

TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

REGULAR BOARD MEETING AGENDA
April 30, 2025

6:00 PM EXECUTIVE SESSION - Closed to Public
7:00 PM REGULAR BOARD MEETING - Open to Public
Old Turnpike School Library

If members of the public wish to attend the meeting virtually, meetings are streamed Live over Youtube via the following link: <https://www.youtube.com/live/AObnidjVUwE>

**During public comment, public participants are invited to address the Board
with questions or comments.**

District Goals

1. To create a learning environment that promotes creative and independent thinking with a focus on academic excellence and the arts; that is also adaptable to each student.
2. To create a financial framework so that the school district is fiscally responsible while supporting learning environments.
3. To create a welcoming and supportive learning environment to foster a lifelong love of learning for all students; This includes a robust connection to their school and wider community.

Board Goals

1. To support a learning environment that promotes creative and independent thinking with a focus on academic excellence and the arts; that is also adaptable to each student.
2. To create a financial framework so that the school district is fiscally responsible while supporting learning environments.
3. To encourage a welcoming and supportive learning environment to foster a lifelong love of learning for all students; This includes robust connection to their school and wider community.

I. CALL TO ORDER Time: _____

II. ROLL CALL

Mr. Charniga	Ms. Dorcus	Mr. Infusino	Mrs. Jardinella	Mrs. Munoz
Mr. Schwartz	Dr. Simon	Ms. Stein	Mrs. Wygera	Dr. Shouffler
				Ms. Goguen

III. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____ p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____ p.m.

IV. CALL TO ORDER Time: _____

V. ROLL CALL

Mr. Charniga	Ms. Dorcus	Mr. Infusino	Mrs. Jardinella	Mrs. Munoz
Mr. Schwartz	Dr. Simon	Ms. Stein	Mrs. Wygera	Dr. Shouffler _____ Ms. Goguen

VI. SUNSHINE ANNOUNCEMENT

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

VII. PLEDGE OF ALLEGIANCE

VIII. ROLL CALL

Mr. Charniga	Ms. Dorcus	Mr. Infusino	Mrs. Jardinella	Mrs. Munoz
Mr. Schwartz	Dr. Simon	Ms. Stein	Mrs. Wygera	Dr. Shouffler _____ Ms. Goguen

IX. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on actionable agenda items only. If your comment pertains to

personnel, individual employees or students, negotiations or legal matters, we ask that you see the superintendent separately as the Board does not generally discuss these issues in public.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn. Civility and mutual respect is expected. Speakers should be courteous to Board members, District employees, students, and other members of the public.

Motion to close public comments _____ 2nd _____

All in Favor:

Roll Call:

Mr. Charniga _____ Ms. Dorcus _____ Mr. Infusino _____ Mrs. Munoz _____ Mr. Schwartz _____ Dr. Simon _____ Ms. Stein _____
Mrs. Wygera _____ Mrs. Jardinella _____

X. PRESENTATION

XI. CORRESPONDENCE

XII. SUPERINTENDENT'S REPORT

- HIB Report
- Enrollment Reports
- Emergency/Fire Drill Reports

School	Tewksbury Elementary School		Old Turnpike School
Month/Year	April 2025	April 2025	April 2025
Date	4/8/2025 9:01 AM	4/15/2025	4/15/2025
Drill Description	Hold	Fire Drill	Fire Drill
Duration/ Time of Drill	2 Minutes	3 Minutes	4 minutes
Weather Conditions	Sunny and cold	Overcast and warmish	sunny
Conductor of Drill	E. Callahan	L. Moore	Verderamo, Bracuti, & Krowl
Notification Method	loudspeaker	loudspeaker and walkie talkies	Walkies

XIII. MINUTES

Motion to approve the following minutes:

- March 12, 2025 Committee of the Whole Meeting
- March 12, 2025 Executive Session
- March 26, 2025 Committee of the Whole Meeting
- March 26, 2025 Executive Session

Motion: _____ 2nd _____

Discussion

Roll Call:

Mr. Charniga _____ Ms. Dorcus _____ Mr. Infusino _____ Mrs. Munoz _____ Mr. Schwartz _____ Dr. Simon _____ Ms. Stein _____
Mrs. Wygera _____ Mrs. Jardinella _____

XIV. COMMITTEE REPORTS

A. Curriculum

1. Approve the following field trips for the 2024-2025 school year:

Grade	Destination	Date (month/year)	Approximate Cost per Student (cost of attendance not paid by district)	Staff Member(s) Coordinating the Trip
4	4th Grade students will visit Old Turnpike School to familiarize themselves for the transition to 5th grade.	May, 2025 3 days (1 day per class)	-0-	P. DelGrande A. Forsythe B. Wade-Taffera

2. Approve the following assemblies/presentations:

Grade	Assembly/Presentation	Date (month/year)	Cost	Staff Member(s) Coordinating the Assembly
4	Black Bear Outreach Program. A specialist from the NJDEP Fish and Wildlife will speak to students about black bears in NJ. The presentation will include safety tips, facts and show and tell items.	May, 2025	-0-	A. Forsythe
5-8	Janet Wadler - Artist in Residence with work with the OTS After School Art Club	May, 2025	\$100	S. Brinkhoff

Motion: _____ 2nd _____

Discussion

Roll Call:

Mr. Charniga _____ Ms. Dorcus _____ Mr. Infusino _____ Mrs. Munoz _____ Mr. Schwartz _____ Dr. Simon _____ Ms. Stein _____
Mrs. Wygera _____ Mrs. Jardinella _____

B. Policy
Discussion

C. Finance
Discussion

PUBLIC HEARING REGARDING 2024-2025 BUDGET

WHEREAS pursuant to N.J.S.A. 18A:22-13, the Board is required to conduct a public hearing for the 2025-2026 budget; and

WHEREAS on March 12, 2025 the Board of Education adopted a preliminary budget for the operation of the Tewksbury Township School District during the 2025-2026 school year and submitted it to the County Superintendent of Schools for approval, and

WHEREAS, having received that approval, the budget and notice of a public hearing were advertised in the Star Ledger and Courier News. Now,

THEREFORE, be it resolved that the Board hereby opens the public hearing on the 2025-2026 Budget.

- Discussion
- Public Comments
- Motion to close public hearing and adopt the 2025-2026 Budget.

Motion to close public hearing _____ **2nd** _____

Roll Call:

Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella_____

Motion to approve the following:

1. Adoption of 2025-2026 Budget:

Resolved, that the Tewksbury Township Board of Education adopts the following budget for the 2025-2026 school year as approved by the Hunterdon County Department of Education County Superintendent.

2025-2026	General Fund	Special Revenues	Debt Service	Total
Total Expenditures	\$16,985,649	\$150,194	\$763,759	\$17,899,602
Less Anticipated Revenue	\$3,133,994	\$150,194	\$0	\$3,284,188
Taxes To Be Raised	\$13,851,655	\$0	\$763,759	\$14,615,414

WHEREAS, the tentative 2025-2026 budget was constructed consistent with the School Funding Reform Act of 2008, under which a district could apply for some tax levy adjustments to cover extraordinary conditions such as, for health benefit cost increase above two (2) percent; an enrollment adjustment, and banked cap, the results which could increase local taxes above the two (2) percent cap; and

WHEREAS, the tentative 2025-2026 budget was constructed with an eligible maximum adjustment for health care cost in the amount of \$297,963 which will not be used in 2025-2026 and will be eligible in the next two budget years as banked cap; and

BE IT RESOLVED, that the Tewksbury Township Board of Education, in the County of Hunterdon, New Jersey, approves the following capital projects and architect fees and withdrawal of \$468,491 from the Capital Reserve account to provide funding for the following projects/equipment for the 2025-2026 school year:

Name of Project	School	\$ Amount
Partial roof replacement	Elementary	\$122,000
Upgrades to security system	Elementary and Old Turnpike	\$147,000
Hot water heater replacement	Old Turnpike School	\$21,335
Water well tank replacement	Old Turnpike School	\$178,156
Total Cost		\$468,491

Total costs for these projects are \$468,491, which represent expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

And to advertise said tentative budget in the Hunterdon County Democrat or Courier News in accordance with the form suggested by the State Department of Education and according to law.

BE IT RESOLVED, that the Tewksbury Township Board of Education, in the County of Hunterdon, New Jersey, approves the following maintenance projects and withdrawal of \$75,000 from the Maintenance Reserve account to provide funding for the following projects/equipment for the 2025-2026 school year:

Name of Project	School	\$Amount
Refinishing of Gym floor	Old Turnpike School	\$75,000

BE IT FURTHER RESOLVED, that a public hearing be held at Old Turnpike School, Tewksbury Township, New Jersey on April 30, 2025 at 7:00 pm, for the purpose of conducting a public hearing on the budget for the 2025-2026 School Year.

WHEREAS, the Tewksbury Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$20,000 for all staff and board members.

BE IT FURTHER RESOLVED that the Board of Education establish the maximum dollar limit of \$47,890 for professional services for the 2025-2026 school year and confirms \$67,207 was established as the 2024-2025 school district maximum of which \$50,463 has been spent to date.

WHEREAS, the tentative budget includes the following appropriations:

Legal	\$24,000
Audit Fees	\$18,890
Architect	\$5,000
Total	\$47,890

2. Approval of Bills

BE IT RESOLVED that the Board approve the attached lists of district bills for payment as presented by the School Business Administrator for the period March 27, 2025 through April 30, 2025 for a total amount of \$1,339,287.87.

3. Acceptance and Approval of Board Secretary's Report for the month of March, 2025.
 4. BE IT RESOLVED that upon review of the Board Secretary's Reports for the month of March, 2025 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).
 5. Acceptance and Approval of Treasurer's Report for the month of March, 2025.
 6. BE IT RESOLVED that upon review of the Treasurer's Report for the month of March, 2025 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).
- The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).
7. Approve the attached list of transfers.
 8. Approve the following workshop/travel requests for the 2024-2025 school year.

Workshops/Travel Requests				
Staff Member	Date	Registration	Other Expenses*	Event/Destination
Jarret Magierowski	5/22/25	-0-	Mileage=\$7.52	Hunterdon County Technology Leader Meeting, Califon NJ
Jennifer Shouffler	5/15-5/16/25	\$-0-	Hotel=\$200.00 Tolls&Mileage=\$149.94 Food=\$102.00	NJASA-Superintendent's Leadership Conference, Atlantic City, NJ

*Mileage will be reimbursed according to board policy.

9. Approve the following grant from the Garden Club of Somerset Hills:

Requestor/ Contact	School/ Grade	Description	Amount of Grant/Donation
Karen Morrow	TES	The Garden Club of Somerset Hills awarded Tewksbury Elementary School with a grant to rejuvenate and add to the school's garden space. Items to be included are a	\$1,000.00

		raised bed planter, potting/work table, and planting supplies.	
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Motion: _____ 2nd _____

Discussion

Roll Call:

Mr. Charniga _____ Ms. Dorcus _____ Mr. Infusino _____ Mrs. Munoz _____ Mr. Schwartz _____ Dr. Simon _____ Ms. Stein _____
Mrs. Wygera _____ Mrs. Jardinella _____

D. Technology

Discussion

E. Facilities

Discussion

- Food Advisory Committee Meetings May 12, 2025
- Custodial Training Manual

F. Transportation

Discussion

Motion to approve the following:

1. Approve the Tewksbury Police Department's request to use one school bus and bus driver to transport cadets attending the Tewksbury Junior Police Academy to visit the Port Authority Facilities at Newark Airport, Newark, NJ, in June, 2025.

Motion: _____ 2nd _____

Discussion

Roll Call:

Mr. Charniga _____ Ms. Dorcus _____ Mr. Infusino _____ Mrs. Munoz _____ Mr. Schwartz _____ Dr. Simon _____ Ms. Stein _____
Mrs. Wygera _____ Mrs. Jardinella _____

G. Communication

Discussion

H. Other

Discussion

XV. LEGISLATIVE REVIEW

Discussion

XVI. OPPORTUNITY FOR PUBLIC COMMENT

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Motion to close public comments _____ 2nd _____

All in Favor:

Roll Call:

Mr. Charniga _____ Ms. Dorcus _____ Mr. Infusino _____ Mrs. Munoz _____ Mr. Schwartz _____ Dr. Simon _____ Ms. Stein _____
Mrs. Wygera _____ Mrs. Jardinella _____

I. Personnel

Discussion

Motion to approve the following:

1. Approve the following chaperones for the TES Art Show.

Chaperone	Name of Event	Date	Hours	Rate
Jill Pecora	TES Art Show	May, 2025	Up to 3 hours	\$40/hour
Eileen Callahan	TES Art Show	May, 2025	Up to 3 hours	\$40/hour

2. At the recommendation of the Superintendent, approve to hire Jonathan Neuhs as a Health/Physical Education Teacher, beginning August 25, 2025 through June 30, 2026 at Step 4 MA \$69,628.

Motion: _____ **2nd** _____

Discussion

Roll Call:

Mr. Charniga _____ Ms. Dorcus _____ Mr. Infusino _____ Mrs. Munoz _____ Mr. Schwartz _____ Dr. Simon _____ Ms. Stein _____
Mrs. Wygera _____ Mrs. Jardinella _____

XVII. OLD BUSINESS

XVIII. NEW BUSINESS

XIX. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____ p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

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Motion _____ 2nd _____ Enter open session at _____ p.m.

XX. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment: _____ p.m.

All in Favor:

Roll Call:

Mr. Charniga _____ Ms. Dorcus _____ Mr. Infusino _____ Mrs. Munoz _____ Mr. Schwartz _____ Dr. Simon _____ Ms. Stein _____
Mrs. Wygera _____ Mrs. Jardinella _____