

Regular Meeting
Monday, April 7, 2025 6:00 PM Mountain

Central Service Building
2102 Wagner Street
Strasburg, CO 80136

Ms Diana Elliott: Present
Gema Gomez: Present
Daymon Johnson: Present
Michael Marrero: Present
Mary O'Malley: Present

Present: 5.

I.	Opening of Meeting
I.a.	Roll Call
I.b.	Pledge of Allegiance
I.c.	Adoption of the Minutes I recommend we approve the minutes as presented. This motion, made by Mary O'Malley and seconded by Ms Diana Elliott, Carried. Ms Diana Elliott: Yea, Gema Gomez: Yea, Daymon Johnson: Yea, Michael Marrero: Yea, Mary O'Malley: Yea Yea: 5, Nay: 0
I.d.	Adoption of the Agenda I recommend we approve the agenda as presented. This motion, made by Ms Diana Elliott and seconded by Mary O'Malley, Carried. Ms Diana Elliott: Yea, Gema Gomez: Yea, Daymon Johnson: Yea, Michael Marrero: Yea, Mary O'Malley: Yea Yea: 5, Nay: 0
II.	Celebrations
II.a.	Science Olympiad Coaches Christina Heater and Ellie Grow shared an update on the Colorado Science Olympiad tournament. Both school teams qualified for the State tournament following a strong showing at Regionals. Several team events placed in the top 15 at the State level, with notable finishes including a 4th place in Metric Mastery and a 7th place in Mission Possible. The board recognized and congratulated all participating students and their coaches for their hard work and success.
II.b.	Knowledge Bowl Ms. Josie Hemphill shared an update on the High School Knowledge Bowl team. The team qualified for the State tournament, which took place in Greeley over Spring Break, and finished 39th out of 60 teams. The competition covered a wide range of subjects including academics, pop culture, and general knowledge. The board congratulated the team on their achievement and thanked Ms. Hemphill for her leadership and dedication.
III.	Public Participation/General There was no public participation at this time.
IV.	Old Business

No items of old business were presented.

V. New Business

No items of new business were presented.

VI. Board Reports/Discussion

There is no Board Reports/Discussion items at this time.

VI.a. Board Feedback

There is no Board Feedback at this time.

VI.b. Legislative and Colorado Association of School Boards

The board received an update on legislative matters, with a focus on the School Finance Act, which is currently a legislative priority. Recent committee hearings have discussed proposed amendments to the Act, including a phased implementation plan extended from six to seven years, as well as "hold harmless" provisions to maintain current funding levels should future allocations fall short.

CASB has taken a position to amend the bill, citing concerns about sustainability, averaging adjustments, and a lack of accountability regarding past budget shortfalls—particularly the estimated \$10 billion lost to the Budget Stabilization Factor. CASB also continues to advocate for meaningful use of funding allocated to adequacy studies, which are at risk due to potential suspension of interim committee work.

The board was informed that key legislators are engaging with CASB's recommendations and that advocacy efforts are ongoing through the Legislative Resolutions Committee. A follow-up meeting of the committee is scheduled for Friday.

VI.c. District Accountability Committee

DAC President Vennissa provided a report on the recent DAC meeting. The committee reviewed several policies, including student presentations to the Board and procedures related to student retention and support. Discussions emphasized the importance of partnering with families to ensure students receive the necessary resources to thrive.

The committee also reviewed the draft of the upcoming parent survey, focusing on streamlining the content and avoiding survey fatigue. Lastly, the group discussed the importance of being intentional with state funding, particularly when evaluating staffing and programmatic needs.

VI.d. East Central Board of Cooperative Educational Services

Board Member Diana Elliott reported that there has not been an ECBOCES meeting since the last Board meeting. The next meeting is scheduled for April 16. She noted that ECBOCES has been actively engaged in legislative advocacy, particularly around staffing, negotiations, and school finance-related legislation.

VI.e. Chamber of Commerce

Board Member Michael Marrero shared that the next Chamber of Commerce meeting is scheduled for April 16, and both he and Gema will be attending. The upcoming meeting will feature a presentation from the Historical Museum. Michael noted this will also be an opportunity to begin conversations about the school district presenting at a future Chamber

meeting, as discussed during the recent work session. He reminded the board that the district is an official member of the Chamber of Commerce and encouraged ongoing engagement and collaboration moving forward.

VII. Superintendent Report/Discussion

VII.a. Family Satisfaction Survey

The district is developing its annual Family Satisfaction Survey, which will be distributed via Google Forms in late April or early May. This survey is designed to collect feedback on areas such as academic programming, facilities, food services, and transportation. Unlike the 5Essentials Survey administered in the winter, this tool is focused on district alignment and strategic improvement. Results will be shared at the June Board of Education meeting.

VII.b. HMS Student Early Warning System

Hemphill Middle School is enhancing its support systems for students transitioning from SES, with a focus on academic performance. An early warning system will be implemented to identify students who may be struggling, allowing for targeted support through collaboration with the student, parents, and core teachers.

Support options may include summer school, and retention will be considered only when necessary to ensure academic readiness. The goal is to provide a structured, supportive environment where all students can succeed.

VIII. Adoption of Consent Agenda

I recommend we approve the consent agenda as presented. This motion, made by Ms Diana Elliott and seconded by Daymon Johnson, Carried.

Ms Diana Elliott: Yea, Gema Gomez: Yea, Daymon Johnson: Yea, Michael Marrero: Yea, Mary O'Malley: Yea

Yea: 5, Nay: 0

VIII.a. Personnel Matters Contract/Letter of Assignments – New Hires/Renewals (Amended)

Jeromie Bongard- Assistant HS baseball Coach
Bill Crouse- Custodian

VIII.b. Personnel Matters Contract/Letter of Assignments – Reassignments

VIII.c. Personnel Matters Contract/Letter of Assignments – Terminations/Resignations/Non-Renewals (Amended)

Gail Radica- Custodian
Barb Adams- HMS Paraprofessional
Julie Smith- HMS Teacher
Kevin Hemphill- HS Teacher and Coach
Jennifer Strain- SES Teacher
Steven Kaczmarek- Custodian
Jack Zornes- Bus Driver
Connie Crego- HR Manager
Jennifer Richardson- SES Front Desk Para
Jami Hopwood- SES Special Ed

Michaela Girouard- SES Teacher
 Randi Wenberg- SES
 Pam Simpkins- SES
Dana Bacon - SHS
Ronda Lee - DAC
Matt Nelson - HMS
Elizabeth (Tina) Spence - HMS
Lora Blake - Transportation Admin
Josie Hemphill - HMS
Michael Martindale - HMS/SHS
Ashley Price - HMS
Taylor Clark - SES
Alex Steitz - SHS

VIII.d. Policy BEDH-E Guidelines for Public Meeting Conduct and Comments by Citizens

IX. Calendar Review

IX.a. Meeting Times and Dates Review

IX.b. Future Agenda Topics

X. Adjournement

Recommend the Board adjourn the meeting at 6:44 p.m. This motion, made by Mary O'Malley and seconded by Ms Diana Elliott, Carried.

Ms Diana Elliott: Yea, Gema Gomez: Yea, Daymon Johnson: Yea, Michael Marrero: Yea, Mary O'Malley: Yea

Yea: 5, Nay: 0

"Month" Regular Meeting
Monday, March 10, 2025 6:00 PM Mountain

Central Service Building
2102 Wagner Street
Strasburg, CO 80136

Ms Diana Elliott: Present
Gema Gomez: Present
Daymon Johnson: Present
Michael Marrero: Present
Mary O'Malley: Present
Present: 5.

I. Opening of Meeting

I.a. Roll Call

I.b. Pledge of Allegiance

I.c. Adoption of the Minutes

I.d. Adoption of the Agenda

I recommend we approve the agenda as presented. This motion, made by Mary O'Malley and seconded by Ms Diana Elliott, Carried.

Ms Diana Elliott: Yea, Gema Gomez: Yea, Daymon Johnson: Yea, Michael Marrero: Yea,
Mary O'Malley: Yea
Yea: 5, Nay: 0

II. Celebrations

II.a. Wrestling

Congratulations to Strasburg's first ever, three female state champion wrestlers! Vivienne Gitke, Madilyn Gitke, Carly Larsen, all coached by wrestling coaches Matt Croft and Ana Welch.

II.b. Spelling Bee

Congratulations to our 3rd-5th grade top spellers who competed in the first annual I-70 Corridor Regional Spelling Bee last week!

- 3rd Grade: Alani Rodriguez - 3rd place
- 4th Grade: Asper Sir Vandewerken - 3rd place, Kam Andrews - 1st place
- 5th Grade: Sabrina Turner - 1st place

A special shoutout to Mr. Schiller for his dedication in not only organizing the school-level spelling bee but also coordinating the regional event, which included students from Bennett, Byers, and Deer Trail.

II.c. AmeriTowne/International Towne

Highlighting Our Profile of a Learner Through Experiential Learning

One of the many ways we showcase our *Profile of a Learner* traits is through two of our most memorable field trips for 5th and 7th graders.

- 5th Grade: Students visit AmeriTowne, an immersive, hands-on experience where they learn about financial literacy, business, and civic responsibility.
- 7th Grade: Students visit International Towne, where they engage in global economics, trade, and cultural exchange.

To share more about their experiences, Mrs. Safe, 5th grade teacher and AmeriTowne facilitator, was joined by Emmy Garcia and Libby Wailes to speak about AmeriTowne.

Following that, Mr. Abbott, 7th grade social studies teacher and International Towne facilitator, presented on International Towne.

II.d. HOSA

Strasburg High School Students Attend First-Ever HOSA Conference

A group of Strasburg High School students recently participated in their first HOSA - Future Health Professionals conference, an exciting opportunity to explore careers in the healthcare field and develop professional skills.

Sophia Fields and Merci Ames, the club sponsor, presented about their experiences at the conference.

II.e. GT @ State Capitol

III. Public Participation/General

No Public Participation at this time

IV. Old Business

The only item discussed under Old Business was the topic brought up during the recent board workshop regarding the possibility of revamping or re-evaluating the "Coffee with the Board".

V. New Business

V.a. 2023-2024 Audit

The school received a clear and positive audit, with no concerns noted. All related documentation is included in the board packet. There were no additional items to report.

VI. Board Reports/Discussion

VI.a. Board Feedback

No feedback at this time.

VI.b. Legislative and Colorado Association of School Boards

Diana provided an update from her recent attendance at the Legislative Conference. She thanked the Board for the opportunity to attend and shared highlights, including the chance to sit on the House floor and meet briefly with several legislators, including Speaker Julie McCluskie and Representative Dylan Roberts. Key discussions included school funding

concerns, specifically the potential elimination of student count averaging and its serious implications for small districts. Diana noted that a recent compromise proposal by Speaker McCluskie incorporated some ideas discussed at the conference.

She also mentioned the uncertainty around the implementation of House Bill 24-1448 (the new school finance act) and emphasized the significance of two adequacy studies, which concluded that Colorado would need \$3.5 to \$4.2 billion more to adequately fund public education—yet these findings are not currently being addressed at the state level. A grassroots initiative called *Get It Done* (organized by Great Ed Colorado) is advocating for action on the studies.

Diana reviewed several bills of concern related to local control, including legislation on cell phone use in schools, library material policies, and a financial literacy bill with a proposed FAFSA completion requirement. She expressed concerns about unfunded mandates, as legislators had been advised not to propose bills requiring significant funding due to budget constraints.

Additionally, she shared updates on funding shortfalls in programs like Healthy School Meals for All and universal preschool. There is concern over the potential use of the State Education Fund to cover these shortfalls, which could diminish reserves intended to support schools in future fiscal downturns.

Diana closed by noting that the next legislative budget forecast is expected on March 17th (St. Patrick's Day), after which school finance discussions will intensify. She plans to continue monitoring developments and will provide updates at the March work session.

VI.c. District Accountability Committee

In Vennessia's absence, a brief DAC update was provided. Two main agenda items were discussed at the meeting. First, the committee reviewed the spring assessment schedule. While not presented at the board meeting due to building-specific differences, schools will be sharing their individual schedules, especially with April being a significant month for high-stakes testing.

Second, the committee examined PSAT and SAT data trends from Prairie High School over the past five years to identify any patterns that may inform planning for the upcoming school year. A similar review of i-Ready data for middle and elementary schools will take place in May, once those results are available. The focus remains on being intentional with data analysis to ensure alignment between outcomes, planning, and the narrative being shared.

VI.d. ECBOCES Cooperative Educational Services

There was no new update to report, as ECBOCES meetings are held quarterly and none have taken place since the last board meeting.

VI.e. Chamber of Commerce

There was no RSVP submitted for the recent Chamber of Commerce meeting. However, there was discussion about exploring opportunities to engage more actively with the Chamber, particularly around increasing business involvement in schools. Board members expressed

interest in possibly getting on a future Chamber agenda to present on this topic. It was noted that while attendance at Chamber lunches has been difficult, there is growing interest and potential support from local businesses, as seen during the SNAP presentation. The board will look into how to coordinate a presentation and explore options for lunch sponsorship if needed.

VI.f. Superintendent Evaluation

The Board completed the superintendent evaluation during the last work session. A formal evaluation document has been finalized and will be adopted by the Board.

As a reminder, this is the first year of the superintendent's current three-year contract, and the Board expressed enthusiasm in welcoming her into year two. The evaluation process is open and collaborative, with all Board members participating alongside the superintendent in reviewing each item, discussing strengths, and identifying potential areas for growth.

The process also includes feedback from the superintendent's direct reports. Each Board member conducts interviews using a "Start, Stop, Continue" framework to gather input from leadership staff, which is then shared as part of the evaluation. In addition, the superintendent provided her own 360-degree feedback and survey data, offering a broader perspective beyond day-to-day interactions.

The Board emphasized the value of this transparent and well-rounded evaluation process, noting their appreciation for the superintendent's work and leadership throughout the year.

VII. Superintendent Report/Discussion

VII.a. Strasburg Parks and Rec

The district has collaborated with Strasburg Parks and Recreation by granting a temporary easement on district property to support their upcoming project adjacent to the middle school and football field. As part of the project, work will be done near the northeast corner to construct a detention ditch, and some activity may be visible on school grounds.

The district is grateful for the ongoing partnership, and once the project is complete, students will have access to the area during the school day. The Board expressed appreciation for the collaboration and the benefits it will bring to students.

VII.b. Consolidated App Details

An overview of the Consolidated Application was provided as part of the district's ongoing partnership with ECBOCES. Superintendents from member districts collaborate to establish shared priorities and determine how Title I, Title II, and Title III funds should be allocated—often pooling resources to support professional development across the region.

The current plan, included in the board packet, reflects a continuation of this year's initiatives and does not introduce new changes. No board action is required at this time; a formal vote is anticipated at the May meeting.

The Board also receives monthly reports detailing staff participation in ECBOCES professional development opportunities, and it was noted that district staff are actively engaging in these offerings.

VII.c. PCHS Expulsion

The district has moved forward with an official expulsion of a Prairie Creek High School student for the remainder of the 2024-2025 school year.

VII.d. Dual Sport Process

The district is piloting a new dual sport process this spring that allows students to participate in more than one sport per season. Currently, two high school students are participating in the pilot, playing both baseball and running track. While initial interest was high, it became clear that dual sport participation requires a significant level of commitment, both in terms of time and preparation. The application process is thorough and includes a written application, recommendation letters, and a review by a committee.

The review committee consists of the athletic director, a building administrator, and the high school counselor, who evaluate each applicant's academic standing and ability to manage the demands of two sports. Academic success remains the top priority. If approved, the student must also select a primary sport. The process aims to ensure students are set up for success, both on the field and in the classroom.

The district plans to fully implement the dual sport option in the fall. Additional information about the process will be made available through the district app and athletic website. For questions, families are encouraged to reach out to Athletic Director Mr. Jacoby.

VII.e. 2025-2026 SY Calendar

It was noted that the Board approved school year calendars in advance, including the current year and the following two years. The 2025-2026 calendar has already been finalized and is available on the district website under the "School Year Calendar" section.

Some community members have inquired about when the calendar would be finalized; this serves as a reminder that it is already posted and in effect. It will also be included in the next district-wide communication for broader visibility.

VIII. Adoption of Consent Agenda

I recommend we approve the consent agenda as presented. This motion, made by Mary O'Malley and seconded by Ms Diana Elliott, Carried.

Ms Diana Elliott: Yea, Gema Gomez: Yea, Daymon Johnson: Yea, Michael Marrero: Yea, Mary O'Malley: Yea

Yea: 5, Nay: 0

VIII.a. Personnel Matters Contract/Letter of Assignments – New Hires/Renewals

Nicholas Jimenez- Asst Baseball Coach

Nanci Casarrubas- Night Custodian

Aurora Estrada- Bustillos- ELL teacher (Long term sub)

Brenda Winklepeck- ELA teacher (Long term sub)
Benjamin Richie- Facilities & Maintenance
Jack Zornes- Small Car Driver/Bus Driver

VIII.b. Personnel Matters Contract/Letter of Assignments – Reassignments

VIII.c. Personnel Matters Contract/Letter of Assignments – Terminations/Resignations/Non-Renewals

Ciara Headley- SES Para

VIII.d. Principal/AP Renewals

VIII.d.i.
Scott Andrews
Vicki Dickens
Avis Devlin
Johnnie Echer
Jaylee Kitzman
Cameron Schiller
Thom Winter

VIII.e. Director Renewals

VIII.e.i.
Connie Crego
Dan Bailey
Darel Dodge
Nicole Hawkins
Katy Hickson
Rick Jacoby
Nancy Taylor
Glenn Wallace

IX. Calendar Review

IX.a. Meeting Times and Dates Review

IX.a.i.
Work Session – March 28, 2025
Regular Board Meeting – April 7, 2025

IX.b. Future Agenda Topics

The Board briefly discussed upcoming policy items to be reviewed and potentially updated ahead of the next school year. Areas identified for attention include:

- Adoption of a policy related to remote learning plans

- Clarification of public comment procedures when students participate, specifically regarding the need for adult permission and the omission of student addresses (already on file)
- An additional policy item to be discussed at the March work session

The Board also requested an update on the district's strategic plan. While the original cadence set during the retreat targeted a spring update, it was agreed that April would be a more appropriate time to review progress. The district recently held a meeting with Susan, Cheryl, and Zello representatives to launch the Profile of a Learner committee, making April a fitting point to reflect on the year's progress and alignment with strategic goals.

X. Adjournment

Recommend the Board adjourn the meeting at 7:22 p.m. This motion, made by Ms Diana Elliott and seconded by Mary O'Malley, Carried.

Ms Diana Elliott: Yea, Gema Gomez: Yea, Daymon Johnson: Yea, Michael Marrero: Yea, Mary O'Malley: Yea

Yea: 5, Nay: 0

<u>Name</u>	<u>Certified</u>	<u>Location</u>
Abbott, Michael A.		HMS
Bollers, Kyle B		HMS
Bomnskie, Victoria M		HMS
Grow, Elle Marie		HMS
Hart, Tami Lynn		HMS
Heiter, Kristena		HMS
Larson, Zoey A		HMS
Loveless, Meghan D		HMS
McCoy, Christopher		HMS
McKeever, John Nicholas		HMS
Neumann, Tiffany		HMS
Ponserella, Laurie I		HMS
Ringer, Paige		HMS
Strasser, Katy M		HMS
Tapparo, Lori		HMS
Gregory, Tawny R		PCHS
Anderson, Lottie L		SES
Aramowicz, Kristin K		SES
Authier, Jennifer M		SES
Blagg, Riley		SES
Corral, Azucena		SES
Estrada, Jasel		SES
Garcia, Megan P		SES
Gibson, Erika A		SES
Gomez, Maria		SES
Gray, Destiny		SES
Headley, Lauren E		SES
Imhof, Molly E.		SES
Justice, Julia		SES
Kramer, Christine		SES
LaForce, Tanya		SES
Lay, Angela		SES
Marrero, Brandi L		SES
Matthews, Rebecca		SES
Miller, Dawna M		SES
Nordloh, Jolene R		SES
Osborne, Makena Marie		SES
Pennypacker, Angela M		SES
Ringer, Irene		SES
Roesch, Shelly R		SES
Ryan, Jessica Renee		SES
Safe, Rachel A		SES
Seibel, Erin		SES
Spence, Annette M		SES
Thompson, Tracey		SES
Trujillo, Alexis Brooke		SES
Turner, Stephani		SES
Wells, Hailey		SES
Ames, Christina M		SHS
Andrus, Victoria		SHS

Arcinada, Viviana	SHS
Bauer, Rae Lynn	SHS
Carothers, Bailea R	SHS
Clark, Rebecca	SHS
Davis, Suzanne	SHS
Ferber, Gregory Aaron	SHS
Franklin, Alaina	SHS
Gilbert, Eric J	SHS
Harris, Kimberly A	SHS
Hauser, Marissa	SHS
Johnsen, Ayla	SHS
Lasecke, Mandy L	SHS
Leisge, John T	SHS
McDowell, Amanda	SHS
Ross, Jordan	SHS

Classified

<u>Name</u>	<u>Location</u>
Hall, Jennifer R	Central Services
Rosier, Amanda	Central Services
Aguirre Nieto, Carmen	Facilities and Maintenance
Casarrubias, Nanci	Facilities and Maintenance
Crouse, Bill	Facilities and Maintenance
Crouse, Connor	Facilities and Maintenance
Delgado, Alejandra	Facilities and Maintenance
Delgado, Maria	Facilities and Maintenance
Duarte, Gregoria	Facilities and Maintenance
Freeman, Joshua F	Facilities and Maintenance
Reyes Trujillo, Ana	Facilities and Maintenance
Richie, Benjamin	Facilities and Maintenance
Sanchez, Rosalba	Facilities and Maintenance
Valtierra, Olga	Facilities and Maintenance
Wallace, Glenn J	Facilities and Maintenance
Flowers, Kelly L	Food Services
Foose, Sara	Food Services
Frazier, Courtney	Food Services
Hernandez, Ana	Food Services
Peckham, Emma	Food Services
Torres-Cervantes, Maria	Food Services
Turner, Heather	Food Services
Wicks, Jeanie	Food Services
Yoshida-Orozco, Dana C	Food Services
Lind, Christine Lynette	Health
Bradshaw, Monique	HMS
Davidson, Bonnie	HMS
Morris, Odessa Rae	HMS
Zacharias, Nicole	HMS
Gonzalez, Denice	PCHS
Archuleta, Jodie Lynn	SES
Baumgartner, Margaret M	SES
Brown, Rachael	SES
Deines, Brian	SES
Hernandez, Edith	SES
Hinojosa, Jean A	SES
Keyworth, Desiree	SES
Lilly, Stephany	SES
Monroe, Elizabeth A	SES
Ritter, Diane J	SES
Roy, Teresa M	SES
Sagerman, Jeffrey	SES
Schaffer, Jilonne	SES
Showman, Tori	SES
Williams, Cintamani	SES
Wilton, Suzanne	SES
Perrino, Connie E	SHS
Sierra Canales, Damaris	SHS
Whitehead, Tobi L	SHS
Wiebelhaus, Susan B	SHS

Anderson, Lisa	Transportation
Freeman, Shirley A	Transportation
Gates, Tracie	Transportation
Kitzman, Carol J	Transportation
Matthews, Monique	Transportation
Miller, Angel R	Transportation
Rowe, Trena M	Transportation

<u>Name</u>	<u>Professional</u>	<u>Location</u>
Alonzi, Stacey		Central Services
Bongard, Jeromie Scott		SHS
Clifton, Marisa		Central Services
Romano, Kathryn E		SES
Tandy, Mitchell D		Information Technology
Wales, Faithanne Grace		SES



Strasburg School District 31J

Policy:	File:
Guidelines for Public Meeting Conduct and Comments by Citizens	BEDH – E
Adopted:	Revision:
	April 2025

The Strasburg School District 31J Board of Education values the input of citizens in making important decisions that affect the District's students and welcomes citizens to observe Board meetings and offer public comment.

To ensure citizens have an opportunity to offer public comment and to ensure that the Board can conduct the important business of the District, the Board will designate a portion of each regular meeting to hear public comment concerning matters within the Board's authority. Individuals shall not interfere with the ability of other citizens to observe the Board meeting or offer comment or otherwise interfere with the ability of the Board to conduct its business.

Generally, School Board Members do not respond to public comment during the meeting. The Board will listen to all comments and may direct the Superintendent to follow-up on an item for future discussion.

The following rules of conduct apply to all public comment:

1. Members of the public who intend to offer public comment to the Board shall sign up for comment using the online form provided no later than 1 hour prior to the meeting time. At the time of sign up, speakers shall identify the topic of their comment and whether or not they are a student. Speakers are expected to become familiar with and adhere to these Guidelines.
2. Public speakers will be limited to 3 minutes each.
3. The Board President will set the order of speakers and shall call student speakers first. Only those speakers recognized by the Board President will be allowed to speak. Comments by others are out of order. The Board President may request a spokesperson for a group that shares common concerns.
4. Once called to comment, adult speakers shall come to the designated podium and state their full name, spelling their last name, home address, and reason for wishing to speak. Student speakers do not need to include their home address, but will need parent/guardian permission as well as a parent/guardian present, to address the board. Each speaker is allotted three minutes for public comment. Speakers may decline to comment when their name is called but may not yield their allotted time to other speakers.
5. Materials intended for consideration by the Board should be left with the Secretary. No materials are to be distributed directly to Board members. Speakers may not use videos or slide presentations to accompany their comment.
6. Speakers shall not identify a student by name in open session without the permission of the student and the student's parent. Using a student's name without permission will result in the Board President terminating the speaker's remaining time for comment.
7. All speakers must treat each other and the Board and District staff with civility. Speakers are

welcome to offer constructive criticism motivated by a sincere desire to improve the quality of the educational program or to equip the schools to do their tasks more effectively. The Board encourages citizens to exercise their free-speech rights in a responsible manner and to refrain from personal attacks against individuals, recognizing that defamatory comments may be subject to legal action.

8. The Board President may interrupt, warn or terminate a speaker's comments that are unrelated to the business of the school district, inappropriate for PK-12 students, or disruptive to an orderly, productive meeting. If disruptive, the citizen causing the disruption may be directed to leave the Board meeting.

Guidelines for Public Meeting Conduct and Presentations by Citizens

The Strasburg School District 31J Board of Education values the input of citizens in making important decisions that affect Strasburg's children. We also believe in the right of citizens to observe Board meetings.

To ensure citizens have an opportunity to attend School Board meetings and offer citizen comment, and to ensure that the Board can conduct the important business of the District, speakers must observe certain basic rules of conduct.

Generally, School Board Members do not respond to public comment during the meeting. The Board will listen to all presentations and direct the Superintendent to follow-up on the item for future discussion.

The following guidelines apply to all public comment.

1. Individuals wanting to be included on the Board agenda must meet with the Superintendent at least 24 hours prior to the scheduled Board meeting.
2. Under no circumstance will students be identified by name in open session. Using a student's name will result in the Board President terminating the speaker's statement.
3. All members of the public attending School Board meetings must treat each other and the Board with respect. All presenters must comply with FERPA regulations.
4. Individuals are not permitted to engage in conduct that interferes with the ability of other citizens to watch the Board meetings, interferes with the ability of other citizens to offer citizen comment to the Board, or interferes with the ability of the Board to conduct its business.
5. The public may not use videos or Power Point presentations to accompany their testimony.
6. Members of the public who intend to offer public comment to the Board must sign up for comment with the Superintendent before each Board meeting. The Board President has discretion to call on those who have signed up and set the order of speakers (District students should identify themselves as such and they will be called upon first).
7. Individuals who sign up to testify to the Board must indicate the topic of their intended testimony.
8. The Board President may request a spokesperson for a group that shares common concerns.
9. Individuals offering citizen comment must stand at the podium designated for their use.
10. Prior to beginning of a testimony, adult individuals must state their full name, spell their last name, home address, and reason for wishing to speak. Student testimonies do not need to include their home address but will need parent/guardian permission as well as have a parent/guardian present in order to address the school board.
11. Each citizen must limit his or her comments to one three-minute presentation during the meeting to allow sufficient time for others to also offer citizen comment and for the Board to conduct its business.
12. Individuals offering citizen comments are not permitted to make personal attacks on any individual.
13. Individuals who address personalities rather than issues will not be heard.
14. The Board President may interrupt, warn or terminate a speaker's statement that is

unrelated to the business of the school district, is inappropriate for PK-12 students, or is disruptive to an orderly, productive meeting.

All presenters must sign this form that they have read the guidelines and will adhere to them before they are allowed to make a presentation.

_____	_____
Signature	Date

_____	_____
Parent Signature (if a student)	Date



Strasburg School District 31J

Policy:	File:
Guidelines for Public Meeting Conduct and Comments by Citizens	BEDH – E
Adopted:	Revision:
	April 2025

The Strasburg School District 31J Board of Education values the input of citizens in making important decisions that affect the District's students and welcomes citizens to observe Board meetings and offer public comment.

To ensure citizens have an opportunity to offer public comment and to ensure that the Board can conduct the important business of the District, the Board will designate a portion of each regular meeting to hear public comment concerning matters within the Board's authority. Individuals shall not interfere with the ability of other citizens to observe the Board meeting or offer comment or otherwise interfere with the ability of the Board to conduct its business.

Generally, School Board Members do not respond to public comment during the meeting. The Board will listen to all comments and may direct the Superintendent to follow-up on an item for future discussion.

The following rules of conduct apply to all public comment:

1. Members of the public who intend to offer public comment to the Board shall sign up for comment using the online form provided no later than 1 hour prior to the meeting time. At the time of sign up, speakers shall identify the topic of their comment and whether or not they are a student. Speakers are expected to become familiar with and adhere to these Guidelines.
2. Public speakers will be limited to 3 minutes each.
3. The Board President will set the order of speakers and shall call student speakers first. Only those speakers recognized by the Board President will be allowed to speak. Comments by others are out of order. The Board President may request a spokesperson for a group that shares common concerns.
4. Once called to comment, adult speakers shall come to the designated podium and state their full name, spelling their last name, home address, and reason for wishing to speak. Student speakers do not need to include their home address, but will need parent/guardian permission, as well as a parent/guardian present, to address the board. Each speaker is allotted three minutes for public comment. Speakers may decline to comment when their name is called but may not yield their allotted time to other speakers.
5. Materials intended for consideration by the Board should be left with the Secretary. No materials are to be distributed directly to Board members. Speakers may not use videos or slide presentations to accompany their comment.
6. Speakers shall not identify a student by name in open session without the permission of the student and the student's parent. Using a student's name without permission will result in the Board President terminating the speaker's remaining time for comment.
7. All speakers must treat each other and the Board and District staff with civility. Speakers are

welcome to offer constructive criticism motivated by a sincere desire to improve the quality of the educational program or to equip the schools to do their tasks more effectively. The Board encourages citizens to exercise their free-speech rights in a responsible manner and to refrain from personal attacks against individuals, recognizing that defamatory comments may be subject to legal action.

8. The Board President may interrupt, warn or terminate a speaker's comments that are unrelated to the business of the school district, inappropriate for PK-12 students, or disruptive to an orderly, productive meeting. If disruptive, the citizen causing the disruption may be directed to leave the Board meeting.

Guidelines for Public Meeting Conduct and Presentations by Citizens

The Strasburg School District 31J Board of Education values the input of citizens in making important decisions that affect Strasburg's children. We also believe in the right of citizens to observe Board meetings.

To ensure citizens have an opportunity to attend School Board meetings and offer citizen comment, and to ensure that the Board can conduct the important business of the District, speakers must observe certain basic rules of conduct.

Generally, School Board Members do not respond to public comment during the meeting. The Board will listen to all presentations and direct the Superintendent to follow-up on the item for future discussion.

The following guidelines apply to all public comment.

1. Individuals wanting to be included on the Board agenda must meet with the Superintendent at least 24 hours prior to the scheduled Board meeting.
2. Under no circumstance will students be identified by name in open session. Using a student's name will result in the Board President terminating the speaker's statement.
3. All members of the public attending School Board meetings must treat each other and the Board with respect. All presenters must comply with FERPA regulations.
4. Individuals are not permitted to engage in conduct that interferes with the ability of other citizens to watch the Board meetings, interferes with the ability of other citizens to offer citizen comment to the Board, or interferes with the ability of the Board to conduct its business.
5. The public may not use videos or Power Point presentations to accompany their testimony.
6. Members of the public who intend to offer public comment to the Board must sign up for comment with the Superintendent before each Board meeting. The Board President has discretion to call on those who have signed up and set the order of speakers (District students should identify themselves as such and they will be called upon first).
7. Individuals who sign up to testify to the Board must indicate the topic of their intended testimony.
8. The Board President may request a spokesperson for a group that shares common concerns.
9. Individuals offering citizen comment must stand at the podium designated for their use.
10. Prior to beginning ~~of any~~ testimony, adult individuals must state their full name, spell their last name, home address, and reason for wishing to speak. Student testimonies do not need to include their home address but will need parent/guardian permission as well as have a parent/guardian present in order to address the school board.
11. Each citizen must limit his or her comments to one three-minute presentation during the meeting to allow sufficient time for others to also offer citizen comment and for the Board to conduct its business.
12. Individuals offering citizen comments are not permitted to make personal attacks on any individual.
13. Individuals who address personalities rather than issues will not be heard.
14. The Board President may interrupt, warn or terminate a speaker's statement that is

unrelated to the business of the school district, is inappropriate for PK-12 students, or is disruptive to an orderly, productive meeting.

All presenters must sign this form that they have read the guidelines and will adhere to them before they are allowed to make a presentation.

_____	_____
Signature	Date
_____	_____
Parent Signature (if a student)	Date