Meeting Title:	**REGION IV HELP ME GROW IEIC COMMITTEE MEETING**
Meeting Date:	Tuesday, December 17, 2024 9:00-10:30 a.m.
Meeting Location:	Zoom

Attendees:	Deb Henry, Missy Mack, Kara Williams, Sara Peterson, Rhonda Hjelle, Kristi Maas, Marsha Erickson, Josh Nelson, Linda Nelson, Leah Krauth, Kari Kreft, Julie Domino, Kristin Phillips, Jeannie Pederson, April Larson, Stacy Haugen McAllister
Note taker:	Jolene King

Agenda	Notes
-Introductions	**Marsha called the meeting to order. Introductions were made.**
-Review, modify and approve agenda	**Agenda was reviewed and no modifications were suggested.**
-Review and approve September 17, 2024 Minutes	**Leah motioned to approve the September 17, 2024 minutes, seconded by Missy and carried unanimously.**
-Budget Update	**Josh provided the budget update. Have $31,460 budgeted. Have spent roughly $12,600.**
-Old Business	**Update on 3rd Birthday Cards – Discussion** Sara provided an update on 3rd birthday cards. An Early Childhood Screening brochure and letter to the family have been added to the cards. Contact Sara if you need cards. **Help Me Grow Training Update** Heather has put together training that is offered throughout the region. **County-based/ECI Resource Lists** Sara sent a Google Form, please fill it out.
-**New Business**	1. Items and budget for one HMG/IEIC Event Kit The budget for the event kit is $1,600. Sara shared ideas and prices. The group provided feedback. Sara will continue looking at options. 2. Child Find Funding Approvals Leah presented the plan for Traverse County. Linda made a motion to approve, seconded by Kristi and carried unanimously. Kari presented the plan for Grant County. Jeannie made a motion to approve, seconded by Kristi and carried unanimously.

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	Jeannie presented the plan for Pope County. Linda made a motion to approve, seconded by Kari and carried unanimously. Kristi presented what Wilkin County is working on. She will bring their plan to a future meeting for approval. Diane Strobel provided the Stevens County Plan that was presented by Marsha. Kari made a motion to approve, seconded by Kristi and carried unanimously. Marsha presented the plan for Douglas County. Deb made a motion to approve, seconded by Linda and carried unanimously. Becker County, Clay County, Otter Tail County and White Earth will submit their child find activity plans at the next IEIC meeting. 3. Help Me Grow Order Connect with Sara and Jolene to order Help Me Grow materials. Pope County and Wilkin County do not need to place an order at this time. Sara would like to add Help Me Grow stickers to books and other materials.
-Future Meetings	**Meetings are scheduled quarterly on the 3rd Tuesday of the month from 9:00 -10:30. Due to better attendance and the short duration of the meetings, they will continue to be held via zoom.** **March 18th** **June 17th (In person at LCSC)**
-Adjourn	**Deb motioned to adjourn the meeting, seconded by Stacy.**