

ADMINISTRATIVE REPORT

DATE: April 24, 2025
TOPIC: 8.2 – Resolution Placing Assistant Principal on Unrequested Leave of Absence
PRESENTER: Abby Baker, Executive Director of Human Resources & Operations
REFERENCE TO POLICY/STATUTE: Minnesota Statute §122A.40, Subd. 10

A. PURPOSE OF REPORT

- a. The resolution is to provide notice of intent to place an Assistant Principal on unrequested leave of absence, effective at the end of the current school year.
- b. The timing of the ULA process requires that a resolution proposing placing an Assistant Principal for placement on ULA be passed by late May. The Assistant Principal will have the opportunity to request a hearing over the proposed placement on unrequested leave. In the event of a hearing, the Board must read the transcript of the hearing and consider the findings and recommendations of the hearing officer. This allows the District to meet all contractual obligations before the Board can take final action regarding the unrequested leaves. This timeline also allows the District time to notify the Assistant Principal of the final action before the July 1, 2025, deadline.

B. RECOMMENDATION

- a. Approval

C. CONNECTION TO STRATEGIC PRIORITY

- a. Operations, Staffing, and Finance

