

BOARD OF EDUCATION

PINE STRAWBERRY SCHOOL DISTRICT #12

Monday, Mar. 24, 2025

Board Meeting Minutes

I. CALL TO ORDER- The meeting was called to order at 5:32pm by Thom Cazel.

II. ROLL CALL- Present Thom Cazel, Sherri Hampton, Roger Ferguson, Dawn Pawlowski and Margaret Parker.

III. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE- The Pledge of Allegiance was led by Thom Cazel.

IV. ADOPTION OF AGENDA- Margaret Parker made a motion to adopt the agenda. 2nd made by Dawn Pawlowski . Motion passed 5-0.

A. Superintendent's Report –Mrs. Katie Ast

B. Transportation/Maintenance Report – Mr. Keith Howell

C. Special Services Report- Mrs. Kirsten Ratliff

D. Fiscal Services Report – Mrs. Aimee Manjarres

E. Student Activities Report- Mrs. Megan Ward

F. Board Report- Board Members- Sherri Hampton gave a handout regarding board member ethics.

VI. CALL TO THE PUBLIC- NONE

VII. ACTION ITEMS

A. Consent Agenda

i. Minutes

February 10, 2025

ii. Payroll Vouchers

#17 \$ 110,869.97

#18 \$ 119,220.07

#19 \$ 111,844.61

iii. Expense Vouchers

#2515 \$ 10,502.86

#2516 \$ 41,774.10

#2517 \$ 32,727.66

iv. 1st reading Policies 809-818

Sherri Hampton made the motion to approve the consent agenda. 2nd made by Dawn Pawlowski. Motion passed 5-0.

B. New Business

1. Discussion/Consideration/ Approval of Core ELA Curriculum Adoption

Margaret Parker made the motion that the Governing Board adopt the Into Reading curriculum from HMH as presented by the Superintendent. 2nd made by Sherri Hampton. Motion passed 5-0.

2. Discussion/Consideration/ Approval of Policy GCBA

Dawn Pawlowski made the motion to adopt policy advisory GCBA as presented. 2nd made by Margaret Parker. Motion passed 5-0.

3. Discussion/Consideration/ Approval of 2025-2026 School Calendar

Margaret Parker made the motion to approve the attached calendar for the 2025-2026 school year. 2nd made by Dawn Pawlowski. Motion passed 5-0.

4. Discussion/Consideration/ Approval of 2025-2026 Contracts

Sherri Hampton made the motion to approve the administration exempt, certified & classified contracts for the 2025-2026 school year. 2nd made by Dawn Pawlowski. Motion passed 5-0.

5. Discussion/Consideration/ Accept of 2023-2024 Audit

Sherri Hampton made the motion to accept the 2023-2024 audit as presented by the business manager. 2nd made by Margaret Parker. Motion passed. TC-Yes, MP-Yes, DP- Yes, RF- Yes and SH-Yes.

Student Travel

- a. Kinder & 1st Grade; April 10, 2025; Out of Africa; Camp Verde, AZ
- b. 1st Grade; April 17, 2025; Green Valley Park; Payson, AZ
- c. 2nd Grade; April 24, 2025; Tonto National Monument; Tonto Basin, AZ
- d. 3rd Grade, May 10, 2025; Crossing at Houston Mesa, Payson, AZ

Margaret Parker made a motion to approve travel for the above students as presented by the Superintendent. 2nd made by Sherri Hampton. Motion passed 5-0.

Staff Travel

- a. Orton Gillingham Training; Lewistown, OH ; June 2-6, 2025; T. Cannaliato
 - b. Orton Gillingham Training; Southfield, MI ; June 23-27, 2025; M. Stanger
- Sheri Hampton made a motion to approve travel for the above staff as presented by the Superintendent. 2nd made by Dawn Pawlowski. Motion passed 5-0.

C. Personnel Actions*

1. Discussion/Consideration/ Approval of Letter of Resignation

Dawn Pawlowski made the motion to approve Mr. Don Lambert's letter of resignation effective June 30, 2025. 2nd made by Margaret Parker. Motion passed 5-0.

2. Discussion/Consideration/ Approval of Soccer Coaches

Margaret Parker made the motion to approve the Superintendent's recommendation to approve Zack Graham & Melissa McNeeley as soccer coaches for the 2024-2025 season. 2nd made by Dawn Pawlowski. Motion passed 5-0.

3. Discussion/Consideration/ Approval of Summer School

Sherri Hampton made a motion to approve the Superintendent's recommendation to have a summer school program at Pine Strawberry School for the summer of 2025 and have 2 certified staff members teach the summer school. 2nd made by Dawn Pawlowski. Motion passed 5-0.

4. Discussion/Consideration/ Approval of Step Increase for All Employees

Dawn Pawlowski made the motion to approve a step increase for all Pine Strawberry School employees for the 2025-2026 school year. 2nd made by Sherri Hampton. Motion passed 4-0. Margaret Parker abstained.

5. Discussion/Consideration/Approval of Certified Contracts

Dawn Pawlowski made a motion to approve the Superintendent's recommendation to offer a certified contract to the attached staff members for the 2025-2026 school year. 2nd made by Margaret Parker. Motion passed 5-0.

6. Discussion/Consideration/Approval of Certified Contract

Dawn Pawlowski made a motion to approve the Superintendent's recommendation to offer a certified contract to the attached staff member for the 2025-2026 school year. 2nd made by Sherri Hampton. Motion passed 4-0. Margaret Parker abstained.

7. Discussion/Consideration/Approval of Administrative Exempt Contracts

Dawn Pawlowski made a motion to approve the Superintendent's recommendation to offer an administrative exempt contract to the attached staff members for the 2025-2026 school year. 2nd made by Sherri Hampton. Motion passed 5-0

8. Discussion/Consideration/Approval of Administrative Exempt Contract

Dawn Pawlowski made a motion to approve the Superintendent's recommendation to offer an administrative exempt contract to the attached staff member for the 2025-2026 school year. 2nd made by Sherri Hampton. Motion passed 4-0. Margaret Parker abstained.

9. Discussion/Consideration/Approval of Classified Contracts

Dawn Pawlowski made a motion to approve the Superintendent's recommendation to offer a classified contract to the attached staff members for the 2025-2026 school year. 2nd made by Margaret Parker. Motion passed 5-0

10. Discussion/Consideration/Approval of Classified Contract

Dawn Pawlowski made a motion to approve the Superintendent's recommendation to offer a classified contract to the attached staff member for the 2025-2026 school year. 2nd made by Sherri Hampton. Motion passed 4-0. Margaret Parker abstained.

Margaret Parker made the motion to go into executive session at 6:02pm. 2nd made by Dawn Pawlowski. Motion passed 5-0.

Returned into regular meeting at 6:48pm.

11. Discussion/Consideration/Approval of Superintendent's Evaluation

Dawn Pawlowski made the motion to approve the Superintendent's Evaluation. 2nd made by Margaret Parker. Motion passed 5-0.

D. Upcoming Conferences/Activities

E. Future Meeting Dates/Items for Future Agendas - Monthly Meeting- April 14, 2025

F. Correspondence

G. ADJOURNMENT

Dawn Pawlowski made a motion to adjourn the meeting at 6:49pm. 2nd made by Margaret Parker. Motion passed 5-0.