

BURBANK UNIFIED SCHOOL DISTRICT
SURPLUS PROPERTY ADVISORY ("7-11") COMMITTEE

March 26, 2025

Minutes

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order by Committee Chair, Justin Robertson at 6:07 p.m.

The pledge of allegiance was led by Chantal Sampogna

2. ROLL Call (Establishment of Quorum)

Members Present:

- **Justin Robertson - Chair**
- **Melissa Ximena Golebiowski** – arrived after roll call
- **Chantal Sampogna**
- **Hugo Maldonado**
- **Eric Carter**
- **Peter Knapik**

Members Absent:

- **Tyler Bonstead**
- **Naomi Park**
- **Andre Dionysian**

3. APPROVAL OF MINUTES – 2.27.25

The motion to approve was made by Peter Knapik

Seconded by Chantal Sampogna

Unanimous

4. PUBLIC COMMENT (No more than two (2) minutes may be allotted to each speaker)

There was no one present who wished to address the committee

Committee Members toured the Community Day School site - led by Dennis Maxwell, Director of Facilities

A committee member had a question about the easement. Response: Mr. Cantwell informed the Committee that modifications the property may require following the committee's recommendation is not something that they should consider or be concerned about.

5. NEW AND/OR UNFINISHED BUSINESS

- **Enrollment Projections – Perkins Eastman Presentation**
 - *In addition to the Perkins Eastman Presentation Mr. Cantwell provided each committee member with a copy of the Facilities Master Plan prepared by Perkins Eastman (located on the BUSD website). Mr. Cantwell shared how the Perkins Eastman Presentation and Facilities Master Plan was developed which included enrollment projections that are statutorily obligated.*
 - *Every District in LA County, with the exception of maybe two, will see continual enrollment decline.*
 - *Dr. Knapik discussed cohort survival rate*
 - *Reason for decline trends – birth rate, fewer new housing starts, community aging*
 - *Reviewed birth rate data from Perkins Eastman Facilities Master Plan*
 - *Real Estate Development also considered. Looked at projects currently in development or currently in the pipeline.*

- *Determined that development in the works not going to drive enrollment.*
- *Demographer took housing development into account (home ownership and rentals).*
- *Kindergarten enrollment is already lower than projected for 2025-2026.*
- *Currently 10% of the student population are inter-district transfers.*
- Valuation Report
 - Will bring to the next meeting
- District Budget - 2nd Interim Budget Presentation
 - Reviewed multi-year budget from Second Interim
 - Discussed ending fund balance and the state's requirement that the District maintain a reserve.
 - In order to end the third year, of the multi-year budget, with a positive balance, layoffs are required.
 - 86% of the budget is people (salaries).
 - Federal funding goes to specialized programs
- Questions / Committee Thoughts:
 - *As older people pass what are we seeing? Response: Following previous historical data – not seeing younger families looking at the sizes or prices of houses in Burbank.*
 - *Who is buying 1.5 million dollar homes? Response: These homes are being passed down as inheritance (Prop 13 – tax rates).*
 - *Is enrollment decline solved by bringing more housing units? Response: If it's the correct development it could help however that is not currently in the pipeline.*
 - *Has the District explored ways to bring in students from out of the district? Response: Ed Code allows Inter-District permits for parents or guardians that work 10 hours. Previously the district's requirement was 20 hours. The District is working with trade unions letting them know that if they are working in Burbank their students can attend BUSD schools. Dr. Paramo goes to the Chamber meetings to remind Realtors to mention Burbank Schools.*
 - *Does the budget take into account Bond funds taking pressure off the General Fund? Response: Bond only affects when it directly reduces the General Fund expenses, for example: solar or upgraded air conditioning reducing utilities.*
 - *Are there attendance requirements for committee members? Response: There are no statutory requirements for attendance.*
 - *If both properties are sold, will it substantially assist the budget? Response: No, the funds from the sale will go to facilities. A sale will free up resources by reducing utility costs, maintenance and upkeep.*

6. ITEMS FOR FUTURE AGENDA

- Valuation Reports for Both Properties
- Compare General Fund and Bond Funds – Brief Report
- Potential Uses for the Properties Discussed at the Staff Level
- Any Additional Research Informing Zone Tolerance or City Plan (Community Needs)

7. NEXT MEETING is scheduled for April 9, 2025

8. ADJOURNMENT

The meeting was adjourned by the Committee Chair Justin Robertson at 7:33 pm