



San Joaquin County SELPA

COUNCIL OF DIRECTORS MEETING

March 19, 2025

Minutes

PRESENT: Fallon Adolph (note taker), Marty Remmers, Eric Peters, Deanie Crutchfield-Coleman, Staci Johnson, Danyelle Gonzalez, Rowena Fairbanks, Jamie Hughes, Jody Burriss, Jason Davis, Austin Nogueira, NellLaine Kilgore, Travis Manley, Wendy Frink, Zach Franceschetti, Thomas Crocker, Lisa Mazza

OTHERS PRESENT: Ann Seigel, Jane Chamberlain, Janine Kaeslin, Bridget Deneau

ABSENT: Susan Scott, Gary Phillips, Robert Bornmann, Steve Payne

CALL TO ORDER: Marty Remmers called the meeting to order at 10:01 a.m.

COMMENTS: There were no comments from the audience.

ITEMS SCHEDULED FOR INFORMATION:

3.1 State SELPA- Marty

Marty provided an update on finance-related matters, specifically emphasizing the reminders from the State SELPA.

He reminded all present that each SELPA must report the amount of funding each member Local Education Agencies (LEA) generates for the SELPA within 30 days after receiving their apportionment, as required by law.

Marty reviewed the 2024-25 Infant Reallocation and Growth Report, which was recently released by the California Department of Education (CDE). He clarified that the Budget Act of 2024 does not include a growth appropriation for Infant Funding. As a result, there will be no increase in instructional personnel service units for state apportionments related to this funding.



San Joaquin County SELPA

Marty provided resources related to AB 438, offering valuable insights on the legislation and its implications.

In addition, Marty shared resources on the federal legislative context, including information on advocacy efforts from State SELPA, aimed at enhancing understanding and engagement in federal legislative processes.

Marty provided updates from the State SELPA regarding English Learner (EL) work, sharing resources from the CDE and a presentation by Imperial County at the State SELPA meeting on best practices for EL students with disabilities. Resources included YouTube videos, websites, training modules, and the CDE presentation.

Marty shared several reminders from State SELPA, including information about the upcoming CDE Hybrid Roadshow scheduled for May 20, 2025. Additionally, Marty provided the report templates for ERMHS (Educationally Related Mental Health Services) assessments.

Marty reviewed updates to the Special Education Information System (SEIS) forms:

Interim Placement Form: SEIS will align with the referring party's suggestion to remove the primary residency field on this form. This change will bring the form into alignment with the Information/Eligibility Page, where this field is not present. The estimated date for this update to go live is July 1, 2025.

Statewide Assessment Page: A change was approved for the Desired Results Developmental Profile (DRDP) section. The terminology will be updated from "Desired Results Developmental Profile (DRDP)-Preschool and TK (ages 3-5 years)" to "Desired Results Developmental Profile (DRDP)- (Ages 3-5 years)." This change is also expected to go live by July 1, 2025.

PLOP Page: The ITP (Individual Transition Plan) language on the Present Levels of Performance (PLOP) page will be updated to match the verbiage outlined in AB 438 expectations. This change is anticipated to be implemented by July 1, 2025.



San Joaquin County SELPA

3.2 IEE Guidelines/Procedures-Marty

Marty provided an update on the current CDE complaint concerning Independent Educational Evaluations (IEE) guidelines. The San Joaquin County Office of Education (SJCOE) SELPA is currently handling the Alternative Dispute Resolution (ADR) for this complaint. Due to the ongoing issue, Marty noted that updates would be presented to the COD (Council of Directors) in the future regarding revisions to the IEE parent packet.

Jody Burriss, Special Education Director for Manteca Unified, raised concerns regarding cost caps being exceeded within the districts. She explained that it is challenging to adhere to the price caps when other districts are exceeding these limits. Jody emphasized the importance of all SELPA members adhering to the established cost guidelines to ensure fairness and consistency. As of January, most districts have been compliant with the cost guidelines.

Travis Manley suggested that, as part of the annual review of cost criteria, it might be beneficial to hire a third-party service to conduct a comprehensive cost analysis. Marty opened the discussion to the Directors, asking if they were interested in pursuing this idea and whether anyone had contacts for third-party services that could assist with the analysis. A discussion ensued among the districts regarding potential methods to monitor and track instances when districts exceed the cost caps. Various options were considered, but no final decisions were made.

3.3 CPI- Marty

Marty shared that the SELPA will be training one of its program specialists in Crisis Prevention Intervention (CPI). The program specialist will co-facilitate CPI training with LEAs that continue to use CPI as part of their programs.

3.4 NPS Visits, Restraints, and Next Steps- Marty

Marty provided a recap of his recent visits to various non-public school (NPS) sites. He noted that next week, he will be holding a meeting with local SELPAs and SJCOE SELPA program specialists to discuss issues related to non-public schools. This meeting will also be open to directors who wish to attend.

Marty discussed plans to create additional NPS seats in both South County and the Stockton area. He asked if any of the directors knew of abandoned sites, strip malls, or warehouses in their areas that could be potential locations for NPSs. Jason Davis, Director of Tracy, responded that they have a site on Willow Avenue, which could accommodate portables. He also suggested considering the Seneca



San Joaquin County SELPA

Center, an NPS in Contra Costa County, which he has been impressed with and feels could be a good addition to San Joaquin County. Marty mentioned that he will be meeting with Spectrum to explore next steps regarding this initiative.

Marty addressed the concern that many districts are not meeting restraint and seclusion criteria, particularly due to incidents occurring at non-public schools. He emphasized the importance of SELPA support for NPSs in meeting these criteria and opened the floor to discussion on how to better support NPSs in this regard. He noted that SELPA has increased its site visits, and this is not just an SJ SELPA issue—efforts will be unified with the Stockton and Lodi SELPAs as well.

3.4 Business P-1 AB602- Austin Nogueira

Austin provided an overview of the P-1 AB602. He highlighted the Comparison of Funding Models on page 2, discussing key details for the funding process.

3.5 SEIS- Staci Johnson

Staci provided updates regarding changes to the English Language Proficiency Assessments for California (ELPAC).

Additionally, she shared that SEIS will be implementing a multi-factor authentication feature, which is set to go live on Friday, March 21st.

3.6 Upcoming High Quality IEPs training and upcoming events- Zach Franceschetti

Zach introduced a 4-part virtual training series designed to equip LEAs in training secondary staff, including middle school educators, in developing and implementing meaningful Individual Transition Plans (ITPs).

He also provided updates on upcoming forklift certification training and highlighted several events hosted by the SELPA, including:

- **All-Star Special Olympics** with Manteca Unified, scheduled for April 10th.
- **Workability 1 Farmers Market** on April 24th.

Zach shared that the vocational skills lab and satellite will be open this summer for Extended School Year (ESY) services. The lab will operate on Mondays and Tuesdays from 8:00 a.m. to 3:00 p.m.



San Joaquin County SELPA

3.7 Facilitated IEP Training follow up and feedback- Deanie Coleman

Deanie provided a review of the implementation steps following the Facilitated IEP Training, highlighting both initial and long-term recommendations for success.

She also shared feedback collected from attendees of the training, noting that most directors reported positive reactions from their staff. Directors indicated that their employees found the training beneficial and expressed interest in sending staff to future sessions.

3.8 SEIS form functionality- Ann Seigel

Ann raised concerns about the prepopulation of forms in SEIS, specifically the issue that arises when parents of private school students decline services. The form currently requires printing before the user can proceed, even though the decline is not affirmed. Ann questioned why the form auto-populates in this manner.

Discussion:

Marty explained that the SELPA is working on setting up a standing meeting with SEIS to address this and other issues.

NellLaine Kilgore highlighted that it is problematic to have two documents out for signature simultaneously in SEIS. She expressed her willingness to join a committee focused on SEIS to help resolve this and other related issues. NellLaine also pointed out that the “school of attendance” field can sometimes cause issues with form auto-population.

ITEMS SCHEDULED FOR ACTION:

4.1 Minutes: The Council of Directors is requested to approve the minutes from the February 12, 2025 meeting as presented.

Motion by Nelliagne Kilgore and seconded by Travis Manley to approve the minutes as presented.

Yes: 9

No: None

Abstain: None



San Joaquin County SELPA

5. CLOSING COMMENTS FOR COUNCIL MEMBERS:

- 5.1 Council members may address relevant issues and concerns. Comments will be noted.

There were no comments from the audience.

6. DATES:

- 6.1 Next regular Council of Directors meeting, April 16, 2025, 10:00 a.m., Wentworth Education Center, Greenwood 3. 2707 Transworld Drive, Stockton, CA 95206.

7. ADJOURNMENT:

There being no further business, the meeting was adjourned at 11:40 am.