

## ADMINISTRATIVE REPORT

**DATE:** April 24, 2025  
**TOPIC:** 6.6-March 27, 2025 School Board Meeting Minutes  
**PRESENTER:** Dayna Pottratz, Executive Assistant to the Superintendent & School Board  
**REFERENCE TO POLICY/STATUTE:** Policy 204

### A. PURPOSE OF REPORT

- a. Review School Board Meeting Minutes.

### B. RECOMMENDATION

- a. Approval

### C. CONNECTION TO STRATEGIC PRIORITY

- a. Operations, Staffing, and Finance

*March 27, 2025*

- 1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, March 27, 2025. The meeting was called to order by Chair Katie Schwartz, at 6:00pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Ryan Clarke, Simi Patnaik, Katie Schwartz, Eric Tessmer and Sharon Van Leer. Melinda Dols was absent. Superintendent Julie Nielsen was present.
- 2.0 **Pledge of Allegiance**
- 3.0 **Approval of Agenda:** It was moved by Sharon Van Leer, seconded by Eric Tessmer to approve the agenda. All in favor, none opposed, motion carried.





7.1 Community Education Update: Early Learning, introduced by Jake Winchell, Director of Community Education. Joyce Beaird, Early Childhood Manager and Beth Quist, Early Childhood City Coordinator shared the role of Early Learning and an overview of the programs, including Early Childhood Family Education, Preschool and Early Childhood Screening.

8.0 **Action Items:**

8.1 Proposed Policy Changes, presented by Julie Nielsen, Superintendent. It was moved by Sharon Van Leer, seconded by Simi Patnaik to approve the policies. All in favor, none opposed, motion carried.

8.2 Revised Budget for 2024-25, presented by Kris Blackburn, Director of Business Services. It was moved by Simi Patnaik, seconded by Sharon Van Leer to approve the revised budget. All in favor, none opposed, motion carried.

8.3 Release of Probationary Teachers presented by Abby Baker, Executive Director of Human Resources & Operations. It was moved by Simi Patnaik, seconded by Eric Tessmer to approve the resolution. A roll call vote was taken. Dols was absent, the rest were in favor, none opposed, motion carried.

9.0 **Superintendent Report:** Ms. Nielsen shared that construction staging is beginning at ERHS and OMS. She highlighted the Elementary Art Show and Kindergarten Welcome night.

10.0 **Future Meeting Dates:**

April 10, 2025 - School Board Workshop Meeting (DSC/6:00p.m.)

April 24, 2025 - School Board Business Meeting (DSC/6:00p.m.)

11.0 **Adjournment:** The meeting adjourned at 7:18pm.

