



Job Description

POSITION TITLE: Art Camp Youth Leader (Temporary) #4066
Student Engagement and the Arts
Educational Services

SALARY PLACEMENT: Minimum Wage Salary Schedule

SUMMARY OF POSITION:

Under direction of the Director and Project Liaison in Student Engagement and the Arts (SEA), help plan and facilitate art camp activities for the San Joaquin County Office of Education.

MINIMUM QUALIFICATIONS - EDUCATION AND/OR TRAINING:

Enrolled in a high school in San Joaquin County and has taken at least one art class at the high school level.

DESIRABLE QUALIFICATIONS:

Experience or knowledge in working with children ages 8-13. Experience or knowledge in teaching art practices.

KNOWLEDGE, SKILLS AND/OR ABILITIES:

Ability to work cooperatively with the San Joaquin County Office of Education SEA staff, camp counselors, and other adult and youth leaders. Ability to assist in leading art lessons and recreational activities. Be flexible and receptive to change. Comfortable with taking on leadership roles.

ESSENTIAL FUNCTIONS:

Essential functions may include, but are not limited to:

1. Participate in the Summer Leadership Workshops.
2. Collaborate with staff, camp counselors, and other youth leaders to plan, set up, lead, and clean-up camp activities.
3. Supervise students to ensure their safety and notify the program manager or camp director(s) in case of incidents that may arise.
4. Under the direction of the SEA staff, lead art lessons.
5. Under the direction of the SEA staff, facilitate recreational and team building activities and games.
6. Clean, maintain and ensure proper use of camp facilities and equipment.
7. Perform other related duties as required.

PHYSICAL REQUIREMENTS:

Employees in this position must have the ability to:

1. Sit for extended periods of time.
2. Enter data into a computer terminal, operate standard office equipment, and use a telephone.
3. See and read a computer screen and printed matter with or without vision aids.
4. Hear and understand speech at normal levels and on the telephone.
5. Speak so that others may understand at normal levels and on the telephone.
6. Stand, walk, and bend over, reach overhead, grasp, push, pull and move, lift and/or carry up to 25 pounds to waist height.

WORK ENVIRONMENT:

Employees in this position will be required to work indoors and outdoors in a school/camp environment; and come into direct contact and SJCOE staff, district office staff, students, and the public.

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