Arendell Parrott Academy
Community Service Policy and Proposal Form

One aspect of the Arendell Parrott Academy's mission is to "foster responsible citizenship," and we support that goal by encouraging our students' commitment to community service. While we recognize the value of many different service agencies, it is necessary to maintain a healthy balance of service within the other priorities of our school family. We have adopted the following policy for managing volunteer opportunities that impact our campus community:

APA COMMUNITY SERVICE POLICY STATEMENT

Any student or other member of our school family who wishes to conduct a service activity on our campus or off our campus but involving our teachers and/or students (food drive, sale, dance, etc.) must first submit a *one page* proposal (form available on website) to Leslie Lewis. This proposal should briefly outline the mission of the organization, the planned activity complete with a proposed timeline and specific details about who will be in charge, what will take place, and who will be solicited. The earlier this proposal can be submitted, the more likely its approval; several months' in advance is the suggested.

Mrs. Lewis will review such requests and may contact the author for clarification. If the project seems feasible, Mrs. Lewis *may* review it with others. Priority will be given to *student-led* projects.

While we want to support everyone, we receive many solicitations and cannot help every cause. A project may be denied because it may be inconsistent with our goals, conflicts with already scheduled projects, or not be feasible within the context of our school calendar.

Once a project is approved, no faculty member, student, or school family member is obligated to take part in any cause. It is APA's philosophy that community service activities remain an individual choice.

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Community Service Proposal

Your name: _____ _____

Date: _____

Your email: _____ Phone: _____

Organization to benefit: _____

Group/grades you propose to target at APA: _____

Brief description of project:

_____
_____
_____
_____
_____
_____
_____
_____

Timeline for project: _____ negotiable?_____

Project leader _____

What else do I need to know about your plans/anyone working with you/project background?

Please email this form to Leslie Lewis at llewis@parrottacademy.org or deliver it to her classroom. Thanks for your commitment to helping others! She will get back with you within 10 days.