Meeting Title:	**REGION IV HELP ME GROW IEIC COMMITTEE MEETING**
Meeting Date:	Tuesday, September 17, 2024 9:00-10:30 a.m.
Meeting Location:	Zoom

Attendees:	Meghan Leith, Kari Kreft, Marsha Erickson, Missy Mack, Katie Ganoe, Kara Williams, Nicole Witt, Rhonda Hjelle, Julie Domino, Sara Peterson, Josh Nelson, Linda Nelson and Leah Krauth
Note taker:	Jolene King

Agenda	Notes
-Introductions	Introductions and a warm welcome by all present.
-Review, modify and approve agenda	Motion to approve by Leah Krauth, second by Katie Ganoe.
-Review and approve June 18, 2024 Minutes	Motion to approve by Kari Kreft, second by Linda Nelson.
-Budget Update	Josh provided a budget history and update. Approximately $31,000 has been allocated for FY25. Have $21,000 to carryover from FY24 for a total of approximately $52,000.
-Old Business	**3rd Birthday Cards Update** - Spanish cards available. Reach out to Sara or Marsha for cards. Marsha is in Fergus Falls and Sara is in Alexandria. Stamps are included in the pack of cards. English come in a pack of 50 and Spanish come in a pack of 25. There is no cost. Would like to send 10 cards to each family based childcare provider for them to hand out. Would cost $2.31 per provider. Katie motioned to approve using up to $1,200 to mail cards to family based providers, second by Kari.
-**New Business**	1. Mapping Community Resources by county/White Earth Nation a. Lead person per county/White Earth, taking the worksheet and connecting with the ECI i. Grant County – Kari ii. Traverse – Leah iii. Otter Tail – Katie with help from Julie b. Each of the 9 counties plus White Earth will have up to $2,000 to use for child find activities. The 10 ECIs will bring their plan to the IEIC. 2. Preliminary conversation on priority/focus areas, moving the FY25 Workplan forward a. Outreach- What we do/where we go next?

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	b. Diversity- Who do we need to connect with? c. Data collection- tracking our progress and access 3. Event Kits a. Brainstorm items for 4 kits i. Give aways - Stickers, bubbles, fidgets, magnets, candy, chapstick ii. Tablecloth - Yes iii. Display – Tabletop preferred over tall retractable banner iv. Other – Roll of tape b. Will be stored at West Central, would like them ready for spring events. Katie would like to reserve one for an event on May 16th.
-Future Meetings	Meetings are scheduled quarterly on the 3rd Tuesday of the month from 9:00 - 10:30. Due to better attendance and the short duration of the meetings, they will continue to be held via zoom. December 17th March 18th June 17th (In person at LCSC)
-Adjourn	Motion to adjourn by Linda, second by Kari.