

6:00-6:30 P.M. – Q & A

This is an opportunity for community members to ask Board members questions about the Board's FY26 Adopted Budget

**REGULAR MEETING OF RSU NO. 5 BOARD OF DIRECTORS
WEDNESDAY– APRIL 30, 2025
POWNALE ELEMENTARY SCHOOL - CAFETERIA
6:30 P.M. REGULAR SESSION
AGENDA**

1. Call to Order:

The meeting was called to order at _____ p.m. by Chair Michelle Ritcheson

2. Attendance:

___ Colin Cheney

___ Elisabeth Munsen

___ Anna Child

___ Maura Pillsbury

___ Malik Farlow

___ Michelle Ritcheson

___ Cheyenne Farrell

___ Kelly Sink

___ Danielle George

___ Stephanie Worth

___ Kara Kaikini

___ Moon Tussing, Student Representative

___ Phoebe Williamson, Student Representative

3. Pledge of Allegiance:

4. Consideration of Minutes:

A. Consideration and approval of the Minutes of April 9, 2025 as presented barring any errors or omissions.

Motion: _____ 2nd: _____ Vote: _____

5. Adjustments to the Agenda:

6. Good News & Recognition:

A. Report from Board's Student Representative (10 Minutes)

7. Public Comments: (10 Minutes)

8. Reports from Superintendent: (5 Minutes)

A. Resignations: Sean Moore, DCS STEM Teacher (end of the 24/25 SY)

B. Support Staff New Hires: Rose Walker, DCS Ed Tech

9. Administrator Reports:

A. Finance - Kelly Wentworth (5 Minutes)

B. Update from Pownal Elementary School - Holly Johnson (10 Minutes)

10. Board Comments and Committee Reports:

A. Board Information Exchange and Agenda Requests (10 Minutes)

- B. Facilities and Operations Committee (5 Minutes)
- C. Finance Committee (5 Minutes)
- D. Policy Committee (5 Minutes)

11. Policy Review: (20 Minutes)

- A. Consideration and approval of 1st Read of the following policies:
 - 1. IJOC - School Volunteers
 - 2. IKC - Transcripts and Academic Achievement
 - 3. JLF - Reporting Child Abuse and Neglect

Motion: _____ 2nd: _____ Vote: _____

12. Unfinished Business: (15 Minutes)

- A. Discussion and possible action regarding the management and administration of the Walter C. and Louise B. Stetson Scholarship by the Freeport High School Scholarship Foundation.

Motion: _____ 2nd: _____ Vote: _____

13. New Business: (15 Minutes)

- A. I move that the resolution entitled, "Resolution to Authorize Lease Financing of a \$3,421,157 Energy Conservation Project at RSU Schools" be approved in form presented to this meeting and that an attested copy of said Resolution be included with the minutes of this meeting.

Motion: _____ 2nd: _____ Vote: _____

- B. I move that the Vote entitled, "Vote to Accept Gift of Basketball Court Repairs," be approved in form presented to this meeting, and that an attested copy of the Vote be filed with the meeting minutes.

Motion: _____ 2nd: _____ Vote: _____

14. Personnel: (10 Minutes)

- A. Consideration and approval to authorize the Superintendent to hire a Special Education Teacher at Freeport High School. Funding to come from two unfilled Special Education Educational Technician Positions at Freeport High School.

Motion: _____ 2nd: _____ Vote: _____

15. Public Comments: (10 Minutes)

16. Executive Session:

- A. To enter into Executive Session as outlined in 1 M.R.S.A § 405(6)(A) for the purpose of discussing a personnel matter.

Motion: _____ 2nd: _____ Vote: _____

Time In _____ Time Out _____

17. Action as a Result of Executive Session:

18. Executive Session:

- A. Consideration and approval to enter into Executive Session as outlined in 1 M.R.S.A § 405(6)(D) for the purpose of discussing Administrator negotiations.

Motion: _____ 2nd: _____ Vote: _____

Time In _____ Time Out _____

19. Action as a Result of Executive Session:

20. Adjournment:

Motion: _____ 2nd : _____ Vote: _____ Time: _____

Item # 4.A

**RSU No. 5 Board of Directors Meeting
Wednesday, April 9, 2025 – 6:30 p.m.
Durham Community School - Cafeteria
Meeting Minutes
6:00-6:30 p.m. Q&A on the FY26 Adopted Budget**

(NOTE: These Minutes are not official until approved by the Board of Directors. Such action, either to approve or amend and approve, is anticipated at the April 30, 2025 meeting).

1. CALLED TO ORDER:

Chair Michelle Ritcheson called the meeting to order at 6:32 p.m.

- 2. MEMBERS PRESENT:** Colin Cheney, Anna Child, Malik Farlow, Danielle George, Kara Kaikini, Elisabeth Munsen, Maura Pillsbury, Michelle Ritcheson, Kelly Sink, Stephanie Worth and Moon Tussing, Student Representative
MEMBERS ABSENT: Cheyenne Farrell

3. PLEDGE OF ALLEGIANCE:

4. CONSIDERATION OF MINUTES:

- A. **VOTED:** To approve the Minutes of March 26, 2025. (Munsen – Farrell) (10 – 0) The Student Representative voted with the majority.

5. ADJUSTMENTS TO THE AGENDA:

Add Executive Session for Negotiations
Add Executive Session for Personnel Matter

6. GOOD NEWS AND RECOGNITION:

- A. Report from Board's Student Representative - Moon Tussing

7. PUBLIC COMMENT:

Andrew Reagan, Durham

8. REPORTS FROM SUPERINTENDENT:

- A. Support Staff New Hires: Jesse Adamo, Food Service Assistant
Heather Meier, FHS Office Secretary
B. Migration of Students

9. ADMINISTRATOR REPORTS:

- A. Update from Durham Community School - Will Pidden

10. BOARD COMMENTS AND COMMITTEE REPORTS:

None

11. POLICY REVIEW:

None

12. UNFINISHED BUSINESS:

- A. **VOTED:** That the Vote entitled, "Vote to Call and Approve the Warrants for the Budget Meeting and the Budget Validation Referendum and to Authorize the Notice of Amounts Adopted," be approved in form presented to this meeting and that a copy of said Vote be included with the minutes of this meeting.

(Sink – George) (10 – 0) The Student Representative voted with the majority.

13. NEW BUSINESS:

None

14. PERSONNEL:

None

15. PUBLIC COMMENT:

None

16. EXECUTIVE SESSION:

- A. **VOTED:** To enter into Executive Session pursuant to 1 M.R.S.A § 405(6)(D) for the purpose of discussing Educator and Educational Support Professional Negotiations.

(Sink – Munsen) (10 – 0) The Student Representative voted with the majority.

Time In: 6:56 p.m.

Time Out: 7:07 p.m.

17. ACTION AS A RESULT OF EXECUTIVE SESSION:

- A. **VOTED:** To approve the Memorandum of Understanding between the RSU5 Board of Directors and the Coastal Education Association regarding Maine Paid Family Medical Leave. (Sink – George) (10 – 0)

18. EXECUTIVE SESSION:

- A. **VOTED:** To enter into Executive Session as outlined in 1 M.R.S.A § 405(6)(A) to discuss a personnel matter. (Pillsbury – Kaikini) (10 – 0)

Time In: 7:08 p.m.

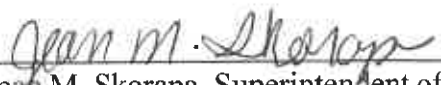
Time Out: 7:33 p.m.

19. ACTION AS A RESULT OF EXECUTIVE SESSION:

- A. **VOTED:** To accept the retirement of Jean Skorapa, effective October 1, 2025.
(Munsen – Cheney) (10 – 0)

20. ADJOURNMENT:

VOTED: To adjourn at 7:36 p.m. (Pillsbury – Kaikini) (10 – 0)


Jean M. Skorapa, Superintendent of Schools

RSU No. 5

Warrant Articles For the Period 03/01/2025 through 03/31/2025

Fiscal Year: 2024-2025

☐ Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
INCOME							
GENERAL FUND REVENUES							
REQUIRED LOCAL FUNDS (-)	\$19,573,905.68	\$1,804,087.94	\$14,680,429.38	\$4,893,476.30	\$0.00	\$4,893,476.30	25.0%
ADDITIONAL LOCAL FUNDS (-)	\$13,087,078.17	\$1,226,731.05	\$9,815,308.58	\$3,271,769.59	\$0.00	\$3,271,769.59	25.0%
ADDLN SHARED REVENUE (-)	\$139,883.76	\$0.00	\$0.00	\$139,883.76	\$0.00	\$139,883.76	100.0%
INTEREST REVENUE (-)	\$209,000.00	\$32,140.15	\$309,184.87	(\$100,184.87)	\$0.00	(\$100,184.87)	-47.9%
STATE REVENUES (-)	\$7,571,992.39	\$649,619.88	\$5,941,543.06	\$1,630,449.33	\$0.00	\$1,630,449.33	21.5%
MISC REVENUES (-)	\$18,600.00	\$4,000.00	\$22,826.25	(\$4,226.25)	\$0.00	(\$4,226.25)	-22.7%
FUND BALANCE (-)	\$900,000.00	\$0.00	\$0.00	\$900,000.00	\$0.00	\$900,000.00	100.0%
Sub-total : GENERAL FUND REVENUES	(\$41,500,460.00)	(\$3,716,579.02)	(\$30,769,292.14)	(\$10,731,167.86)	\$0.00	(\$10,731,167.86)	25.9%
Total : INCOME	(\$41,500,460.00)	(\$3,716,579.02)	(\$30,769,292.14)	(\$10,731,167.86)	\$0.00	(\$10,731,167.86)	25.9%
EXPENSES							
GENERAL FUND EXPENSES							
ARTICLE 1 REGULAR INSTRUCTION (+)	\$18,383,809.00	\$1,362,017.92	\$10,559,339.70	\$7,824,469.30	\$6,775,804.74	\$1,048,664.56	5.7%
ARTICLE 2 SPECIAL EDUCATION (+)	\$5,870,507.00	\$441,704.63	\$3,435,372.33	\$2,435,134.67	\$2,086,185.16	\$348,949.51	5.9%
ARTICLE 3 - CAREER & TECHNICAL CTR (+)	\$289,668.00	\$24,139.00	\$217,251.00	\$72,417.00	\$72,417.00	\$0.00	0.0%
ARTICLE 4 - OTHER INSTRUCTION (+)	\$1,035,092.00	\$67,392.90	\$681,131.93	\$353,960.07	\$232,718.23	\$121,241.84	11.7%
ARTICLE 5 - STUDENT & STAFF SUPPORT (+)	\$4,371,246.00	\$294,024.22	\$2,814,798.92	\$1,556,447.08	\$1,336,634.98	\$219,812.10	5.0%
ARTICLE 6 - SYSTEM ADMINISTRATION (+)	\$1,179,440.00	\$71,508.02	\$844,786.23	\$334,653.77	\$233,460.76	\$101,193.01	8.6%
ARTICLE 7 - SCHOOL ADMINISTRATION (+)	\$2,348,210.00	\$191,320.75	\$1,628,772.43	\$719,437.57	\$650,057.77	\$69,379.80	3.0%
ARTICLE 8 - TRANSPORTATION & BUSES (+)	\$1,586,682.00	\$118,248.78	\$1,165,704.67	\$420,977.33	\$378,338.55	\$42,638.78	2.7%
ARTICLE 9 - FACILITIES MAINTENANCE (+)	\$5,139,408.00	\$434,188.03	\$3,776,459.74	\$1,362,948.26	\$587,221.65	\$775,726.61	15.1%
ARTICLE 10 - DEBT SERVICE & OTHER COMMITMENTS (+)	\$1,111,064.00	\$101,101.56	\$1,098,650.89	\$12,413.11	\$12,412.63	\$0.48	0.0%
ARTICLE 11 - ALL OTHER EXPENDITURES (+)	\$185,334.00	\$0.00	\$185,334.00	\$0.00	\$0.00	\$0.00	0.0%

Operating Statement with Encumbrance

RSU No. 5

Warrant Articles For the Period 03/01/2025 through 03/31/2025

Fiscal Year: 2024-2025

☐ Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
Sub-total : GENERAL FUND EXPENSES	\$41,500,460.00	\$3,105,645.81	\$26,407,601.84	\$15,092,858.16	\$12,365,251.47	\$2,727,606.69	6.6%
Total : EXPENSES	\$41,500,460.00	\$3,105,645.81	\$26,407,601.84	\$15,092,858.16	\$12,365,251.47	\$2,727,606.69	6.6%
NET ADDITION/(DEFICIT)	\$0.00	(\$610,933.21)	(\$4,361,690.30)	\$4,361,690.30	\$12,365,251.47	(\$8,003,561.17)	0.0%

End of Report



Regional School Unit 5
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Item #10.B.

"To inspire and support every learner by challenging minds, building character, sparking creativity, and nurturing passions."

Jean Skorapa, Superintendent of Schools
Kelly Wentworth, Director of Finance & Human Resources

Cynthia Alexander, Assistant Superintendent of Schools
Elisha Morris, Director of Instructional Support

Facilities and Operations Committee
Wednesday, April 9, 2025
5:00 p.m. - Freeport High School

Minutes

Committee Members Present: Kelly Sink, Malik Farlow, Michelle Ritcheson

Committee Members Absent:

Administrators: Jean Skorapa, Glen Reynolds, Kelly Wentworth

1. RFP Update

a. Pownal Elementary School Septic

1. The district received six proposals.

1. CCC Construction LLC - \$179,755
2. Copp Excavating, Inc - \$213,904
3. R.N. Willey & Sons Excavating - \$163,709.86
4. Steadfast Earthworks - \$221,800
5. A+ Septic, Inc. - \$284,981
6. Bursey Enterprises - \$162,682

2. The following criteria was used to select the proposal deemed to provide the best value for RSU5:

1. Proposer Experience and Customer Service History - 50%
2. Availability for installations and completion date deadline - 40%
3. Durability/Warranty & Ease of Maintenance - 10%

3. Copp Excavating, Inc. was selected for the project.

b. Pownal Elementary School Playground Equipment

1. The district received two proposals.

1. Maine Recreation & Design - \$50,330
2. Ben Schaffer Recreation - \$90,040.25

2. The following criteria was used to select the proposal deemed to provide the best value for RSU5:

1. Proposer Experience and Customer Service History - 50%

2. Availability for installations and completion date deadline - 40%
3. Durability/Warranty & Ease of Maintenance - 10%
3. Maine Recreation & Design was selected for the project.

2. Energy Audit Phase One Project Update - Director Reynolds informed the committee the projects have not yet gone out to bid. He met with EMC to develop a tentative schedule for the projects that is least intrusive to summer programming. The schedule will be finalized once vendors are selected.
 - a. Freeport High School - Boiler Replacement
 - b. LED Lighting Upgrade
 - c. Fire Panels/Devices Upgrade
3. Future Agenda Items
 - a. Energy Audit Phase One Project Update

Upcoming Meetings

May 7, 2025

June 4, 2025



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Item #10.C.

"To inspire and support every learner by challenging minds, building character, sparking creativity, and nurturing passions."

Jean Skorapa, Superintendent of Schools
Kelly Wentworth, Director of Finance & Human Resources

Cynthia Alexander, Assistant Superintendent of Schools
Elisha Morris, Director of Instructional Support

Finance Committee Minutes
Wednesday, March 26, 2025
5:00 p.m. - Freeport High School

Committee Members Present: Kelly Sink, Beth Munsen, Michelle Ritcheson

Committee Members Absent: None

Administrators: Jean Skorapa, Kelly Wentworth

Minutes

1. Meeting called to order at 5:05 p.m.
2. Cost Sharing Review -
 - a. Director Wentworth presented the updated version of the cost sharing calculations spreadsheet for review and consideration. The Committee members felt that the percentages remain consistent to the previous years amounts which were reviewed by the full Board of Directors; therefore no recommendations for changes were made.
3. FY24 Audit Update -
 - a. The Finance Director reported that Marge, the Auditor, had sent the draft for review. Director Wentworth was in the process of reviewing the draft and would sign off once completed. The Auditor will present and review highlights of the audit at our April Finance meeting.
4. Other -
 - a. The Finance Committee discussed the recent public comment made by Mr. Fruend in regards to alternative health insurance plans that may offer the district savings. They asked Director Wentworth to seek information from other districts to see if they had explored alternate health insurance offerings and whether or not they had made any recommendations for change.
 - b. Next meeting of the Finance Committee, April 30, 2025 @ PES.

Meeting adjourned at 6:03 P.M.



Regional School Unit 5
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Item #10.D.

"To inspire and support every learner by challenging minds, building character, sparking creativity, and nurturing passions."

Jean Skorapa, Superintendent of Schools
Kelly Wentworth, Director of Finance & Human Resources

Cynthia Alexander, Assistant Superintendent of Schools
Elisha Morris, Director of Instructional Support

Policy Committee Report

Committee: Policy

Zoom Meeting date: April 4, 2025

Chair: Colin Cheney

Committee Members in attendance: Colin Cheney, Kara Kaikini, Danielle George,

Absent: Candy deCsipkes

Administrator: Cynthia Alexander, Assistant Superintendent

Guests: Jen Gulko, FHS Principal; Dana Clark, FHS Guidance Counselor; Liz Peirce, FHS Guidance Counselor

Review/Revise Policies:

1. Policy Review

The following policy was revised and will be brought to the Board for 1st read on April 26, 2025:

IKC - Transcripts and Academic Achievement

The following policies were reviewed with no revisions:

GRCD - Private Tutoring for Pay

2. At Board/Superintendent Request

none

3. Required Changes by law

The next meeting will be held on May 2, 2025 at 8:45 a.m. by Zoom.

Submitted by: Cynthia Alexander



Regional School Unit 5
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Item # 11.A.

"To inspire and support every learner by challenging minds, building character, sparking creativity, and nurturing passions."

Jean Skorapa, Superintendent of Schools
Kelly Wentworth, Director of Finance & Human Resources

Cynthia Alexander, Assistant Superintendent of Schools
Elisha Morris, Director of Instructional Support

TO: Colin Cheney, Anna Child, Malik Farlow, Cheyenne Farrell, Danielle George, Elisabeth Munsen, Kara Kaikini, Maura Pillsbury, Michelle Ritcheson, Kelly Sink, Stephanie Worth, Moon Tussing, Phoebe Williamson

CC: Julie Nickerson, Amanda Marsden, Holly Johnson, Kate Harrison, Erica Mullally, Will Pidden, Eric Hall, Peter Wagner, Jen Gulko, Elisha Morris, Jean Skorapa, Paige Fournier, Emily Grimm, Scott Emery, Charlie Mellon, Kelly Wentworth, Sam Rigby, Glen Reynolds, Jeremy Arsenault, Jen Winkler, Trevor Bean, Nancy Doherty, Grace Marley, Jill Hooper, Theresa Clark, Lisa Blier, Heidi Cook, Amanda Chisholm, Eliza Bowen, Heather Perry, Pam Gee, Caitlyn Hecox

FROM: Cynthia Alexander, Assistant Superintendent of Curriculum, Instruction, and Assessment

DATE: April 22, 2025

RE: Review/Update of Policies

At the April 30, 2025 Board of Directors Meeting, the following policies will be on the agenda:

1st Read

1. IJOC - School Volunteers
2. IKC - Transcripts and Academic Achievement
3. JLF - Reporting Child Abuse and Neglect

The following policy was reviewed with no recommended revisions and requires no Board action:
GCRD - Private Tutoring for Pay

SCHOOL VOLUNTEERS

The Board of Directors recognizes that community members can provide valuable services to the schools by sharing their time, talents and experience. An effective volunteer program allows students to benefit from individual attention, provides enrichment opportunities that supplement the regular educational program, allows teachers to focus on teaching and learning by relieving them of non-teaching tasks, provides interested community members an opportunity to become directly involved with education, and strengthens the relationship between school and community.

The Board approves the use of volunteers to support the school system's instructional programs and extracurricular activities. The Board adopts this policy to provide direction for the school system's volunteer program.

For the purpose of this policy, a volunteer is a person who provides services, without compensation or benefits of any kind or amount, on an occasional or regular basis in the schools or in school activities.

All volunteers shall be at least 18 years of age unless their volunteer work is part of a class, is done to fulfill a service learning or community service requirement for graduation, or is done by a recognized student organization.

Volunteers may provide assistance by:

- A. Tutoring students on a one-to-one or small group basis, or assisting with classroom projects under the direct supervision of the classroom teacher;
- B. Using their special musical, artistic or other talents to provide enrichment experiences and extend student learning;
- C. Reading to children;
- D. Playing instructional games;
- E. Providing services in libraries, lunchrooms and playgrounds;
- F. Accompanying students in field work;
- G. Assisting teachers in assembling instructional materials; and
- H. Assisting in school plays, music programs and other extracurricular activities.

Volunteers serve under the direction and supervision of the designated administrator. When volunteers work with children, their activities will be under the direct and immediate supervision of the classroom teacher, coach, activity adviser, or other designated employee.

Approval, assignment, continuation, or termination of volunteers shall be at the discretion of the designated administrator.

Staff must have their use of volunteers approved in advance by the designated administrator. Volunteers will only be assigned to staff who request them.

Volunteers are expected to abide by all Board policies, procedures and school rules when performing their assigned responsibilities. The designated administrator shall make volunteers aware of applicable policies, procedures, and rules before they undertake their first assignment through a volunteer orientation, volunteer handbook, or other means.

Volunteers should perform only those tasks that have been assigned.

Volunteers will not have access to confidential information in student records except as allowed by federal or state law or regulations and will be responsible for maintaining confidentiality regarding information seen or heard while working as a volunteer.

Persons interested in volunteering time or services should contact the designated administrator. Prospective volunteers will be required to complete a written application with approval at the discretion of the designated administrator. The Superintendent will be responsible for developing a screening protocol for use by the designated administrator prior to approving volunteers.

Volunteers may not transport students in private vehicles except as allowed by Board policy.

The school unit will provide liability insurance protection for volunteers while performing assigned services.

~~The Superintendent will be responsible for devising a method for evaluating the effectiveness of the volunteer program on an on-going basis.~~

~~The Board will recognize volunteer service on an annual basis. The designated administrator will be responsible for appropriate school recognition of volunteers.~~

Legal Reference: 20-A M.R.S.A. § 1002

Cross Reference: ~~EEAG - Student Transportation in Private Vehicles~~
EEBB Use of Private Vehicles on School Business
~~IJOA - Field Study and Expeditions~~ Trips and Other Student Travel

Adopted: February 24, 2010
Reviewed: December 12, 2012
Reviewed: September 27, 2017

TRANSCRIPTS AND ACADEMIC ACHIEVEMENT

The purpose of a high school transcript is to provide a comprehensive and accurate view of a student's academic record and achievements in a manner that can be understood by post-secondary institutions, prospective employers, and other audiences with an interest in a student's proficiency and accomplishments.

In order to recognize and reward all levels of academic success, RSU No. 5 shall outline predefined thresholds which provide every student an opportunity to strive for a high level of academic success, excellence, and recognition irrespective of the comparable achievements of their fellow students.

To recognize and report such achievement, the policy of the Board is as follows:

- A. Freeport High School will calculate an accumulated grade point average (GPA) for all courses completed by a student at Freeport High School.
- B. ~~All courses completed and graded will be assigned equal weight regardless of subject matter or degree of difficulty. Freeport High School will award both an unweighted and weighted GPA for students and both will be reported on a student's transcript.~~
 - 1. The unweighted GPA will be calculated based on all courses receiving an equal weight regardless of subject matter or degree of difficulty.
 - 2. A weighted GPA will be calculated by assigning a weighting factor of 1.05 to honors and Advanced Placement (AP) level courses.
 - 3. Courses are weighted only for the purpose of the cumulative weighted GPA and will not affect semester honor roll calculations.
- C. Courses graded pass/fail will not be included in the calculation of a student's GPA.
- D. For transfer students or students receiving credits with prior permission from other institutions, letter or numerical grades may be received. These grades will be interpreted by the Guidance Department in a standard manner to fairly transfer grades from grading systems different from Freeport High School.
- E. All weighted and unweighted GPAs will be recalculated at the end of each semester for use by the Guidance Department and will be added to student transcripts, which will be made available to third parties, on request by students or parents.

- F. ~~For the Classes of 2018-2020, Freeport High School will publish a quarterly grade-based honor roll identifying those students who have achieved at least a grade of "B" in all courses taken for the quarter, and, in the same manner, Freeport High School will publish a quarterly grade-based High Honor Roll identifying those students who have achieved at least a grade of "A" in all courses taken for the quarter.~~

~~For Classes of 2021 and Beyond,
Students will be recognized for their achievements in both academics and Habits of Work. Recognition for these accomplishments will be reported separately. Habits of Work will be recognized all four quarters. Academic achievement will be recognized at the end of each semester.~~

Academic Honor Roll:

Reported at end of each semester

Students qualify in one of two categories:

- a. High Honors: All course grades are 3.75 or better. 93 or higher.
- b. Honors: All course grades are 3.25 83 or higher.

Habits of Work:

~~Reported at the end of each quarter~~

- ~~a. High Honors: All course grades are 3.75 or better.~~
- ~~b. Honors: All course grades are 3.25 or higher.~~

- G. ~~Freeport High School will not use an accumulated GPA or any other method to determine a rank in class.~~
- H. ~~No~~ Individual academic awards or recognitions at any level of study will not be determined solely on the basis of GPA.
- I. ~~For the Classes of 2018-2020,~~ Student academic achievements will be grouped within numerical bands and utilized to identify, report and reward individual accomplishments for purposes of graduation. These bands will include four Honor Bands, which will identify those graduating seniors who at the end of the 1st semester of their senior year have a weighted Grade Point Average of:

84.5 to 88.4	Cum Laude
88.5 to 92.4	Magna Cum Laude
92.5 to 95.4	Summa Cum Laude
95.5 to 100	Summa Cum Laude with Distinction

~~For the Class of 2021 and beyond, students' academic achievements will be grouped within numerical bands and utilized to identify, report and reward individual accomplishments for purposes of graduation. These bands will include~~

~~three honor bands, which will identify those graduating seniors who at the end of the 1st semester of their senior year have a GPA of:~~

~~Summa Cum Laude (with highest honors): a minimum GPA of 3.75~~

~~Magna Cum Laude (with great honors): a minimum GPA of 3.50~~

~~Cum Laude (with honors): a minimum GPA of 3.25~~

Official transcripts issued by Freeport High School will include the following:

- The student's full name, date(s) of enrollment and date of graduation;
- Names of courses/learning experiences, content areas ~~and cross-curricular skills~~, shown in full;
- The grade level/year in which each course/learning experience was completed and its duration (e.g., semester or full year); and
- ~~For the Classes of 2018-2020, numeric score proficiency levels for performance in the targeted standards associated with each of the eight content areas of the system of Learning Results;~~
- ~~For the Classes of 2021 and beyond, proficiency levels for each of cross-curricular graduation standards, recorded in a separate section of the transcript.~~
- ~~The student's proficiency-based GPA; and~~ The student's weighted and unweighted GPA.
- ~~Significant academic honors and recognitions awarded.~~

~~The transcript may show other relevant non-private information.~~

Cross reference: IKAB – Grading System/Reporting Student Proficiency
 IKF – Graduation Requirements

Adopted: February 24, 2010
Reviewed: December 12, 2012
Revised: September 27, 2017

REPORTING CHILD ABUSE ~~REPORTING, PREVENTION AND EDUCATION~~ NEGLECT

I. DEFINITIONS

A. Child abuse or neglect. Child abuse or neglect is defined by Maine law as:

- i. “a threat to a child’s health or welfare by physical, mental or emotional injury or impairment, sexual abuse or exploitation...[statutory references omitted] or deprivation of essential needs or lack of protection from these by a person responsible for the child.”
- ii. Truancy (for a child who is either 1) age 5 and under age 6 and who has been voluntarily enrolled in school; or 2) six years of age and has not completed grade six, if a child described in 1) or 2) has the equivalent of seven full days of unexcused absences or five consecutive school days of unexcused absences during a school year) when the absence is the result of the neglect by a personal responsible for the child.
- iii. “a threat to a child’s health or welfare caused by child sex trafficking by any person, regardless of whether or not the person is responsible for the child.”

~~Child abuse or neglect. Child abuse or neglect is defined by Maine law as “a threat to a child’s health or welfare by physical, mental or emotional injury or impairment, sexual abuse or exploitation, deprivation of essential needs or lack of protection from these, or failure to ensure compliance with school attendance requirements under Title 20-A (specifically when a child who is at least seven years of age and has not completed grade six, has the equivalent of seven full days of unexcused absences or five consecutive school days of unexcused absences during a school year).~~

- B. Person responsible for the child. A “person responsible for the child” means a person with responsibility for a child’s health or welfare, whether in the child’s home or another home or a facility which, as part of its function, provides for the care of the child. It includes the child’s parent, guardian or other custodian.
- C. Child Sex Trafficking. Child sex trafficking means the recruitment, harboring, transportation, provision or obtaining of a child for the purposes of a commercial sex act.

II. EMPLOYEES’ DUTY TO REPORT

- A. Any employee of the school unit (hereinafter referred to as the “notifying employee”) who has reason to suspect that a child has been or is likely to be

abused or neglected must immediately notify the building administrator ~~or other designated agent~~.

- B. In addition to notifying the building administrator or other designated agent, the employee may also make a report directly to the Department of Health and Human Services (DHHS) or the District Attorney if required (See also Section III.B ~~which~~ provides further information about reporting to DHHS and ~~or the~~ District Attorney).
- B.C. If the ~~reporting~~ notifying employee does not receive written confirmation from the building administrator/Superintendent or other designated agent within 24 hours of ~~his/her~~ their report notification that a report has been made to DHHS (and ~~or the~~ District Attorney if required) the employee shall make an immediate report directly to DHHS and, if the person suspected is not a person responsible for the child, to the District Attorney. In such cases, the employee shall then complete a copy of the Suspected Child Abuse and Neglect Reporting Form (JLF-E) in consultation with the building administrator or Superintendent.
- C.D. If the ~~reporting~~ notifying employee does receive written confirmation from the building administrator/Superintendent within 24 hours of ~~his/her~~ their report notification as described in section III.D ~~which is a copy of~~ on the Suspected Child Abuse and Neglect Reporting Form (JLF-E), he/she they shall sign the form as acknowledgement that the report was made and return it to the building administrator/Superintendent.
- E. Any volunteer who has reason to suspect that a child has been or is likely to be abused or neglected is also expected to make a report to the building administrator, and may also make a report directly to DHHS, and the District Attorney if required (see Section III.B).
- F. Electronic reporting of suspected child abuse or neglect through the DHHS-approved reporting portal is permitted.

III. ADMINISTRATOR REPORTING AND CONFIRMATION DUTIES

All building administrators, ~~other building designee~~, and the Superintendents are designated agents to make child abuse and neglect reports.

- A. If a building administrator/~~other building designee~~ receives the report, ~~he/she they~~ shall notify the Superintendent immediately.
- B. The Superintendent or building administrator/~~other building designee~~ shall then make ~~a verbal and written report(s)~~ an immediate report by telephone of suspected abuse or neglect to DHHS. In addition, if the person suspected is not the parent, guardian or other custodian of the child, the Superintendent/building

administrator/~~other building designee~~ shall also make a verbal report to the District Attorney.

- C. The law requires the ~~reporting~~ notifying employee to make ~~his/her~~ their own report to DHHS and/or the District Attorney if required, if ~~he/she has~~ they have not received confirmation within 24 hours that such a report has been made by the Superintendent or building administrator/~~other building designee~~.
- D. The person making the report to DHHS and/or the District Attorney shall complete the Suspected Child Abuse or Neglect Form (JLF-E) in consultation with the notifying employee.
- E. The Superintendent or building administrator/~~other building designee~~ shall provide a copy of the Suspected Child Abuse or Neglect Form to the ~~reporting~~ notifying employee within 24 hours of the employee's initial report. The ~~reporting~~ notifying employee shall sign the report and return it to the Superintendent or building administrator.
- F. The form will be forwarded to DHHS and/or to the District Attorney if required, and shall be retained by the school unit for ten years, as specified in the Maine Archives Rules, along with any other information relevant to the case.

IV. INTERNAL INVESTIGATIONS AND DISCIPLINE

- A. Employees. If the person suspected of abuse or neglect is an employee, the Superintendent/designee shall investigate and take appropriate action, in accordance with applicable Board policies, collective bargaining contracts, and federal and state laws.
- B. Students. If the person suspected of abuse or neglect is a student, and the abuse or neglect occurred on school premises, during a school activity, or is otherwise related to the school, the Superintendent/designee shall investigate and take appropriate action, in accordance with applicable Board policies and federal and state laws.
- C. School officials should attempt to coordinate investigations with DHHS and law enforcement to the extent possible, in light of the school's obligation to protect the safety and security of the school environment. When reasonably possible, any internal interviews of a child who may have been abused or neglected will be conducted by a person who has knowledge of appropriate techniques for interviewing alleged victims of abuse or neglect.

V. INTERVIEWS OF CHILD AND SCHOOL PERSONNEL

DHHS personnel shall be permitted to meet with and interview the child named in the report when the child is present at the school as provided in this section.

The building administrator or designee shall:

- A. Require the DHHS employee requesting to interview the child to provide written certification that in the Department's judgment, the interview is necessary to carry out its duties;
- B. Require the DHHS caseworker to discuss the circumstances of the interview and any relevant information regarding the alleged abuse or neglect with the child's teacher or ~~guidance~~ school counselor or the school nurse, social worker or building administrator, as the caseworker determines is necessary to provide needed emotional support to the child prior to and following the interview;
- C. Not place conditions on how the interview is conducted, including, but not necessarily limited to requiring that certain persons be present during the interview; prohibiting certain persons from being present during the interview; and requiring notice to or consent from a parent or guardian.
- D. Provide an appropriate, quiet and private place for the interview; and
- E. Not disclose any information about DHHS's intention to interview the child except to school officials or the school's attorney who need the information to comply with the interview request.

VI. CONFIDENTIALITY OF INFORMATION AND RECORDS

All records, reports and information concerning alleged cases of child abuse and neglect shall be kept confidential to the extent required by Board policies and applicable law.

The building administrator/designee is permitted to release a child's school records without prior consent of the parent/guardian to DHHS or law enforcement officials as necessary to protect the health or safety of the child or other individuals. ~~under federal law.~~

VII. GOOD FAITH IMMUNITY FROM LIABILITY; RETALIATION PROHIBITED

Any person who in good faith reports, assists DHHS in making the child available for an interview, or participates in the investigation or proceedings of a child protection investigation is immune from any criminal or civil liability for the act of reporting or participating in the investigation or proceeding. Good faith does not include instances when a false report is made and the person knows the report is false.

The school unit prohibits any retaliation against an employee who makes a good faith report of child abuse and neglect in accordance with this policy.

VIII. CHILD ABUSE AWARENESS AND PREVENTION TRAINING FOR SCHOOL EMPLOYEES

- A. All school employees shall receive training on child abuse/neglect and reporting procedures every four years and within six months of hire as required by law.
- B. The training about child sexual abuse awareness and prevention shall be delivered by a qualified instructor(s) and be “evidence-informed.”
- C. The training about sexual abuse awareness and prevention is intended to:
 - i. Increase awareness of developmentally appropriate and inappropriate sexual behaviors in children;
 - ii. Increase ability to identify indicators of sexual abuse, including physical and psychosocial indicators on a spectrum (including lower to higher probability);
 - iii. Increase ability to effectively respond to sexual behavior or disclosures or suspicions of child sexual abuse; and
 - iv. Include local child sexual abuse and sexual assault resources.

IX. CHILD SEXUAL ABUSE PREVENTION EDUCATION FOR STUDENTS

Students in pre-kindergarten through grade 5 will receive child sexual abuse prevention education curriculum programs delivered by qualified instructors as part of the health education curriculum aligned with the Learning Results Health Education Standards and follow an appropriate scope and sequence. The curriculum will be consistent with evidence-informed, age-appropriate child sexual abuse prevention education for students, and include:

- A. Age-appropriate education regarding physical and personal boundaries, including biologically accurate body terminology;
- B. Help children identify unsafe or uncomfortable situations including a range of feelings, touches or violations of physical boundaries;
- C. Help children identify safe adults with whom they could discuss unsafe or uncomfortable situations; and
- D. Helps children identify and develop skills to support a friend who may be experiencing unsafe or uncomfortable situations.

~~Any RSU No. 5 employee who is required to make a report shall, at least once every four years, complete mandated training approved by the Department of Health and Human Services (DHHS). The Superintendent/designee will be responsible for documenting employee training.~~

Legal Reference: ~~L.D. 622, P.L. Ch.407, "An Act to Require Training of Mandated Reporters under the Child Abuse Laws"~~
22 MRSA Chap. 1071, Child and Family Services and Child Protection Act
20 USC § 1232g, Family Educational Rights and Privacy Act
20-A M.R.S.A. §§ ~~50501-A(3); (1)(C); 5051-A(2)(C)-(1-D)~~

Cross Reference: ACAA – Harassment and Sexual Harassment of Students
GBEBB - Staff Conduct with Students
JEA - Compulsory Student Attendance
JHB - Truancy
JLF-E --Suspected Child Abuse and Neglect Report Form
JRA – Student Records

Adopted: March 24, 2010
Reviewed: March 27, 2013
Revised: November 18, 2015
Revised: November 30, 2016

April 30, 2025

Motion: I move that the resolution entitled, "Resolution to Authorize Lease Financing of a **\$3,421,157** Energy Conservation Project at RSU Schools" be approved in form presented to this meeting and that an attested copy of said Resolution be included with the minutes of this meeting.

**RESOLUTION TO AUTHORIZE LEASE FINANCING OF A \$3,421,157 ENERGY
CONSERVATION PROJECT AT RSU SCHOOLS**

The School Board of Regional School Unit No. 5 (the "RSU") resolves as follows:

1. That, pursuant to section 15915 of Title 20-A of the Maine Revised Statutes, the Superintendent of Schools (the "Superintendent") is authorized in the name and on behalf of the RSU to execute and deliver an agreement with Energy Management Consultants, Inc. or its affiliate or designee for the acquisition and installation of a Phase I energy conservation and related air quality improvements projects at school facilities throughout the RSU (the "Project"), at a cost not to exceed **\$3,421,157**, provided that said agreement is in form acceptable to the Superintendent in consultation with legal counsel;
2. That, to provide funds for the Project, the Superintendent and the Director of Finance and Human Resources, acting singly, are authorized in the name and on behalf of the RSU to arrange for tax-exempt lease purchase financing with such lease purchase financing company as the Superintendent or Director of Finance and Human Resources may select (the "Lessor"), on such terms as either may approve, and any such prior action by the Superintendent or Director of Finance and Human Resources is hereby ratified and confirmed;
3. That under and pursuant to Sections 1001, 1055, and 15915 of Title 20-A of the Maine Revised Statutes, and all other applicable law, the Superintendent is authorized to execute and deliver a lease purchase agreement with Lessor, or its nominee, in the name and on behalf of the RSU for the Project, in a principal amount not to exceed **\$3,421,157**, in such form and on such terms not inconsistent herewith as the Superintendent may approve (the "Lease");
4. That to the extent not inconsistent with this Resolution, the Superintendent is hereby authorized to select such date(s), maturity(ies), denomination(s), interest rate(s), place(s) of payment, form(s), and other details of the Lease, as the Superintendent may approve, said approval to be conclusively evidenced by the execution and delivery thereof;
5. That the Superintendent is authorized to covenant on behalf of the Lessee that no part of the proceeds of the Lease or the Project shall be used, directly or indirectly, in a manner that would cause the Lease to be an "arbitrage bond" or a "private activity bond" within the meaning of Sections 141 and 148 of the Internal Revenue Code of 1986, as amended (the "Code"); and to covenant on behalf of the Lessee to file any information report and pay any rebate due to the United States in connection with the issuance of the Lease;

6. That the Superintendent is authorized, as applicable, to designate the Lease issued pursuant hereto as a qualified tax-exempt obligation within the meaning of Section 265(b)(3) of the Code;
7. That the Superintendent is authorized to execute and deliver such tax certificates, arbitrage and use of proceeds certificates, and other documents and certificates as may, in the Superintendent's opinion, be necessary or convenient to effect the transactions herein authorized, to be in such form not inconsistent with this Resolution as the Superintendent may approve, said approval to be conclusively evidenced by the execution and delivery thereof;
8. That the Superintendent is authorized to execute and deliver an escrow agreement with Lessor or its nominee (the "Escrow Agreement") to hold funds in an escrow account pending disbursement for the Project, said Escrow Agreement to be on such terms not inconsistent with the Lease and this Resolution as the Superintendent may approve, including without limitation a provision granting Lessor a security interest in the escrow account, said approval to be conclusively evidenced by the execution and delivery thereof;
9. That the Superintendent is authorized to covenant, certify and agree, on behalf of the RSU, for the benefit of the holder of the Lease, that the RSU will file any required reports, make any annual financial or material event disclosure, and take any other action that may be necessary to ensure the disclosure requirements imposed by Rule 15c2-12 of the Securities and Exchange Commission, to the extent applicable, are met;
10. That the Superintendent and other appropriate officials of the RSU, acting singly, are authorized to execute and deliver on behalf of the RSU such security agreements, UCC-1 financing statements, fixture filings, and other documents and certificates as may be required in connection with the Lease and the Escrow Agreement;
11. That the Superintendent and other appropriate officials of the RSU, acting singly, are authorized and empowered in its name and on its behalf to do or cause to do all such other acts and things as may be necessary or desirable in order to effect the execution and delivery of the Lease and the Escrow Agreement in accordance herewith, and any such prior action by them is hereby ratified and confirmed;
12. That if the Superintendent or any other RSU officer or official is for any reason unavailable to, as applicable, approve, execute or attest the Lease and the Escrow Agreement, or any related financing documents, the person or persons acting in any such capacity, whether as an assistant, a deputy or otherwise, is authorized to act for such official with the same force and effect as if such official had herself/himself performed such act, and any such prior action by them is hereby ratified and confirmed; and
13. That the Treasurer of the RSU, in consultation with Bond Counsel, is authorized to implement written procedures with respect to the Lease for the purpose of (i) ensuring timely "remedial action" for any portion of the Lease that may become "non-qualified

bonds,” as those terms are defined in the Code and regulations thereunder; and (ii) monitoring the RSU’s compliance following execution of the Lease with the arbitrage, yield restriction, and rebate requirements of the Code and regulations thereunder.

A true copy as adopted by a majority of the School Board, attest:

Jean Skorapa, Secretary
Regional School Unit No. 5

April 30, 2025

Item # 13.B.

Motion: I move that the Vote entitled, "Vote to Accept Gift of Basketball Court Repairs," be approved in form presented to this meeting, and that an attested copy of the Vote be filed with the meeting minutes.

VOTE TO ACCEPT GIFT OF BASKETBALL COURT REPAIRS

Whereas, Regional School Unit No. 5 (the "RSU") has received written notice from The Friends of RSU 5: Build it Back for Bob (the "Donor") proposing to make repairs and improvements to the outdoor basketball courts at Freeport Middle School at no cost to the RSU (the "Gift"); and

Whereas, the approximate value of the Gift is \$100,000;

Now therefore, the School Board of the RSU votes as follows:

That the School Board accepts the Gift on behalf of the RSU; and

That the Superintendent is directed to notify the Donor of the acceptance of the Gift.

A true copy, attest:

Jean Skorapa
Secretary
Regional School Unit No. 5

Hear from Freeport Students

“ I look forward to after school so I can play pickup basketball with my friends.”

“ It would be great to have the courts repaved so they are safer to play on. The cracks throughout the courts have really become a safety hazard. The lines are really faded, too.”



The FMS Courts, 2011

Photo Reference: Mapbox

Donate

Make checks payable to our 501c3 charitable organization:

The Friends of RSU5

Please add memo

“Build It Back for Bob”

Send donations to:

Bath Savings

Attn: Tom Whelan

PO Box 548

Bath, ME 04530



Or donate through our Zeffy account for non-profits by scanning this QR code.



Build It Back for Bob

A campaign to resurface the Freeport Middle School outdoor courts

A Little History

30 Years Ago

The Freeport Outdoor Recreation Group (FORG), led by the passionate Freeport resident Bob Smith, embarked on a noble mission to give our community more outdoor athletic opportunities.



Bob at FORG fundraising event, 1992

Through the efforts of FORG and the community, the necessary funds were raised, with support from the Town of Freeport. These courts, located on the Freeport Middle School fields, are a much-used recreational resource for our community.



Fishing Fun



Cow Chip Bingo

Our Goal

Today

Time has taken its toll, and the courts are in dire need of resurfacing. The court's surface has cracked and lifted from its base, creating a safety hazard. Together, we hope to restore this vital community resource.

So, in the spirit of Bob Smith, who passed away in 2022, we want to revive these beloved courts and bring them back to a safe recreational surface. With a fundraising goal of \$100,000, the Friends of RSU5 "Build It Back for Bob" campaign seeks to rally the community once more.

We invite you to join us in this endeavor and provide a renewed community space for recreation, camaraderie, and fun.

How You Can Help

Donate

Your tax-deductible financial contribution will directly fund the resurfacing efforts.

Spread The Word

Share our campaign with friends, family, and colleagues committed to community and outdoor recreation.



"The basketball courts give us a place to hangout and stay active, especially if you are not involved in a school sport."

- FMS Student

For More Information Contact:

Chris O'Neil
chriso4neil@gmail.com

Or visit
BuildItBackForBob.com

Allie McCormack
jalliemccormack@gmail.com

