

Step 2

Your next step is to set up your new PowerSchool Parent Portal account where you'll access your Newmark Registration Forms. Follow these simple steps to get started.

A. Create a New Account

Use the "Create My Account" button below to access the PowerSchool login area.

CREATE MY ACCOUNT

At the top of the window, select the tab labeled "Create Account". Then click the blue "Create Account" button in the lower-right corner.

PowerSchool SIS

Student and Parent Sign In

Sign In Create Account

Create an Account

Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)

Create Account

Welcome to the Newmark K-8 and Newmark High School Parent Portal

To login, use the "Sign In" tab and enter your updated login credentials, then select the blue Sign In button. You will be prompted to Change Your Password.

Forgot Password or have questions? Contact forms@newmarkeducation.com

B. Complete Registration

The "Create Parent Account" form will appear. This form has two sections you must fill out: "Parent Account Details" and "Link Student to your Account."

In the Parent Account Details section, Enter your First Name, Last Name, and Email

1. Existing PowerSchool Users: If you already have an account with PowerSchool at another school/district you must use a different email to set up your Newmark PowerSchool account.

2. Username: Use your email address as your user name.

3. Make sure **your password** satisfies the criteria.

4. Link Students to Account

Enter your student's unique access ID and password that was previously sent to your email. Repeat for additional students.

Copy the unique PowerSchool Access ID and Access Password from your Admissions email and paste them into the appropriate fields.

PowerSchool SIS

Create Parent Account

Parent Account Details

First Name

Last Name

Email

Re-enter Email

Desired Username

Password

Re-enter Password

Password must: -Be at least 8 characters long, -Contain at least one uppercase and one lowercase letter, -Contain at least one letter and one number, -Contain at least one special character, -Not be a well known password

Link Students to Account

Enter the Access ID and Access Password for each student you wish to add to your Parent Account

1
Student Name
Access ID
Access Password

2
Student Name
Access ID
Access Password

When you've completed both sections, click the **ENTER** button and **STOP**.

You will return to a login window. Do not close out this window.

Once you enter your information in and hit enter you will be returned to a login window. Note the message highlighted at the top. It is instructing you to check your email for verification.

The screenshot shows the 'Student and Parent Sign In' page for PowerSchool SIS. At the top, there is a green message box with a checkmark icon that reads: 'Congratulations! Your new PowerSchool account has been created. Check your email for a link to verify your account.' Below this, there are input fields for 'Username' (containing 'jsmith@gmail.com') and 'Password' (masked with dots). A 'Forgot Username or Password?' link is visible. A blue 'Sign In' button is at the bottom right. At the bottom of the page, there is a 'Welcome to the Newmark K-8 and Newmark High School Parent Portal' section with login instructions and a contact email 'forms@newmarkeducation.com'. The footer contains copyright information and a 'Privacy Policy' link.

(in green) Congratulations! Your new PowerSchool account has been created. Check your email for a link to verify your account.

If you try to log in without verifying your email then your login screen will have a yellow alert message at the top to allow you the opportunity to resend the email verification if you cannot find it.

The screenshot shows the 'Student and Parent Sign In' page for PowerSchool SIS. At the top, there is a yellow message box with an alert icon that reads: 'PowerSchool account email has not been verified. Click [here](#) to resend a new account verification email.' Below this, there are input fields for 'Username' (containing 'jsmith@gmail.com') and 'Password' (masked with dots). A 'Forgot Username or Password?' link is visible. A blue 'Sign In' button is at the bottom right. At the bottom of the page, there is a 'Welcome to the Newmark K-8 and Newmark High School Parent Portal' section with login instructions and a contact email 'forms@newmarkeducation.com'. The footer contains copyright information and a 'Privacy Policy' link.

(in yellow with alert icon)
PowerSchool account email has not been verified. Click “here” to resend a new account verification email.

Once you have verified your email, your login screen will have a new message at the top. Look closely, this message is different from the first and notes that your account has been created.

The screenshot shows the 'Student and Parent Sign In' page for PowerSchool SIS. At the top, there is a green message box with a checkmark icon that reads: 'Congratulations! Your new PowerSchool account has been created. Check your email for a link to verify your account.' Below this, there are input fields for 'Username' (containing 'jsmith@gmail.com') and 'Password' (masked with dots). A 'Forgot Username or Password?' link is visible. A blue 'Sign In' button is at the bottom right. At the bottom of the page, there is a 'Welcome to the Newmark K-8 and Newmark High School Parent Portal' section with login instructions and a contact email 'forms@newmarkeducation.com'. The footer contains copyright information and a 'Privacy Policy' link.

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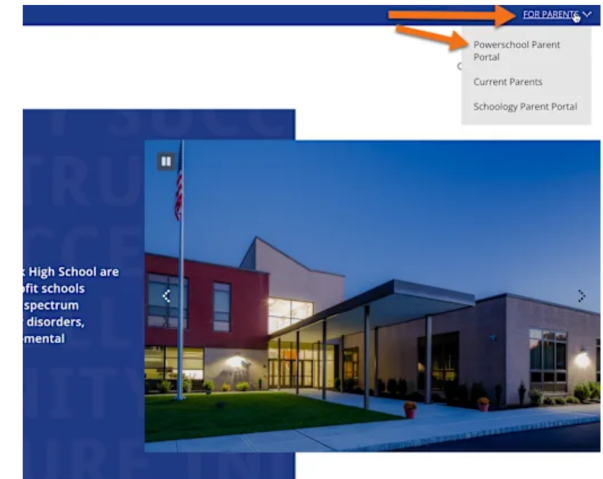
C. Login to your new account to complete forms **now**.

Use you have created your PowerSchool account you are ready to complete your forms. If you still have the login window open, proceed to log in with your user name and password.

C. Login to your new account to complete forms **later**.

To return to PowerSchool later, use the button below or find the Parent Portal link located under "For Parents" in the top-right corner of the Newmark website.

POWERSCHOOL LOGIN

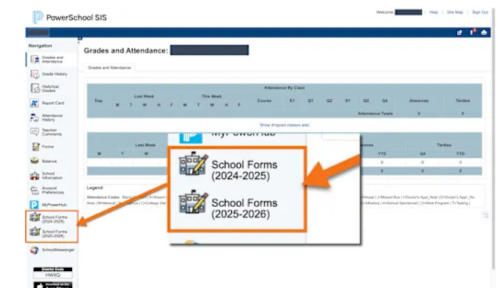


D. Complete Registration Forms

Once you are logged into PowerSchool, navigate to the Registration Forms section on the left-hand menu and select the **upcoming year's** School Registration Forms to get started.

All required forms must be completed by the deadline provided in your welcome email! Don't worry if you can't finish the forms in one sitting, —you can log-back-in anytime to pick up where you left off.

If you run into any issues creating your new account or completing forms, just email us at forms@newmarkeducation.com.



Please complete All Available Forms.