

WATERFORD TOWNSHIP BOARD OF EDUCATION

NOTICE OF MEETING:

**REGULAR BOARD MEETING – April 30, 2025
WATERFORD ELEMENTARY SCHOOL
Regular Meeting – 6:30 p.m.**

I. MEETING CALLED TO ORDER _____

This meeting was advertised in compliance with the Sunshine Law through the notice issued to the Courier-Post and filed with the clerk of the Township of Waterford and posted in the Board Office and on the district website, wtsd.org.

A. ROLL CALL

B. MOTION TO APPROVE BUSINESS NOT ANTICIPATED AT THE TIME OF THE AGENDA PURSUANT TO BOARD POLICY

C. MOTION TO APPROVE THE RESOLUTION AUTHORIZING CLOSED SESSION

D. MOTION TO APPROVE THE RETURN TO OPEN SESSION _____

E. FLAG SALUTE

F. MISSION STATEMENT- Michael McClintock

G. STATEMENT TO THE PUBLIC

Often times it appears to the members of our audience that the Board of Education takes action with very little comment, and in many cases a unanimous vote. Before a matter is placed on an agenda for a public meeting, the administration have thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board Committee. The members of the Board Committee work with the administration and Superintendent to assure that the members fully understand this matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then, it is placed on the agenda for action at the public meeting.

THE BOARD OF EDUCATION HAS DISCUSSED SUBJECTS IN CLOSED SESSION WHICH WILL BE DISCLOSED TO THE PUBLIC WHEN ACTION IS TAKEN BY THE BOARD, IF ANY, OR AT A PUBLIC SESSION AT SOME LATER DATE.

THE BOARD PRESIDENT REQUESTS THAT ALL CELL PHONES BE TURNED OFF OR PLACED ON VIBRATE DURING THE BOARD MEETING – THANK YOU.

MINUTES, POLICY BOOK AND ATTACHMENTS ARE AVAILABLE AT THE SCHOOL DISTRICT WEBSITE, WTSD.ORG

FIRE EXITS ARE LOCATED IN THE FRONT AND REAR OF THE ROOM.

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator or staff member. Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted.

WATERFORD TOWNSHIP BOARD OF EDUCATION**April 30, 2025****II. COMMITTEE REPORTS**

- A. EDUCATION**
- B. PERSONNEL**
- C. BUSINESS**

III. PRESENTATIONS

- A. Students of the 3rd Marking Period-**
 - 1. **K- Dante Parisi-** *Ms. Handzus*
 - 2. **1st- Kylee Early-** *Ms. Raso/Ms. Leach*
 - 3. **2nd- Gioia Riggio-** *Ms. Crone/Ms. Scanzano*
 - 4. **3rd- Gauge Regn-** *Ms Bowman*
 - 5. **4th- Carter Wakley-** *Ms. Kennevan*
 - 6. **5th- Ava DeNafo-** *Ms. Borman*
 - 7. **6th- Ryan Knopka-** *Mr. Vitarelli*
- B. Substitute of the 3rd Marking Period-**
 - 1. **Lori O'Donnell-** *Dr. Nolan*
- C. 2025-2026 Budget Presentation-** *Dr. Nolan/Dan Fox*

IV. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS ONLY

- A.** Motion to open the meeting to the Public
- B.** Motion to close the meeting to the Public

V. MINUTES – Approve the minutes for the following meetings as submitted by the School Business Administrator/Board Secretary:

- A.** Board Meeting March 12, 2025
- B.** Board Meeting March 19, 2025
- C.** Closed Session March 19, 2025

VI. SUPERINTENDENT'S REPORT – Dr. Michael Nolan

- A. Monthly District Reports-**
 - 1. Monthly Wellness Report (See Attachment)
 - 2. Fire/Security Drill Log

School Name	Drill Date	Drill Time	Weather Conditions	Type of Drill	# of Students Involved	# of Staff Involved
Atco	3/14/2025	2:17	59 degrees, Sunny	Lockdown	207	42
Atco	4/01/2025	9:40	45 degrees, windy	Fire Drill	214	40
TR	3/4/2025	1:25	NA	Shelter in Place	245	64
TR	3/7/25	9:54	39 degrees, windy	Fire Drill	236	65
TR	3/18/25	9:20	40 degrees, breezy	Bus Evacuations	243	12
TR	3/20/25	9:50	NA	Lockdown	245	62
WES	3/4/2025	10:06	N/A	Active Shooter	403	88
WES	3/5/2025	9:30	56 degrees, cloudy	Fire drill	403	82

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B. Enrollment:

Grade	2023-2024 # of Students	2024-2025 # of Students
PK (3 yr. old)	54	81
PK (4 yr. old)	93	73
PK (5 yr. old)	1	1
Sub Total:	148	155
K	106	110
1 st	108	110
2 nd	95	109
3 rd	106	97
4 th	114	110
5 th	113	115
6 th	133	114
Sub Total:	775	765
Total:	923	920

C. Suspension Report:

Suspension:	TR	Atco	WES
In School Suspension	0	0	3
Out of School Suspension	0	0	19

VIII. SUPERINTENDENT'S RECOMMENDATIONS

Upon the recommendation of the Superintendent:

A. EDUCATION –*Ehren O'Donnell/ Barbara Libak Fanz /Jason Galante*

1. Harassment, Intimidation and Bullying (HIB) Report:

Acknowledge receipt/affirm HIB Investigations. (See Attachment A-1).

2. Approve the following policy for the first reading:

- a. Policy #2260- Affirmative Action Program for School and Classroom Practices
- b. Policy #2418- Section 504 of the Rehabilitation Act of 1973- Students
- c. Policy #8110- Attendance Areas
- d. Policy #2421- Career and Technical Education
- e. Policy #2411- Guidance Counseling
- f. Policy #2610- Educational Program Evaluation
- g. Policy #5512- Harassment, Intimidation, and Bullying
- h. Policy #5541- Anti-Hazing
- i. Policy #5842- Equal Access of Pupil Organizations
- j. Policy #5750- Equal Educational Opportunity
- k. Policy #5111- Eligibility of Resident/Non-Resident Students

3. Approve the following policy for the second reading:

n/a

4. Acknowledge receipt of the following regulations:

- a. Regulation #2260- Affirmative Action Program for School and Classroom Practices Complaint Procedure
- b. Regulation #2520- Instructional Supplies
- c. Regulation #2460.16- Special Education-Instructional Material to Blind or Print-Disabled Pupils

WATERFORD TOWNSHIP BOARD OF EDUCATION**April 30, 2025****B. PERSONNEL – Michael McClintock/Ben De Vuyst/Roe Hunter***Upon the recommendation of the Superintendent:***1. Perfect Attendance Awards—March 2025:**

Acknowledge and congratulate Erica Ravenkamp, who will receive a \$50.00 Amazon gift card for her perfect attendance record during the month of March. Mrs. Ravenkamp is one of our district's three school nurses and has been with the district since February of 2017. We are grateful for her knowledge and expertise and the care and concern she provides to our students and staff members at Waterford Elementary.

2. Retirement of Certified Staff Member:

Approve the retirement of Douglas Baker with gratitude and appreciation for his service to our district, effective July 1, 2025. (UPC: 21-50-C3 / AYR).

3. Renewal of Certified Staff Members for the 2025-2026 School Year:

Approve Renewal Recommendations for the 2025-2026 school year of certified staff members. (To be distributed).

4. Abolish Certified and Non-Certified Staff Positions:

Approve the request to abolish certified and non-certified staff positions. (See Attachment B-4).

5. District 2025-2026 Curriculum Revisions:

Approve the following certified staff regarding the writing of curriculum content areas necessary to meet the New Jersey Student Learning Standards for the 2025-2026 school year:

NAME	Action	Grade Level	CONTENT AREA	HOURLY RATE	TOTAL # OF HOURS	TOTAL	ACCOUNT NUMBER
Knoll, M.	Remove	K-2	Health & PE	41.00	Up to 15	615.00	11-000-221-104-01-05-000
Laurito, S.	Add	K-2	Health & PE	41.00	Up to 15	615.00	11-000-221-104-01-05-000

6. Resignation of Non-Certified Staff Member(s):

Approve the resignation of the following staff member(s):

Name	Location	Position	UPC	Effective Date
Binder, Sharon	Atco	HQ Paraprofessional	20-40-EX / AQH	5.02.25

7. Appointment of Substitutes for the 2024-2025 School Year:

Approve the following Substitutes for the remainder of the 2024-2025 school year, pending receipt of the required documents:

Name	Substitute Position	Rate (Gr. 1-6)	Rate (Gr. PreK - K)
Ambroselli, Natalie	Teacher Paraprofessional	129.53 / day 18.12 / hr.	142.49 / day 19.93 / hr.
Binder, Sharon	Paraprofessional Non-Instructional (Cafeteria) Aide	\$18.12 / hr. 17.06 / hr.	\$ 19.93 / hr. 18.76 / hr.
Major, Lauren	Paraprofessional Non-Instructional (Cafeteria) Aide	\$18.12 / hr. 17.06 / hr.	\$ 19.93 / hr. 18.76 / hr.

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8. Leave-of-Absence Request:

Acknowledge the request for a leave-of-absence for the following staff member:

Staff Member	Dates	Classification
4466	05.07.25 – 6.04.25	PTO / FMLA

9. Approve the Southern Coastal Regional Employee Benefits Fund Resolution to renew.
(See Attachment B-9).
10. Approve the Southern Coastal Regional Employee Benefits Fund Indemnity and Trust Agreement.
(See Attachment B-10).

11. Title I Summer Learning Academy Program 2024-2025 - Certified Staff Training:

Approve the following certified staff member for Title I Summer Learning Academy i-Ready Training:

Name	Rate/Hour	Total Hours	Amount	Account #
Peterson, Samantha	\$41.00	Up to 2 hours	\$82.00	20-275-200-104-00-04-000

12. Wellness Coordinator:

Approve the appointment of the following staff member as the district's Wellness Coordinator for the 2024-2025 school year:

Name	Stipend Amount	Account Number
Laurito, Shaun	\$1,200	20-016-200-100-00-00-000

13. Approve the following policy for the first reading:
n/a
14. Approve the following policy for the second reading:
n/a
15. Acknowledge receipt of the following regulations:
n/a

C. BUSINESS – Dan Hoover/Tom Leach/Jason Galante

Upon the recommendation of the Superintendent:

1. Board Secretary's Certifications for the month of February 2025 (See Attachment C-1):

In accordance with 18A:17-9 for the month of February 2025, the Cash Reconciliation Report and the Board Secretary's report are in agreement. In accordance with 18A:17-9 for the month of February 2025, the Board Secretary certifies that no line item has been over-expended in violation of N.J.A.C. 23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary, in accordance with N.J.A.C. 6A:23A-16.10(c)2, certifies that the following changes in anticipated revenue amounts and revenue sources.

2. Board of Education Monthly Financial Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Waterford Township Board of Education certifies that as of February 2025 and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

WATERFORD TOWNSHIP BOARD OF EDUCATION**April 30, 2025****3. Financial Reports for the month February 2025 (as per attached):**

- a. Investment report.
- b. Report of the Board Secretary in accordance with 18A:17-36 and 17A:17-9
- c. Student Activity Fund General Ledger.
- d. Nutri-Serve Food Management/Waterford Township School District Financial Statement. N/A
- e. Transfers by transfer number

4. Approval of Expenditures (as per attached):

Approve the payment of bills and claims:

- Bills List #1- \$1,802,290.71
- Bills List #2- \$42,334.70
- Bills List #3- \$33,405.87
- Nutri-Serve- \$44,260.93

5. Grants:

Grantor	School	Amount	Purpose	Attachment
WTHSA	Thomas Richards	\$150	Clothes for Nurse's Office	N/A
WTHSA	WES	\$150	Clothes for Nurse's Office	N/A
WTHSA	Thomas Richards	\$200	Staff Food Incentives	N/A
WTPD	WES	\$500	Team Up Day	N/A

6. Contracts:

Vendor	Purpose	From	To	Amount	Attachment
Computer Software, Inc.	Software Support	7/1/25	6/30/26	\$21,864	N/A
First Student, Inc.	Transportation	7/1/25	6/30/26	\$2,389,869	N/A
GCSSSD	Various	7/1/25	6/30/26	TBD	See Attachment C-6
Archway Programs	Summer Program Services	6/23/25	8/15/25	N/A	N/A
Archway Programs	Evacuation Space	7/1/25	6/30/29	N/A	N/A

7. Tuition Contracts:

SID #	School	From	To	Amount	Send/Receive	Attachment
4286992618	Orchard Friends	3/1/25	6/30/25	\$41,970	Send	N/A
9816012781	Archway Schools	3/1/25	6/30/25	\$19,289.82	Send	N/A
9136913852	Brookfield Academy	4/4/25	6/30/25	\$21,298.99	Send	N/A
3770776311	Hammonton	3/13/25	4/4/25	\$1,414.57	Send	N/A
3770776311	Upper Township	3/13/25	4/4/25	\$1,414.57	Send	N/A

8. Out of District Professional Development for the 2024-2025 School Year:

Name	Date Submitted	Date of Workshop	Location	Topic	Cost	Account #
Davidson, P.	3/27/25	6/6/25	Union, NJ	Summer ALL IN Conference 2025	\$125	20-218-200-580-58-02-000
Nolan, M.	3/28/25	5/14/25 5/15/25 5/16/25	Atlantic City, NJ	NJASA/NJASPA Spring Leadership Conference 2025	No Fee	N/A

9. Facilities:

- a. To amend the Long Range Facilities Plan. (See Attachment C-9).

10. Transportation:

- a. Approve a Joint Transportation Agreement with Hammonton Board of Education to transport students to activities on 2/26/25 and 6/4/25 at a cost of \$565.08.

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11. Budget:

- a. Resolution to approve the 2025-2026 school district budget. (See Attachment C-11).

12. Comprehensive Equity Plan:

- a. Approve the following individuals to serve on the Affirmative Action Team (AAT) and to conduct a needs assessment and to develop a Comprehensive Equity Plan:
- o Daniel J. Fox
 - o Roe Hunter
 - o Thomas Leach
 - o Candice Michelini
 - o Lisa DiRenzo

- 13.** Resolution to approve TD Bank as an authorized depository for the 2025-2026 school year. (See Attachment C-13).

14. Business-Related Policies:

- a. Approve the following policies for the first reading:

1. Policy# 7102- Site Selection and Acquisition

- b. Approve the following policies for the second reading:

n/a

- c. Acknowledge receipt of the following regulations:

n/a

D. BYLAWS–*Barbara Libak Fanz*

- 1. Approve the following policy for the first reading :**

n/a

- 2. Approve the following policy for the second reading :**

n/a

- 3. Acknowledge receipt of the following regulations:**

n/a

VIII. REPORTS

- a. **Legislation-** Tom Leach/Roe Hunter
- b. **Camden County School Boards Association-** Ehren O'Donnell/ Barbara Libak-Fanz
- c. **New Jersey School Boards Association-** Dan Hoover/Michael McClintock
- d. **Camden County Educational Services Commission-** Ben De Vuyst/Jason Galante
- e. **Hammonton-**Roe Hunter
- f. **Board President's Report-** Matthew DeNafo

IX. BOARD OF EDUCATION BUSINESS

A. OLD BUSINESS

B. NEW BUSINESS

X. COMMENTS FROM MEMBERS OF THE PUBLIC ON GENERAL TOPICS

A. Motion to open the meeting to the Public

B. Motion to close the meeting to the Public

XI. MEETING ADJOURNMENT _____