBOR COUNTY, WASHINGTON, as follows:

Section 1. Definitions. In addition to the words and terms defined elsewhere in this resolution, the following words and terms as used in this resolution have the following meanings, unless the context or use indicates another or different meaning or intent. Unless the context indicates, words importing the singular number include the plural number and vice versa.

- (a) “Board” means the Board of Directors of the District.
- (b) “Bond” means the \$3,520,000 principal amount Aberdeen School District No. 5, Grays Harbor County, Washington, Limited General Obligation Bond, 2025 (Taxable), issued pursuant to and for the purposes provided in this resolution.
- (c) “Bond Account” means the special account known as the “Limited General Obligation Bond Account, 2025” or such other designation conforming to accounting practices created within the Debt Service Fund by Section 12 of this resolution for the purpose of paying principal of and interest on the Bond.
- (d) “Bond Counsel” means the firm of Foster Garvey P.C., its successor or any other attorneys or firm of attorneys selected by the District with a nationally recognized standing as bond counsel in the field of municipal finance.
- (e) “Bond Purchase Agreement” means the agreement between the District and the Purchaser providing for the purchase of the Bond by the Purchaser.
- (f) “Bond Register” means the books or records maintained by the Bond Registrar for the purpose of identifying ownership of the Bond, which contains the name and mailing address of the Registered Owner.

(g) “Bond Registrar” means the Treasurer, and any successors or assigns, who has been appointed by the Treasurer as authenticating agent, paying agent and bond registrar with respect to the Bond in the manner provided in this resolution.

(h) “Capital Projects Fund” means the Capital Projects Fund of the District heretofore created pursuant to RCW 28A.320.330.

(i) “Costs of Issuance” means costs related to the issuance, sale and delivery of the Bond, including, but not limited to, fees of Bond Counsel and the Placement Agent.

(j) “Date of Delivery” means the date of issuance and delivery of the Bond to the Purchaser in exchange for the purchase price of the Bond.

(k) “Debt Service Fund” means the Debt Service Fund of the District heretofore created pursuant to RCW 28A.320.330.

(l) “District” means Aberdeen School District No. 5, Grays Harbor County, Washington.

(m) “Executive Director” means the District’s Executive Director of Business and Operations or such other officer of the District who may in the future perform the duties of that office, if any.

(n) “General Fund” means the General Fund of the District heretofore created pursuant to RCW 28A.320.330.

(o) “Government Obligations” means direct obligations of, or obligations the principal of and interest on which are unconditionally guaranteed by, the United States of America.

(p) “Interest Rate” means 4.75% *per annum*, computed on the basis of a 360-day year of twelve 30-day months.

(q) “Maturity Date” means December 1, 2027.

(r) “Placement Agent” means D.A. Davidson & Co. and its successor or any other placement agent selected by the District.

(s) “President” means the President of the Board (including the Vice President of the Board in case of the President’s absence or disability), or any presiding officer or titular head of the Board, or any successor to the functions of the President.

(t) “Projects” means:

(i) acquiring land and interests in land as sites for new and expanded facilities of the District (the term “land” as used herein includes all real property, improvements, buildings and other structures thereon and all interests therein), all as determined necessary and advisable by the Board;

(ii) carrying out other purposes authorized by RCW 28A.530.080, all as determined necessary and advisable by the Board;

(iii) acquiring, constructing and installing all necessary furniture, equipment, apparatus, accessories, fixtures and appurtenances in the foregoing, all as determined necessary and advisable by the Board; and

(iv) paying incidental costs and other capital costs incurred in connection with carrying out and accomplishing the Projects. Such incidental costs and other capital costs constitute part of the Projects and include, but are not limited to: (1) Costs of Issuance; (2) payments for fiscal and legal costs; (3) costs of printing, advertising, establishing and funding accounts; (4) necessary and related engineering, architectural, planning, consulting, permitting, inspection and testing costs; (5) administrative and relocation costs; (6) site acquisition and improvement costs; (7) demolition costs; (8) costs related to demolition and/or deconstruction of existing school facilities to recycle, reclaim and repurpose all or a portion of such facilities and/or building materials; (9) costs of on and off-site utilities and road improvements; and (10) costs of other similar activities or purposes, all as determined necessary and advisable by the Board.

(u) “Purchaser” means Grays Harbor County, Washington.

(v) “RCW” means the Revised Code of Washington.

(w) “Registered Owner” means the entity or person named as registered owner of the Bond on the Bond Register (*i.e.*, the Purchaser).

(x) “Secretary” means each officer appointed as the Secretary to the Board, or other officer of the District who is the custodian of the records and proceedings of the Board, or any successor to the functions of the Secretary.

(y) “State” means the State of Washington.

(z) “System of Registration” means the system of registration for the District’s bonds and other obligations set forth in District Resolution No. 2019-04.

(aa) “Treasurer” means the Treasurer of Grays Harbor County, Washington, as *ex-officio* treasurer of the District.

Section 2. Findings and Determinations. The Board takes note of the following facts and hereby makes the following findings and determinations:

(a) The District is in need of accomplishing the Projects, the total estimated cost of which is approximately \$3,520,000, and the District does not have available sufficient money to pay such costs.

(b) The District is authorized and empowered by RCW 28A.530.080 to borrow money and issue a limited general obligation bond to pay costs of the Projects.

(c) It is in the best interest of the District to issue, sell and deliver the Bond to pay costs of the Projects.

(d) The Board, following notice thereof being published in a newspaper of general circulation within the District, conducted a public hearing on April 15, 2025, in accordance with the requirements of RCW 28A.530.080(2) on the proposed issuance of the Bond.

(e) The Purchaser has offered to purchase the Bond under the terms and conditions hereinafter set forth and pursuant to the Bond Purchase Agreement.

Section 3. Authorization of Bond. The District shall issue, sell and deliver the Bond for the purpose of paying costs of the Projects. The Projects, or any portion or portions thereof, shall be accomplished insofar as is practicable with available money and in such order of time as shall be determined necessary and advisable by the Board. The Board shall determine the application of available money between the various parts of the Projects so as to accomplish, as near as may be, all of the Projects. The Board shall determine the exact order, extent and specifications for the Projects. The Projects are to be more fully described in the plans and specifications to be prepared by and filed with the District.

Section 4. Description of Bond. The Bond shall be issued as a single bond designated as the “Aberdeen School District No. 5, Grays Harbor County, Washington, Limited General Obligation Bond, 2025 (Taxable)” (the “Bond”); shall be in the principal amount of \$3,520,000; shall be dated the Date of Delivery; shall be numbered R-1; shall be issued only in fully registered form; and shall mature on the Maturity Date. From the Date of Delivery to the Maturity Date, the unpaid principal amount of the Bond shall bear interest at the Interest Rate.

Interest on the outstanding principal of the Bond shall be payable semiannually on each June 1 and December 1, commencing June 1, 2025, to the Maturity Date or earlier prepayment of the Bond. Principal of the Bond shall be payable annually on each December 1, commencing December 1, 2025, to the Maturity Date or earlier prepayment of the Bond. The debt service schedule reflecting the payments due on the Bond (unless such debt service schedule is otherwise recalculated through partial prepayment of the Bond as provided in Section 7 herein) is attached to the Bond Purchase Agreement, which by this reference is incorporated herein. The final installment payment of principal of and interest on the Bond, whether on the Maturity Date or upon prepayment in full, shall be in an amount equal to the remaining principal and interest due on the Bond. The life of the Projects to be financed with the proceeds of the Bond exceeds the term of the Bond.

Section 5. Bond Registrar; Registration of Bond. Pursuant to RCW 39.46.030(3)(b), the Treasurer shall serve as the Bond Registrar with respect to the Bond and is authorized, on behalf of the District, to authenticate and deliver the Bond in accordance with the provisions of the Bond and this resolution. The Bond shall be issued only in registered form as to both principal and interest and shall be recorded on the Bond Register. The Bond Register shall contain the name and mailing address of the Registered Owner. The Bond may not be assigned or transferred by the Purchaser.

The Bond Registrar shall keep, or cause to be kept, at its office, sufficient books for the registration of the Bond, which books shall be open to inspection by the District at all times. The Bond Registrar is authorized, on behalf of the District, to serve as the District’s authenticating agent, registrar and paying agent for the Bond and to carry out all of the Bond Registrar’s powers and duties under this resolution and the System of Registration. The Bond Registrar shall be responsible for its representations contained in the Bond Registrar’s Certificate of Authentication on the Bond.

Section 6. Payment of Bond. The installments of principal of and interest on the Bond shall be payable in lawful money of the United States of America and shall be paid by check, draft or electronic transfer of the Bond Registrar sent to the Registered Owner so that such Registered Owner receives said payments when due at the address appearing on the Bond Register. Upon receipt of the final installment payment of principal of and interest on the Bond, whether on the Maturity Date or upon prepayment in full, the Registered Owner shall present and surrender the Bond to the Bond Registrar to be destroyed or cancelled in accordance with law. The District and the Bond Registrar may deem and treat the Registered Owner of the Bond as the absolute owner of the Bond for the purpose of receiving payment of principal and interest and for all other purposes, and neither the District nor the Bond Registrar shall be affected by any notice to the contrary.

Section 7. Prepayment Provisions. The District reserves the right and option to prepay and redeem at any time prior to the Maturity Date any or all of the principal amount of the Bond outstanding at par plus accrued interest to the date of prepayment. The District shall provide the Registered Owner, the Treasurer, the Bond Registrar and the Placement Agent with written notice of any intended prepayment at least 15 business days prior to such prepayment date, and such notice shall specify the amount to be prepaid. Interest on the principal amount of the Bond called for prepayment shall cease to accrue on the date fixed for prepayment unless the principal amount called for prepayment is not paid on the prepayment date.

At any time there is a partial prepayment, the remaining installment payments shall be recalculated to reflect a reduction in the installment payment amounts to the Maturity Date. Such recalculated debt service schedule shall be provided by the Placement Agent to the Registered Owner, the District, the Treasurer and the Bond Registrar within ten (10) business days following any prepayment. Any partial prepayment shall be applied first to accrued and unpaid interest and then to reduce the principal amount of the Bond.

Section 8. Failure to Pay Installments; No Acceleration. If any installment of principal is not paid when due, the District shall be obligated to pay interest on that installment at the same rate provided in the Bond until that installment, together with interest, is paid in full or until sufficient money for its payment in full is on deposit in the Bond Account, or in a trust account established to refund or defease the Bond, and the principal represented by such installment has been called for payment by giving notice of that call to the Registered Owner. The Bond is not subject to acceleration upon the occurrence of a payment default.

Section 9. Pledge of Payment. The Bond is a limited general obligation of the District. For as long as any principal of the Bond is outstanding, the District irrevocably pledges that it will budget and appropriate money legally available from the Capital Projects Fund and the General Fund, and from other money legally available therefor, in amounts sufficient to pay the principal of and interest on the Bond when due, and the full faith, credit and resources of the District are pledged irrevocably for the budget and appropriation of those amounts and the prompt payment of that principal and interest.

Section 10. Form and Execution of Bond. The Bond shall be prepared in a form consistent with the provisions of this resolution and State law and shall be signed by the President and Secretary, either or both of whose signatures may be manual or in facsimile. The Bond shall be printed at District expense and shall be delivered to the Purchaser in accordance with the Bond Purchase Agreement, together with the approving legal opinion of Bond Counsel, regarding the Bond.

The Bond shall not be valid or obligatory for any purpose, or entitled to the benefits of this resolution, unless the Bond bears a certificate of authentication manually signed by the Bond Registrar stating: “This Bond is the fully registered Aberdeen School District No. 5, Grays Harbor County, Washington, Limited General Obligation Bond, 2025 (Taxable), described in the Bond Resolution.” A minor deviation in the language of such certificate shall not void a certificate of authentication that otherwise is substantially in the form of the foregoing. The authorized signing of a certificate of authentication shall be conclusive evidence that the Bond so authenticated has been duly executed, authenticated and delivered and is entitled to the benefits of this resolution.

If any officer whose manual or facsimile signature appears on the Bond ceases to be an officer of the District authorized to sign bonds before the Bond bearing his or her signature is authenticated or delivered by the Bond Registrar or issued by the District, the Bond nevertheless may be authenticated, issued and delivered and, when authenticated, issued and delivered, shall be as binding on the District as though that person had continued to be an officer of the District authorized to sign bonds. The Bond also may be signed on behalf of the District by any person who, on the actual date of signing of the Bond, is an officer of the District authorized to sign bonds, although he or she did not hold the required office on the date of issuance of the Bond.

Section 11. Refunding or Defeasance of Bond. The District may issue refunding bonds pursuant to State law or use money available from any other lawful source to carry out a refunding or defeasance plan, which may include (a) paying when due the principal of and interest on the Bond (the “defeased Bond”); (b) prepaying and redeeming the defeased Bond prior to the Maturity Date; and (c) paying the costs of the refunding or defeasance. If the District sets aside in a special trust fund or escrow account irrevocably pledged to that prepayment and redemption or defeasance (the “trust account”), money and/or Government Obligations maturing at a time or times and bearing interest in amounts sufficient to prepay, redeem, refund or defease the defeased Bond in accordance with its terms, then all right and interest of the Registered Owner of the defeased Bond in the covenants of this resolution and in the funds and accounts obligated to the payment of the defeased Bond shall cease and become void. Thereafter, the Registered Owner of the defeased Bond shall have the right to receive payment of the principal of and interest on the defeased Bond solely from the trust account and the defeased Bond shall be deemed no longer outstanding. In that event, the District may apply money remaining in any fund or account (other than the trust account) established for the payment or redemption of the defeased Bond to any lawful purpose.

Section 12. Bond Account and Deposit of Bond Proceeds. The Bond Account is hereby created and established in the office of the Treasurer. All money of the District allocated to the payment of the principal of and interest on the Bond shall be transferred to the Bond Account at least one day prior to each installment payment date.

The Treasurer is authorized and directed to deposit in the Capital Projects Fund the principal proceeds of the Bond received from the Purchaser to be used to pay costs of the Projects. Until needed to pay costs of the Projects, the District may invest principal proceeds of the Bond temporarily in any legal investment, and the investment earnings shall be retained in the Capital Projects Fund and be spent to pay costs of the Projects.

Section 13. Approval of Agreements. The Purchaser has presented the Bond Purchase Agreement to the District, which written Bond Purchase Agreement is on file with the Secretary and is incorporated herein by this reference. The Board finds that entering into the Bond Purchase Agreement is in the District's best interest and therefore accepts the offer contained therein and authorizes its execution by any of the President, the Secretary or the Executive Director.

Section 14. Supplemental and Amendatory Resolutions. The District may supplement or amend this resolution for any one or more of the following purposes without the consent of the Registered Owner of the Bond:

(a) To add covenants and agreements that do not materially adversely affect the interests of the Registered Owner, or to surrender any right or power reserved to or conferred upon the District.

(b) To cure any ambiguities, or to cure, correct or supplement any defective provision contained in this resolution in a manner that does not materially adversely affect the interests of the Registered Owner.

Section 15. Execution; General Authorization; Ratification. This resolution may be executed by the Directors being present and voting in favor of the resolution, or only the President, and attested by the Secretary, in tangible medium, manual, facsimile or electronic form under any security procedure or platform, and notwithstanding any other District resolution, rule, policy or procedure, or in any other manner evidencing its adoption. The Secretary, the Executive Director, the President, the Treasurer, other appropriate officers of the District and Bond Counsel are severally authorized and directed to take such actions and to create, accept, execute, send, use and rely upon such tangible medium, manual, facsimile or electronic documents, records and signatures under any security procedure or platform, and notwithstanding any other District resolution, rule, policy or procedure, as in their judgment may be necessary or desirable to carry out the terms of, and complete the transactions contemplated by, this resolution and the Bond Purchase Agreement (including everything necessary for the prompt delivery of the Bond to the Purchaser and for the proper application, use and investment of the proceeds of the sale thereof). All actions taken prior to the effective date of this resolution in furtherance thereof and not inconsistent with the provisions of this resolution are ratified and confirmed in all respects.

Section 16. Severability. The provisions of this resolution are declared to be separate and severable. If a court of competent jurisdiction, all appeals having been exhausted or all appeal periods having run, holds any provision of this resolution to be invalid or unenforceable as to any person or circumstance, such offending provision shall, if feasible, be deemed to be modified to be within the limits of enforceability or validity. However, if the offending provision cannot be so modified, it shall be null and void with respect to the particular person or circumstance, and all other provisions of this resolution in all other respects, and the offending provision with respect to all other persons and all other circumstances, shall remain valid and enforceable.

Section 17. Effective Date. This resolution shall become effective immediately upon its adoption.

ADOPTED by the Board of Directors of Aberdeen School District No. 5, Grays Harbor County, Washington, at a regular open public meeting held on April 15, 2025.

ABERDEEN SCHOOL DISTRICT NO. 5
GRAYS HARBOR COUNTY, WASHINGTON

President and Director

Vice President and Director

Director

Director

Director

ATTEST:

LYNN GREEN
Co-Superintendent and Secretary to
the Board of Directors

TRACI SANDSTROM
Co-Superintendent and Secretary to
the Board of Directors

CERTIFICATION

The undersigned, Secretary to the Board of Directors (the “Board”) of Aberdeen School District No. 5, Grays Harbor County, Washington (the “District”), hereby certify as follows:

1. The foregoing Resolution No. 2025-02 (the “Resolution”) is a full, true and correct copy of the Resolution duly adopted at a regular meeting of the Board held at its regular meeting place on April 15, 2025 (the “Meeting”), as that Resolution appears in the records of the District, and the Resolution is now in full force and effect; and

2. The Meeting was duly convened, held and included an opportunity for public comment, in all respects in accordance with law, a quorum of the members of the Board was present throughout the Meeting and a sufficient number of members of the Board present voted in the proper manner for the adoption of the Resolution.

Dated: April 15, 2025.

ABERDEEN SCHOOL DISTRICT NO. 5
GRAYS HARBOR COUNTY, WASHINGTON

LYNN GREEN
Co-Superintendent and Secretary to
the Board of Directors

TRACI SANDSTROM
Co-Superintendent and Secretary to
the Board of Directors

**ABERDEEN SCHOOL DISTRICT NO. 5
BOARD OF DIRECTORS
RESOLUTION NO. 2025-03**

Resolution of Budget Extension for Capital Project Fund

WHEREAS, WAC 392-123-071 through WAC 392-123-078 and 393-123-079 permits first and second class district board of directors to petition OSPI to increase the amount of appropriation from any fund, and allows first and second class districts to file an increase of the amount of appropriation from any fund, and

WHEREAS, the Capital Project Fund of the Aberdeen School District No. 5 has additional expenditures in the **2024 - 2025** school year for additional phases of the seismic grant and land acquisition, which will require an increase in appropriation of **four million one hundred nineteen thousand three hundred thirty dollars, (\$4,119,330.)**, and

WHEREAS, the Capital Project Fund fund balance and revenues will be sufficient to provide for the additional expenditures.

THEREFORE, BE IT RESOLVED the Board of Directors of Aberdeen School District, Grays Harbor County, Washington, hereby petition OSPI to increase the **2024 - 2025** Capital Project Fund appropriation from \$ **6,121,508** to \$ **10,419,330** an increase of \$ **4,119,330**.

DATED this 15th day of April, 2025.

ATTEST:

Board of Directors:

Jennifer Durney, President

Jessica Jurasin

Annica Mizin

Suzy Ritter

Jeremy Wright

Traci Sandstrom, Secretary to the Board

Lynn Green, Secretary to the Board

**ABERDEEN SCHOOL DISTRICT NO. 5
BOARD OF DIRECTORS
RESOLUTION NO. 2025-04**

Resolution of Budget Extension for Debt Service Fund

WHEREAS, WAC 392-123-071 through WAC 392-123-078 and 393-123-079 permits first and second class district board of directors to petition OSPI to increase the amount of appropriation from any fund, and allows first and second class districts to file an increase of the amount of appropriation from any fund, and

WHEREAS, the Debt Service Fund of the Aberdeen School District No. 5 has additional expenditures in the **2024 - 2025** school year for additional interest payments, which will require an increase in appropriation of **twenty five thousand dollars, (\$25,000.)**, and

WHEREAS, the Debt Service Fund fund balance and revenues will be sufficient to provide for the additional expenditures.

THEREFORE, BE IT RESOLVED the Board of Directors of Aberdeen School District, Grays Harbor County, Washington, hereby petition OSPI to increase the **2024 - 2025** Debt Service Fund appropriation from **\$ 295,000 to \$ 320,000 an increase of \$ 25,000.**

DATED this 15th day of April, 2025.

ATTEST:

Board of Directors:

Jennifer Durney, President

Jessica Jurasin

Annica Mizin

Suzy Ritter

Jeremy Wright

Traci Sandstrom, Secretary to the Board

Lynn Green, Secretary to the Board

REMOVAL-RELEASE OF STUDENT DURING SCHOOL HOURS

The board recognizes its responsibility for the proper care of students during school hours. Students will not be removed from school grounds, any school building or school function during school hours except by a person authorized according to district procedures. Before a student is removed or excused, the person seeking to remove the student must present to the satisfaction of the superintendent or principal evidence of his/her proper authority to remove the student. A teacher should not excuse a student from class to confer with anyone unless the request is approved by the principal. The superintendent is directed to establish procedures for the removal of a student during school hours.

Prior to sending a student to his/her home for illness, discipline or a corrective action, the principal will attempt to reach the student’s parent to inform him/her of the school’s action and to request that he/she come to the school for the child. If the principal cannot reach the parent, the student will remain at school until the close of the school day. A student may be released to a law enforcement officer in accordance with the district policy.

Cross References:	Policy 4310	District Relationships with Law Enforcement and other Government Agencies
	4200	Parent Access and Safe and Orderly Learning Environment
	3418	Response to Student Injury or Illness
	3126	Child Custody

Legal References:	RCW 28A.605.010	Removing child from school grounds during school hours
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Revised: _____

Removal-Release of Student During School Hours

Schools must exercise a high order of responsibility for the care of students while in school. The removal of a student during the school day may be authorized in accordance with the following procedures:

1. Law enforcement officers, upon proper identification, may remove a student from school without a warrant provided that the law enforcement officer signs a statement that he/she is removing the student from the school. Residential parents should be contacted as soon as possible when a student is taken into custody;
2. Any other agencies must have a written administrative or court order directing the school district to give custody to them. Proper identification is required before the student will be released;
3. A student will be released to the residential parent or the nonresidential parent, unless the residential parent provides the school with a certified copy of a court order restricting and/or prohibiting the student's contact with the nonresidential parent. When in doubt as to who has custodial rights, the school district will rely on enrollment records. Parents (or guardians) have the burden of furnishing schools with accurate, up-to-date information regarding custodial rights;
4. The school should always make a reasonable effort to notify the residential parent before releasing the student to a nonresidential parent;
5. Prior written authorization from the residential parent or guardian is required before releasing a student into someone else's custody unless an emergency situation justifies a waiver;
6. Police should be called if a visitor becomes disruptive or abusive; and
7. State law requires that school personnel not remove, cause to be removed or allow to be removed a student from school grounds during school hours without the consent of the student's parent or guardian, unless the employee is the student's parent or guardian, the employee is providing bus transportation, the employee is supervising an extra-curricular activity and providing transportation for the student, or the student requires transportation for emergency medical care and the parent cannot be contacted. School security personnel may remove a student from school without parental authorization for disciplinary reasons, and anyone officially responding to a 911 emergency call may remove a student without prior parental authorization.

School personnel should exercise discretion as to whether the student will be transported by ambulance or private automobile to a doctor or hospital in the case of an emergency when the school is unable to reach the parent or their authorized representative.

REMOVAL OF STUDENT DURING SCHOOL HOURS

The board recognizes its responsibility for the proper care of students during school hours. Students shall not be removed from school grounds, any school building or school function during school hours except by a person duly authorized in accordance with district procedures. Before a student is removed or excused, the person seeking to remove the student must present to the satisfaction of the superintendent or principal evidence of his/her proper authority to remove the student. A teacher should not excuse a student from class to confer with anyone unless the request is approved by the principal. The superintendent is directed to establish procedures for the removal of a student during school hours.

Legal References: RCW 28A.605.010
during school hours--Procedure

Removing child from school grounds

Adoption Date:

Removal of Student During School Day

Schools must exercise a high order of responsibility for the care of students while in school. The removal of a student during the school day may be authorized in accordance with the following procedures:

- A. Law enforcement officers, upon proper identification, may remove a student from school without a warrant provided that the law enforcement officer signs a statement that he/she is removing the student from the school. Residential parents should be contacted as soon as possible when a student is taken into custody.
- B. Any other agencies must have a written administrative or court order directing the school district to give custody to them. Proper identification is required before the student shall be released.
- C. A student shall be released to the residential parent. When in doubt as to who has custodial rights, school enrollment records must be relied upon as the parents (or guardians) have the burden of furnishing schools with accurate, up-to-date information.
- D. The school should always check notification or authorization from the residential parent before releasing the student to a nonresidential parent.
- E. Prior written authorization from the residential parent or guardian is required before releasing a student into someone else's custody unless an emergency situation justifies a waiver.
- F. Police should be called if a visitor becomes disruptive or abusive.
- G. State law requires that school personnel not remove, cause to be removed or allow to be removed a student from school grounds during school hours without the consent of the student's parent or guardian, unless the employee is the student's parent or guardian, the employee is providing bus transportation, the employee is supervising an extra-curricular activity and providing transportation for the student, or the student requires transportation for emergency medical care and the parent cannot be contacted. School security personnel may remove a student from school without parental authorization for disciplinary reasons, and anyone officially responding to a 911 emergency call may remove a student without prior parental authorization.

Revised: 08/05/97

RELEASE OF STUDENT DURING THE SCHOOL DAY

Prior to sending a student to his/her home for illness, discipline or a corrective action, the principal shall attempt to reach the student's parent to inform him/her of the school's action and to request that he/she come to the school for the child. If the principal cannot reach the parent, the student shall remain at school until the close of the school day. A student may be released to a law enforcement officer in accordance with the district policy.

Sending students on errands during school hours should be done only on necessary school business and by express permission of the principal.

Cross References: Board Policy 4411
Child Protective Agencies).

(Relations with Law Enforcement and

Adoption Date:

CHILD CUSTODY

The Aberdeen School District Board of Directors presumes that the person who enrolls a student in school is the residential parent of the student. The residential parent is responsible for decisions regarding the day-to-day care and control of student. Parents or legal guardians have rights to receive information contained in the school records concerning their child and to forbid or permit the disclosure of such information to others, subject to the authority granted to the residential parent.

The board, unless informed otherwise, assumes that there are no restrictions regarding the nonresidential parent's right to be kept informed of the student's school progress and activities. If restrictions are made relative to the above rights, the residential parent will be requested to submit a certified copy of the court order that curtails these right(s). If these rights are questioned by the nonresidential parent, the issue will be referred to law enforcement authorities for resolution.

Unless there are court-imposed restrictions, the nonresidential parent, upon request, will be given grade reports, notices of school activities, reports of disciplinary actions, or notices of teacher or principal conferences or summaries.

If there is a court order on file with the district that restricts and/or prohibits any parent or other person from contact with a student at school or picking up a student from school, then the district will not permit the student to visit with or be released to that parent, or other person.

Cross References:	Policy 4310	District Relationships with Law Enforcement and other Government Agencies
	4200	Parent Access and Safe and Orderly Learning Environment
	3231	Student Records
	3124	<u>Removal-Release of Student During School Hours</u>
	2420	Grading and Progress Reports
Legal References:	CFR 45, Part 99	Family education rights and privacy act
	RCW 13.34.200	Order terminating parent and child relationship - Rights of parties when granted
	RCW 26.09.184	Permanent parenting plan

Adopted (Replace 3610): _____

CHILD CUSTODY

REPLACE

In cases where a child does not live with both parents, it is presumed that the person who enrolls a student in school is the residential parent of the student. The residential parent is responsible for decisions regarding the day-to-day care and control of student. Parents, guardians or step-parents have the two-fold right to receive information contained in the school records concerning their child and to forbid or permit the disclosure of such information to others subject to the authority granted to the residential parent.

The board, unless informed otherwise, assumes that there are no restrictions regarding the nonresidential parent's right to be kept informed of the student's school progress and activities. If restrictions are made relative to the above rights, the residential parent will be requested to submit a certified copy of the court order which curtails these right(s). If these rights are questioned by the nonresidential parent, the issue will be referred to police authorities for resolution.

Unless there are court-imposed restrictions, the nonresidential parent, upon request, will be given grade reports, notices of school activities, reports of disciplinary actions, or notices of teacher or principal conferences or summaries.

The student is not permitted to visit with or be released to anyone, including the nonresidential parent, during school hours without the approval of the residential parent.

Cross References: Board Policy 2420 Grading and progress reports
3440 Removal of students during Schools hours
3600 Student Records

Legal References: CFR45, Part 99 Family Education Rights and Privacy Act
RCW 26.09.250 Child custody – powers and duties of custodian
Order terminating parent and child relationship

Adoption Date: 01/08/96
Revised: 03/16/99

SAFE AND ORDERLY LEARNING ENVIRONMENT

A. **Contacts with Staff**

The learning environment and the staff's time for students will be free from interruption. Except in emergencies, staff will not be unreasonably interrupted in their work. Brief messages will be recorded so as to permit the staff member to return the call when free.

Certificated staff will be available for consultation with students and community members one-half hour before and after school time unless otherwise negotiated. Students and community members are urged to make appointments with staff to assure an uninterrupted conference.

No one will solicit funds or conduct private business with staff on school time and premises.

B. **Visitors**

The board welcomes and encourages visits to school by parents/guardians, community members, and interested educators. The superintendent or designee will establish guidelines governing school visits to insure orderly operation of the educational process and the safety of students and staff.

C. **Disruption of School Operations**

The superintendent or staff member in charge will direct a person to leave immediately if any person is:

1. Under the influence of controlled substances, including marijuana (cannabis) or alcohol; or
2. Is disrupting or obstructing any school program, activity, or meeting; or
3. Threatens to do so or is committing, threatening to imminently commit; or
4. Inciting another to imminently commit any act which would disturb or interfere with or obstruct any lawful task, function, process or procedure (of any student, official, classified or certificated staff member or invitee) of the school district.

If such a person refuses to leave, the superintendent or staff member will immediately call for the assistance of a law enforcement officer.

Cross References: 3510 – Associated Student Bodies
 3124 - Removal-Release of Student During School Hours

Legal References: RCW 28A.605.020 – Parents’ access to classroom or school sponsored activities - Limitation
RCW 28A.635.020 - Wilfully disobeying school administrative personnel or refusing to leave public property, violations, when — Penalty
RCW 28A.635.030 - Disturbing school, school activities, or meetings — Penalty
RCW 28A.635.090 - Interfering by force or violence — Penalty
RCW 28A.635.100 - Intimidating any administrator, teacher, classified employee, or student by threat of force or violence unlawful — Penalty
20 U.S.C. 7908 - No Child Left Behind Act, Military Recruiter Provision

Adoption Date: 2/1/00
Revised: 3/18/03; _____

ADMINISTRATION

HIRE: We recommend the Board approve the following administrator hire:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Tosha Love	Stevens Elementary	Principal	07/01/25

CERTIFICATED

HIRES: We recommend the Board approve the following certificated hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Joanna Bihler	District	Speech Language Pathologist	08/27/25
Hannah Quinn	Aberdeen High School	Counselor	08/27/25

Certificated Substitute Hires:

Jillian Abbe
Joshua Fritts

Certificated Substitute Resignations:

Linda Chhabra, effective March 14, 2025
Daniel Sorenson, effective March 21, 2025

CLASSIFIED

HIRES: We recommend the Board approve the following classified hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Audrey Baylous	District	Speech Language Therapy Assistant	08/27/25
Leslie Lujan	District	Outdoor School Cook	05/12/25
Cathi Stankavich	District	Physical Therapy Assistant	03/27/25

SUMMER SCHOOL HIRE: We recommend the Board approve the following classified summer school hire:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Amy Rasler	Harbor Learning Center	Coordinator	06/12/25

CHANGE OF ASSIGNMENT: We recommend the Board approve the following classified change of assignment:

<u>Name</u>	<u>Position:</u>	<u>Location To:</u>	<u>Location From:</u>	<u>Effective Date</u>
Cassie Simpson	Paraeducator	Hopkins	Stevens Elementary	04/14/25

RESIGNATION: We recommend the Board approve the following classified resignation:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Carla Copeland	Administration	Accounts Payable Specialist	06/30/25

EXTRA-CURRICULAR HIRES: We recommend the Board approve the following extra-curricular hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Romeo Sanchez	Aberdeen High School	Assistant Boys' Soccer Coach	03/14/25
Alan Avalos	Miller Jr. High	Assistant Boys' Soccer Coach	03/20/25

CLASSIFIED (Cont'd)

EXTRA-CURRICULAR RESIGNATIONS: We recommend the Board approve the following extra-curricular resignations:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Brandyn Brooks	Aberdeen High School	Assistant Football Coach	03/19/25
Benton Butcher	Aberdeen High School	Assistant Football Coach .5 FTE	02/09/25

Classified Substitute Hires:

BayLynn Grimm
Jeffrey Seguin
Donna Steinman